



AGENDA

Please turn off all cell phones while meeting is in progress.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

BOARD OF DIRECTORS SPECIAL BOARD MEETING
TUESDAY, NOVEMBER 14, 2017 @ 2:00 PM

***Due to the Thanksgiving Holiday the Regular Board Meeting has been cancelled and this Special Meeting was called.**

Call to Order

Roll Call:

Directors present:

Directors absent:

Flag Salute

- 1) **Reserved for President's Comments and Addendum.**
- 2) **PUBLIC PRESENTATIONS** – This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which this Board has jurisdiction. "Please be advised however, the Brown Act prohibits action on items that are not listed on the Agenda, or properly added to the Agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting." Speakers are limited to three (3) minutes. PLEASE STEP TO THE PODIUM TO MAKE YOUR PRESENTATION. STATE YOUR NAME AND ADDRESS FOR THE RECORD, before making your presentation. Thank you.
- 3) **BOARD MEMBER ITEMS** – This portion of the meeting is reserved for Directors to present to the Board and to the public, information, announcements and items that have come to their attention. No formal action will be taken. A Board member may request that an item be placed, for consideration, at a future Board meeting.

- 4) Discussion and direction in regard to a CC&R Violation not being responded to by the resident at 19650 Jacks Hill Road.
- 5) Approval to purchase a Trash Pump and equipment that will allow emergency work on the Wastewater Plant at a cost not to exceed \$20,000, Wastewater Capital purchase.
- 6) Approval of a new Job Description for a beginning level position of "Assistant General Manager" position.
- 7) Approval to purchase road striping machine at a cost not to exceed \$55,000, Road Capital purchase.
- 8) Recognize the resignation of Director Mclaughlin and call for a notice to advertise filing for the Director Vacancy for January 16, 2018 Regular Board Meeting.
- 9) Approval of the October 17, 2017 Regular Board Meeting Minutes.
- 10) Approval of Checks in the amount of \$107,551.45 and of the CalPERS Retirement Payments for October 2017
- 11) Financial Reports
- 12) Police Report
- 13) General Manager's Report
- 14) Tour of the District

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the General Manager, David Aranda, at 661-822-3268. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Posted November 10, 2017



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #4

- Subject:** Discussion and direction in regard to a CC&R Violation not being responded to by the residents at 19650 Jacks Hill Road.
- Submitted by:** David Aranda, General Manager
- Meeting Date:** Special Meeting November 14, 2017
- Background:** The attached information outlines the various code violations that have taken place.
- Recommendation:** Ms. Lawrence has requested that the Board hear her complaints and rule in regard to confirming the violations and possible action the District may wish to take.

C. Inspection. The SSCSD and/or DRA may, from time to time, at any reasonable hour or hours, enter upon and inspect any lot or parcel subject to this Declaration for the purpose of ascertaining compliance. Appointments with the property owner are required in order to inspect at times other than during improvements.

ARTICLE IX. VARIANCES, APPEALS AND ENFORCEMENT

A. Variances and Enforcements. It shall remain the prerogative and in the jurisdiction of the Board to grant approval for exceptions and variances to the declared restrictions, and other forms of deviation, assuming that such exceptions, variances or deviations will not, in any way, detract from the appearance of the premises or be detrimental to the public welfare or to the property or other persons located in the vicinity thereof, or be violating any applicable law, code or regulation.

B. Dispute Resolution. The following shall be the exclusive means for resolving disputes concerning the CC&Rs:

1. In the event:

a. A property owner has a complaint alleging a violation of CC&Rs outside the jurisdiction of the DRA; or

b. The staff of the SSCSD notices a violation of the CC&Rs which the property owner refuses to remedy,

the property owner, or staff member, as the case may be, may file with the General Manager a complaint, in a form provided by the SSCSD, describing the basis of the complaint.

2. Within ten (10) days of receipt, the General Manager will investigate and determine if there is an amicable way to resolve the dispute, and if not, will file a written report and any recommendations with the Board.

3. At the Board's next regular meeting, provided that it is at least ten (10) days after filing of such report, the Board shall sit as an appeals board for the purpose of hearing from the complainant and other interested parties to determine whether there has been a violation of the CC&Rs. Similarly, as provided at Article VIII B.2, the Board will sit as an appeals board of decisions of the DRA. The Board may ask for additional information and continue the matter from time to time. Within thirty-five (35) days of closing the hearing, the Board will provide a final and written decision on the matter, determining whether there is a violation of CC&Rs, and may order an appropriate remedy, or whether the DRA's decision should be reversed or modified, as the case may be.

4. If the appellant or complaining party, or other interested party in the proceedings, has appeared and is dissatisfied with the final decision of the Board provided under Article IX.B.3., he or she may seek appropriate relief in the Courts. Similarly, if a property owner or other party refuses to subscribe to the final decision of the Board, any property owner, or the SSCSD, may seek appropriate relief in the Courts. If and to the extent that Civil Code Section 1354 is applicable, and prior to submitting such matter to the Courts, the prospective plaintiff must first seek alternative dispute resolution as therein provided, for declaratory relief or injunctive relief or for declaratory relief or injunctive relief in connection with a claim for monetary damages not in excess of \$5,000.



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

October 13th, 2017

Samuel Chan
19650 Jacks Hill Road
Tehachapi, Ca 93561

Dear Samuel Chan,

As a resident/property owner in Stallion Springs, you are required to abide by the District's Restrictions, Easements, Conditions, Covenants and Resolutions. (CC&Rs). CC&Rs are necessary to preserve and enhance property values throughout our community and protect and maintain the rural residential character of the area.

CC&Rs are intended to provide standards that are reasonable, fair and equitable for all property owners in the community of Stallion Springs. To be effective, compliance with CC&Rs must be an effort of cooperation among all property owners, the DRA, the Stallion Springs Community Services District, the Stallion Springs POA and the Board of Directors/Management from area Condo Associations.

To that end, it has come to our attention that there may be a violation occurring at your address of **19650 Jacks Hill Road** regarding the fencing that has been installed on the property. Article II, Section E, states:

E. Fences. No new fences or walls shall be constructed upon any lot or parcel without the prior written approval of the DRA. No existing fences or walls shall be removed, painted, increased or decreased in height, or altered in any way unless authorized by the DRA in writing. No fence or walls shall be constructed on rights of way or any easements.

Please contact the CSD office at (661) 822-3268 by October 24th, 2017 to discuss the issues listed above and potential remedies that are deemed appropriate. If no contact is made by October 24th, 2017, SSCSD will move forward with further administrative remedies.

Sincerely,

Jon Curry
General Manager
Stallion Springs CSD

David

From: Kelle Hannaman <khannaman@pacbell.net>
Sent: Thursday, November 9, 2017 2:09 PM
To: David Aranda; David Aranda
Cc: Steve Gibbs; Sally Lawrence
Subject: REQUEST TO APPEAR ON AGENDA NOVEMBER 12, 2017
Attachments: DEMAND LETTER TO STALLION SPRINGS CSD BOARD.pdf; POLICE REPORT.pdf; STALLION SPRINGS CC&Rs COMPLAINT.pdf

Mr. Aranda:

Attached is a letter (and the enclosures therewith) which Mr. Gibbs has written on behalf of Sally Lawrence. Please accept these documents as a request to be placed on the Agenda on the next scheduled Board meeting on November 12, 2017 at 2:00 p.m.

Please let us know what else you may need.

Also, can you please confirm receipt of this email, and that Ms. Lawrence is in fact on the Agenda on November 12th at 2:00 p.m.?

Thank you in advance for your cooperation.

Kelle M. Hannaman,
Legal Assistant to
Steven G. Gibbs, Esq.
LAW OFFICES OF STEVEN G. GIBBS
2204 Truxtun Avenue
Bakersfield, California 93301
Telephone: 661-633-1144
FAX: 661-633-1640

Law Offices of
Steven G. Gibbs

Telephone: 661-633-1144

2204 Truxtun Avenue
Bakersfield, California 93301

Facsimile: 661-633-1640
E-mail: lawgibbs@pacbell.net

November 9, 2017

VIA E-MAIL AND U.S. MAIL

Board of Directors
STALLION SPRINGS COMMUNITY SERVICES DISTRICT
27800 Stallion Springs Drive
Tehachapi, California 93561

**RE: ITEMIZATION OF COMPLAINTS AGAINST
THE OWNERS AND OCCUPIERS OF
THE RESIDENTIAL LOCATION AT
19650 JACKS HILL RD.,
STALLION SPRINGS, CA 93561**

Dear Board of Directors:

Please be advised that I am the attorney for "Sally" (Sara) Lawrence, who resides at 19641 Jacks Hill Rd., Stallion Springs, California 93561. Ms. Lawrence is the complaining party for the violations of the CC&Rs on Tract 3445, located at 19650 Jacks Hill Rd., Stallion Springs, CA 93561. She also complains of other violations of Kern County zoning and Animal Control Ordinances by Samuel Chan, property owner, and his co-habitant Soo Yung Chang.

I have enclosed a copy of the Stallion Springs police report dated October 12, 2017 regarding the events which took place on October 11, 2017 as well as a copy of the specific complaint made by my client in written form to the Community Services District regarding Mr. Chan and Ms. Chang, which deal with violations of the Conditions, Covenants and Restrictions, as well as zoning ordinances concerning dogs.

The consistent pattern has been since approximately October 1, 2017 that the owners and residents of 19650 Jacks Hill Rd. have maintained an unreasonable number of dogs on their property. The property has unapproved fencing which is now being covered by unsightly and nonconforming tarps. There are ongoing and daily issues dealing with barking, unrestrained dogs and trash blowing onto Ms. Lawrence's property. As a matter of fact, Ms. Lawrence has been assaulted by the unrestrained dogs being kept on the property of Mr. Chan and Ms. Chang, which has resulted in

personal injury to Ms. Lawrence. On many occasions Mr. Chan and Ms. Chang's dogs have come onto Ms. Lawrence's property threatening her, as well as her animals. They have encircled Ms. Lawrence and attempted to attack her. This has caused her to suffer injury to her right hip and right knee, and especially her knee. Further, the threatening manner by which these dogs operate in a complete unrestrained manner have caused undue stress and strain and emotional damage to Ms. Lawrence as a result of their conduct on Ms. Lawrence's property.

Pursuant to the District's adopted Covenants, Conditions and Restrictions as recorded on March 3, 2000, and as thereafter modified, specifically referencing Article II, subpart D, paragraph 2: No animals shall be kept on a lot or parcel, except that (a) horses may be kept if in compliance with Article III.D.3, **and (b) house pets shall be permitted in reasonable numbers, per Kern County Zoning Ordinance.**

Further, also under subpart D, paragraphs 3 and 4, the CC&Rs provide that no lot should be allowed to accumulate rubbish, debris and materials of any kind which cause the lot to be unsightly, offensive or detrimental to any other lot in the vicinity as well as no lot should be used to maintain as a dumping ground for rubbish, trash, garbage or other waste. The reality is trash is blowing around the property, as well as an accumulation of feces from the multitudes of dogs appears to be accumulating beyond and behind new fences with offensive and nonconforming tarps being thrown across them to stop neighbors and Animal Control from knowing how many dogs are on the property or how they are being maintained. It is my client's contention that these violations must be immediately remedied.

Going back to the limitation of household pets to "reasonable numbers, per Kern County Zoning Ordinance", the homes located in this tract are estate district homes and are governed pursuant to 19.16.010 through 19.16.130 as well as pursuant to residential suburban (RS) combining district zoning which is found at 19.60.010 through 19.60.160 of the Kern County Zoning Ordinances. While Ordinance number 19.16.020 permits the breeding and raising of animals pursuant to 19.16.130, the latter provision limits the number to not more than 12 on any single lot except in the circumstance where the occupant is raising pigeons and the number can be raised to 40. It appears that the offending parties may have as many as 70 or 80 dogs on the property which far exceed the amount allowed under the zoning regulations as referenced above and are clearly not "reasonable" pursuant to the District's CC&Rs.

Further, under Kern County Animal Control regulations a proper enclosure for animals is defined pursuant to 7.08.015 (E) which states:

"Enclosure" means a fence or structure suitable to prevent the entry of young children, and which is suitable to confine a potentially

dangerous, dangerous, or vicious animal in conjunction with other measures which may be taken or ordered to be taken by the owner. The enclosure shall be designed in order to prevent the animal from escaping, meaning that it shall be securely locked, shall have secure slides and bottom sufficient to prevent the animal from escaping, and shall have a top if required for the enclosure to ensure the animal's containment. The enclosure also shall be of sufficient size to provide the animal with an adequate exercise area. If the animal is restricted by a leash, rope, or chain, the leash, rope, or chain shall be affixed in such a manner that it will prevent the animal from becoming entangled or injured and permit the animal's access to adequate shelter, food, and water.

It is the position of Ms. Lawrence that Mr. Chan and Ms. Chang have violated this provision and erected a non-secure and nonconforming enclosure for the multitudes of dogs that they are maintaining on their property.

It is also contended that not all of the dogs are properly licensed, registered and do not have proper immunizations as required by Kern County Ordinances. Further, pursuant to 7.08.110 regarding animal care requirements in Kern County, subpart D requires that the enclosures be constructed and maintained so as to prevent the escape of animals which will show the owners are taking adequate and reasonable precautions to protect the public from the animals. This is clearly not been done regarding my client due to the fact that she has been attacked on several occasions and suffered personal injuries on at least one. Additionally, subpart R provides that: no person shall allow any animal to constitute or cause a hazard, or be a menace to the health, peace or safety of the community. Again, this has been clearly violated on multiple occasions by the conduct of Mr. Chan and Ms. Chang.

The real key to the problem with the conduct of Mr. Chan and Ms. Chang specifically concerns the lack of confinement of the multitudes of dogs they have on their property. Animal Control Ordinance 7.08.150 deals with confinement of dogs. This provision states at subpart A:

It is unlawful for the owner of any dog to allow it to be on the private property of another person or on public property without the consent of the person owning, occupying or controlling the property. Animals on the property of another with the consent of the person in charge of the property shall be under such restraint as is necessary to protect persons and other animals from injury and to protect the property from damage. In particular, dogs shall be restrained by a leash and under the immediate control of the handler or confined

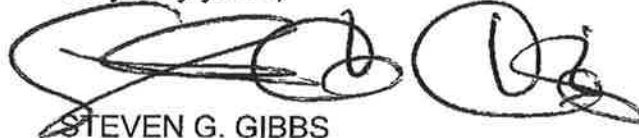
within an enclosed pen when on public property, unless the officer in charge of the property has consented to the owner exercising another form of restraint.

The next issue deals with animals creating a nuisance and is found at 7.08.380 of the Animal Control Ordinance governing Kern County. Subpart A is a large part of what is being complained about by my client, Ms. Lawrence. Subpart A states:

The keeping or harboring of any animal or fowl, whether licensed or not, which by howling, yelping, barking or other noise which is offensive to the senses, is injurious to health, disturbs or annoys any considerable number of persons or any neighborhood so as to interfere with the enjoyment of life or property, is unlawful and is a public nuisance, and each day that such act is continued constitutes a separate offense. It is unlawful to suffer or permit any animal or fowl to trespass on private or public property so as to damage or destroy any property or thing of value, so as to commit any other act dangerous to public health or safety, and any animal or fowl committing such act is a public nuisance.

Ms. Lawrence also contends that the audible noise level from the dogs is in violation County Ordinances and also constitutes an independent violation of the CC&Rs by being further evidence of an unreasonable number of dogs being maintained on the property. Ms. Lawrence believes there is clear violations of the CC&Rs as well as County Animal Ordinances and violations of zoning regulations for the specific property. She has been injured by a strained knee, has suffered mental anguish and acute anxiety regarding the attacking and marauding dogs on her property, which are completely unrestrained by Mr. Chan and Ms. Chang, and her property has been diminished in value due to the danger, nuisance and noise level as well as the multiple violations of CC&Rs which have been perpetrated by the owners and occupiers of 19650 Jacks Hill Rd. It is my client's wish that Mr. Chan and Ms. Chang be cited for violating the CC&Rs so as to require their immediate conformance with the appropriate ordinances and CC&Rs or allow Ms. Lawrence to immediately proceed for enforcement through the Kern County Superior Court.

Very truly yours,



STEVEN G. GIBBS

SGG/kmh
Enclosures



STALLION SPRINGS POLICE DEPARTMENT

27800 STALLION SPRINGS DRIVE STALLION SPRINGS, CA 93561 661-822-3268

Page 1

Case SS-17045

INCIDENT REPORT

OFFENSES	Offenses ANIMAL	Description INJURY REPORT	Fel/Misd	Date Occurred 10/11/2017	Time Occurred 0700 - 0800	Incident #		
				Date Reported 10/12/2017	Time Reported 0900			
	Related Cases							
	Date Printed 10/13/2017		Time Printed 17:44:49		Printed By 001			
	Latitude 0.000000			Longitude 0.000000				
Location 19650 Stallion Springs Drive, Stallion Springs, CA 93561			Beat	Area	Disposition		Dispo Date	
Location Type	Location of Entry	Method of Entry	Point of Entry	Alarm System	Means of Attack (Robbery)			
Victim Lawrence, Sally			Drivers License	Cell Phone 661-375-7325	Email			
Residence Address 19641 Jacks Hill Road, Stallion Springs, CA 93561			Notified of Victim Rights No	Residence Phone	DOB 03/28/1957	Age 60	Sex F	Race
Business Name and Address				Business Phone	Height	Wt	Hair	Eyes
Assistance Rendered/Victim Disposition				Transporting Agency	Means of Attack (Assaults)			
Description of Injuries Major Injury				Other Information				
Name			Drivers License	Cell Phone	Email			
Residence Address				Residence Phone	DOB	Age	Sex	Race
Business Name and Address				Business Phone	Height	Wt	Hair	Eyes
Suspect Chang, Soo Yung				Action Taken	Charges ANIMAL			
Residence Address 19650 Stallion Springs Drive, Stallion Springs, CA 93561				Residence Phone	DOB 12/01/1954	Age 62	Sex F	Race C
Business Name and Address				Business Phone	Height 5'1"	Wt 145	Hair	Eyes
Identifying Features				Cell Phone 661-800-8492	Drivers License G0226721 CA		Arrest Number	
Aliases								
VEHICLES	Status		Vehicle Make and Model		License/State		Vehicle Type	
OFFICERS	Prepared By 001 - Grant, Mike		Date 10/12/2017	Assisted By		Approved By 001 - Grant, Mike		Date 10/13/2017
	Routed To		Date	Routed To		Date	Notes	



STALLION SPRINGS POLICE DEPARTMENT

27800 STALLION SPRINGS DRIVE STALLION SPRINGS, CA 93561 661-822-3268

NARRATIVE

SS-17045

SYNOPSIS

The victim fell and was injured when the subjects dogs charged the victim on the victims property.

INVESTIGATION

On October 12, 2017 at approximately 0900 hours, I responded to 19650 Jacks Hill Road, Tehachapi, in the County of Kern regarding an animal incident. I contacted the reporting person/victim S. Lawrence. She informed me that she had been injured when the multiple dogs residing at 19650 Jacks Hill Road had been loose and running freely on her property. She stated that this occurred on October 11, 2017 at approximately 0700 hours. I asked her to email me a description of the incident and any video she may have taken. She stated that she would. I then received the following email as well as 3 separate videos depicting the dogs on her property. I asked her how she sustained an injury and she stated that when the dogs were loose on her property, they charged her. Fearing for her safety, she attempted to run from the dogs and fell to the ground immediately feeling pain on her right knee. She stated that her knee was now swollen and that she was still in pain. I photographed the victims left knee and attached the photo to this report.

EMAIL RECEIVED FROM THE VICTIM

Mike,

Here's a link to video from yesterday and this morning
<<https://www.dropbox.com/sh/su4dg1bojk63r58/AAD-rC1oHBVDr7kG-za6-IDRa?dl=0>>. I also have several audio recordings over the past few weeks of the dogs barking, recorded both inside and outside my house.

Yesterday morning, October 11, 2017, I exited my front door at approximately 7:02 AM. I had my two dogs on leash and walked them across my driveway to urinate. While still in my own driveway, a large pack of dogs approached from across the street. They came in to my driveway, barking and milling about as they forced me to move backwards with my dogs in order to get back into my house.

During the course of getting back into my house I twisted my knee and injured it. It has remained sore, painful and swollen despite having taken anti-inflammatory medication and icing over the past 24 hours.

When I was back in my house I called dispatch at 7:06 AM and informed the dispatcher that I was a Stallion Springs resident and wanted this call referred to the Stallion Springs Police Department. At 8:38 AM I received a call from Animal Control who informed me that there was no officer on duty and that the call had been referred to them instead.

Animal Control generated an Activity Number A17-024897 for this incident and said they would send an

Prepared By:

001 GRANT, MIKE

Date:

10/12/2017

Approved By:

001 GRANT, MIKE

Date:

10/13/2017



STALLION SPRINGS POLICE DEPARTMENT

27800 STALLION SPRINGS DRIVE STALLION SPRINGS, CA 93561 661-822-3268

NARRATIVE

SS-17045

Animal Control officer to investigate. I met the officer Melissa (last name unknown) at the end of the subject driveway as she was leaving. She told me that when arrived and approached the house there were 10-15 dogs milling around and that she did not feel it was safe to leave her truck. She also told me that the occupants had another property on Banducci near Ranch Road and were swapping dogs back and forth in an effort to evade animal control.

At 3:10 PM yesterday, I received a voicemail message from Officer Marvin of the Stallion Springs Police Department. I called back in to the CSD and spoke with Sergeant Crowell, relayed the incidents of the morning, including the injury and discussed possible actions with him.

This morning, October 12, 2017, I again attempted to exit my front door to walk my dogs. The third video file IMG_1367 was shot this morning at 7:19 AM. I was not even able to get past my front entry way before dogs were swarming from the East side of my house, from the center coming up the steps from my driveway, and from the west side of the driveway itself. I was not able to video all three approaches because my biggest concern was getting back inside safely with my dogs.

At 7:21 AM today, I again called dispatch, and requested a Stallion Springs Police Department response. I also said that when I made that request yesterday, I received a call from Animal Control instead.

Shortly after the call to dispatch, I noticed my neighbor Neil Record walking in the street and fending off some of the remaining dogs.

Thanks for your help. Let me know what else you need from me.

INVESTIGATION CONTINUED

I overserved the videos that the victim emailed me and saw that there were multiple dogs running loose on her property. The video evidence will be held at SSPD.

I then met with Kern County Animal Control at 19650 Jacks Hill Road. Present was subject S. Chung who was speaking with KCAC Officer Burgess. I heard S. Chung state to Officer Burgess that the dogs were hers and had been running at large for some time due to breaches in her fence. I observed that the same dogs on the video that the victim had sent me were present and now running loose on her property.

S. Chung asked me why I was present and I explained to her that a neighbor had been injured when her dogs charged at her. S. Chung stated that she knew who the neighbor was and described her accurately which included knowledge that the victim was a real estate agent (the victim is in fact a real estate agent).

Prepared By:

001 GRANT, MIKE

Date:

10/12/2017

Approved By:

001 GRANT, MIKE

Date:

10/13/2017



STALLION SPRINGS POLICE DEPARTMENT

27800 STALLION SPRINGS DRIVE STALLION SPRINGS, CA 93561 661-822-3268

NARRATIVE

SS-17045

KCAC handled the investigation regarding the dogs.

On the evening of October 12, 2017, I re-contacted victim S. Lawrence who stated that due to the pain she was feeling in her knee, she went to a doctor. She stated that she would email me a synopsis of the visit and any pertinent medical reports.

ADDITIONAL EMAIL FROM VICTIM

Subject: Loose Dogs - 19650 Jacks Hill
From: "Sally Lawrence Call 661.375.7325 for Your REAL Advantage" <Sally@yourrealadvantage.com>
Date: Fri, Oct 13, 2017 8:11 am
To: Michael Grant <mgrant@stallionspringscsd.com>

Hi Mike,
I've attached the diagnosis of "right patellar tendon strain" and the initial co-pay of \$60. This is unlikely to be the final amount for this visit because they have not charged me for the provided knee brace yet.

In addition, I am pretty sure that this won't work well enough (based on the discomfort from the initial few hours of wearing) and so I will likely have to be fitted for the custom made knee brace instead.

FOLLOW-UP

I attached the medical report to this report. I spoke to the victim on 10/13/17 and she informed me that she was suffering moderate pain to her left quad muscle which she did not have before the incident and her fall.

Prepared By:

001 GRANT, MIKE

Date:

10/12/2017

Approved By:

001 GRANT, MIKE

Date:

10/13/2017



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

Date. 11/2/2017 & 10/28/2017

Complaint Location:

Address: 19650 JACKS Hill RD

Nature of Complaint (Please provide details)

Unreasonable number of dogs with unapproved fencing now being covered by tarps. Ongoing issues with barking, loose dogs & trash blowing around

Date of Occurrence

Time of occurrence

ongoing

original complaint lodged with Officer Best for noise caused by dogs barking

Your information (Optional and Confidential)

SARA E "Sally" Lawrence

19641 JACKS Hill RD

661-375-17325

Would you like to be informed of our results? Yes No

Office Use Only

Complaint # _____



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #5

Subject: Approval to purchase a trash pump that will allow emergency work on the Wastewater Plant at a cost not to exceed \$20,000, Wastewater Capital Purchase.

Submitted by: David Aranda, General Manager

Meeting Date: Special Meeting November 14, 2017

Background: As noted in the attached memo from the Public Services Supervisor, the District must have the ability to deal with emergency situations to PREVENT a raw waste spillage.

Having the pump on site will serve a number of purposes in the ability to address any emergency situations that may come up in this regard.

Recommendation: Approve spending up to \$20,000 for a 6 inch trash pump along with the additional equipment to connect to the Wastewater Plant and lift station to be paid out of GL 06-8015 and authorize the Financial Officer to transfer funds from Capital Improvement Fund (50390) to the General Fund(50380).



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

To: David Aranda
From: Al White
Date: 11/2/2017
Subject: 6" Pump

Hello David I have compiled a simple list of needs for a 6" Trailer Mounted Pump.

1. **Emergency Pump for Lift Station:** In case of a Lift Station Failure; the District does not have any means of moving **Raw** Wastewater from the Lift Station to the head works of the WWTP for treatment. If this Failure was to happen "**Again**", Raw Sewage would be uncontainable and spill into the lake, which I could not imagine the damage and the cost to the District.
2. **Chlorine Contact Chamber:** In the past we have rented a pump to pump out the CCC at the WWTP in order to clean it from sludge that had carried over from the plant due to high storm water flows. From early 2016 to current, we have rented a pump 9 times with a rental fee of \$11,313.18, this amount does not include previous years.
3. **Moving Mixed Liquor (Activated Wastewater):** Historically we have had numerous occasions creating the need of pumping mixed liquor from one area of the plant to another. In these circumstances we have had Benz Sanitation come out and pump into a septic truck and then transfer it to where it needs to go. Each time they come out it costs the District a minimum charge of \$250.00.

As you can see, we (The District) are in need of a pump of this statue. This is the only way we can ensure that the operations of our Wastewater Treatment Plant are in compliance, safe, and efficient. Not only is this for the District, but for the Operators, as well as for the Community.

Thank you,

Al White Jr.
Public Services Supervisor



**WACKER
NEUSON**



PT 6LT Trash Pumps

6-inch trash pump for your heavy duty dewatering jobs

The PT 6 self-priming centrifugal trash pump provides fast, cost effective pumping solution for larger jobs. With the ability to move water up to 1,300 gpm (49.35 l/min) containing solids up to 2-inches (50mm) big dewatering jobs are completed fast so work can continue. Featuring cast ductile iron pump housing, impeller, wear plate and volute, this durable trash pump offers a long, trouble-free service life. This high performance pump is an ideal choice where ever larger volumes of water need to be moved.

- Mixed flow impeller design produces high volume and head for increased pump capacity.
- Oil-lubricated silicone carbide seal reduces maintenance and provides seal protection.
- Discharge elbow rotates 360 degrees to accommodate various discharge angles.
- Automatic engine shutdown protects engine from damage due to low oil pressure or high cylinder temperature.



Formerly HD Supply Waterworks

Bid Proposal for 6" TRASH PUMP

STALLION SPRINGS COMM. SERV.

Bid Date: 10/26/2017

Core & Main Bid #: 436235

Core & Main

19421 Colombo St

Bakersfield, CA 93308

Phone: 661-393-2288

Fax: 661-393-0439

Seq#	Qty	Description	Units	Price	Ext Price
10	1	6" TRASH PUMP TRAILER MOUNT	EA	13,600.00	13,600.00
20		WACKER NEUSON PT-6LT			
30		PER SPECS SENT			
				Sub Total	13,600.00
				Freight	850.00
				Tax	986.00
				Total	15,436.00



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #6

Subject: Approval of a new job description for a beginning level position of "Assistant to the General Manager" position.

Submitted by: David Aranda, General Manager

Meeting Date: Special Meeting November 14, 2017

Background: .As General Manager my long-term goal is to find a candidate who can successfully be trained to become an effective General Manager for Stallion Springs.

Serving as the General Manager for Stallion Springs will require that I have assistance due to the limited hours I can work.

With those two needs in mind, I am suggesting that the Board approve the attached job description and salary schedule and allow me to advertise and interview for the position that would take effect in 2018.

Recommendation: Approve the attached job description.

Stallion Springs Community Services District Job Description



Job Title:	Assistant General Manager	REPORTS TO:	General Manager
Hours of Work:	8:00 am – 4:30 pm <i>Exempt</i> On-Call Requirements	Schedule:	Monday thru Friday
Location:	District Office	Travel Required:	As needed
Level/Salary Range	<i>40,000 - 45,000/yr.</i>	Position Type:	Full time/Salary
HR Contact:		Date posted:	
Applicant(s):		Posting Expires:	

Applications Accepted By:

PHONE OR E-MAIL:

(661) 822-3268
daranda300@stallionspringscsd.com

MAIL:

Stallion Springs Community Services District
27800 Stallion Springs Drive
Tehachapi, CA 93561

Job Description

GENREAL DESCRIPTION

Under administrative direction of the General Manager, provides confidential support and assists the General Manager in managing and directing the daily activities of Stallion Springs Community Services District. Helps plan, organize, and coordinate District operations and services in the following divisions: Administrative Services and Finance, Engineering, Maintenance and Operations. Represents and acts on behalf of the General Manager in communication to staff and others during periods of absence or as otherwise assigned; and performs related duties as required. Ensures that all work is performed in a safe manner, and all facilities are maintained in a safe condition. Takes responsibly for executing actions needed to support the General Manager in the overall success of the District. Provides highly complex assistance to the General Manager, including processing the Board of Directors' timesheets and reimbursement requests, screens incoming calls and mail; types various memos, reports, correspondence and documents. Provides assistance for a wide variety of assignments related to administrative support of budgets, contracts, research projects, and department programs.

GENERAL CHARACTERISTICS

The Assistant General Manager class is characterized by the responsibility to assist the General Manager in the overall management of activities, as well as clerical support as related to the District through managers and staff; coordinates assigned activities, and assists with support in accordance with directors.

SUPERVISION EXERCISED AND RECEIVED

Exercises considerable discretion and independent judgment in the coordination and prioritization of duties and responsibilities. General supervision is provided by the General Manager.

EXAMPLES OF ESSENTIAL DUTIES AND FUNCTIONS

- Assists the General Manager in managing and directing the day-to-day activities to achieve overall successful performance of the District.
- Maintains calendars and schedules and/or coordinates meetings, seminars, conference registration, and training sessions for staff; acts as meeting secretary including preparing agendas and informational packets, setting up the room, and taking and transcribing notes or minutes.
- Under direction from the General Manager carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Directly supervises the organizational chart positions and others as assigned.
- Under direction from the General Manager directs all office services to include customer service, parks and recreation and code enforcement (CCR's).
- Maintains the SSCSD's Records Management Program
- Ensures compliance with the California Public Records Act in response the requests for public records.
- Develops, plans, and implements goals and objectives consistent with the Agency's mission, vision, strategic plan and key performance measures; utilizes performance planning techniques to identify, establish, achieve, and measure progress towards meeting these goals and objectives.
- Assists with the duties of the General Manager in the absence of the General Manager.
- Helps establish and ensure that safe working conditions are maintained. Provides clerical assistance regarding safety related materials.
- Prepares and recommends new policies and procedures to the General Manager; reports on the effectiveness of established policies and procedures, and recommends improvements and revisions.
- Coordinates operational activities of multiple departmental functions; ensures that the District complies with changing regulatory requirements.
- Identifies, selects and oversees the services of consultants and contract service providers as required.
- Analyzes work programs; conducts studies of systems and procedures; evaluates divisional and departmental policies and rules, and formulates improvements; develops and adapts work methods to meet changing needs to improve efficiency.
- Works collaboratively with management staff to establish District procedures, business processes and other services and activities. Provides clerical support for these processes.
- Operates a variety of standard office equipment, including job-related computer hardware and software applications, copiers, postage meters, facsimile machines, and multi-line telephones; may operate other department-specific equipment.
- Exercises the use of good communication skills to represent the District and engage interested parties at meetings and hearings of the Board of Directors, District Boards, and other groups or agencies; and participates in public meetings/hearings in order to clearly present the District's position, provide information and clarification, and to receive input from interested parties.
- Directs and assists in inter-agency coordination, planning and response, including emergency or disaster related events.
- Prepares, assembles and distributes Board meeting agenda and materials; takes meeting

Stallion Springs
Community Services District
Job Description



minutes;

- Composes and types correspondence, memorandums, reports, forms, etc.,
- Schedules appointments, meetings and transportation/lodging for staff;
- Attends meetings and takes minutes via shorthand or recorded dictation;
- Prepares and/or processes documents and records, including timesheets and claim vouchers, etc.;
- Maintains accurate and up to date office files, records and logs by developing, preparing and monitoring different tickler files, logs, accounts and other types of files for current and accurate information;
- Other duties as assigned.

KNOWLEDGE OF

- Modern principles, practices, and methods of public administration and general management; supervision and performance management.
- Budget and fiscal management; effective communication, facilitation, and teambuilding.
- Applicable federal, state, and local laws, rules and regulations pertaining to public agencies and the services of the District.
- Principles of effective communication, public relations, and partnership with elected officials, District staff, outside government agencies, individual members of the public and community.
- Water and Wastewater utility operations and maintenance, including federal, state and local agencies which must coordinate work with the District; environmental regulations; citizen and public interest groups dealing with water and wastewater.
- Design, construction and maintenance of public works, water resources, and other public projects.
- Principles and practices of data collection and report preparation.
- Current methods and techniques used in preparing Board meeting agendas, postings and distributions;
- Computer database programs, desktop publishing and word processing in currently used programs such as Microsoft Outlook, Word, Excel and Adobe;
- Basic operation of audio and visual devices and/or software used for meetings and transcription;
- Basic arithmetic including addition, subtraction, multiplication and division; calculation of decimals, ratios, percentages and fractions.

ABILITY TO

- Provide effective leadership, management and oversight of assigned responsibilities.
- Manage, supervise, train and evaluate assigned staff.
- Inspire District staff at all levels to work cooperatively and effectively and to create a culture of integrity, respect and excellence.
- Analyze a variety of administrative and organization problems, make sound policy and procedural recommendations, and adopt an effective course of action.
- Communicate clearly and concisely, both orally and in writing with the General Manager,

members of the Board of Directors, government agencies, facility users, independent contractors, vendors, SSCSD personnel and the public. Make effective public presentations.

- Properly interpret and make decisions in accordance with relevant laws, regulations, and policies.
- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines in politically sensitive situations.
- Think critically and exercise independent judgment in fairly routine situations such as scheduling meeting and making conference/travel arrangements.
- Analyze administrative problems and a variety of programs, systems and procedures; develop goals, objectives, and performance measures consistent with District mission, vision, and strategic plans.
- Effectively assemble, organize, and present reports containing alternative solutions and recommendations.
- Comprehend a variety of reference books and manuals including computer manuals, the Brown Act, City Clerk's handbook, personnel handbook and policies and procedures;
- Plan, organize, and successfully implement complex projects and assignments.
- Prepare letters of correspondence, memos, staff reports, Board Agenda, minutes, resolutions, and travel requests using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Establish, maintain, and foster positive and effective working relationships with customers, vendors, employees, supervisors and directors at all times.
- Standard office equipment.

MINIMUM QUALIFICATIONS

Education: Graduation from an accredited college or university with a bachelor's degree in public administration, business administration, engineering or a High school diploma and equivalent experience in related fields. It is highly desirable to also possess skills in the areas of finance management, Public Administration, Human Resource Management, or other disciplines strongly related to the position of high-level management at the District. Any equivalent combination of training and experience which provides the required skills, knowledge, and abilities may be considered qualifying at the sole discretion of the District.

Experience: Three years of increasingly responsible managerial level experience in executive or confidential administrative secretarial work that can be directly related to the duties and responsibilities prescribed for the class of Assistant to the General Manager/Clerk.

License: Possession of and ability to maintain a valid California Class C driver's license and maintain a satisfactory driving record.

WORKING CONDITIONS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work is performed primarily in an office environment, with moderate noise levels and controlled temperature conditions. There may be occasional exposure to outdoor conditions of inclement weather, noise, dust and potentially hazardous materials.

Stallion Springs
Community Services District
Job Description



Standing in work areas and walking between work areas may be required. The position requires prolonged sitting, standing, walking, kneeling, squatting and stooping in the performance of daily activities. The position also requires repetitive hand movement and fine coordination using a computer keyboard. Specific vision abilities required by this job include close vision, distance, color vision, peripheral vision, depth perception, and ability to adjust focus. Acute hearing is required when providing phone and personal service. The employee must regularly lift, drag and/or push up to 30 pounds. The employee may be exposed to dust and/or other allergens. The employee works in an environment of frequent interruption and changing workload/assignments. The employee will occasionally be required to climb, balance, and walk on uneven surfaces. This position requires driving a personal or District vehicle. Attendance at off-hour meetings and occasional travel may be required.

Physical Requirements:

- **Mobility:** frequent use of keyboard; frequent sitting at desk and in meetings for long periods of time; occasionally reaching and twisting to reach equipment surrounding desk; occasional walking, standing, bending, stooping, and squatting; occasional pushing, pulling or lifting up to twenty (20) pounds;
- **Vision:** Constant use of overall vision; frequent writing and typing; frequent grasping, holding and reaching; frequent operation of office equipment, computers and clerical supplies;
- **Hearing/Talking:** frequent hearing and talking in person and on the phone;
- **Emotional/Psychological:** frequent public and/or coworker contact; occasionally works alone;
- **Driving:** ability to use fine and gross motor coordination for driving.

Reviewed By:		Date:	
Approved By:		Date:	



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #7

Subject: Approval to purchase a Road Striping Machine at a cost not to exceed \$55,000, Road Capital Purchase.

Submitted by: David Aranda, General Manager

Meeting Date: Special Meeting November 14, 2017

Background: In October 2016 the Board approved a contract for road striping for \$16,474. This did not happen due to bad weather and the contractor failing to follow through on an alternative date.

Sometime around September 2017 a road striping contract was approved for \$21,120. The scheduled date was postponed due to high winds. The engineer has been unable to get the contractor to respond to an alternative date.

The General Manager is recommending that the District purchase a machine that will do striping. The advantage of having an in house machine is as follows:

- Eliminate striping contractors who do not care much for our projects thus are not responsive.
- Address safety concerns on the roads in a timely manner. Remember that when road work has been performed, usually striping that portion of the road would be appropriate and a safe decision to follow through on.
- After three to four years the District will have paid for the machine and future striping would only involve costs for materials.
- Possibly investigate the ability to "rent" the unit out to other Governmental entities and recoup costs of the unit quicker.

Recommendation: Approve purchasing the striping machine (specifications attached) at a cost not to exceed \$55,000, Road Capital Purchase to be paid out of GL-04-8015 and authorize the Financial Officer to transfer funds from Capital Improvement Fund (50390) to the General Fund (50380).



10/26/17

Stallion Springs CSD
Al White Jr.
27800 Stallion Springs Dr.
Tehachapi, Ca. 93561-5259

Hello Al,

Thank you for your interest in EZ-Liner's Model AL-120 airless palletized striper. This machine offers the capability of a truck-mounted striper in an affordable package.

The base unit includes: Stand tube, bumper tie down, carb compliant fuel tank assembly, seat with arm rests and safety belt, manual outrigger with steering wheel, adjustable line guide, 17 gpm Vickers or Parker hydraulic pump, 15 gallon hydraulic tank with magnet at bottom, hydraulic filter, 12 volt electrical system, high pressure filter assembly white, high pressure filter assembly yellow, gun carriage assembly, carriage transport bracket, air compressor with 2 gallon reservoir, Norgren air dryer system, LaMan dryer, Honda engine, Model 238-377 Graco paint guns with reverse-a-clean spray tips (various tip sizes available), Model 238-338 Bead Gun (various nozzle sizes available), gun solenoid, manual controller, trailing reversible gun carriage for center or edgeline with pneumatic carriage lift with controls, clamp on line guide, stainless steel/water or solvent based compatible, lift points for easy mount/dismount, Model AL120-EZ Training Video (DVD).

Please consider the following quotation:

- 1 Model AL120-EZ airless slide-in striper
- Two gun system (paint and bead capability)
- Drum draw with holders and tie downs
- Two ea. Paint gun elevators (actuators)
- Standard power pack includes 23 HP Honda engine and two cylinder, single stage 13.2 cfm air compressor
- Hand gun & 25' HP hose
- One 8.6 gpm @ 2000 psi, hydraulic piston paint pump
- 500# ASME bead tank with regulator
- Two 6" 40 mesh filtration Ingersoll Rand elements
- Manual controller
- Manual steering
- Shipped to Tehachapi
- One full day of onsite training by experienced EZ Liner technician

Total

\$49,986.00

The AL120-EZ is available for shipment within 7 to 8 weeks ARO. For your convenience, the quote is good for 60 days. Terms are net 30 for government entities. Please feel free to contact me if you have any questions about this proposal.

Thank you,

Dick

Dick Bjork
EZ Liner Industries
(816) 509-3999
Dick.bjork@ezliner.com



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #8

- Subject:** Recognize the resignation of Director Mclaughlin and call for a notice to advertise the filing of the Director Vacancy for January 16, 2018 Regular Board Meeting.
- Submitted by:** David Aranda, General Manager
- Meeting Date:** Special Meeting November 14, 2017
- Background:** Attached is a notice as per the Elections Code in regard to placing an ad in the Tehachapi News and on the information board the need to fill the vacant position.
- The recommended process is to advertise, take applications, place on the Agenda for the Board to review and then vote on the replacement of Director Mclaughlin.
- Recommendation:** The Board approves directing the General Manager to advertise the vacant position and begin taking applications.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT

Notice of Vacancies of the Board of Directors (Gov. Code 1780)

PLEASE TAKE NOTICE pursuant to Section 1780 of the Government Code that the resignation of Vincent McLaughlin effective October 22, 2017 has created a vacancy in the office of Director for Stallion Springs Community Services District. The remaining Directors of the Stallion Springs Community Services District intend to fill the vacancy by appointment made at the Board's regular meeting to be held at 6:00 p.m. on Tuesday, January 16, 2018. Persons residing within the community of Stallion Springs Community Services District and otherwise qualified to serve as a Director who are interested in being appointed to fill the vacancy are invited to obtain an application and submit their name and resume to the District, as soon as possible. Contact David Aranda, General Manager at daranda@stallionspringscsd.com for more information.

Stallion Springs CSD Board Member Application

Contact Information

Name

Street Address

City ST ZIP Code

Home Phone

Work Phone

E-Mail Address

Why do you wish to serve as a Director?

Are you committed to attending Board meetings and other District functions?

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Signature

Name (printed)

Signature

Date

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
MINUTES
FOR THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, OCTOBER 17, 2017

CLOSED SESSION @4:00 PM

- 1) PERSONNEL: GOVERNMENT CODE §54957.6-DIRECTION TO LABOR NEGOTIATOR. AGENCY REPRESENTATIVE: BOARD PRESIDNET. UNREPRESENTED EMPLOYEE: GENERAL MANAGER.

OPEN SESSION @6:00 PM

DRAFT

Call to Order: Chair Gordon
Flag Salute: Director Young
Roll Call: Present: Directors Lamkin, McLaughlin, Wellman, Young, and Chair Gordon
Absent: None

Note: Go, La, Mc, We and Yo are abbreviations for Directors Gordon, Lamkin, McLaughlin, Wellman and Young respectively. For example: Go;Yo denotes Director Gordon made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 1) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM.
- 2) PUBLIC PRESENTATIONS. No action taken.
- 3) BOARD MEMBER ITEMS. No action taken.
- 4) REPORT FROM GOLF COURSE COMMITTEE MEETING. Director Mclaughlin discussed with the public the outcome of the Golf Course Committee Meetings. No action taken.
- 5) BOARD APPROVAL OF RESOLUTION NO. 2017-21, A RESOLUTION OF THE BOARD OF DIRECTORS APPROVING THE GENERAL MANAGER'S EMPLOYMENT AGREEMENT. Yo- "I move that we approve Resolution No. 2017-21 a Resolution approving the General Manager's Employment Agreement." Yo;La. All Ayes. Chair Gordon- "Motion is CARRIED."
- 6) APPROVAL OF THE SEPTEMBER 19, 2017 REGULAR BOARD MEETING MINUTES AND THE OCTOBER 4, 2017 SPECIAL BOARD MEETING MINUTES.

Yo- "I move that we approve the minutes." Yo;La. All Ayes. Chair Gordon- "Motion is CARRIED."

- 7) APPROVAL OF CHECKS IN THE AMOUNT OF 138,022.38 AND OF THE CALPERS RETIREMENT PAYMENTS FOR SEPTEMBER 2017. We-I move that we approve the checks and the CalPers retirement payments." We;Yo. All Ayes. Chair Gordon- "Motion is CARRIED."
- 11) FINANCIAL REPORT. "Financial Report RECEIVED AND FILED."
- 12) POLICE REPORT. "Police Report RECEIVED AND FILED."
- 13) GENERAL MANAGER'S REPORT. "Manager's Report RECEIVED AND FILED."
- 14) MOTION TO ADJOURN. La- "I move that we adjourn this meeting." La;Yo.

Signed:

Ed Gordon, President
Board of Directors

Attest:

Vanessa Stevens, Secretary
Board of Directors

Stallion Springs Community Services District

Balance Sheet

As of October 31, 2017

Oct 31, 17

ASSETS

Current Assets

Checking/Savings

1100 · County of Kern Funds

1115 · Cash On Account-50380 General	804,854.40
1116 · Cash On Account-50384 Slef	55,488.65
1117 · Cash On Account-50385 Water	3,597.91
1118 · Cash On Account-50390 Cap. Imp	2,144,003.51
1119 · Cash On Account-50395 Bond	20,477.13
1121 · Cash On Account-50386 Sewer	350.37
1122 · Cash On Account-50387 Roads	136,985.21
1123 · Cash On Account-50388 Police	1,682.32
1124 · Cash On Account-50389 Mailbox	0.69
1125 · Cash On Account-50391 SSDLQ	8.65
1126 · Cash On Account-50392 PD/Admin	2,025.66
1127 · Cash On Account-50393 Wtr Flat	25.53
1128 · Cash On Account-50394 Swr Flat	7.66

Total 1100 · County of Kern Funds 3,169,507.69

1130 · Cash On Account-Petty Cash 900.00

1140 · Cash-Bank of the Sierra 45,989.16

1150 · Cash-Bank of the West 110,894.01

Total Checking/Savings 3,327,290.86

Stallion Springs Community Services District
Profit & Loss by Class YTD

July 2017 through October 2017

Table with columns for 01-Admin, 02-Parks & Rec, 03-Public Safety, 04-Roads, 05-Water, 06-Sewer, 07-Fire Dept, 08-Solid Waste, 09-Art Comm, Unclassified, and TOTAL. Rows include categories like Ordinary Income/Expense, Income, and various sub-revenues such as Tax Revenues, Road Assessment Revenues, Water Revenues, Sewer Revenues, and Miscellaneous Revenue.

Stallion Springs Community Services District

Profit & Loss by Class YTD

July 2017 through October 2017

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire Dept	08-Solid Waste	09-Art Comm	Unclassified	TOTAL
5663 · Uniform Rental & Cleaning	235.68	0.00	0.00	0.00	760.83	263.00	0.00	0.00	0.00	0.00	1,259.51
5673 · Misc. Contract Services	7,253.50	23,734.00	3,607.50	0.00	5,996.91	762.00	0.00	0.00	0.00	0.00	41,353.91
5685 · Service Fees - Payroll/AP	809.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	809.87
Total 5600 · Outside Services	30,807.42	24,953.40	4,463.14	1,977.50	12,983.55	9,486.02	0.00	24,698.99	0.00	0.00	109,370.02
5700 · Parks & Recreation											
5705 · Swimming Pool Expense	0.00	827.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	827.80
5707 · Exercise & Instructor Expense	0.00	2,365.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,365.16
5709 · Programs & Event Expense	0.00	10,139.30	58.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,198.14
Total 5700 · Parks & Recreation	0.00	13,332.26	58.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,391.10
5800 · Grants											
5806 · PD GrantAB109-Service Expense	0.00	0.00	574.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	574.39
Total 5800 · Grants	0.00	0.00	574.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	574.39
Total Expense	189,385.24	77,431.08	220,801.10	11,561.91	258,602.98	57,883.00	-95.92	30,465.85	0.00	0.00	846,035.24
Net Ordinary Income	-120,131.82	-47,752.72	-155,975.73	700.38	210,978.01	47,218.84	95.92	25,225.74	2,207.30	148.80	-37,285.28
Other Income/Expense											
Other Expense											
7100 · Administration Allocation	-155,963.29	11,697.26	21,444.95	48,738.54	48,738.54	9,747.71	0.00	13,646.78	1,949.51	0.00	0.00
8000 · Capital Expenses											
8015 · Capital Equipment	0.00	0.00	0.00	14,208.00	0.00	0.00	0.00	0.00	0.00	0.00	14,208.00
8029 · Interest Expense	0.00	0.00	0.00	0.00	3,354.01	0.00	0.00	0.00	0.00	0.00	3,354.01
Total 8000 · Capital Expenses	0.00	0.00	0.00	14,208.00	3,354.01	-0.00	0.00	0.00	0.00	0.00	17,562.01
Total Other Expense	-155,963.29	11,697.26	21,444.95	62,946.54	52,092.55	9,747.71	0.00	13,646.78	1,949.51	0.00	17,562.01
Net Other Income	155,963.29	-11,697.26	-21,444.95	-62,946.54	-52,092.55	-9,747.71	0.00	-13,646.78	-1,949.51	0.00	-17,562.01
Net Income	35,831.47	-59,449.98	-177,420.68	-62,246.16	168,885.46	37,471.13	95.92	11,578.96	257.79	148.80	-54,847.29

10:01 AM

11/09/17

Accrual Basis

Stallion Springs Community Services District
Profit & Loss by Class

October 2017

Table with 11 columns: 01-Admin, 02-Parks & Rec, 03-Public Safety, 04-Roads, 05-Water, 06-Sewer, 07-Fire Dept, 08-Solid Waste, 09-Art Comm, Unclassified, TOTAL. Rows include categories like Ordinary Income/Expense, Income, 4100-Tax Revenues, 4200-Road Assessment Revenues, 4300-Water Revenues, 4400-Sewer Revenues, 4500-Miscellaneous Revenue, 4600-Police Revenues, 4700-Mailbox Revenues, 4800-Tax Lien DLQ Revenue, 4900-PD/Admin Bldg. Revenue, and 5000-Inactive Flat Charges.

Stallion Springs Community Services District
Profit & Loss by Class
October 2017

Table with 11 columns (01-Admin to TOTAL) and rows for various expense categories including Personnel Expenses, General & Administrative, Utilities, Rolling Stock & Equipment, Supplies, and Outside Services.

**Stallion Springs Community Services District
Profit & Loss by Class
October 2017**

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire Dept	08-Solid Waste	09-Art Comm	Unclassified	TOTAL
Total Expense	53,970.75	16,512.80	50,399.60	3,482.40	55,108.38	13,020.57	62.13	6,334.93	0.00	0.00	198,891.56
Net Ordinary Income	-39,085.19	-4,773.00	11,134.54	5,906.74	126,422.79	37,992.30	-62.13	21,526.99	70.48	148.80	159,282.32
Other Income/Expense											
Other Expense											
7100 - Administration Allocation	-43,176.60	3,238.25	5,936.78	13,492.69	13,492.69	2,698.54	0.00	3,777.95	539.70	0.00	0.00
Total Other Expense	-43,176.60	3,238.25	5,936.78	13,492.69	13,492.69	2,698.54	0.00	3,777.95	539.70	0.00	0.00
Net Other Income	43,176.60	-3,238.25	-5,936.78	-13,492.69	-13,492.69	-2,698.54	0.00	-3,777.95	-539.70	0.00	0.00
Net Income	4,091.41	-8,011.25	5,197.76	-7,585.95	112,930.10	35,293.76	-62.13	17,749.04	-469.22	148.80	159,282.32

Stallion Springs Community Services District
Payables Detail Report by Month

Accrual Basis October 2017

Table with columns: Type, Date, Name, Memo, Account, Class, Debit, Credit, Balance. Rows include various vendors like HOME DEPOT CREDIT SERVICES-INC., INSIGHT DIRECT USA, INC., JASON A. SANCHEZ, M&M SPORTS, UNIFORM & EMBROIDER, MARTELL, LEANNE, MOJAVE SANITATION-INC., MURRAY, TERRI, P & J ELECTRIC-INC., PETTY CASH, POSTMASTER, PUN GROUP, LLP, QUINN CATERPILLAR-INC., RACE COMMUNICATIONS COMPANY, and RODRIGUEZ, DIEGO.

**Stallion Springs Community Services District
Payables Detail Report by Month**

Accrual Basis

October 2017

Type	Date	Name	Memo	Account	Class	Debit	Credit	Balance
WITTS OFFICE SUPPLY								
BIII	10/09/2017	WITTS OFFICE SUPPLY		2000 - Accounts Payables			151.07	-151.07
BIII	10/09/2017	WITTS OFFICE SUPPLY	URBAN WATER MANAGEMENT PLAN COPIES	5265 - Printing Cost	05-Water	151.07		0.00
BIII	10/10/2017	WITTS OFFICE SUPPLY		2000 - Accounts Payables			112.46	-112.46
BIII	10/10/2017	WITTS OFFICE SUPPLY	WATER MASTER PLAN COPIES (2)	5265 - Printing Cost	05-Water	112.46		0.00
BIII	10/12/2017	WITTS OFFICE SUPPLY		2000 - Accounts Payables			538.93	-538.93
BIII	10/12/2017	WITTS OFFICE SUPPLY	TRASH STICKERS 2018-2019	5265 - Printing Cost	08-Solid Waste	538.93		0.00
Total WITTS OFFICE SUPPLY						802.46	802.46	0.00
YOUNG WOOLDRIDGE, LLP								
BIII	10/31/2017	YOUNG WOOLDRIDGE, LLP		2000 - Accounts Payables			1,506.00	-1,506.00
BIII	10/31/2017	YOUNG WOOLDRIDGE, LLP	INDEMNITY AGREEMENT FOR BOUNCE HOUSE/REVIEW...	5815 - Legal	01-Admin	858.00		-848.00
BIII	10/31/2017	YOUNG WOOLDRIDGE, LLP	TCCWD MEETING/EMAILS/REVIEW MATERIALS SUPPLIE...	5815 - Legal	05-Water	648.00		0.00
Total YOUNG WOOLDRIDGE, LLP						1,506.00	1,506.00	0.00
TOTAL						107,551.45	107,551.45	0.00

Stallion Springs Community Services District
Check Detail
CALPERS - OCT 2017

Type	Num	Date	Name	Memo	Account	Paid Amount	Class	Original Amount
Check	17-20 ...	10/10/2017	CALPERS-ADP	PERS-ADP #17-20	1150 · Cash-Bank of the West			-5,899.52
				PERS-ADP #17-20	5149 · CalPers Retirement (CSD)	-747.67	01-Admin	747.67
				PERS-ADP #17-20	5149 · CalPers Retirement (CSD)	-1,800.50	03-Public Safety	1,800.50
				PERS-ADP #17-20	5149 · CalPers Retirement (CSD)	-617.16	05-Water	617.16
				PERS-ADP #17-20	5149 · CalPers Retirement (CSD)	-128.26	06-Sewer	128.26
				PERS-ADP #17-20	5150 · CalPers Retirement (Employee...)	-2,605.93	01-Admin	2,605.93
TOTAL						-5,899.52		5,899.52
Check	17-21 ...	10/24/2017	CALPERS-ADP	PERS-ADP #17-21	1150 · Cash-Bank of the West			-5,945.24
				PERS-ADP #17-21	5149 · CalPers Retirement (CSD)	-771.04	01-Admin	771.04
				PERS-ADP #17-21	5149 · CalPers Retirement (CSD)	-1,800.50	03-Public Safety	1,800.50
				PERS-ADP #17-21	5149 · CalPers Retirement (CSD)	-617.16	05-Water	617.16
				PERS-ADP #17-21	5149 · CalPers Retirement (CSD)	-128.26	06-Sewer	128.26
				PERS-ADP #17-21	5150 · CalPers Retirement (Employee...)	-2,628.28	01-Admin	2,628.28
TOTAL						-5,945.24		5,945.24

Stallion Springs Community Services District
Reconciliation Summary
2101 · CSDA-Bank of The West, Period Ending 10/31/2017

	<u>Oct 31, 17</u>
Beginning Balance .	6,717.37
Cleared Transactions	
Charges and Cash Advances - 57 Items	-6,022.94
Payments and Credits - 7 Items	6,765.86
	<u>742.92</u>
Total Cleared Transactions	
Cleared Balance	<u>5,974.45</u>
Register Balance as of 10/31/2017	5,974.45
Ending Balance	5,974.45

**Stallion Springs Community Services District
Reconciliation Detail**
2101 · CSDA-Bank of The West, Period Ending 10/31/2017

Type	Date	Num	Name	Ctr	Amount	Balance
Beginning Balance						6,717.37
Cleared Transactions						
Charges and Cash Advances - 57 Items						
Credit Card Charge	10/01/2017	112-9...	AMAZON COM	X	-254.98	-254.98
Credit Card Charge	10/01/2017	112-5...	AMAZON COM	X	-225.81	-480.79
Credit Card Charge	10/01/2017	112-6...	AMAZON COM	X	-43.44	-524.23
Credit Card Charge	10/01/2017	05113...	AMERICAN	X	-25.00	-549.23
Credit Card Charge	10/01/2017	20038...	SOCORRO SPRIN...	X	-18.25	-567.48
Credit Card Charge	10/01/2017	112-9...	AMAZON COM	X	-16.22	-583.70
Credit Card Charge	10/01/2017	7302	OLIVE & IVY	X	-11.67	-595.37
Credit Card Charge	10/02/2017	417	BIG 5 SPORTING G...	X	-68.62	-663.99
Credit Card Charge	10/02/2017	075625	BODEGA BURGER ...	X	-19.36	-683.35
Credit Card Charge	10/02/2017	026192	CHARTWELLS	X	-7.75	-691.10
Credit Card Charge	10/02/2017	OCT 2...	FACEBOOKS	X	-1.77	-692.87
Credit Card Charge	10/03/2017	089380	WALMART	X	-36.05	-728.92
Credit Card Charge	10/04/2017	047783	MCDONALD'S	X	-10.58	-739.50
Credit Card Charge	10/05/2017	134168	SALTYS BBQ AND ...	X	-25.47	-764.97
Credit Card Charge	10/05/2017	32101...	AMERICAN	X	-25.00	-789.97
Credit Card Charge	10/05/2017	103842	PHILLIPS 66 - ISLE...	X	-22.64	-812.61
Credit Card Charge	10/05/2017	020836	COMIDA BUENA	X	-13.91	-826.52
Credit Card Charge	10/06/2017	043601	BEVERAGES & MO...	X	-546.98	-1,373.50
Credit Card Charge	10/06/2017	041907	SMART & FINAL	X	-351.04	-1,724.54
Credit Card Charge	10/06/2017	114-3...	AMAZON COM	X	-33.90	-1,758.44
Credit Card Charge	10/09/2017	112-2...	AMAZON COM	X	-5.95	-1,764.39
Credit Card Charge	10/10/2017	48845	AFFORDABLE CHE...	X	-224.28	-1,988.67
Credit Card Charge	10/11/2017	005632	HEMME HAY & FEED	X	-136.64	-2,125.31
Credit Card Charge	10/11/2017	097293	BIG 5 SPORTING G...	X	-126.56	-2,251.87
Credit Card Charge	10/11/2017	061420	NAPA AUTO	X	-25.73	-2,277.60
Credit Card Charge	10/11/2017	01409...	DOLLAR TREE, INC.	X	-7.51	-2,285.11
Credit Card Charge	10/11/2017	071867	FAMILY DOLLAR	X	-5.36	-2,290.47
Credit Card Charge	10/13/2017	014543	PIONEER HOME C...	X	-58.84	-2,349.31
Credit Card Charge	10/13/2017	OCT 2...	SQUARE CARD RE...	X	-1.00	-2,350.31
Credit Card Charge	10/14/2017	090260	SAVE MART SUPE...	X	-333.34	-2,683.65
Credit Card Charge	10/14/2017	078702	PRIMO BURGERS	X	-57.89	-2,741.54
Credit Card Charge	10/14/2017	068994	CHEVRON USA	X	-14.95	-2,756.49
Credit Card Charge	10/14/2017	086591	CHEVRON USA	X	-6.31	-2,762.80
Credit Card Charge	10/16/2017	058879	WALMART	X	-620.08	-3,382.88
Credit Card Charge	10/17/2017	019317	SOUTHERN SHOO...	X	-166.18	-3,549.06
Credit Card Charge	10/17/2017	CATE...	FASTENAL COMPA...	X	-40.89	-3,589.95
Credit Card Charge	10/18/2017	01518...	SAFELITE AUTO G...	X	-385.09	-3,975.04
Credit Card Charge	10/18/2017	113-4...	AMAZON COM	X	-99.90	-4,074.94
Credit Card Charge	10/18/2017	113-5...	AMAZON COM	X	-77.41	-4,152.35
Credit Card Charge	10/18/2017	OCT 2...	FACEBOOKS	X	-75.00	-4,227.35
Credit Card Charge	10/18/2017	76298...	NORTHERN TOOL ...	X	-59.99	-4,287.34
Credit Card Charge	10/18/2017	30153	OML PATCHES	X	-26.39	-4,313.73
Credit Card Charge	10/18/2017	OCT 2...	FACEBOOKS	X	-0.19	-4,313.92
Credit Card Charge	10/19/2017	113-4...	AMAZON COM	X	-392.69	-4,706.61
Credit Card Charge	10/19/2017	070431	SECOND AMENDM...	X	-270.00	-4,976.61
Credit Card Charge	10/19/2017	017047	P DUBS GRILLE A...	X	-156.15	-5,132.76
Credit Card Charge	10/19/2017	114-0...	AMAZON COM	X	-47.20	-5,179.96
Credit Card Charge	10/19/2017	114-7...	AMAZON COM	X	-32.61	-5,212.57
Credit Card Charge	10/19/2017	114-8...	AMAZON COM	X	-9.52	-5,222.09
Credit Card Charge	10/20/2017	34084...	PATTON SALES C...	X	-509.11	-5,731.20
Credit Card Charge	10/20/2017	099529	KAPY'S ELECTRO...	X	-32.16	-5,763.36
Credit Card Charge	10/23/2017	027984	EXXON MOBIL	X	-64.50	-5,827.86
Credit Card Charge	10/23/2017	OCT 2...	JACK IN THE BOX	X	-17.19	-5,845.05
Credit Card Charge	10/23/2017	037290	KFC	X	-12.24	-5,857.29
Credit Card Charge	10/24/2017	C35846	AMMO BROTHERS	X	-89.92	-5,947.21
Credit Card Charge	10/24/2017	048304	IN-N-OUT BURGER	X	-8.73	-5,955.94
Credit Card Charge	10/25/2017	E/935...	CHEVRON USA	X	-67.00	-6,022.94
Total Charges and Cash Advances					-6,022.94	-6,022.94
Payments and Credits - 7 Items						
Bill	09/30/2017	SEPT ...	BANK OF THE WE...	X	191.33	191.33
Bill	09/30/2017	SEPT ...	BANK OF THE WE...	X	906.46	1,097.79
Bill	09/30/2017	SEPT ...	BANK OF THE WE...	X	1,233.17	2,330.96
Bill	09/30/2017	SEPT ...	BANK OF THE WE...	X	1,674.79	4,005.75
Bill	09/30/2017	SEPT ...	BANK OF THE WE...	X	2,711.62	6,717.37
Credit Card Credit	10/01/2017	112-6...	AMAZON COM	X	44.00	6,761.37
Credit Card Credit	10/24/2017	C35846	AMMO BROTHERS	X	4.49	6,765.86
Total Cleared Transactions					742.92	742.92
Cleared Balance					-742.92	5,974.45
Register Balance as of 10/31/2017					-742.92	5,974.45
Ending Balance					-742.92	5,974.45



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

General Manager's Report for October 2017 and the Public Works information.

Submitted By: David Aranda

I am glad to be back and serving the wonderful community of Stallion Springs.

I am asking for cooperation from our employees, volunteers and everyone in the community to "Make Stallion Springs Beautiful" for 2018.

This will involve a large amount of work on the employees and fortunately we will have about ten individuals working for the District over the next few months with the costs fully covered by a grant.

The first order of work was clearing drains and culvert in preparation for rain. Cleaning streets and painting many of our facilities ongoing.

The list of work to be done is long but I am asking any Director, Volunteer or Resident to drop me an email on what they see in regard to making Stallion Springs beautiful.

I am also asking for everyone to cooperate, if you see trash, pick it up and dispose of it properly. If you can volunteer to help us get some things accomplished, let me know.

The CC&R's need to be addressed by the District but everyone is welcome to let me know what they see.



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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WATER REPORT STALLION SPRINGS C.S.D. October 2017

WATER DEPARTMENT

Amount of water produced October 2017:

Well Production:

CV Well #1		0	0%
CV Well #2		4,124,472	39%
Y-23		1,399,949	13%
Leisure	3,798,200	36%	
P-17		1,196,800	12%
Bold Venture N. 0		0%	
Buckpasser		0	0%
Benz		0	0%
Bornt		0	0%

Note 10,553,594 Gallons of water from CV Well #1 was not used for potable use in October 2017

Total October 2017 Production: 10,519,421 100%

Water History of Production:

September 2017	12,181,195
October 2016	10,500,135
October 2015	10,733,421
October 2014	13,787,770
October 2013	11,913,597
October 2012	12,613,501
October 2011	20,287,461
October 2010	8,881,994
October 2009	12,120,048
October 2008	13,236,335
October 2007	12,416,000

TRANSFER STATION – OCT 2017

Roll-offs 28 x 50 cu yd. bins
= 1,400 cu yards

Total Cost: \$6,452.22



POLICE REPORT

Monthly Statistical Report



Month Covered: October, 2017
Prepared By: Chief of Police Michael J. Grant, SSPD

Monthly Statistics:

Stallion Spring Police:	
Arrests:	6
Citations Issued:	10
Reports:	86
Calls for Service:	122
On Call, Call Outs:	4
Want & Warrant Checks:	15
Officer Initiated Investigations:	121
Field Interviews:	6
Impounds:	3
Medical Assist:	2
Stallion Springs Police Volunteers (CSU):	
Vacation House Checks:	6
School Bus Stop Checks:	1

- SSPD Officer D. Marvin received two separate citizen commendations for his friendliness, professionalism and helpfulness during contacts
- An SSPD kept the peace during a possible road rage incident which then turned into a Facebook alleged libel incident. Both parties were warned and counseled by the officer
- An SSPD officer kept the peace during a child custody exchange and alleged violation of a custody order call. The officer stood by, counseled both parties and made a decision based on the court orders present
- An SSPD officer assisted workers at a residential construction site by collecting debris in the roadway that were being dispersed by the strong winds
- SSPD received a radio call regarding lose dogs in Stallion Springs. It was determined that 5 lose dogs caused the reporting person to sustain an injury. SSPD officers, along with Kern County Animal Control contacted an adult female subject which eventually led to the impounding of approximately 20 dogs. Officers located dead dogs on the property as well. The subject was issued multiple citations and released
- SSPD responded to a two vehicle collision on Banducci Drive and Pelisier Road. The cause of the collision appeared to be inattention. No injuries were reported

- An SSPD officer responded to a disturbance and possible assault with a deadly weapon call in Stallion Springs. The parties involved were uncooperative regarding the assault. All parties were warned regarding causing a disturbance
- SSPD responded to several calls at the same Stallion Springs residence regarding a landlord/tenant dispute. SSPD kept the peace and advised both parties regarding landlord/tenant laws
- SSPD, with the help of the SS Community Services Unit, and members of the Kern County Sheriff Community Services Unit, patrolled Oktoberfest in Stallion Springs. All of the units had many positive contacts. SSPD assisted one adult male home and warned a number of subjects regarding the illegal possession of alcohol
- SSPD assisted the Department of Justice with the retrieval of a firearm in relation to a domestic battery incident in Stallion Springs
- SSPD officers responded to a possible domestic violence incidence in Stallion Springs. Officers kept the peace and determined that no crime had occurred. The officers provided the reporting person an SSPD Domestic Violence packet and provided counseling
- SSPD, PAL, and volunteers assisted in the Derby Downs Cart Races in Stallion Springs
- An SSPD officer handled a Suspicious Circumstances call in Stallion Springs. The homeowner observed an unknown person taking pictures of his property. He stated as he approached the male subject he jumped into a blue Honda and fled east on Delaware Dr. The homeowner stated he did not recognize the subject
- An SSPD officer was called out while off duty for a Trespassing/defrauding an innkeeper issue at Woodward West. During the investigation, the officer detained five subjects who were not from the area. On the evening prior the subjects arrived at Woodward West Lodge looking for lodging accommodations and were told there were no vacancies. The next morning the same vehicle was observed in the parking lot. Woodward staff was notified and responded to scene. The staff observed the subjects entering their vehicle. The Subjects admitted to breaking into an unoccupied room and sleeping in it. They made no attempt to contact staff or pay for services. The subjects were placed under private person's arrest per Woodward West staff direction
- SSPD Officers participated in the following training:
 - Target Solutions Online Training: Elder Abuse and corresponding SSPD manual section 311, Adult Abuse
 - 4 considerations for investigations concerning the elderly victim
 - Legal Alert: NINTH CIRCUIT REVERSES DENIAL OF QUALIFIED IMMUNITY TO OFFICERS INVOLVED IN FATAL SHOOTING
 - Sacramento Regional Threat Assessment Center: Terrorism, sovereign citizen, threats against LE.
 - Joint Counterterrorism Assessment Team briefing: Acid Attacks, Potential opportunistic threat and rapid treatment awareness
 - Concealed/disguised firearms
 - Dangers of Fentanyl exposure and emailed DEA Fentanyl Guide for First Responders
 - Policy manual section 329 training, Private Persons Arrests
 - DHS border security & transnational criminal organizations development, gangs