



# AGENDA

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
TUESDAY, APRIL 21, 2015

## CLOSED SESSION @ 4:30 PM

- A) Public Employee Appointment: Government Code §54957: Anticipated Litigation  
significant exposure to Litigation pursuant.
- B) Government Code §54957 and §54957.6: Evaluation and Direction to Labor Negotiator  
Agency Designated Representative: Clydell Lamkin, President  
Unrepresented Employee: Chief of Police/Assistant General Manager

## SPECIAL SESSION @ Approximately 5:00 PM

### Call to Order

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this agenda, excluding CLOSED SESSION. Members of the audience desiring to address the Board must approach the podium and request recognition from the Board President. Presentation by the audience is limited to three minutes per agenda item.

### Roll Call:

Directors present:

Directors absent:

**ADA compliance statement:** In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Interim General Manager, Michael Grant, at 661-822-3268. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**Posted:** April 17, 2015

## Flag Salute

- 1) **Reserved for President's Comments and Addendum.**
- 2) **PUBLIC PRESENTATIONS** – This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which this Board has jurisdiction. "Please be advised however, the Brown Act prohibits action on items that are not listed on the Agenda, or properly added to the Agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting." Speakers are limited to three (3) minutes. PLEASE STEP TO THE PODIUM TO MAKE YOUR PRESENTATION. STATE YOUR NAME AND ADDRESS FOR THE RECORD, before making your presentation. Thank you.
- 3) **BOARD MEMBER ITEMS** – This portion of the meeting is reserved for Directors to present to the Board and to the public, information, announcements and items that have come to their attention. No formal action will be taken. A Board member may request that an item be placed, for consideration, at a future Board meeting.
- 4Sp) Consideration of the Revised Employment Agreement with Chief of Police/Assistant General Manager.
- 5Sp) Approval of Revised Consulting Agreement: Lowering not to exceed \$ amount.
- 6Sp) Discuss Approval of 2015-2020 Strategic Plan.
- 7Sp) Discussion of the water supply for Stallion Springs.

## **OPEN SESSION @6:00 PM (Or immediately following Special Meeting)**

- 8) Board Discussion in regard to Board Compensation of Stallion Springs Community Services Districts Board of Directors.
- 9) Approval of the CalPERS-SSCSD Wage Scale Range.
- 10) Discussion and Direction in regard to applying to send District Representatives to CSDA's Legislative Affairs and to meet with State Representatives.
- 11) Board Discussion of Proposal for Weed abatement and lot mowing in Stallion Springs
- 12) Approval of the March 17th, 2015 Regular Board Meeting Minutes, the March 19<sup>th</sup> 2015 Special Board Meeting Minutes and the March 20<sup>th</sup> 2015 Emergency Board Meeting Minutes and the April 3<sup>rd</sup> Special Board Meeting Minutes.

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Posted: April 17, 2015

- 13) Approval of: Checks #4586 through #4641 in the amount of \$151,309.15.
- 14) Financial Report
- 15) Police Report
- 16) General Manager's Report
- 17) Motion to Adjourn to May 26<sup>th</sup>, 2015 @ 6:00 pm.

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**Posted:** April 17, 2015



# STALLION SPRINGS

## COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

### **AGENDA SUPPORTING INFORMATION**

#### **Agenda #4SP**

Subject: Consideration of a revised employment agreement with the Chief of Police/Assistant General Manager.

Meeting Date: April 21, 2015

Background: The Board will address this item, if necessary.



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### **AGENDA SUPPORTING INFORMATION**

#### **Agenda #5SP**

**Subject:** Approval of Revised Consulting Agreement: Lowering not to exceed dollar amount.

**Submitted by:** David Aranda, Consultant

**Meeting Date:** April 21, 2015

**Background:** The attached agreement has two minor changes, as requested by David Aranda.  
Under line Item #3: Compensation, the following change is being proposed: "provided the total compensation owing to Consultant by District shall not exceed \$9,515 in a single month" be changed to "5,500 in a single month".  
Exhibit "A" is now listing six specific items instead of seven.

**Recommendation:** Approve the Consulting Agreement as presented.

## CONSULTING AGREEMENT

This Consulting Agreement ("Agreement") dated as of April 3<sup>rd</sup>, 2015 is between **Stallion Springs Community Services District** ("District") a government entity formed under the Community Services District Law (commencing with Government Code Section 61000), and **David Aranda** ("Consultant"), an individual. The District and Consultant agree to the following:

1. Term. This Agreement shall become effective on April 3<sup>rd</sup>, 2015 ("Effective Date"), and continue until July 3<sup>rd</sup>, 2015 or until earlier terminated by either party in accordance with Section 5, 6 or 7 hereunder. The term of this Agreement can be extended upon written notice by the District within a thirty (30) day period of the termination date if mutual interest exists between both the District and Consultant.
2. Scope of Services.
  - (a) Services. Consultant shall perform services as directed by the Board of Directors of the District ("Board"),
  - (b) Reports. The Consultant shall prepare and submit to the Board at least three (3) business days prior to each regular Board meeting, a detailed written report sufficient to fully inform the Board as to each of Consultant's services.
  - (c) Independent Contractor. Consultant will act as an independent contractor of the District in the performance of his duties under this Agreement. The Consultant will be responsible for the payment of all applicable federal, state, and local taxes arising out of or related to Consultant's services for the District. Consultant further agrees to defend, indemnify, and hold the District harmless as to any claims or causes of action related to the payment of any federal, state, and local taxes. Nothing contained in this Agreement shall constitute or be deemed to create between the District and Consultant the relationship of employer/employee, it being expressly understood and agreed that the only relationship between Consultant and District created herein shall be that of an independent contractor.
  - (d) Non-exclusivity. Nothing contained in this Agreement shall limit the ability of Consultant to perform the same or similar duties listed hereunder for any other district, entity, or organization so long as such duties do not create a conflict of interest for the Consultant.
3. Compensation.
  - (a) Hourly Rate. The District shall pay Consultant the hourly rate of \$55.00 per hour for all time actually taken to render services to the District, provided the total compensation owing to Consultant by District shall not exceed **\$5,500.00** in a single

month without the written approval of the District given to Consultant prior to the performance of any such services by Consultant.

- (b) Expenses. The District shall reimburse Consultant for reasonable and necessary travel and other business expenses incurred by Consultant in the performance of the services specified and in accordance with the District's policies, as they may be amended by the District in its sole discretion.
  - (c) Benefits. The Consultant shall receive no employee benefits or other compensation from the District under this Agreement.
4. Monthly Statements. Not later than the first day of each month, Consultant shall prepare and submit to the District's Finance Manager, a written statement summarizing services performed by Consultant, the hours taken to render the services, and any reimbursable expenses, attaching all receipts and other supporting documentation. The District shall pay the Consultant all compensation approved by the Board within thirty (30) days of receipt by the District. If the Board does not approve all or any portion of the Consultant's monthly statement, the District shall promptly notify the Consultant in writing of the basis for such denial.
5. Termination For Cause. The District may terminate this Agreement at any time prior to July 3<sup>rd</sup>, 2015 without notice if the Consultant commits any material act of dishonesty, discloses confidential information, is guilty of gross carelessness or misconduct, or unjustifiably neglects his duties under this Agreement, or acts in any way that has a direct, substantial, and adverse effect on District's reputation.
6. Termination Without Cause. Either party may terminate this Agreement prior to July 3<sup>rd</sup>, 2015 without cause by giving the other party two (2) weeks prior written notice of termination.
7. Termination on Disability. If, at the end of any calendar month during the term of this Agreement, the Consultant is and has been, for the one full calendar month then ending, unable due to mental or physical illness or injury to perform his duties under this Continued Agreement in his normal and regular manner, this Continued Agreement shall be then terminated.
8. Confidential Information.
- (a) "Confidential Information" means any and all information of a confidential, proprietary or secret nature which is or may be either applicable to, or related in any way to the business, present or future, of the District or business of any customer or client of the District. Confidential Information includes, for example and without limitation, information related to trade secrets, processes, software programs,

marketing plans and strategies, methods of doing business, contracts, pricing data, financial data, client lists, customer lists, pricing lists and information, business plans, company innovations, concepts, techniques, methods, systems, designs, computer programs, source documentation, formulas, work in progress, forecasts, proposed and future products, suppliers, and any other nonpublic information that has commercial value or any information the District has received from others that the District is obligated to treat as confidential or proprietary. Confidential Information does not include information becomes generally known to the public through no action of Consultant; that Consultant can show by written evidence either was in the possession of Consultant as of the date of this agreement or was independently developed with the use of any Confidential Information; or that is in rightful possession of Consultant from a third party without restriction.

(b) "Person" means person as defined by Evidence Code section 175.

9. Protection of Confidential Information.

- (a) The Consultant acknowledges that the Confidential Information is a special, valuable and unique asset of the District, and agrees at all times to keep in confidence and trust all Confidential Information for so long as it remains proprietary and confidential to the District. Consultant agrees at all times that he will not, and that he will not permit his directors, officers, employees or agents, directly or indirectly, to use any Confidential Information other than in the course of performing his duties under any agreement that may be formed between the District and Consultant. Consultant further agrees that he will not, nor will he permit his directors, officers, employees or agents, directly or indirectly, to disclose any Confidential Information or anything related thereto to any third party without the prior written consent of the District. All Confidential Information that comes into Consultant's possession will remain exclusive property of the District.
- (b) If the Consultant is required by law or court order to disclose any Confidential Information, he will promptly notify the District of such requirement and provide The District with a copy of any court order or other law which require such disclosure and, if the District so elects, to the extent legally permissible, afford the District adequate opportunity at its own expense to contest such law or court order or seek a protective order. If the District does not elect to contest or is unsuccessful in contesting such law or court order, Consultant may then disclose the Confidential Information to the extent, and only to the extent, required by such law or court order.



(c) At the District's request, Consultant will promptly and without charge deliver to the District all Confidential Information in his possession or under his control.

10. Non-use of Confidential Information. The Consultant agrees that he will not access or in any other way use the District Confidential Information as described herein, including but not limited to its client and customer list, alone or in concert with others, to directly or indirectly: (a) engage (either as a sole proprietor, owner, partner, member, shareholder, employer, employee, officer, director, consultant or agent) or contact persons, companies, or entities contained in the Confidential Information for the purpose of conducting a business relationship in competition with the District; (b) induce any customers of the District with whom Consultant has had contacts or relationships, and directly or indirectly, by way or use of District Confidential Information, to curtail or cancel their business relationship with District; (c) induce, or attempt to influence, any employee of the District to terminate his or her employment. The provisions of subparagraphs (a), (b) and (c) above are separate and distinct commitments independent of the other subparagraphs. Consultant acknowledges that the restrictions set forth in this section do not impose unreasonable restrictions or work a hardship on Consultant are essential to the willingness of the District to conduct business with Consultant and are reasonable as to scope, duration and territory.
11. Remedies. The covenants set forth in sections 9 and 10 are necessarily of special, unique and extraordinary nature and the loss arising from a breach thereof cannot reasonably and adequately be compensated by money damages, as such breach will cause the District to suffer irreparable harm. Accordingly, if the District institutes an action or proceeding to enforce this Agreement, Consultant waives the claim or defense thereto that the District has an adequate remedy at law or has not been or is not being irreparably injured by such breach. Consultant further acknowledges and agrees that the District will be entitled to preliminary and permanent injunctive or other extraordinary relief from a court of competent jurisdiction to restrain the violation or threatened violation of such covenants by Consultant or a person or persons acting for or with Consultant in any capacity. The District will be entitled to such injunctive relief without the necessity of posting a bond or other security. The remedy set forth herein will be cumulative and not in limitation of any other legal remedies available.
12. Notices. Any notice or other communication under this Agreement must be in writing and shall be effective upon delivery by hand or three (3) business days after deposit in the United States mail, postage prepaid, certified or registered, and addressed to District or Consultant, at the addresses stated below. Notice of change of address shall be effective only when done in accordance with this Section.

District's Notice Address:

Clydell Lamkin, President, Board of Directors  
Stallion Springs Community Services District  
27800 Stallion Springs Drive  
Tehachapi, CA 93561

Consultant's Notice Address:

David Aranda  
228 West E Street  
Tehachapi CA 93561

13. Integration. This Agreement and Attachments is intended to be the final, complete, and exclusive statement of the terms of Consultant's terms of service to the District. This Agreement supersedes all other prior or contemporaneous agreements and statements, whether written or oral, express or implied, pertaining in any manner to the services of Consultant to District, and it may not be contradicted by evidence or any prior or contemporaneous statements or agreements. To the extent the practices, policies, or procedures of District, now or in the future, apply to Consultant and are inconsistent with the terms of this Agreement, the provisions of this Agreement shall control.
14. Interpretation. This Agreement shall be construed as a whole, according to its fair meaning, and not in favor or against any party. By way of example and not in limitation, this Agreement shall not be construed in favor of the party receiving a benefit nor against the party responsible for any particular language in this Agreement. Captions used for reference purposes only and should not ignored in the interpretation of the Agreement.
15. Miscellaneous
  - a. Governing Law. This Agreement, and the rights of the parties hereto, shall be governed by and construed in accordance with the laws of the State of California.
  - b. Amendment. No provision of this Agreement shall be modified nor shall this Agreement be amended except by an instrument duly signed and acknowledged by each of the parties hereto.
  - c. Severability. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, then such clause or provision

shall be severed herefrom, and such invalidity or unenforceability shall not affect any other provisions of this Agreement, the balance of which shall remain in full force and effect; provided, however, that if any such clause or provision may be modified so as to be valid or enforceable as a matter of law, then such clause or provision shall be deemed to have been modified so as to be enforceable to the maximum extent permitted by law.

- d. Successors and Assigns. This Agreement will inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. This Agreement may not be assigned by contractor without the prior written consent of the District.
- e. Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed an original but all of which together shall constitute one and the same Agreement.
- f. Attorney Fees. If any suit, action, arbitration or proceeding (including any bankruptcy proceeding) is instituted to enforce any of the provisions of this Agreement, the prevailing party will be entitled to recover, in addition to costs and disbursements, its reasonable attorneys fees as determined by any court or arbitrator in which such action or proceeding is tried, heard or decided, including any appeal.
- g. Entire Agreement. This Agreement constitutes the entire agreement among the parties with respect to the subject matter of this Agreement and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter of this Agreement.

16. Acknowledgment. Each party acknowledges that he or it has had the opportunity to consult legal counsel in regard to this Agreement, that he or it has read and understands this Agreement, that he or it is fully aware of its legal effect, and that he or it has entered into it freely and voluntarily and based on his or its own judgment and not upon any representations or promises other than those contained in this Agreement

The parties have duly executed this Agreement as of the date first written above.

DAVID ARANDA

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STALLION SPRINGS COMMUNITY SERVICES DISTRICT

By: \_\_\_\_\_

Clydell Lamkin, President,

Stallion Springs Community Services District

## EXHIBIT "A"

In Conjunction with 2(a) "Consultant shall perform services as directed by the Board of Directors.." The following is a list of items that are included in those services:

1. Develop a draft Fiscal Year 2016 Budget which would include various recommendations in regard to operations, personal, expenses and payroll.
2. Develop a draft Fiscal Year 2017 Budget with explanations as noted for Fiscal Year 2016.
3. Explore various funding measures to support the operations of the various services/departments SSCSD is responsible for.
4. Develop recommendations in regard to the water availability to Stallion Springs in conjunction to the drought and various pricing alternatives and operational alternatives
5. Assist the Board in communicating the above items to the community for input and assistance and support
6. Develop and present recommendations in regard to CC&R's , Park, Road, Solid Waste and Wastewater issues as addressed in a Strategic Plan.



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## **AGENDA SUPPORTING INFORMATION**

### Agenda #6SP

**Subject:** Discuss and approve 2015-2020 Strategic Plan

**Submitted by:** David Aranda, Consultant

**Meeting Date:** April 21, 2015

**Background:** A Strategic Plan provides direction from the Board to the General Manager and Staff. See attached article. It also allows the Community to provide input and be able to observe clear attainable improvements for the Community.

The attached Strategic Plan is a start for Stallion Springs in regard to the Board unitedly having provided direction, the General Manager, with staff, moving in that direction and all cooperating to see good things accomplished for Stallion Springs.

**Recommendation:** Approve the Strategic Plan as presented.

## **DRAFT**

# **Stallion Springs Community Service District Strategic Plan 2015-2020**

This plan was developed at a public meeting of the Board of Directors on March 19, 2015. The meeting was held with Consultant David Aranda acting as facilitator and he prepared this draft. Prior to the meeting, on March 11, a questionnaire was posted on the CSD web site asking for input as to issues of importance from the community. Responses from the questionnaire were incorporated into the meeting.

The Strategic Plan is subject to Board approval with responsibility as noted with updates provided to the board.

### **Mission Statement**

The Mission of the Stallion Springs Community Service District is to provide the highest quality of services, designated by law, to the community. The service shall be provided in an efficient, economical, reliable manner. The District Board of Directors, management and staff are committed to promoting a safe, courteous, and positive attitude in accomplishing our mission.

### **Strategic Plan**

#### **Director responsibility and follow through:**

April 2015

Budget for Fiscal Year 2016 preparation reflecting the strategic plan. Prepared by Consultant, Staff.

April 2015

Directors will consider a funding plan for the Police Department that will allow for two additional officers. In conjunction with this plan would be an ongoing education and information process that is very transparent in regard to pay scale, training, education, and equipment needs for the Police Department to continue to properly and safely function.

April, May, June 2015

The Board will place on the agenda a "Unity of Purpose Discussion", i.e. Who are we? What is our purpose? To whom we are we Responsible? Why is it important to us as individuals to serve as part of this governance team? What do we as a governance team stand for? What do we value

and believe in about our work? What do we want to accomplish as a governance team? (Note if this discussion does not take place and is not documented the remaining strategic plan may not work).

April, May 2015

Directors will assign individuals on the Board to make contact and develop relationships with Federal, State, County and Local Governmental Representatives. Speaking topics will be discussed by the board and directed to those individuals. The topics may include general information about the community, water issues, regional ideas, concerns about surrounding impact areas, i.e. Cummings Valley, etc.

May , 2015

Management Staff in place with direction and accountability.

May 2015

Approval of the Strategic Plan for years 2015-2020

May, June 2015

Budget review by Board

### **Department 1 Administration**

In Place

Weekly updates, with monthly summaries as a communications tool from management to the Directors.

Responsibility: General Manager

April 2015

Legal review and direction in regard to using the last year assessment money for the Administration/ Police building and future \$50 assessments for funding the police department.

May 15 Board review

May 2015

Safety and Security Improvements. Responsibility: Consultant to contact and arrange inspection by SDRMA. Follow through responsibility by staff based report for 2016 Budget

May 2015

Consider the value and benefits of a grant writer. Consultant will provide some additional information.



## **Department 2 Parks**

April 2015

Review existing Titles on Parks, policies in place, documents in place and draft a document that addresses policies and procedures in regard to rental of facilities, use of facilities, and pricing of facilities in order to maximize use and revenue. By Staff with Review by board May 2015.

April 2015

Pay off remaining loan on Community Center to free up money for other use, i.e. police and parks. Staff with direction to the Board.

April 2015

Determine the needs to upkeep/ repair existing facilities by staff for 2016 budget.

July 2015

Maintenance of Mailbox sites and determine need for paper tube holders. Staff

January 2016

Review School site availability by Manager

March 2016

Stock lake. Manager

Other

Consider Grants available to provide additional amenities, develop park sites and fund programs.

Consider partnerships with businesses for programs, amenities, etc. for 2016

Repair old CSD building. Library Manager/ Staff

Look for grant money to add a walkway/bikeway on Stallion Springs Drive along with ability to expand and make repairs to the covered bridge. Staff

## **Department 3 Police**

July 2015

Hire one additional officer. Chief

January 2016

Regionalization of Greater Tehachapi Police Force discuss. Chief

July 2016

Hire another officer. Chief

The above is based on the board approving a plan that involves utilizing initial funding from the monies freed up by paying off the community center, reserves approval of the extension of the existing \$50 per year assessment and another \$60 per year assessment approved by the voters. Failure of the above plan would result in reduction of services and possibly shutting down the police department. Education and transparency of the costs, time, and liability of operating a police department needs to be ongoing.

Ongoing

Purchase needed equipment etc. As needed and budgeted.

#### **Department 4 Roads**

July 2016

Investigate and attempt to obtain via legislation road tax money for Stallion Springs. Manager, Chief, Board.

This could be one of the topics for discussion the board directs to individual board members when meeting with various Government Representatives.

January 2018

Determine the need and possibly increase the road assessment dollar amount with a CPI Index. Manager to bring to board. Prop 218

Ongoing

Properly monitor road revenue, road contract overlays. Engineer, Manager

Provide the ability for residents to provide road needs on the web page. Engineer, Manager

#### **Department 5 Water**

April 2015

Determine Public Works needs in regard to tools and equipment, budget and purchase. Manager

May 2015

Board driven discussion and direction in regard to meeting with TCCWD regarding water availability, protection of water rights, etc. Followed by Board meeting with TCCWD Board and a presentation and follow through of action being taken.

May 2015

Review Water Emergency Drought Program. Manager

May 2015

Maintenance and Repair to the water system. Staff for 2016 budget

June 2016

Review existing (2004) water report, determine need to update so that clear information is provided to water demand projections, capital needs, water costs and water revenue projections. Manager

July 2015

Bases on above, request for a water consulting study. Manager, Board, Water Engineer

September 2015

Based on the water study determine the future needs of conservation, water expenses, possible water pricing increases with regard to water use, standby charges, other fees associated with water. Manager

March 2016

Discussion and direction in regard to a regional water treatment plant. Manager

Ongoing

Water conservation and grants available in conjunction with that. Manager

Water meter replacement and infrastructure replacement. Manager

## **Department 6 Wastewater Operations**

May 2015

In conjunction with the NPDES Permit due 2020 and the State Water Quality Control Board requirements, develop a list and timeline and costs of key issues that must be addressed. Manager

July 2015

In conjunction with the needs of the Wastewater Treatment Plant, infrastructure, pipelines, etc. develop a list and costs of improvements that need to be made. Manager

September 2015

Review the General Fugro study that Stallion Springs participated in and possibly use that in conjunction with a study specific to Stallion and determining the needs/demands of the plant for the next five to fifteen years, costs involved and revenue that must be obtained to operate the plant, perform proper capital improvements and maintenance.

January 2016

Provide the community with educational information in regard to the staffing requirements of the plant, what is in place and the operational requirements and state mandates that revolve around the plant. Manager

January 2016

Determine the use for treated wastewater. Manager

January 2017

Investigate the options in regard to expansion of the existing plant, work with others in the Greater Tehachapi area for a regional wastewater treatment plant. Manager

## **Department 7 Fire**

Ongoing

Continue communication dialogue with KCFD. Ongoing with CERT, Manager and invitation for Fire Captains to do presentation at monthly SSCSD Board meetings.

Document and review from time to time, property the SSCSD has given to KCFD in connection with a new fire station. Manager

Work with KCFD in reducing fuel, i.e. weed abatement, Tullie burning, etc.

## **Department 8 Solid Waste**

August 2015

In conjunction with reduction by Benz in rates to Golden Hills residents, negotiate a reduction in rates by Benz to SSCSD. Manager

October 2015

Attempt to establish a Green Waste Site. Manager

June 2016

Review expansion of existing Solid Waste Site or another location. Manager

January 2016

Investigate giving notice to Benz and moving forward with another means of disposing of solid waste. Manager.

**Department 9 CC&R's, ArtCom, Building, Developer issues**

September 2015

Develop an outline/report of existing CC&R's, the Draft CC&R's from 2010, various legal determinations over the years and other reports and the present to the Board a recommendation in regard to Stallion Springs CC&R's, with enforcement procedure, fee structure, etc. Manager, with review by Board and in place by January 2016.

January 2016

Determine the ability of the District to charge Developer Fees for various purposes Manager

## Practitioners' Guide

# Strategic Planning for Educational Advancement: The *Whys* of Strategic Planning for Educational Advancement

Thomas Bakewell

Thomas Bakewell works as a management consultant. He has years of experience consulting with higher education, the corporate world and not-for-profits (NFPs). He has conducted over 50 major engagements for higher education boards, presidents and NFPs nationwide in the areas of strategy, advancement, finance, full-scale organizational transformation, good corporate governance, and organizational effectiveness. He is active with leading board retreats, strategic planning, and speaking engagements. Prior to consulting, Tom held a number of senior management, finance and legal positions in both the nonprofit and for-profit world.

**Editor's Note:** *This is the second installment of a multipart practitioners' guide focused on strategic planning, organizational development, and legal issues. It will feature practical advice and powerful insights for implementing advancement programs that are organized, productive, and legal—and that generate top results. Thomas Bakewell, an organizational development specialist skilled in leadership, planning, and the law, will address these unique components of higher education advancement that make a vital difference.*

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### Introduction

What does it mean when the President or the Chair of the board or the head of your capital campaign says, "We need a strategic plan" or "We need a new strategy" or asks, "Why isn't our strategy working?" Imagine, as recently happened to a talented friend of mine, that you are the new VP for Advancement with a fine university and have just been called to the President's office to find the President with the Chairman of the board and they hit you with that exact conversation.

What are they really asking and how do you respond? Those comments and questions could literally represent any number of topics or issues ranging from simple clarification on key points about an important capital campaign, to genuine concerns about key operational or organizational issues facing the university, to profound questions about the future of the organization, to someone having their job on the line.

In my friend's case, a top new Chairman of the board was setting the stage for making his first moves at challenging the status quo in a number of vital areas including advancement. Fortunately, this VP had spotted these issues during her interview process, and surfaced them candidly and confidently with the President. She and the President were well prepared for the conversation, though it came far sooner than either expected, and they subsequently had to accelerate a number of their plans.

### Why Strategy Really Does Matter

Strategy is as serious as a heart attack. I repeat: *strategy is as serious as a heart attack!* And a heart attack can be an interesting metaphor for thinking about the importance of strategy and strategic planning.

When it comes to a heart attack one likely has not thought about or prepared for it ...

- Whether it is the tyranny of the urgent, or simply other priorities, good strategy and top strategic thinking often gets neglected. A great strategy is a work in process. Today, successful "key" strategies must be developed or renewed every few years. Many colleges and universities think of strategy in terms of decades if they seriously address strategy at all.

When a heart attack strikes it gets all of our attention ...

- Good strategy and strategic planning done right can demand most of our attention for intense periods. Colleges and universities often have long histories and rich traditions that have served them well. We do things "this

way" because it is efficient (in our eyes at least), comfortable, and always worked before. Conversely, the world changes and markets can change suddenly, dramatically, precipitously, overnight; the polarities of tradition and change can lead directly to dramatic collisions, and that can send one scrambling for developing a new or renewed strategy in record time. It can require large blocks of priority time carved out at inopportune times, like at critical times in the academic year.

When a heart attack strikes it can be messy, painful, and debilitating ...

- Real strategy work, strategic planning, and strategic change often requires giving birth to something new and not rearranging something old, and it can mean the reallocation or elimination of resources in answering the age-old question of "Who gets how much and why?" Change is painful and almost all change creates resistance, with very distinct and predictable resistance patterns. Colleges and universities today are facing a myriad of "strategic issues" that when addressed even with the best strategic approaches hold the prospect for being messy, painful, and debilitating. For example, ask yourself if your organization's strategy and strategic plan have seriously addressed the current topics and true costs of deep tuition discounting, deferred maintenance, and declining traditional sources of revenue such as state/federal funding for financial aid and high tuition price increases.

When people survive a heart attack they often change their lifestyle and take up healthy new habits including regular check-ups and physicals ...

- A thorough new strategy and strategic plan can help an organization eliminate old behaviors and take on healthy new ones. Sometimes only minor adjustments are needed to improve the organization, and other times radical change is elected. Making regular strategy work part of your organization's life is certainly a great habit.

### Why So Few Really Get Strategy and Strategic Planning Just Right

In its simplest definition, good strategy is simply the management of change. Ideally, it covers much more, like articulating the organization's vision, adapting to circumstances, and fulfilling a compelling mission.

I have long believed that the best strategies and strategic plans come from three key starting points: developing the right team, asking the right questions, and having a great process. Great strategies emerge from having the right team in place, having clear roles assigned to the team, and working through a great process.

And what are the right questions? It depends a lot on your organization, but here are some key questions as food for thought.

"What is the best strategy for our organization?" The best strategy is the one that fits and that brings the most compelling results for your organization. To be effective it will focus on the whole system and provide focus and direction for all members of the organization. It pays rich dividends to spend some serious thought early in the process thinking through the "best strategy" for us, along with the related topic of what is the "best approach to strategic planning" for us.

"Who should lead the strategic

planning process for our college or university?" How about this: "Should the advancement team or lead advancement executive drive the university-wide strategic planning process?" Isn't it common knowledge that there is no problem that advancement and more fund raising can't solve? Educational advancement is inextricably linked to the college or university as part of the whole system. Traditionally, the President's office in concert with the Chief Academic Officer or the academic leadership usually leads strategic planning. The case can be made more and more today that given the key positioning and growing responsibilities of the advancement team and lead advancement executive, along with their overall strong awareness of programs and people, it could be a natural evolution for advancement to take a leading role in strategic planning university-wide. While I know of a handful of circumstances where advancement has led the charge in strategic planning, and I know of many situations where behind the scenes the key player for a great new strategy emerging was the lead advancement officer, I have not noted any real trend in this area of advancement leading university-wide strategic planning.

Perhaps the most compelling question is "When is a new strategy needed?" A new strategy is needed:

- When strategy does not fit competitive realities;
- When performance is much less than potential.<sup>1</sup>

And "When is the time right to consider a new strategy?" The time is right to consider a new strategy when:

- There is a new CEO;

- Major internal changes are at hand;
- Major external changes are at hand;
- There are some key dilemmas to be worked out;
- The organization is focused internally instead of on customers or competitors (yes, I have taken the rash liberty for one who works with higher education clients of suggesting students are customers and collegial colleagues just might be competitors);
- There is some compelling external influence, such as regulatory matters, accrediting bodies, bankers, boards;
- A traditional operating model is failing.

How would the colleges and universities you are close to stack up on the need or timing for a new strategy? And how would the college or university you work for stack up on the need or timing for a new strategy?

Harking back to my earlier definition that "good strategy is simply the management of change," and pondering the points listed above on the need and timing of a new strategy, you may discern why I observe that so few colleges and universities really do get strategy and strategic planning just right. Many colleges and universities are tradition-bound organizations that are highly resistant to change. They simply do not want to change. For many appropriate and positive reasons change comes slowly in higher education. The reality and strong evidence is that the required rate of change in higher education is accelerating rapidly.

I follow what Thomas Huxley said about education as it relates to progress and change: "Perhaps the most valuable result of all education is the ability to make yourself do the thing you have to do, when it ought to be done, whether you like it or not."

### Tips for Getting Strategy and Strategic Planning Just Right

There are a handful of tips I have found that are key to getting strategy and strategic planning just right with colleges and universities.

- *Leadership that focuses on truthfulness and clarity:* Many fine colleges and universities have gone through extensive strategy and strategic planning processes without ever surfacing the "truthfulness and clarity" of their most critical issues. Typical examples or critical issues often ignored in strategy today include "Our deep discounting is out of control and we have no plan to fix it," or "Our specific denominational donor and admissions pool is declining precipitously," or "Our cost structure as a whole has made us very noncompetitive when all other factors are considered." As Peter Drucker said, "Leadership is a foul weather job."<sup>2</sup> Tough challenges call for more truthfulness and clarity than ever.
- *Have a great process, but limit the time and processing:* In strategic planning simplify the process as much as possible and strive to keep the processing time lines short. Higher education is terrific at process, which is what you might expect from a profession that primarily works in the world of ideas. Conversely, great strategy and strategic planning generally require far reaching action in almost every area of the organization.
- *Focus on clearly identifying your critical issues:* The best strategy and strategic planning I have seen came from strong leaders crafting a process which brought out the truth with clarity. This was achieved by a rapid and intense process that fully engaged and called on all the organization's intellectual capital, and then had a process or approach for



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## **AGENDA SUPPORTING INFORMATION**

### **Agenda #7SP**

**Subject:** Discussion of the water supply for Stallion Springs

**Submitted by:** David Aranda, Consultant

**Meeting Date:** April 21, 2015

**Background:** The ability to provide potable water to the community both in quantity and quality is critical to the survival of this community.

There is much work to be done but listed below are two key points:

1. What can the community do to assist Stallion Springs C.S.D. in regard to the drought and water supply? Attached is a list of items each person can do to assist in reducing water consumption, especially as summer approaches. There is no "water police" and there are no fines imposed for violations, but the District is asking for the cooperation of all.
2. What does Stallion Springs C.S.D. need to accomplish in the near future? The District must address the ability to produce enough water from existing wells to meet the demand for summer use. If that is not feasible, additional water sources must be obtained. Concerns in this regard revolve around the fact that the Cummings Basin has heavy use in regard to water usage by Farmers. The drought has not provided the ability to recharge the basin and has not provided State Contract Water that could be pumped up the hill to be recharged. The District relies on a few key wells to function, essentially 24-7 to provide water, and must determine potable water sources for emergency situations, should a key well go down.

Stallion Springs is in need to look at the ability to recharge the Cummings Basin on an ongoing basis. Many residents of Stallion Springs are outside the basin and the only legal means in providing water to those residents is "balancing" water taken from the basin with water replaced by State Contract Water.



Stallion Springs must work with other agencies (Bear Valley, CCI, etc.) as well as the Farmers in the Cummings Basin to avoid groundwater depletion that would be a disaster for everyone.

Stallion Springs must look at reductions in water revenue from reduced water use and determine the fiscal ability to remain operational.

It is important that this community be kept informed as the District continues to work with its neighbors and work with the State and other agencies in regard to this critical situation of a reliable potable water supply.

# WHAT IS A LEVEL 2 WATER SUPPLY SHORTAGE?

On July 15, 2014, the State Water Resources Control Board implemented emergency regulations dedicated to limiting outdoor irrigation and eliminating water waste. Accordingly, SFID has moved to a Level 2 Water Shortage Response condition.

## MANDATORY WATER USE RESTRICTIONS

- ◆ No washing down surfaces, unless to alleviate a health or safety hazard.
- ◆ No water waste from inefficient landscape irrigation.
- ◆ Do not irrigate between 8:00 a.m. and 6:00 p.m.
- ◆ Use a hand-held hose equipped with a positive shut-off nozzle or bucket.
- ◆ Do not irrigate nursery and commercial grower's products between 10:00 a.m. and 6:00 p.m.
- ◆ Repair all leaks within seventy-two (72) hours.
- ◆ The following irrigation schedule is in effect, unless recycled water is used for irrigation.
  - Odd numbered houses may irrigate on Sunday, Tuesday and Thursday.
  - Even numbered houses may irrigate on Monday, Wednesday, and Saturday.
  - Multi-family accounts and non-residential accounts may water on Monday, Wednesday, and Friday.
- ◆ Watering is limited to 10 minutes per station per day, unless you use a weather based irrigation controller, drip/micro-irrigation system and/or stream rotor sprinklers.

For more information about the current water supply shortage, visit [www.sfidwater.org](http://www.sfidwater.org)



## CALIFORNIA'S WATER SUPPLY EMERGENCY

On January 17, 2014, Governor Jerry Brown declared a drought emergency for the State of California. 2013 was the driest year in the history of our state and 2014 has been similarly dry. As a result, it's critically important that we pursue water conservation strategies aimed at mitigating the effects of this drought.

## HOW YOU CAN HELP

- 1 Be sure to comply with the Level 2 Water Shortage Response condition with mandatory water use restrictions detailed on the other side of this card.
- 2 Check for leaks on your property to minimize water waste.
- 3 Take advantage of our free water use evaluation service to help you save both water and money. SFID is able to offer this educational service to promote water use efficiency free of charge. For more information, visit [www.sfidwater.org/conservation](http://www.sfidwater.org/conservation)
- 4 Rebates for water efficiency improvements are available to residential and commercial customers. Find out more by visiting [www.sfidwater.org/conservation](http://www.sfidwater.org/conservation)

## STAY CONNECTED

[www.sfidwater.org](http://www.sfidwater.org)





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## **AGENDA SUPPORTING INFORMATION**

### Agenda #8

**Subject:** Board Discussion in Regard to Board Compensation for Stallion Springs Community Services Board of Directors

**Submitted by:** Brad Burris, Interim General Manager

**Meeting Date:** April 21, 2015

**Background:** The District's Titles (copy attached) require that the issue of Director Compensation be addressed each April.

Currently as noted the Titles, CSD law allows payments of up to \$600 per month for Directors attending regular and special board meetings, committee meetings and other meetings related to District business.

The District's Board has chosen to receive \$75 per month for attending the regular board meeting only.

**Recommendation:** This is a discussion for the Directors to have.

## CHAPTER 1

## GENERAL PROVISIONS

## SECTION:

- 2-1-1: Number Of Directors
- 2-1-2: Election Of Directors
- 2-1-3: Term Of Office
- 2-1-4: Vacancies
- 2-1-5: Recall
- 2-1-6: Compensation
- 2-1-7: Authority Of Board

2-1-1: **NUMBER OF DIRECTORS:** The board shall consist of five (5) directors, all of whom shall be registered electors residing within the district and all of whom shall be elected at large. (Ord. 2, 2-25-1975; amd. Ord. 15, 9-14-1976)

2-1-2: **ELECTION OF DIRECTORS:** A general district election shall be held on the first Tuesday after the first Monday in November in each even numbered year to choose a successor for each elective officer, the term of whose office will expire on the following last Friday in November. The provisions of the uniform district election law<sup>1</sup> shall govern all general district elections and the provisions of the Election Code pertaining to the conduct of elections in general law cities shall govern all special district elections. (Ord. 2, 2-25-1975; amd. Ord. 107, 9-15-1998)

2-1-3: **TERM OF OFFICE:** The term of office of each director of the district shall be four (4) years, or until his successor is elected and qualified. Effective with the 1977 general district election, two (2) directors shall be elected and at the 1979 general election three (3) directors shall be elected. Effective with the 2000 general district election

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1. Cal. Elec. Code, division 12, part 3 commencing with § 23500.

three (3) directors shall be elected and the 2002 general district election two (2) directors shall be elected. (Ord. 2, 2-25-1975; amd. Ord. 102, 12-19-1996; Ord. 117, 1-16-2001)

2-1-4:       **VACANCIES:** Any vacancy in the office of director shall be filled by appointment by the remaining directors elected pursuant to the provisions of California Government Code 1780. (Ord. 2, 2-25-1975; amd. Ord. 102, 12-19-1996)

2-1-5:       **RECALL:** Every incumbent of the office of director, whether elected by popular vote or appointed, may be recalled by the voters in accordance with the recall provisions of the election. (Ord. 2, 2-25-1975; amd. Ord. 85, 8-20-1992)

2-1-6:       **COMPENSATION:** California Government Code 61207 provides that the board may authorize director compensation not exceeding one hundred dollars (\$100.00) per meeting or for each day's service, not exceeding six (6) days in a calendar month, in addition to expenses incurred. This section allows director compensation up to the maximum permitted by the Government Code, however at the regular board meeting in April of each year the board shall establish the director compensation rate for the following fiscal year. The established rate will be documented in the April minutes. (Ord. 2, 2-25-1975; amd. Ord. 36, 6-10-1983; Ord. 75, 7-18-1991; Ord. 92, 1-20-1994; Ord. 125, 4-16-2002)

2-1-7:       **AUTHORITY OF BOARD:** The board of directors shall act only at regular, regularly adjourned or special meetings as provided by state law. Individual directors shall have no power to act for the district or the board, or to direct the staff of the district, except as provided herein or as otherwise authorized by the board. (Ord. 102, 12-19-1996)



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## **AGENDA SUPPORTING INFORMATION**

### Agenda #9

**Subject:** Approval of the CalPers-SSCSD Wage Scale Range

**Submitted by:** David Aranda, Consultant

**Meeting Date:** April 21, 2015

**Background:** CalPers has their own portion of the Government Code and CalPers dictates certain actions that agencies that are a part of the CalPers program must follow.  
The CalPers system requires that the agencies annually have an approved Wage Scale document approved and available in the District office.  
The attached draft document will meet the criteria of the CalPers requirement.

**Recommendation:** Approve the attached SSCSD Wage Scale Document.

# SSCSD EMPLOYEE WAGE SCALE RANGES

Effective August 1, 2014

POSITION		HOURLY RATE	RANGE	RANGE - ANNUAL	APPROVED	FILED	DEPT
GENERAL MANAGER	POSITION NOT FILLED	43.35	36.88-56.54	\$76,710.40-\$117,603.20			
FINANCIAL OFFICER		30.59	21.90-33.69	\$45,552.00-\$70,075.20			
ADIMINSTRATIVE ASSISTANT		26.51	22.96-29.18	\$47,756.80-\$60,694.40			
OFFICE CLERK		14.96	13.61-16.45	\$28,308.80-\$34,236.80			
PUBLIC SERVICES SUPERVISOR		34.56	29.18-42.86	\$60,694.40-\$89,148.80			
WATER OPERATOR GRADE I		20.40	20.40	\$41,371.20-\$50,065.60			
GENERAL MAINTENANCE		10.00	9.82-11.83	\$20,425.60-\$24,606.40			
PARK MAINTENANCE WORKER		17.00	16.45-19.89	\$34,216.00-\$41,371.20			
PARK MAINTENANCE WORKER		18.54	16.45-19.89	\$34,216.00-\$41,371.20			
ROAD MAINTENANCE WORKER		20.86	18.11-21.89	\$37,668.80-\$45,531.20			
CHIEF OF POLICE/ASST. G.M.		45.71	38.91-49.54	\$80,932.80-\$103,043.20			
SERGEANT		35.34	33.69-40.84	\$70,075.20-\$84,947.20			
SENIOR POLICE OFFICER		25.26	23.44-32.11	\$48,755.20-\$66,788.80			
POLICE OFFICER		25.92	24.07-30.60	\$50,065.60-\$63,648.00			
POLICE OFFICER		25.00	25.00	NONE AVAILABLE			
FACILITIES MANAGER	POSITION NOT FILLED	31.40	22.96-32.11	\$47,756.80-\$66,788.80			
LEAD WATER /WASTEWATER OPERATOR	POSITION NOT FILLED	27.85	21.90-33.69	\$45,552.00-\$70,075.20			
WATER OPERATOR/WASTEWATER OIT	POSITION NOT FILLED	22.45	17.71 - 23.54	\$37,668.80-\$50,065.60			

Approved by SSCSD Board of Directors: \_\_\_\_\_ Date \_\_\_\_\_



# STALLION SPRINGS

## COMMUNITY SERVICES DISTRICT

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### **AGENDA SUPPORTING INFORMATION**

#### **Agenda #10**

- Subject:** Discussion and direction in regard to applying to send District Representatives to CSDA's Legislative Affairs and to meet with State Representatives.
- Submitted by:** David Aranda, Consultant
- Meeting Date:** April 21, 2015
- Background:** Each year CSDA has a Legislative Affairs Day that involves key speakers from the Capital and the ability to meet with elected officials in the Capital.  
The Board is being asked to consider sending the Chief of Police, and a director. The estimated cost is \$1000 for the Chief and \$2000 for both the Chief and a director to attend.  
Attached is the brochure on the program.
- Recommendation:** The Board approve sending the Chief to CSDA's Legislative Affairs Day and have him meet with the elected officials that represent Stallion Springs.





# STALLION SPRINGS

## COMMUNITY SERVICES DISTRICT

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### **AGENDA SUPPORTING INFORMATION**

#### Agenda #11

**Subject:** Board Discussion of Proposal for Weed abatement and lot mowing in Stallion Springs

**Submitted by:** Mike Grant, Interim General Manager, C.O.P.

**Meeting Date:** April 21, 2015

**Background:** The district has two mowers and in the past has done lot mowing in house. Over the past few years the District has contracted the lot mowing out. In 2014 the District paid Alpha Landscaping \$21,245 for lot mowing.  
Staff believes it is in a position to provide the lot mowing in house and Management believes it would be advantageous to utilize the equipment the District owns and pays for in regard to lot mowing. The financial impact of doing the lot mowing in house is substantial in that instead of money leaving the district to an outside contractor, the money assists in supporting the cost of the employee wages and the cost of equipment.

**Recommendation:** The Board approve the Lot Mowing be performed by SSCSD employees.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
**MINUTES**  
FOR THE BOARD OF DIRECTORS REGULAR MEETING  
TUESDAY, MARCH 17, 2015

CLOSED SESSION @ 5:00 PM

**DRAFT**

- 1) PERSONNEL: Government Code §54957: Nothing to report.

Call to Order: Chair Lamkin

Flag Salute: Director Gunshinan

Roll Call: Present: Directors Gordon, Gunshinan, Lamkin,  
McLaughlin, and Young

Absent: None

Note: Go, Gu, La, Mc, and Yo are abbreviations for Directors Gordon, Gunshinan, Lamkin, McLaughlin, and Young respectively. For example: Gu;Yo denotes Director Gunshinan made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 2) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM.

- 3) PUBLIC PRESENTATIONS. No action taken.

- 4) BOARD MEMBER ITEMS. No action taken.

- 5) BOARD APPROVAL OF RESOLUTION NO. 2015-03, INTENTION TO ESTABLISH ROAD ASSESSMENT CHARGES FOR FISCAL YEAR 2015 (JULY 1, 2015-JUNE 30, 2016). Gu-"I move that we approve Resolution No. 2015-03." Gu;Mc. All Ayes. Chair Lamkin- "Motion is CARRIED."

- 6) BOARD APPROVAL OF RESOLUTION NO. 2015-04, INTENTION TO ESTABLISH WATER STANDBY, OR AVAILABILITY CHARGES, FOR FISCAL YEAR 2015 (JULY

1, 2015-JUNE 30, 2016). Yo-"I move that we approve Resolution No. 2015-04."  
Yo;Mc. All Ayes. Chair Lamkin- "Motion is CARRIED."

- 7) BOARD APPROVAL OF RESOLUTION NO. 2015-05, INTENTION TO ESTABLISH SEWER STANDBY, OR AVAILABILITY CHARGES, FOR FISCAL YEAR 2015 (JULY 1, 2015-JUNE 30, 2016). Go-"I move that we approve Resolution No. 2015-05."  
Go;Gu. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 8) APPROVAL OF THE FEBRUARY 17<sup>TH</sup>, 2015 REGULAR BOARD MEETING MINUTES. Gu-"I move that we approve the minutes as amended." Gu;Yo. All Ayes.  
Chair Lamkin- "Motion is CARRIED."
- 9) APPROVAL OF CHECKS #4537 THROUGH #4585 IN THE AMOUNT OF \$131,147.87 AND APPROVAL OF THE CALPERS RETIREMENT PAYMENTS. Yo-"I make a motion to approve the checks and the CalPERS Retirement payments."  
Yo;Gu. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 10) FINANCIAL REPORT - "Financial Report RECEIVED AND FILED."
- 11) POLICE REPORT - "Police Report RECEIVED AND FILED."
- 12) GENERAL MANAGER'S REPORT - "Manager's Report RECEIVED AND FILED."
- 13) MOTION TO ADJOURN. Yo- "I move that we adjourn the meeting." Yo;Go. All Ayes.  
Chair Lamkin- "Motion is CARRIED."

Signed:

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Clydell Lamkin, Vice President  
Board of DirectorsAttest:

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Brad Burris, Interim General Manager  
Stallion Springs C.S.D

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
**MINUTES**  
FOR THE BOARD OF DIRECTORS REGULAR MEETING  
THURSDAY, MARCH 19, 2015

OPEN SESSION

**DRAFT**

Call to Order: Chair Lamkin

Flag Salute: Director Gunshinan

Roll Call: Present: Directors Gordon, Gunshinan, Lamkin, and Young

Absent: Director McLaughlin

Note: Go, Gu, La, Mc, and Yo are abbreviations for Directors Gordon, Gunshinan, Lamkin, McLaughlin, and Young respectively. For example: Gu;Yo denotes Director Gunshinan made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 1) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM. None.
- 2) PUBLIC PRESENTATIONS. None.
- 3) BOARD MEMBER ITEMS. None.
- 4) STRATEGIC PLANNING. No action taken.
- 5) MOTION TO ADJOURN. Yo-"I make a motion to adjourn." Yo;Gu. All Ayes. Chair Lamkin- "Motion is CARRIED."

Signed:

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Clydell Lamkin, Vice President  
Board of Directors

Attest:

---

Brad Burris, Interim General Manager  
Stallion Springs C.S.D

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
**MINUTES**  
BOARD OF DIRECTORS  
EMERGENCY BOARD MEETING  
FRIDAY, MARCH 20, 2015

**CLOSED SESSION**  
**@ 4:00 PM**

**DRAFT**

- 1) PERSONNEL: Government Code §54957: Nothing to report.

**OPEN SESSION**

Call to Order: Chair Lamkin

Flag Salute: Director Gunshinan

Roll Call: Present: Directors Gordon, Gunshinan, Lamkin,  
McLaughlin and Young

Absent: None

Note: Go, Gu, La, Mc, and Yo are abbreviations for Directors Gordon, Gunshinan, Lamkin, McLaughlin, and Young respectively. For example: Gu;Yo denotes Director Gunshinan made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 3) DISCUSS CV WELL #2 NEEDED REPAIRS. Yo-"I make a motion that we move forward with the necessary repairs of CV Well #2 not to exceed \$25,000." Yo;Gu. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 4) MOTION TO ADJOURN. Yo-"I make a motion to adjourn." Yo;Gu. All Ayes. Chair Lamkin- "Motion is CARRIED."

Signed:

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Clydell Lamkin, Vice President  
Board of Directors

Attest:

---

Brad Burris, Interim General Manager  
Stallion Springs C.S.D