



# AGENDA

**Please turn off all cell phones while meeting is in progress.**

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

BOARD OF DIRECTORS REGULAR BOARD MEETING  
TUESDAY, APRIL 19, 2016 @6:00 pm

## **Call to Order**

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this agenda, excluding CLOSED SESSION. Members of the audience desiring to address the Board must approach the podium and request recognition from the Board President. Presentation by the audience is limited to three minutes per agenda item.

## **Roll Call:**

Directors present:

Directors absent:

## **Flag Salute**

- 1) **Reserved for President's Comments and Addendum.**
- 2) **PUBLIC PRESENTATIONS** – This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which this Board has jurisdiction. "Please be advised however, the Brown Act prohibits action on items that are not listed on the Agenda, or properly added to the Agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting." Speakers are limited to three (3) minutes. PLEASE STEP TO THE PODIUM TO MAKE YOUR PRESENTATION. STATE YOUR NAME AND ADDRESS FOR THE RECORD, before making your presentation. Thank you.
- 3) **BOARD MEMBER ITEMS** – This portion of the meeting is reserved for Directors to present to the Board and to the public, information, announcements and items that

have come to their attention. No formal action will be taken. A Board member may request that an item be placed, for consideration, at a future Board meeting.

- 4) Water and Sewer Capacity Fee Study
- 5) PD Vehicle(s) Purchase
- 6) Repairs at Plant #1 at the Waste Water Treatment Plant
- 7) Additional mailbox locks at District mail sites
- 8) Removal of newspaper tubes at mail sites
- 9) Appointment of Ad Hoc Committee members to review the District's Solid Waste contract with Mojave Sanitation
- 10) Board approval of Resolution 2016-06, authorizing the General Manager to prepare a report summarizing a list of properties with delinquent and inactive charges and set a hearing date in accordance with Government Code Section 61115
- 11) Approval of the March 15, 2016 Regular Board Meeting Minutes
- 12) Approval of: Checks #5231 through #5290 in the amount of \$257,435.02 and approval of the CalPERS Retirement Payments
- 13) Financial Report
- 14) Police Report
- 15) General Manager's Report
- 16) Motion to Adjourn

**ADA compliance statement:** In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the General Manager, Lori Rodgers, at 661-822-3268. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Posted: April 15, 2016



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

## AGENDA SUPPORTING INFORMATION

### Agenda #4

Subject: Water and Sewer Capacity Fee Study

Submitted by: Lori Rodgers, General Manager

Meeting Date: April 19, 2016

Background: Water and Sewer capacity fees for new construction have not been reviewed or revised for many years. Stallion Springs C.S.D. Ordinance codes require an engineer's report be the basis in establishing a revision of capacity fees. Provost & Prichard has submitted a cost analysis for both water and sewer capacity fee study. The total cost for a capacity fee study is \$19,913.00. The cost of the study would be divided between the water and sewer departments. **See attached:** Consultant Services Agreement, Task Order and Cost Proposal, and Cost Breakdown.

Recommendation: Board discussion and motion to approve funds for a Water & Sewer Capacity fee study in the amount of \$19,913.00 to be paid 50% out of Engineering Sewer (06-5619) and 50% out of Engineering Water (05-5619).



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## Consultant Services Agreement

<b>Client:</b> Stallion Springs Community Services District	<b>Project No:</b>
<b>Attention:</b> Lori Rodgers	<b>Telephone:</b> 661-822-3268
<b>Bill to:</b> Stallion Springs Community Services District	<b>Fax:</b> 661-822-1878
<b>Billing Address:</b> 27800 Stallion Springs Drive	<b>Email:</b> lrogers@stallionspringscsd.com
<b>City, State, Zip:</b> Tehachapi, CA 93561	<b>Date Desired:</b> Specified by Task Order
<b>Project Title:</b> Master CSA	<b>Basis of Fee:</b> Specified by Task Order
<b>Project Location:</b> Tehachapi, CA, County of Kern	

**Description of Services:**  
 Services described in Task Orders.

**Remarks:**

THE PROVISIONS SET FORTH BELOW AND ON THE REVERSE SIDE HERETO ARE INCORPORATED INTO AND MADE A PART OF THIS AGREEMENT. IN SIGNING, THE CLIENT ACKNOWLEDGES THAT THEY HAVE READ AND APPROVED ALL SUCH TERMS AND HIRES ENGINEER TO PERFORM THE ABOVE DESCRIBED SERVICES.

<b>Client:</b> Stallion Springs Community Services District	<b>Provost &amp; Pritchard Engineering Group, Inc. dba Provost &amp; Pritchard Consulting Group</b>
<b>By:</b>	<b>By:</b> Jeffrey W. Eklund/RCE 75680
<b>Name/Title:</b>	<b>Name/Title:</b>
<b>Date Signed:</b>	<b>Date Signed:</b> 4/12/2016

### Provisions of Agreement

Client and Consultant agree that the following provisions shall be part of this agreement:

**Scope of Services**

1. Consultant makes no warranty, either express or implied, as to any findings, recommendations, plans, specifications, or professional advice provided by Consultant or its subconsultants, except that the services were performed pursuant to generally accepted standards of professional practice in effect at the time of performance.
2. Client acknowledges that Consultant is not responsible for the performance of work by third parties including, but not limited to, the construction contractor and its subcontractors.
3. If the scope of services includes Consultant's assistance in applying for governmental permits or approvals, Consultant's assistance shall not constitute a representation, warranty or guarantee that such permits or approvals will be acted upon favorably by any governmental agency.
4. If the scope of services to be provided by Consultant pursuant to the terms of this agreement includes an ALTA survey, Client agrees that Consultant may sign the ALTA survey statement attached to this agreement and incorporated herein by reference.
5. If the scope of services to be provided by Consultant pursuant to the terms of this agreement includes the preparation of grading plans but excludes construction staking services, Client acknowledges that such staking services normally include coordinating civil engineering services and the preparation of record drawings based upon information provided by others, and Client will be required to retain such services from another consultant or pay Consultant pursuant to this agreement for such services as extra services in accordance with paragraph 7.
6. If the scope of services requires Consultant to estimate quantities, areas and/or volumes for construction, such estimates are made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as a professional generally familiar with the industry and will be performed pursuant to generally accepted standards of professional practice in effect at the time of performance. However, such estimates are only estimates and shall not constitute representations, warranties or guarantees of the quantities of the subject of the estimate. If the scope of services requires Consultant to provide its opinion of probable construction costs, such opinion is to be made on the basis of Consultant's experience and qualifications and represents Consultant's best judgment as to the probable construction costs. However, since Consultant has no control over costs or the price of labor, equipment or materials, or over the contractor's method of pricing, such opinions of probable construction costs do not constitute representations, warranties or guarantees of the accuracy of such opinions, as compared to bid or actual costs.
7. Client agrees that if Client requests services not specified in the scope of services described in this agreement, Client will pay for all such additional services as extra services, in accordance with Consultant's billing rates utilized for this contract. Examples of such additional services include, but are not limited to:

- Additional office or field services required due to any governmental agency changes in ordinances, codes, policies, procedures or requirements after the date of this agreement.
- The cost of restaking in the event that any staking or record monuments are destroyed, damaged or disturbed by an act of God or parties other than Consultant.
- Clarifications, adjustments, modifications and other changes due to field and other conditions that change by the time project construction occurs.
- The costs of all checking and inspection fees, zoning and annexation application fees, assessment fees, soils or geotechnical engineering fees, soils or geotechnical testing fees, aerial topography fees, and all other fees, permits, bond premiums, applicable taxes on professional services, title company charges, blueprints and reproductions, and all other similar charges not specifically covered by the terms of this agreement.
- All of the costs of preparation, examination and filing of Record of Survey or Corner Record.
- Extra work caused by delays beyond Consultant's reasonable control by reason of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of Client to furnish timely information or approve or disapprove of Consultant's services or instruments of service promptly, or faulty performance by Client or other contractors or governmental agencies.
- Any extra work performed by Consultant due to changed field or other conditions which necessitate clarifications, modifications or other changes to the plans, specifications, estimates or other documents prepared by Consultant.

**Construction Services**

1. If the scope of services contained in this agreement does not include construction phase services for this project, Client acknowledges such construction phase services will be provided by Client or by others and Client assumes all responsibility for interpretation of the contract documents and for construction observation and supervision and waives any claim against Consultant that may in any way be connected thereto. In addition, Client agrees to indemnify and hold Consultant harmless from any loss, claim, or cost, including reasonable attorneys' fees and costs of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from the modification, clarification, interpretation, adjustments or changes made to the contract documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of Consultant.

9. Client agrees that in accordance with generally accepted construction practices, the construction contractor and construction subcontractors will be required to assume sole and complete responsibility for job site conditions during the course of construction of the project, including safety of all persons and property, and that this requirement shall apply continuously and not be limited to normal working hours. Neither the professional activities of Consultant nor the presence of Consultant or their employees or subcontractors at a construction site shall relieve the contractor and its subcontractors of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and applicable health or safety requirements of any regulatory agency or state law.
10. Client agrees to require its contractor and subcontractors to review the plans, specifications and documents prepared by Consultant prior to the commencement of construction phase work. If the contractor and/or subcontractors believe there are deficiencies, conflicts, errors, omissions, code violations, improper uses of materials, or other deficiencies in the plans, specifications and documents prepared by Consultant, contractor and subcontractors shall notify Client so those deficiencies may be corrected or otherwise addressed by Consultant prior to the commencement of construction phase work.
11. If during the construction phase of the project Client discovers or becomes aware of changed field or other conditions which necessitate clarifications, modifications or other changes to the plans, specifications, estimates or other documents prepared by Consultant, Client agrees to notify Consultant and retain Consultant to prepare the necessary changes or modifications before construction activities proceed. Further, Client agrees to require a provision in its construction contracts for the project which requires the contractor to promptly notify Client of any changed field or other conditions so that Client may in turn notify Consultant pursuant to the provisions of this paragraph.
12. Client agrees to purchase and maintain, or cause Contractor to purchase and maintain, during the course of construction, builder's risk "all risk" insurance which will name Consultant as an additional named insured as its interest may appear.
23. Client agrees that all billings from Consultant to Client are correct and binding on Client unless Client, within ten (10) days from the date of receipt of such billing, notifies Consultant in writing of alleged inaccuracies, discrepancies, or errors in billing. In the event of a dispute over any billing or portion of billing, Client agrees to pay the undisputed portion of any billings in accordance with the payment terms set forth in paragraph 21.
24. Client agrees to pay a monthly late payment charge, which will be the lesser of one and one half percent (1 - 1/2%) per month or a monthly charge not to exceed the maximum legal rate, which will be applied to any unpaid balance commencing thirty (30) days after the date of the billing. Client acknowledges that payments applied first to unpaid late payment charges and then to unpaid balances of invoices. In the event of a dispute over any billing or portion of billing, Client agrees to pay Consultant the late payment charge on disputed amounts subsequently settled in favor of Consultant.
25. In the event Consultant's fee schedule changes due to any increase of costs such as the granting of wage increases and/or other employee benefits to field or office employees or any taxes or fees imposed by local, state, or federal government on consultants' fees during the lifetime of this agreement, the new fee schedule shall apply to all subsequent work on time-and-materials contracts, and a commensurate percentage increase shall be applied to all remaining compensation due under fixed fee contracts.
26. If payment for Consultant's services is to be made on behalf of Client by a third party lender, Client agrees that Consultant shall not be required to indemnify the third party lender, in the form of an endorsement or otherwise, as a condition to receiving payment for services. Client agrees to reimburse Consultant for all collection agency fees, legal fees, court costs, reasonable consultant staff costs and other expenses paid or incurred by Consultant in the event that collection efforts become necessary to enforce payment of any unpaid billings due to Consultant in connection with the services provided in this agreement.
27. In an effort to resolve any conflicts or disputes that arise regarding performance under this agreement by either party, Client and Consultant agree that all such disputes shall be submitted to nonbinding mediation, using a mutually agreed upon mediation services experienced in the resolution of construction disputes. Unless the parties mutually agree otherwise, such mediation shall be a pre-condition to the initiation of any litigation. The parties further agree to include a similar mediation provision in their agreements with other independent contractors and consultants retained for the project and require them to similarly agree to these dispute resolution procedures. This provision shall not be interpreted to restrict the right of either party to file an action in a court of law, in the County of Fresno, State of California, having appropriate jurisdiction or to preclude or limit the Consultant's right to record, perfect or to enforce any applicable lien or Stop Notice rights.

**Documents**

13. Client acknowledges all reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by Consultant are instruments of service, and shall remain the property of Consultant and may be used by Consultant without the consent of Client. Consultant shall retain all common law, statutory law and other rights, including copyrights. Upon request and payment of all costs involved, Client is entitled to a copy of all final plans and specifications for use in connection with the project for which the plans and specifications have been prepared. Client acknowledges that its right to utilize final plans and specifications and the services of Consultant provided pursuant to this agreement will continue only so long as Client is not in default, pursuant to the terms and conditions of this agreement, and Client has performed all its obligations under this agreement.
14. Client agrees not to reuse electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this agreement. Client agrees not to transfer these electronic files to others without the prior written consent of Consultant. Client further agrees to waive all claims against Consultant resulting in any way from any unauthorized changes or reuse of the electronic files or any other project by anyone other than Consultant. In the event of a conflict between the signed construction documents prepared by Consultant and electronic files, the signed and stamped or sealed hard-copy construction documents shall govern.
15. Client agrees not to use or permit any other person to use versions of plans, specifications, drawings, cost estimates, reports or other documents prepared by Consultant which are not final and which are not signed and stamped or sealed by Consultant. Client shall be responsible for any such use of non final plans, specifications, drawings, cost estimates, reports or other documents not signed and stamped or sealed by Consultant. Client hereby waives any claim for liability against Consultant for such use. Client further agrees that final plans, specifications, drawings, cost estimates, reports or other documents are for the exclusive use of Client and may be used by Client only for the project described by this agreement. If signed check points are required by a reviewing agency to be submitted with a stamp or seal, they shall not be considered for any purposes of this paragraph.
16. In the event (1) Client agrees to authorize or permits changes in the plans, specifications or documents prepared by Consultant, which changes are not consented to in writing by consultant, or (2) Client agrees to, authorizes, or permits construction of unauthorized changes in the plans, specifications or documents prepared by Consultant, which changes are not consented to in writing by Consultant, or (3) Client does not follow recommendations prepared by Consultant pursuant to this agreement, which changed recommendations are not consented to in writing by Consultant. Client acknowledges that the unauthorized changes and their effects are not the responsibility of Consultant and Client agrees to release Consultant from all liability arising from the use of such changes, and further agrees to defend, indemnify and hold harmless Consultant, its officers, directors, agents, employees and subcontractors from and against all claims, demands, damages or costs, including attorneys' fees, arising from the unauthorized changes.

**Limitations**

17. Consultant makes no representations concerning soils or geological conditions unless specifically included in writing in this agreement, or by amendments to this agreement, and shall not be responsible for any liability that may arise out of the making of or failure to make soils or geological surveys, subsurface soils or geological tests, or general soils or geological testing.
18. Client acknowledges that, unless specifically stated to the contrary in the project proposal, the scope of the services to be provided by Consultant under this agreement does not include any services related in any way to asbestos and/or hazardous or toxic materials. Should Consultant or any other party encounter such materials on the job site, or should it in any other way become known that such materials are present or may be present on the job site or any adjacent or nearby areas which may affect Consultant's services, Consultant may, at its option, suspend or terminate work on the project until such time as Client retains a qualified contractor to abate and/or remove the asbestos and/or hazardous or toxic materials and warrant that the job site is free from any hazard which may be related to the presence of such materials.
19. Client agrees to defend, indemnify and hold harmless Consultant, its officers, directors, principals, employees and subcontractors from any asbestos and/or hazardous or toxic material related claims that may be brought by third parties as a result of the services provided by Consultant pursuant to this agreement, except claims caused by the sole negligence or willful misconduct of Consultant. Nothing contained in this agreement should be construed or interpreted as requiring Consultant to assume the status of an owner, operator, generator, or person who arranges for disposal, transport, storage, treatment of hazardous materials within the meaning of any governmental statute, regulation or order.
20. Client agrees to limit the liability of Consultant, its principals, employees and subcontractors, to Client and to all contractors and subcontractors on the project, for any claim or action arising in tort, contract, or strict liability, to the sum of \$50,000 or Consultant's fee, whichever is greater.

**Financial**

21. All fees and other charges due Consultant will be billed monthly and shall be due at the time of billing unless specified otherwise in this agreement. If Client fails to pay Consultant within thirty (30) days after invoices are rendered, Consultant shall have the right in its sole discretion to consider such default in payment a material breach of this entire agreement, and, upon written notice, Consultant's duties, obligations and responsibilities under this agreement may be suspended or terminated. In such event, Client shall promptly pay Consultant for all outstanding fees and charges due Consultant at the time of suspension or termination. If Consultant elects to suspend or terminate Consultant's services pursuant to this provision, Consultant is entitled to reasonable suspension or termination costs or expenses. Consultant shall not be liable to Client for any costs or damages that may result from the termination or suspension of services under this agreement due to Client's failure to pay Consultant invoices in accordance with the terms of this paragraph. In the event that Consultant agrees to resume terminated or suspended services after receiving full payment of all late invoices, Client acknowledges and agrees that time schedules and fees, as applicable, related to the services will be equitably adjusted to reflect any delays or additional costs caused by the termination or suspension of services.
22. In all cases where the proposal calls for payment of a retainer, that payment shall be made by Client to Consultant prior to commencement of services under this agreement. Unless otherwise provided for in the project proposal, such retainer shall be held by Consultant throughout the duration of the contract, and shall be applied to the final project invoice, and to any other outstanding AR, including late payment charges, on the project. Any amount of said retainer in excess of the final invoice and other outstanding AR shall be returned to the Client within 30 days of issuance of the final project invoice.

**Other**

28. Client and Consultant agree to cooperate with each other in order to fulfill their responsibilities and obligations under this agreement. Both Client and Consultant shall endeavor to maintain good working relationships among members of the project team.
29. This agreement shall be binding upon the heirs, executors, administrators, successors and assigns of Client and Consultant.
30. This agreement shall not be assigned by either Client or Consultant without the prior written consent of the other.
31. This agreement contains the entire agreement between Client and Consultant relating to the project and the provision of services for the project. Any prior agreements, promises, negotiations or representations not expressly set forth in this agreement are of no force or effect. Subsequent modifications to this agreement shall be in writing and signed by both Client and Consultant.
32. Consultant's or Client's waiver of any term, condition or covenant shall not constitute the waiver of any other term, condition or covenant. Consultant's or Client's waiver of any breach of this agreement shall not constitute the waiver of any other breach of the agreement.
33. If any term, condition or covenant of this agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this agreement shall be valid and binding on Client and Consultant.
34. This agreement shall be governed by and construed in accordance with the laws of the State of California.
35. Client acknowledges Consultant has the right to complete all services agreed to be rendered pursuant to this agreement. In the event this agreement is terminated before the completion of all services, unless Consultant is responsible for such early termination, Client agrees to release Consultant from all liability for services not performed or completed by Consultant and from liability for any third-party reliance, use, interpretation or extrapolation of Consultant's work product. In the event all or any portion of the services by Consultant are suspended, abandoned, or otherwise terminated, Client shall pay Consultant all fees and charges for services provided prior to termination, not to exceed the contract limits specified herein, if any. Client acknowledges if the project services are suspended and restarted, there will be additional charges due to suspension of the services which shall be paid for by Client as extra services pursuant to paragraph 7. Client acknowledges if project services are terminated for the convenience of Client, Consultant is entitled to reasonable termination costs and expenses, to be paid by Client as extra services pursuant to paragraph 7.
36. Consultant shall be entitled to immediately, and without notice, suspend the performance of any and all of its obligations pursuant to this agreement if Client files a voluntary petition seeking relief under the United States Bankruptcy Code or if there is an involuntary bankruptcy petition filed against Client in the United States Bankruptcy Court, and that petition is not dismissed within fifteen (15) days of its filing. Any suspension of services made pursuant to the provisions of this paragraph shall continue until such time as this agreement has been fully and properly assumed in accordance with the applicable provisions of the United States Bankruptcy Code and in compliance with final order or judgment issued by the Bankruptcy Court. If the suspension of performance of Consultant's obligation pursuant to this agreement continues for a period in excess of ninety (90) days, Consultant shall have the right to terminate all services pursuant to this agreement.
37. This agreement shall not be construed to alter, affect or waive any design professional's lien, mechanic's lien or stop notice right, which Consultant may have for the performance of services pursuant to this agreement. Client agrees to provide to Consultant the present name and address of the record owner of the property upon which the project is to be located. Client also agrees to provide Consultant with the name and address of any and all lenders who may loan money on the project and who are entitled to receive a preliminary notice.
38. Consultant shall not be liable for damages resulting from the actions or inactions of governmental agencies including, but not limited to, permit processing, environmental impact reports, dedications, general plans and amendments thereto, zoning matters, annexations or consolidations, use or conditional use permits, project or plan approvals, and building permits. Client agrees that it is the responsibility of Client to maintain in good standing all governmental approvals or permits and to timely apply for any necessary extensions thereof.
39. Consultant and Client waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with paragraph 35 except for termination expenses provided for in said paragraph 35.



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April 12, 2016

Lori Rodgers  
General Manager  
Stallion Springs Community Services District  
27800 Stallion Springs Drive  
Tehachapi, CA 93561

**Subject: Tasks Order 16-01 - Stallion Springs Community Services District Water and Sewer Capacity Fee Study**

Dear Ms. Rodgers:

Based on the Stallion Springs Community Services District's (SSCSD or District) request, Provost & Pritchard Consulting Group has prepared this Task Order for the Water and Sewer Capacity Fee Study. The Study would address water and wastewater capacity fees for new water and wastewater service in the District.

The District desires to implement water recycling and move away from direct discharge of its wastewater to Chanac Creek. The current wastewater treatment plant capacity is 0.25 million gallons per day (MGD) and additional capacity and improvements are anticipated for future growth. Additional treatment and disposal facilities would be needed to provide recycled water to the community. A July 14, 2014 technical memorandum was prepared by Aquality Water Management and outlines one approach to the necessary facilities. The District also desires to rehabilitate its existing lift station.

In regards to the water system, a new water supply well is anticipated to be required along with possible other water system improvements identified in the District's water master plan.

**Scope of Work**

Task 1: Meet with District staff to define capital projects and gather background information.

- Confirm proposed wastewater treatment system and lift station improvements.
- Confirm proposed water system improvements.
- Discuss other projects that will be required to meet the needs of the community and new development.
- Coordinate with District's legal counsel regarding revised fee implementation.

Task 2: Develop an approach for new water and wastewater capacity fees based on information provided by the District and industry standards.

- Develop concept-level capital costs for the new improvements. Costs will be developed for the improvements described in the Aquality Technical Memorandum for tertiary

treatment and disposal, recommendations from District staff, and Provost & Pritchard's experience. Concept-level costs will also be developed for the other capital improvements requested based on existing design information available from the District.

- Apportion capital costs between new and existing development.

The capacity fee allows the District to recover the capital costs of providing water and wastewater facilities for new connections. We will recommend new water and wastewater capacity fees based on the capital costs developed for new facilities above.

- Compare the proposed capacity fees with those of five similar sized nearby communities.

Task 3: Meet with the District staff to review approach and results.

Task 4: Prepare draft capacity fee study for review with District staff.

- Report preparation
- Meeting with District staff

Task 5: Incorporate comments received from District staff into a final study.

Task 6: Project Management consisting of project setup, invoicing and schedule updates.

#### **Deliverables**

- Draft Study – 2 hardcopies and PDF
- Final Study – 8 hardcopies and PDF

#### **Schedule**

After receiving the notice to proceed from the District, we will complete the draft report by in approximately 5 weeks after receipt of all requested background information. The final report will be completed one week after receiving comments from the District staff.

#### **Fee Proposal**

P&P proposes to perform the scope of work for a fixed fee of **\$19,900**. All of these services will be invoiced monthly, on a percent-complete basis with payment due within 30 days of receipt. Reimbursable expenses are included in the Fixed Fee amount stated.

#### **Additional Services**

The following work may be desired, but is not a part of this Task Order. P&P has capabilities to perform these services should you wish to have this included, we would be happy to prepare a follow-up Task Order:

1. Proposed projects will be reviewed and costs developed at a conceptual level based on existing design information available from the District. Preliminary and final design is outside this scope of work but can be offered as an additional service. Once detailed preliminary design studies with cost estimates have been completed for the projects, the District may chose to update the capacity fees to reflect those updated costs.
2. Legal fees, notice preparation, meetings and hearings with District Board, recording fees, publication fees and other miscellaneous governmental fees.

**Terms and Conditions**

Terms and conditions shall be in accordance with the Master Consultant Services Agreement signed on \_\_\_\_\_. If this Task Order is acceptable, please sign below, and return a copy to our office. These documents will serve as our Notice to Proceed. This Task Order is valid for 60 days from the date above.

Thank you for the opportunity to propose on this work. We are looking forward to your response.

Respectfully,

Provost & Pritchard Consulting Group



Jeff Eklund, PE  
Vice President  
RCE 75680

Accepted and authorized to proceed by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Stallion Springs Community Services District



Proposal for Stallion Springs Connection & Capacity Fee Study



Estimated Staffing Plan and Cost Breakdown

TASK	Project Manager	Project Engineer	QA/QC		PROJECT ADMIN		Mileage	Expenses	Total Hours	Subtotal Labor	15%	10%	\$19,913		
	PRINCIPAL ENGINEER I	PRINCIPAL ENGINEER IV	PRINCIPAL ENGINEER IV	PROJECT ADMINISTRATOR II	ASSISTANT ENGINEER I	SENIOR ENGINEER II					Subtotal Reimb w/Mark Up	Subtotal	Conting.		Total Fee
	Ektund	Shuey	Schroepfer	Serrao	Castro	Teng									
1 Define Capital Projects & Gather Background Data	2	2	2	0	0	0			6	\$1,090	\$0	\$1,090	\$109	\$1,199	6%
2 Calculate Capital Costs & Apportion. Calculate Proposed Fees & Compare	0	10	4	4	20	8			46	\$5,744	\$0	\$5,744	\$574	\$6,318	32%
3 Meeting w/ Staff to Review Approach & Results	2	2	0	0	0	0	120	\$30	4	\$710	\$109	\$819	\$82	\$901	5%
4 Prepare Draft Study, Review with Staff and District Board of Directors	4	16	4	4	16	0	240	\$60	44	\$6,084	\$218	\$6,302	\$630	\$6,932	35%
5 Incorporate Comments & Prepare Final Study	2	8	2	4	8	0			24	\$3,174	\$0	\$3,174	\$317	\$3,491	18%
6 Assist Staff w/ Notice and Public Hearing	0	2	0	0	0	0			2	\$380	\$0	\$380	\$38	\$418	2%
7 Project Management	2	0	0	4	0	0			6	\$594	\$0	\$594	\$59	\$653	3%
8	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
9	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
10	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
11	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
12	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
13	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
14	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
15	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
16	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
17	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
18	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
19	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
20	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
21	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
22	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
23	0	0	0	0	0	0			0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total units</b>	12	40	12	16	44	8	360		132						
<b>Total \$</b>	\$1,880	\$7,000	\$2,280	\$1,056	\$3,740	\$1,120	\$194	\$90		\$17,776	\$327	\$18,103	\$1,810	\$19,913	
										\$17,776	\$327	\$18,103	\$1,810	\$19,913	



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

## AGENDA SUPPORTING INFORMATION

### Agenda #5

**Subject:** Police Vehicle(s) Purchase

**Submitted by:** Asst. General Manager/Chief of Police Michael J. Grant

**Meeting Date:** April 19, 2016

**Background:** During the March Board Meeting, the Board of Directors requested that I research where the SSCSD will derive funding for the purchase of new police vehicles for the SSPD. On April 4, 2016, I contacted Mr. Paul Kaymark, CPA from The Pun Group, LLP, who advised me of the following:

1. The SSCSD utilize funds from the Police Department Capital Reserve fund.
2. The annual payment option for ease of records keeping.
3. Funds from the sale of the old police vehicles go back into the Police Department General Fund.

See attached quotes & order confirmation.

**Recommendation:** The Board of Directors discuss the information provided and vote on the approval of lease/purchase of 2 new police vehicles at a total cost of \$85,308.68. There will be 4 annual payments at \$23,053.65. Utilizing Police Department Capital Reserve funds for the first annual payment of \$23,053.65.



FORD CREDIT

Municipal Finance Department  
1 American Road, MD 7500  
Dearborn, Michigan 48126

April 14, 2016

Bill Willingham  
Kieffe and Sons Ford  
wowillingham46@yahoo.com

RE: **STALLION SPRINGS COMMUNITY SERVICES DISTRICT, CA, Quote #85014**

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Quantity	Description	Price
2	2017 Ford Police Interceptor Utility	\$42,381.84

Total Amount Financed*	Number of Payments	Payment Timing	APR	Payment Factor	Payment Amount
\$85,308.68	4	Annual in Advance	5.45%	0.270238	\$23,053.65

\*\$545.00 underwriting fee included

**EXPIRATION DATE: 07/31/2016**

This quotation, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

**Ford Credit Municipal Finance Program**

- There is no security deposit, no prepayment penalty, and no mileage penalty.
- At inception, the new equipment title/registration indicates the municipality as Registered Owner, with Ford Motor Credit Company LLC as first lien holder.
- At term end, the municipality buys the equipment for \$1.

Thank you for allowing Ford Credit Municipal Finance the opportunity to provide this quotation. If you have any questions regarding the option presented, need additional options, or would like to proceed with the approval process, please contact me at (800) 241-4199, option 1.

Sincerely,

*Evan Pleasant*

Evan Pleasant  
Marketing Coordinator  
epleasan@ford.com



We look forward to assisting you as we have other customers.

*"I purchase Fords through Ford Credit as an easy alternative to conventional financing. Good product, good rate, easy process, great support staff." J.J. Randall – Frankfort Park District, IL 02/15/2016*

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.



Quote

Code 3 IT and System Integration  
 IT Services/Wireless/VOIP/Access Control/IP Cameras

Date: April 13, 2016  
 Quote #: SSPD-160413  
 Customer ID: [SSPD]  
 Expiration Date: 4/30/2016

ap@code3it.com

To: Stallion Springs Police Department  
 Attn: Chief M. Grant  
 27800 Stallion Springs Dr  
 Tehachapi, CA 93561

Qty	Description	Part Number	Unit Price	Line Total
<b>Mike Palmateer Stallion Springs Police Dept. Due upon completion and receipt of vehicle 4/30/16</b>				
1.00	2016+ Gojotto Ford Police Interceptor Utility Console - Contour	425-6478	\$ 241.92	\$ 241.92
1.00	2013+ Gojotto Ford Police Interceptor Utility Partition	425-0304	\$ 540.00	\$ 540.00
1.00	2013+ Gojotto Ford Police Interceptor Utility Security Ext Panel	475-0789	\$ 78.00	\$ 78.00
1.00	2016+ Gojotto Rear Cargo Window Armour	475-6970	\$ 360.00	\$ 360.00
1.00	2016+ Gojotto Ford Police Interceptor Utility Bio seat/Cargo Barrier	475-0974	\$ 1,020.00	\$ 1,020.00
1.00	2013+ Gojotto Ford Police Interceptor Utility Window/Door Pkg	475-0317	\$ 262.80	\$ 262.80
1.00	2016+ Gojotto Ford Police Interceptor Utility Push Bumper	475-1095	\$ 380.88	\$ 380.88
1.00	Gojotto Dual Cup Holder	425-3704	\$ 29.95	\$ 29.95
1.00	2016+ Gojotto Ford Police Interceptor Utility Adjustable Armrest	425-6411	\$ 66.81	\$ 66.81
1.00	Dual Weapon Partition Mounted Verticle (GR3-870-AR-GL3XL)	475-1066	\$ 319.41	\$ 319.41
1.00	44" Federal Signal Integrity Light Bar w/ Hot Foot & Flood Feature	INTG44S-CAL4	\$ 1,740.00	\$ 1,740.00
1.00	Federal Signal Smart Siren Platinum 2000	SSP2000	\$ 685.87	\$ 685.87
1.00	Federal Signal Speaker	ES100C	\$ 161.04	\$ 161.04
1.00	Federal Signal Tail Lamp Flasher	FHL-TAIL	\$ 44.10	\$ 44.10
1.00	Federal Signal Head Lamp Flasher	FHL-CHG	\$ 47.62	\$ 47.62
1.00	Federal Signal Utility Spoiler Bracket Kit for (2) lights	MPSM6-FPIURS	\$ 54.68	\$ 54.68
2.00	Federal Signal Spoiler Bracket Light and under cago latch (Red)	MPS600U-RR	\$ 66.00	\$ 132.00
2.00	Federal Signal Spoiler Bracket Light and under cago latch (Blue)	MPS600U-BB	\$ 66.00	\$ 132.00
1.00	Federal Signal LED Strobe lights front (white)	416200-55	\$ 134.64	\$ 134.64
1.00	Federal Signal LED Strobe lights front (red)	416200-44	\$ 134.64	\$ 134.64
2.00	Federal Signal Passenger side mirror and grill lights (Blue/White)	MPS600U-BW	\$ 66.00	\$ 132.00
2.00	Federal Signal Driver side mirror and grill lights (Red/White)	MPS600U-RW	\$ 66.00	\$ 132.00
1.00	150 amp Circuit Breaker	CB185-150	\$ 32.50	\$ 32.50
1.00	TOP H.A.T. Power Tamer w/250amp Relay	6001	\$ 130.58	\$ 130.58
1.00	118-970 MHz Tunable 1/4 Wave Mobile Antenna	QWFT120	\$ 20.00	\$ 20.00
1.00	3/4" Brass Mount 17" RG58/U Cable Loose Connector	MB8UM	\$ 20.00	\$ 20.00
1.00	Job Materials: Wire, Zip-Ties, Terminals, Wire Loom, ETC.		\$ 175.00	\$ 175.00
1.00	Magenetic Mic		\$ 45.43	\$ 45.43
1.00	Estimated shipping cost		\$ 300.00	\$ 300.00
28.00	Installation Labor		\$ 70.00	\$ 1,960.00
<b>**Quote includes a discounted price for multiple vehicles and with the purchase of a new light bar, SmartSiren and Speaker**</b>				
Subtotal				\$ 9,513.87
Sales Tax				-
Total				\$ 9,513.87

Quotation prepared by: Mike Palmateer

This is a quotation on the goods named, subject to the conditions noted below:

All Mfg warranty's apply to equipment with in this quote. Customer contract contains description of equipment and services to be provided.

To accept this quotation, sign here and return: \_\_\_\_\_

Thank you for your business!

CNGP530 VEHICLE ORDER CONFIRMATION 04/13/16 14:22:32  
 ==> 2017 EXPLORER 4-DOOR Dealer: F71446  
 Page: 1 of 2

Order No: 4092 Priority: J4 Ord FIN: QU723 Order Type: 5B Price Level: 725  
 Ord PEP: 500A Cust/Flt Name: STALLION SPRI PO Number:

RETAIL		RETAIL	
K8A	4DR AWD POLICE \$31510	51S	DUAL LED LAMPS \$620
	.112.6" WB	59B	KEY CODE B 50
YZ	OXFORD WHITE	76R	REVERSE SENSING 275
9	CLTH BKTS/VNL R	794	PRICE CONCESSN
W	EBONY BLACK		REMARKS TRAILER
500A	EQUIP GRP	85D	FRT CNSL MT DEL NC
	.PREM SINGLE CD	87R	RR VIEW MIR/CAM NC
99R	.3.7L V6 TIVCT NC	92R	SOLAR TINT 2ND \$85
44C	.6-SPD AUTO TRAN NC	936	CAL SER VEH EXP NC
52P	DR LOCK PLUNGER 160		FLEX-FUEL
53M	SYNC SYSTEM 295	153	FRT LICENSE BKT NC
17T	CARGO DOME LAMP 50		SP DLR ACCT ADJ
18W	RR WINDOW DEL 25		SP FLT ACCT CR
423	CAL EM NOT REQD		FUEL CHARGE
43D	COURTESY DISABL 20	B4A	NET INV FLT OPT NC
			DEST AND DELIV 945

TOTAL BASE AND OPTIONS 34035  
 TOTAL 34035  
 \*THIS IS NOT AN INVOICE\*



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## AGENDA SUPPORTING INFORMATION

### Agenda #6

**Subject:** Repairs at Plant #1 at the Waste Water Treatment Plant

**Submitted by:** Lori Rodgers, General Manager

**Meeting Date:** April 19, 2016

**Background:** Plant #1 at the Waste Water Treatment Plant has been offline since December 2015. The aerators on Plant #1 have failed and new aerators need to be installed. Plant #2 is currently operating; however, if Plant #2 fails the district will be unable to process any and all wastewater from existing sewer connections, leaving the district subject to state violations and fines. The purchase and installation of new aerators for Plant #1 are necessary for continued operation. Quotes for new aerators are being accepted by district staff and additional action may be needed at a Special Board meeting. An engineering report will be needed for the installation of new aerators. Funding for new aerators would need to be taken from the Sewer Capital Reserve Account. Total cost of new aerators, installation, engineer's report and pumping of Plant #2 is expected to be approximately \$50,000. Staff is gathering quotes for new aerators, installation and pumping costs.

**Recommendation:** No action required. Discussions only until all quotes are received.



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## AGENDA SUPPORTING INFORMATION

Agenda #7

**Subject:** Additional Mailbox Locks at District Mail Sites

**Submitted by:** Asst. General Manager/Chief of Police Michael J. Grant

**Meeting Date:** April 19, 2016

**Background:** I received the following response from Postmaster Erica Dahl regarding my request for her to purchase extra-security locks (MAL locks) for the Stallion Springs Community locking mailboxes:

*Dear Chief Mike Grant,*

*I appreciate so much the security you have been providing the residents of Stallion Springs. I did advise one of your officers that I would purchase MAL locks specifically for Stallion Springs. The cost of the locks is approximately \$3856.00. The problem arose when other communities in Tehachapi also requested MAL locks. I do not have a budget that would allow me to spend approximately \$38,966.00 for the entire 93561 zip code. I cannot provide this type of lock to one area without providing this lock to all areas. As such, I am not currently able to accommodate your request. I originally attempted to purchase the first 100 locks late last year, only to find out they were on back order. I am currently working with the U S Postal Inspection Service to secure MAL locks for the entire community. I do not have a projection of when any funds will become available for us to accomplish our goal. The sanctity and security of the mail is a top priority for the US Postal Service. I assure you that I will continue to be vigilant in addressing the concerns*

*of the citizens of Stallion Springs. Sincerely, Erica Dahl Postmaster1085  
Voyager Dr Tehachapi CA 93561-9998 (661) 822-1486*

On April 12, 2016, I telephonically spoke with Postmaster Erica Dahl and asked her if it would be possible for the SSCSD to purchase the MAL locks directly to expedite installation and community mail security. She stated that this may be possible and added that the post office may be able to cover half of the cost. MAL lock prices are approximately \$23.95 per lock and we would have to purchase 161 units (total cost of \$3,855.95, half of which would be \$1,927.97).

In light of this new information, I suggest the Board of Directors contemplate the following options:

1. Stand-by for the Post office to purchase and install the MAL locks.
2. If available, purchase the MAL locks ourselves and have installed.

Recommendation: The Board of Directors discuss the above options and direct staff to on how to proceed.





# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## AGENDA SUPPORTING INFORMATION

### Agenda #8

- Subject: Removal of Newspaper Tubes at Mail Sites
- Submitted by: Asst. General Manager/Chief of Police Michael J. Grant
- Meeting Date: April 19, 2016
- Background: During the March Board Meeting, the Board of Directors requested that I research additional options regarding the removal or consolidation of the newspaper tubes. The Board of Directors requested that I attain this information by contacting the applicable newspaper distributors. After initiating a request to speak with the appropriate representative, I was able to contact Mr. Justin Niles (661) 395-7472, from the Bakersfield Californian on Monday, April 4, 2016. He informed me that the Bakersfield Californian would not be able to deliver newspapers to each residence in Stallion Springs. Based on this information, I suggest the following options:
1. All of the dilapidated newspaper tubes stations be removed and one new alternative station to be erected at the mailbox site located at Stallion Springs Drive and Buckaroo Way. This station would have to accommodate all incoming newspapers. Funding should be provided by the subscribers and/or the newspaper companies.
  2. All of the dilapidated newspaper tubes stations be removed and two new alternative stations to be erected at the mailbox sites located at Stallion Springs Drive and Buckaroo Way and Comanche Drive and Comanche Point Road and Antler Way.

These stations would have to accommodate all incoming newspapers. Funding should be provided by the subscribers and/or the newspaper companies.

3. All of the dilapidated newspaper tubes stations be removed and leave the responsibility of receiving newspapers up to the subscribers and the newspaper company.

Recommendation: The Board of Directors discuss the information provided and vote to approve one of the options provided.



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## AGENDA SUPPORTING INFORMATION

### Agenda #9

- Subject:** Appointment of Ad Hoc Committee members to review the District's Solid Waste contract with Mojave Sanitation.
- Submitted by:** Lori Rodgers, General Manager
- Meeting Date:** April 19, 2016
- Background:** On March 17, 2016, the SSCSD Board President appointed Directors Vince Mc Laughlin and Sandy Young to an ADHOC committee to review the agreement between the Stallion Springs Community Services District and Mojave Sanitation then report the committee finding to the Board. Director McLaughlin was appointed as Chairman of the committee. Additional committee members will be established and will serve on said committee until dismissed by the Committee Chairperson.
- Recommendation:** The Board President appoints the committee members as listed by Committee Chairperson Vince Mc Laughlin.



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## AGENDA SUPPORTING INFORMATION

### Agenda #10

**Subject:** Board Approval of Resolution 2016-06, authorizing the General Manager to prepare a report summarizing a list of properties with Delinquent and Inactive Charges and set a Hearing Date in accordance with Government Code Section 61115.

**Submitted by:** Lori Rodgers, General Manager

**Meeting Date:** April, 19, 2016

**Background:** The Government Code for Special District Law allows Districts to collect on charges and penalties on the tax roll in the same manner as property taxes. This includes the ability to allow the District to collect money that property owners failed to pay for water, sewer, and trash service as well as charges for miscellaneous fees and Inactive flat fees as outlined in Policy 6060.

The attached exhibits outline the properties with Inactive charges and delinquencies on their record and therefore subject to a tax lien.

It is important to understand that the process involves a future owner being "billed" instead of the prior owner who walked away from the home and payment responsibility.

The following steps take place:

- A notification letter explaining the pending charges; the upcoming placement on the tax roll; and the Public Hearing Date will be mailed to the current owners for each property listed.
- A NOTICE will be placed in the newspaper notifying the general public of the Public Hearing.

- At the June 21<sup>st</sup>, 2016 Board meeting, Public Hearings will be held with regard to the list of Inactive and Delinquent accounts and the placement of said accounts on the property tax rolls.
- Resolutions must be approved, by the Board, to allow placement of the charges on the property tax bill.

Recommendation: Motion to approve Resolution 2016-06 enabling the General Manager to move forward with the necessary steps to place delinquent and Inactive charges on the tax roll.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2016-06

RE: A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO PREPARE A REPORT SUMMARIZING A LIST OF PROPERTIES WITH DELINQUENT AND INACTIVE CHARGES AND SET A HEARING DATE IN ACCORDANCE WITH GOVERNMENT CODE SECTION 61115.

**WHEREAS**, in accordance with the authorization found in Government Code section 61100 *et seq.*, the District provides various services to its residents; and,

**WHEREAS**, in accordance with the authorization found in Government Code section 61115 the District may establish rates and other charges for its services; and,

**WHEREAS**, Government Code section 61115(b) expressly provides that the District may collect on charges and penalties on the tax roll in the same manner as property taxes;

**NOW, THEREFORE**, THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT resolves as follows:

1. The General Manager is authorized and directed to take whatever steps are necessary to prepare a General Manager's report in accordance with Government Code section 61115(b).
2. The General Manager is also authorized and directed to set a hearing date and notice the same in accordance with Government Code section 61115(b).

All the foregoing being on motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_;

PASSED, APPROVED AND ADOPTED this 19<sup>th</sup> day of April, 2016, on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

\_\_\_\_\_  
Clydell Lamkin, President  
Board of Directors

\_\_\_\_\_  
Lori Rodgers, Secretary  
Board of Directors

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
**MINUTES**  
FOR THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, MARCH 15, 2016 @ 6:00 PM

**DRAFT**

Call to Order: Chair Lamkin  
Flag Salute: Director Young  
Roll Call: Present: Directors Gordon, McLaughlin, Wellman,  
Young, and Chair Lamkin  
Absent: None

Note: Go, La, Mc, We and Yo are abbreviations for Directors Gordon, Lamkin, McLaughlin, Wellman and Young respectively. For example: Go;Yo denotes Director Gordon made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 1) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM.
- 2) PUBLIC PRESENTATIONS. No action taken.
- 3) BOARD MEMBER ITEMS. No action taken.
- 4) APPROVAL OF THE FEBRUARY 16, 2016 SPECIAL BOARD MEETING MINUTES, AND THE FEBRUARY 16, 2016 REGULAR BOARD MEETING MINUTES. Yo- "I move that we approve the minutes." Yo;Go. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 5) APPROVAL OF CHECKS #5189 THROUGH #5231 IN THE AMOUNT OF \$72,489.92 AND APPROVAL OF THE CALPERS RETIREMENT PAYMENTS. Go- "I move that we approve the checks and the CalPERS Retirement Payments." Go;Yo. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 6) RACE COMMUNICATIONS INSTALLATION APPEAL. Go- "I make a motion that we approve the appeal and all RACE to install overhead." Go;Mc. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 7) ESTABLISHMENT OF AD HOC COMMITTEE TO REVIEW THE DISTRICT'S SOLID WASTE CONTRACT WITH MOJAVE SANITATION. The AD HOC Committee has been established with Director McLaughlin as chair and Director Young as assistant.
- 8) AMEND RESOLUTION FOR WATER AND SEWER CONNECTION FEE INCREASES. Yo- "I move that we amend the Resolution for water and sewer connection fee increases as presented by the General Manager." Yo;Mc. All Ayes. Chair Lamkin- "Motion is CARRIED."

- 9) AMEND RESOLUTION FOR THE WEED ABATEMENT PROGRAM. Yo- "I move that we amend the Resolution for the weed abatement program." Yo;Go. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 10) BOARD APPROVAL OF RESOLUTION #2016-03, INTENTION TO ESTABLISH ROAD ASSESSMENT CHARGES FOR FISCAL YEAR 2017 (JULY 1, 2016-JUNE 30, 2017). Yo- "I move that we approve Resolution No. 2016-03." Yo;We. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 11) BOARD APPROVAL OF RESOLUTION #2016-04, INTENTION TO ESTABLISH WATER STANDBY CHARGES FOR FISCAL YEAR 2017 (JULY 1, 2016-JUNE 30, 2017). Yo-"I move that we approve Resolution No. 2016-04." Yo;Mc. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 12) BOARD APPROVAL OF RESOLUTION #2016-05, INTENTION TO ESTABLISH SEWER STANDBY/AVAILABILITY CHARGES FOR FISCAL YEAR 2017 (JULY 1, 2016-JUNE 30, 2017). Yo-"I move that we approve Resolution No. 2016-05 ." Yo;Go. All Ayes. Chair Lamkin- "Motion is CARRIED."
- 13) DISCUSSION IN REGARD TO REMOVAL OF NEWSPAPER TUBE STATIONS. Discussion tabled.
- 14) NEW DISTRICT VEHICLES FOR PD AND FIELD STAFF. Discussion tabled.
- 15) FINANCIAL REPORT. "Financial Report RECEIVED AND FILED."
- 16) POLICE REPORT. "Police Report RECEIVED AND FILED."
- 17) GENERAL MANAGER'S REPORT. "Manager's Report RECEIVED AND FILED."
- 18) MOTION TO ADJOURN. Yo- "I move that we adjourn this meeting." Yo;Go.

Signed:

---

Clydell Lamkin, President  
Board of Directors

Attest:

---

Lori Rodgers, General Manager  
Stallion Springs C.S.D



## Stallion Springs Community Services District Reconciliation Detail

2101 · CSDA-Bank of The West, Period Ending 03/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						3,663.02
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 27 items</b>						
Credit Card Charge	03/02/2016	03022016	TELEFLORA	X	-57.93	-57.93
Credit Card Charge	03/02/2016	132464	TRACTOR SUPPLY	X	-53.74	-111.67
Credit Card Charge	03/03/2016	8687	STALLION SPRINGS STORE	X	-48.02	-159.69
Credit Card Charge	03/04/2016	17211	LOOP, THE	X	-40.00	-199.69
Credit Card Charge	03/05/2016	1042000314	WALMART	X	-278.00	-477.69
Credit Card Charge	03/07/2016	2010088	HOME DEPOT CREDIT SERVICES-INC.	X	-57.75	-535.44
Credit Card Charge	03/08/2016	1594457	HOME DEPOT CREDIT SERVICES-INC.	X	-59.16	-594.60
Credit Card Charge	03/10/2016	1497909	OFFICE WORLD.COM	X	-213.78	-808.38
Credit Card Charge	03/14/2016	5584414	HOME DEPOT CREDIT SERVICES-INC.	X	-60.93	-869.31
Credit Card Charge	03/14/2016	87551	TRACTOR SUPPLY	X	-42.28	-911.59
Credit Card Charge	03/14/2016	104863032	INTELIUS.COM	X	-4.95	-916.54
Credit Card Charge	03/14/2016	104862866	INTELIUS.COM	X	-3.95	-920.49
Credit Card Charge	03/16/2016	03162016	NORTHERN TOOL & EQUIPMENT	X	-1,108.50	-2,028.99
Credit Card Charge	03/16/2016	603013469	COSTCO WHOLESALE	X	-194.48	-2,223.47
Credit Card Charge	03/16/2016	016963	PIONEER HOME CENTER	X	-57.15	-2,280.62
Credit Card Charge	03/16/2016	1499117	OFFICE WORLD.COM	X	-53.27	-2,333.89
Credit Card Charge	03/16/2016	MAR 2016	VISTAPRINT WEBSITE	X	-28.95	-2,362.84
Credit Card Charge	03/16/2016	4804	STALLION SPRINGS GENERAL STORE	X	-12.55	-2,375.39
Credit Card Charge	03/17/2016	60770032032	WALMART	X	-172.81	-2,548.20
Credit Card Charge	03/17/2016	2575108	HOME DEPOT CREDIT SERVICES-INC.	X	-130.85	-2,679.05
Credit Card Charge	03/18/2016	89301	TIRE STORE, THE-INC.	X	-150.00	-2,829.05
Credit Card Charge	03/20/2016	7466	STALLION SPRINGS GENERAL STORE	X	-51.51	-2,880.56
Credit Card Charge	03/21/2016	866333	SWIFT NAPA AUTO PARTS	X	-189.74	-3,070.30
Credit Card Charge	03/24/2016	5135534	HOME DEPOT CREDIT SERVICES-INC.	X	-862.73	-3,933.03
Credit Card Charge	03/24/2016	11898	CALIFORNIA RURAL WATER ASSOCIA	X	-500.00	-4,433.03
Credit Card Charge	03/24/2016	89383-	TIRE STORE, THE-INC.	X	-150.00	-4,583.03
Credit Card Charge	03/25/2016	89383	TIRE STORE, THE-INC.	X	-600.00	-5,183.03
<b>Total Charges and Cash Advances</b>					-5,183.03	-5,183.03
<b>Payments and Credits - 6 items</b>						
Bill	02/18/2016	FEB 2016	BANK OF THE WEST MASTERCARD	X	107.46	107.46
Bill	02/18/2016	FEB 2016	BANK OF THE WEST MASTERCARD	X	404.75	512.21
Bill	02/18/2016	FEB 2016	BANK OF THE WEST MASTERCARD	X	435.49	947.70
Bill	02/18/2016	FEB 2016	BANK OF THE WEST MASTERCARD	X	1,145.42	2,093.12
Bill	02/18/2016	FEB 2016	BANK OF THE WEST MASTERCARD	X	1,569.90	3,663.02
Credit Card Credit	03/31/2016	LATE FEE	BANK OF THE WEST MASTERCARD	X	25.00	3,688.02
<b>Total Cleared Transactions</b>					-1,495.01	-1,495.01
<b>Cleared Balance</b>					1,495.01	5,158.03
<b>Register Balance as of 03/31/2016</b>					1,495.01	5,158.03
<b>New Transactions</b>						
<b>Charges and Cash Advances - 1 item</b>						
Credit Card Charge	04/01/2016	1502433	OFFICE WORLD.COM		-108.99	-108.99
<b>Total Charges and Cash Advances</b>					-108.99	-108.99
<b>Payments and Credits - 1 item</b>						
Credit Card Credit	04/12/2016	04122016	OFFICE WORLD.COM		117.38	117.38
<b>Total New Transactions</b>					8.39	8.39
<b>Ending Balance</b>					<b>1,486.62</b>	<b>5,149.64</b>

**Stallion Springs Community Services District  
April 2016 Board Meeting Payables = \$257,435.02**

Type	Num	Date	Name	Memo	Account	Class	Paid Amount
Bill Pmt -Check	5231	03/10/2016	AUTO ZONE		1150 · Cash-Bank of the West		
Bill	5345692611	02/04/2016		SCAN TOOL	5533 · Tools & Equipment	01-Admin	-97.06
Bill	5345692640	02/04/2016		#4 2003 FORD EXPLORER BATTERY OCTANE BOOST	5415 · R & S Vehicles 5533 · Tools & Equipment	01-Admin 01-Admin	-113.89 -13.91
TOTAL							-224.86
Bill Pmt -Check	5232	03/14/2016	HACHAPI TEES		1150 · Cash-Bank of the West		
Bill	2130	03/13/2016		CHILLY DIP TSHIRTS	5709 · Programs & Event Expense	02-Parks & Rec	-411.13
TOTAL							-411.13
Bill Pmt -Check	5233	03/16/2016	WESTERBY, AMANDA		1150 · Cash-Bank of the West		
Bill	REIMB FEB 2016	03/01/2016		CHILLY DIP LADIES CRAFT	5709 · Programs & Event Expense 5709 · Programs & Event Expense	02-Parks & Rec 02-Parks & Rec	-90.96 -92.61
TOTAL							-183.57
Bill Pmt -Check	5234	03/24/2016	AMERIPRIDE SERVICES, INC.	210000343	1150 · Cash-Bank of the West		
Bill	2100507849	03/09/2016		UNIFORMS	5663 · Uniform Rental & Cleaning	04-Roads	-4.50
				UNIFORMS	5663 · Uniform Rental & Cleaning	02-Parks & Rec	-4.50
				UNIFORMS	5663 · Uniform Rental & Cleaning	05-Water	-34.28
Bill	2100509445	03/16/2016		UNIFORMS	5663 · Uniform Rental & Cleaning	04-Roads	-3.91
				UNIFORMS	5663 · Uniform Rental & Cleaning	02-Parks & Rec	-3.91
				UNIFORMS	5663 · Uniform Rental & Cleaning	05-Water	-29.79
TOTAL							-80.89
Bill Pmt -Check	5235	03/24/2016	ARAMARK UNIFORM SERVICES-INC.		1150 · Cash-Bank of the West		
Bill	600894072	03/01/2016		JANITORIAL	5515 · Janitorial	01-Admin	-20.22
				JANITORIAL	5515 · Janitorial	06-Sewer	-20.21
Bill	600931186	03/14/2016		JANITORIAL	5515 · Janitorial	01-Admin	-20.22
				JANITORIAL	5515 · Janitorial	06-Sewer	-20.21
Bill	600937432	03/21/2016		JANITORIAL	5515 · Janitorial	01-Admin	-20.22
				JANITORIAL	5515 · Janitorial	06-Sewer	-20.21
TOTAL							-121.29
Bill Pmt -Check	5236	03/24/2016	AT&T	C602221221777	1150 · Cash-Bank of the West		
Bill	000007776672	03/06/2016		TELEPHONE	5319 · Telephone	01-Admin	-253.54
				TELEPHONE	5319 · Telephone	02-Parks & Rec	-17.47
				TELEPHONE	5319 · Telephone	06-Sewer	-38.91
TOTAL							-309.92

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Type	Num	Date	Name	Memo	Account	Class	Paid Amount
<b>Bill Pmt -Check</b>	<b>5237</b>	<b>03/24/2016</b>	<b>BC LABORATORIES-INC.</b>	<b>STLLN</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	B228678	03/07/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-19.00
Bill	B229441	03/08/2016		LAB ANALYSIS	5631 · Lab Analysis	05-Water	-60.00
Bill	B228651	03/10/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-160.00
Bill	B228937	03/10/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-69.00
Bill	B229480	03/11/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-19.00
Bill	B229424	03/11/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-160.00
<b>TOTAL</b>							<b>-487.00</b>
<b>Bill Pmt -Check</b>	<b>5238</b>	<b>03/24/2016</b>	<b>CALPERS FINANCIAL REPORTING</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	CalPERS ER CONT...	03/01/2016		CALPERS MONTHLY UNFUNDED LIABILITY	5149 · CalPers Retirement (CSD)	01-Admin	-2,207.79
				CALPERS MONTHLY UNFUNDED LIABILITY	5149 · CalPers Retirement (CSD)	05-Water	-360.82
<b>TOTAL</b>							<b>-2,568.61</b>
<b>Bill Pmt -Check</b>	<b>5239</b>	<b>03/24/2016</b>	<b>CITY NATIONAL BANK</b>	<b>LOAN #06-015-AF</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	APR 2016 WATER ...	03/01/2016		WATER TANK #06-015-AF	2307 · N/P City Nat'l Bank-Water Tank	05-Water	-36,803.18
				WATER TANK #06-015-AF	8029 · Interest Expense	05-Water	-8,588.19
<b>TOTAL</b>							<b>-45,391.37</b>
<b>Bill Pmt -Check</b>	<b>5240</b>	<b>03/24/2016</b>	<b>GAS COMPANY</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	MAR 2016 CSD BV	03/17/2016		NATURAL GAS - CSD BOLD VENTURE	5327 · Natural Gas	01-Admin	-43.14
Bill	MAR 2016 FIRE	03/17/2016		NATURAL GAS - FIRE DEPT	5327 · Natural Gas	07-Fire Dept	-112.44
Bill	MAR 2016 PD/ADMIN	03/17/2016		NATURAL GAS - PD/ADMIN	5327 · Natural Gas	01-Admin	-72.62
Bill	MAR 2016 GYM	03/17/2016		NATURAL GAS - GYM	5327 · Natural Gas	02-Parks & Rec	-115.20
Bill	MAR 2016 POOL	03/19/2016		NATURAL GAS - POOL	5327 · Natural Gas	02-Parks & Rec	-14.30
<b>TOTAL</b>							<b>-357.70</b>
<b>Bill Pmt -Check</b>	<b>5241</b>	<b>03/24/2016</b>	<b>INDEPENDENT FIRE &amp; SAFETY, INC.</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	25630	03/10/2016		EXTINGUISHER REPAIRS	5673 · Misc. Contract Services	02-Parks & Rec	-304.89
<b>TOTAL</b>							<b>-304.89</b>
<b>Bill Pmt -Check</b>	<b>5242</b>	<b>03/24/2016</b>	<b>MORRIS, SARA</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	FEB 2016	03/01/2016		EXERCISE INSTRUCTOR	5707 · Exercise & Instructor Expense	02-Parks & Rec	-280.00
<b>TOTAL</b>							<b>-280.00</b>

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Type	Num	Date	Name	Memo	Account	Class	Paid Amount
<b>Bill Pmt -Check</b>	<b>5243</b>	<b>03/24/2016</b>	<b>SOUTHERN CALIFORNIA EDISON</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	FEB 2016	03/01/2016		ELECTRICITY	5315 · Electric	01-Admin	-469.06
				ELECTRICITY	5315 · Electric	02-Parks & Rec	-819.85
				ELECTRICITY	5315 · Electric	04-Roads	-26.75
				ELECTRICITY	5315 · Electric	05-Water	-3,310.61
				ELECTRICITY	5315 · Electric	06-Sewer	-928.13
Bill	FEB 2016 LIGHTS	03/01/2016		ELECTRICITY	5315 · Electric	07-Fire Dept	-622.31
				ELECTRIC-STREET LIGHTS	5315 · Electric	04-Roads	-450.27
<b>TOTAL</b>							<b>-6,626.98</b>
<b>Bill Pmt -Check</b>	<b>5244</b>	<b>03/24/2016</b>	<b>TEHACHAPI WELLNESS CENTER</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	3778	03/01/2016		CRITICAL INCIDENT DEBRIEFING	5673 · Misc. Contract Services	03-Public Safety	-300.00
<b>TOTAL</b>							<b>-300.00</b>
<b>Bill Pmt -Check</b>	<b>5245</b>	<b>03/24/2016</b>	<b>VERIZON WIRELESS</b>	<b>842011207-00001</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	MAR 2016	03/12/2016		CELL PHONE	5639 · Radio/Repeater/Cellphone	01-Admin	-141.33
				CELL PHONE	5639 · Radio/Repeater/Cellphone	02-Parks & Rec	-14.55
				CELL PHONE	5639 · Radio/Repeater/Cellphone	03-Public Safety	-172.09
				CELL PHONE	5639 · Radio/Repeater/Cellphone	04-Roads	-14.55
				CELL PHONE	5639 · Radio/Repeater/Cellphone	05-Water	-122.23
				CELL PHONE	5639 · Radio/Repeater/Cellphone	06-Sewer	-29.10
<b>TOTAL</b>							<b>-493.85</b>
<b>Bill Pmt -Check</b>	<b>5246</b>	<b>03/24/2016</b>	<b>VOLT SERVICES GROUP-INC.</b>	<b>9407004</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	33605280	03/01/2016		NON-PAYROLL EMPLOYEE	5119 · Non Payroll Employee	02-Parks & Rec	-604.15
Bill	33643956	03/06/2016		NON-PAYROLL EMPLOYEE	5119 · Non Payroll Employee	02-Parks & Rec	-491.23
Bill	33665920	03/13/2016		NON-PAYROLL EMPLOYEE	5119 · Non Payroll Employee	02-Parks & Rec	-649.95
<b>TOTAL</b>							<b>-1,745.33</b>
<b>Bill Pmt -Check</b>	<b>5247</b>	<b>03/25/2016</b>	<b>COLONIAL LIFE INSURANCE</b>	<b>E3785086</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	3785086-0301166	03/31/2016		EMPLOYEE INSURANCE-EMPLOYER PORT...	5155 · Disability Insurance	01-Admin	-238.77
				EMPLOYEE INSURANCE-EMPLOYER PORT...	5155 · Disability Insurance	02-Parks & Rec	-34.62
				EMPLOYEE INSURANCE-EMPLOYER PORT...	5155 · Disability Insurance	03-Public Safety	-138.48
				EMPLOYEE INSURANCE-EMPLOYER PORT...	5155 · Disability Insurance	04-Roads	-34.62
				EMPLOYEE INSURANCE-EMPLOYER PORT...	5155 · Disability Insurance	05-Water	-236.13
<b>TOTAL</b>							<b>-682.62</b>

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Type	Num	Date	Name	Memo	Account	Class	Paid Amount
<b>Bill Pmt -Check</b>	<b>5257</b>	<b>04/15/2016</b>	<b>AMERIPRIDE SERVICES, INC.</b>	<b>210000343</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	2100510957	03/23/2016		UNIFORMS	5663 · Uniform Rental & Cleaning	04-Roads	-3.91
				UNIFORMS	5663 · Uniform Rental & Cleaning	02-Parks & Rec	-3.91
Bill	2100512533	03/30/2016		UNIFORMS	5663 · Uniform Rental & Cleaning	05-Water	-29.79
				UNIFORMS	5663 · Uniform Rental & Cleaning	04-Roads	-3.91
				UNIFORMS	5663 · Uniform Rental & Cleaning	02-Parks & Rec	-3.91
Bill	2100514112	04/06/2016		UNIFORMS	5663 · Uniform Rental & Cleaning	05-Water	-29.79
				UNIFORMS	5663 · Uniform Rental & Cleaning	04-Roads	-3.74
				UNIFORMS	5663 · Uniform Rental & Cleaning	02-Parks & Rec	-3.74
Bill	2100515667	04/13/2016		UNIFORMS	5663 · Uniform Rental & Cleaning	05-Water	-35.38
				UNIFORMS	5663 · Uniform Rental & Cleaning	04-Roads	-3.91
				UNIFORMS	5663 · Uniform Rental & Cleaning	02-Parks & Rec	-3.91
				UNIFORMS	5663 · Uniform Rental & Cleaning	05-Water	-29.79
<b>TOTAL</b>							<b>-155.69</b>
<b>Bill Pmt -Check</b>	<b>5258</b>	<b>04/15/2016</b>	<b>ANNOUNCE SOLUTIONS</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	0019	03/31/2016		MONTHLY MAINTENANCE	5673 · Misc. Contract Services	01-Admin	-525.00
				NIC CONNECT - J MORRIS	5673 · Misc. Contract Services	01-Admin	-34.00
				INSTALL PD SERVER, RIMS INSTALL,	5673 · Misc. Contract Services	03-Public Safety	-390.50
<b>TOTAL</b>							<b>-949.50</b>
<b>Bill Pmt -Check</b>	<b>5259</b>	<b>04/15/2016</b>	<b>ARAMARK UNIFORM SERVICES-INC.</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	600943639	03/29/2016		JANITORIAL	5515 · Janitorial	01-Admin	-20.22
				JANITORIAL	5515 · Janitorial	06-Sewer	-20.21
Bill	600949902	04/04/2016		JANITORIAL	5515 · Janitorial	01-Admin	-20.22
				JANITORIAL	5515 · Janitorial	06-Sewer	-20.21
Bill	600956065	04/11/2016		JANITORIAL	5515 · Janitorial	01-Admin	-20.22
				JANITORIAL	5515 · Janitorial	06-Sewer	-20.21
<b>TOTAL</b>							<b>-121.29</b>
<b>Bill Pmt -Check</b>	<b>5260</b>	<b>04/15/2016</b>	<b>AUTO ZONE</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	5345730695	03/14/2016		#103 JD BACKHOE LIGHT BULBS, CIRCUIT ...	5419 · R & S Equipment	08-Solid Waste	-30.06
<b>TOTAL</b>							<b>-30.06</b>
<b>Bill Pmt -Check</b>	<b>5261</b>	<b>04/15/2016</b>	<b>BANK OF THE WEST MASTERCARD</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	MAR 2016	03/31/2016		CREDIT CARD CHARGES	2101 · CSDA-Bank of The West	01-Admin	-621.71
				CREDIT CARD CHARGES	2101 · CSDA-Bank of The West	02-Parks & Rec	-308.68
				CREDIT CARD CHARGES	2101 · CSDA-Bank of The West	03-Public Safety	-559.24
				CREDIT CARD CHARGES	2101 · CSDA-Bank of The West	04-Roads	-1,241.43
				CREDIT CARD CHARGES	2101 · CSDA-Bank of The West	05-Water	-1,453.53
				CREDIT CARD CHARGES	2101 · CSDA-Bank of The West	06-Sewer	-783.70
				CREDIT CARD CHARGES	2101 · CSDA-Bank of The West	08-Solid Waste	-189.74
<b>TOTAL</b>							<b>-5,158.03</b>

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Type	Num	Date	Name	Memo	Account	Class	Paid Amount
<b>Bill Pmt -Check</b>	<b>5262</b>	<b>04/15/2016</b>	<b>BC LABORATORIES-INC.</b>	<b>STLLN</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	B229683	03/28/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-96.00
Bill	B229751	03/28/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-64.00
Bill	B230120	03/28/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-19.00
Bill	B230672	03/28/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-19.00
Bill	B230483	03/28/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-15.00
Bill	B230358	03/28/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-69.00
Bill	B229852	03/28/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-69.00
Bill	B230917	04/04/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-69.00
Bill	B230463	04/04/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-160.00
Bill	B231332	04/04/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-160.00
Bill	B231208	04/04/2016		LAB ANALYSIS	5631 · Lab Analysis	05-Water	-119.00
Bill	B231341	04/05/2016		LAB ANALYSIS	5631 · Lab Analysis	05-Water	-580.00
Bill	B231505	04/06/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-69.00
Bill	B231585	04/06/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-19.00
Bill	B231478	04/06/2016		LAB ANALYSIS	5631 · Lab Analysis	05-Water	-350.00
Bill	B231787	04/11/2016		LAB ANALYSIS	5631 · Lab Analysis	06-Sewer	-96.00
<b>TOTAL</b>							<b>-1,973.00</b>
<b>Bill Pmt -Check</b>	<b>5263</b>	<b>04/15/2016</b>	<b>BENZ PROPANE CO., INC.</b>	<b>2182000</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	238384151	03/31/2016		PROPANE	5323 · Propane	01-Admin	-161.96
<b>TOTAL</b>							<b>-161.96</b>
<b>Bill Pmt -Check</b>	<b>5264</b>	<b>04/15/2016</b>	<b>CALPERS FINANCIAL REPORTING</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	100000014736111	04/01/2016		CALPERS MONTHLY UNFUNDED LIABILITY	5149 · CalPers Retirement (CSD)	01-Admin	-383.82
				CALPERS MONTHLY UNFUNDED LIABILITY	5149 · CalPers Retirement (CSD)	02-Parks & Rec	-79.29
				CALPERS MONTHLY UNFUNDED LIABILITY	5149 · CalPers Retirement (CSD)	05-Water	-335.17
				CALPERS MONTHLY UNFUNDED LIABILITY	5149 · CalPers Retirement (CSD)	06-Sewer	-102.72
Bill	100000014736121	04/01/2016		CALPERS MONTHLY UNFUNDED LIABILITY	5149 · CalPers Retirement (CSD)	03-Public Safety	-798.00
<b>TOTAL</b>							<b>-1,699.00</b>
<b>Bill Pmt -Check</b>	<b>5265</b>	<b>04/15/2016</b>	<b>CITY NATIONAL BANK</b>	<b>LEASE #08-075</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	APR 2016 PD/ADMIN	04/01/2016		08-075 PD/ADMIN BLDG.	8029 · Interest Expense	01-Admin	-1,510.95
				08-075 PD/ADMIN BLDG.	2310 · N/P City Nat'l Bank-ADM/PD B...	01-Admin	-62,308.65
<b>TOTAL</b>							<b>-63,819.60</b>
<b>Bill Pmt -Check</b>	<b>5266</b>	<b>04/15/2016</b>	<b>ESQUIVEL'S JANITORIAL SERVICE</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	9722	03/31/2016		JANITORIAL SERVICE	5673 · Misc. Contract Services	01-Admin	-450.00
				JANITORIAL SERVICE	5673 · Misc. Contract Services	02-Parks & Rec	-150.00
<b>TOTAL</b>							<b>-600.00</b>

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Type	Num	Date	Name	Memo	Account	Class	Paid Amount
Bill Pmt -Check	5267	04/15/2016	GOLDEN HILLS CONGREGATION OF J...		1150 · Cash-Bank of the West		
Bill	REFUND 2016	03/28/2016		RENT REFUND	4531 · Rent	02-Parks & Rec	-92.50
TOTAL							-92.50
Bill Pmt -Check	5268	04/15/2016	GUERRERO, GEORGE		1150 · Cash-Bank of the West		
Bill	REFUND	03/28/2016		RENTAL REFUND	4531 · Rent	02-Parks & Rec	-300.00
TOTAL							-300.00
Bill Pmt -Check	5269	04/15/2016	HOGUE, ROBERT G.		1150 · Cash-Bank of the West		
Bill	2016-008-01	03/22/2016		TRACT 3445-B-80 EASEMENT STAKING	5619 · Engineering	01-Admin	-187.50
TOTAL							-187.50
Bill Pmt -Check	5270	04/15/2016	HOUSTON MAGNANI AND ASSOC.-INC		1150 · Cash-Bank of the West		
Bill	4669	03/31/2016		RETAINER	5673 · Misc. Contract Services	03-Public Safety	-200.00
TOTAL							-200.00
Bill Pmt -Check	5271	04/15/2016	INSIGHT DIRECT USA, INC	10586210	1150 · Cash-Bank of the West		
Bill	910279976	03/23/2016		COMPUTERS	5805 · PD Grant AB109-Non Serv Ex...	03-Public Safety	-3,887.71
Bill	910284156	03/24/2016		EXTENDED SERVICE AGREEMENT	5805 · PD Grant AB109-Non Serv Ex...	03-Public Safety	-239.88
TOTAL							-4,127.59
Bill Pmt -Check	5272	04/15/2016	MOJAVE SANITATION-INC.	302027000	1150 · Cash-Bank of the West		
Bill	2714646	03/31/2016		ROLLOFF-GYM	5643 · Refuse Collection	02-Parks & Rec	-18.50
Bill	2716023	03/31/2016		ROLLOFFS	5643 · Refuse Collection	08-Solid Waste	-7,775.05
TOTAL							-7,793.55
Bill Pmt -Check	5273	04/15/2016	MORRIS, JENNILYNN		1150 · Cash-Bank of the West		
Bill	APR 2016	04/13/2016		MORRIS, J TRAVEL-TAX ASSESSMENTS	5231 · Training/Travel & Cert's	01-Admin	-69.36
TOTAL							-69.36
Bill Pmt -Check	5274	04/15/2016	MORRIS, SARA		1150 · Cash-Bank of the West		
Bill	050	03/31/2016		EXERCISE INSTRUCTOR	5707 · Exercise & Instructor Expense	02-Parks & Rec	-315.00
TOTAL							-315.00

**Stallion Springs Community Services District  
April 2016 Board Meeting Payables = \$257,435.02**

Type	Num	Date	Name	Memo	Account	Class	Paid Amount
<b>Bill Pmt -Check</b>	<b>5275</b>	<b>04/15/2016</b>	<b>PINEDA, ADAM</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	TRAVEL REIMB 03...	03/18/2016		TRAVEL	5231 · Training/Travel & Cert's	02-Parks & Rec	-51.84
Bill	TRAVEL REIMB 03...	03/27/2016		TRAVEL	5231 · Training/Travel & Cert's	01-Admin	-51.84
				TRAVEL	5231 · Training/Travel & Cert's	02-Parks & Rec	-25.92
				TRAVEL	5231 · Training/Travel & Cert's	01-Admin	-25.92
<b>TOTAL</b>							<b>-155.52</b>
<b>Bill Pmt -Check</b>	<b>5276</b>	<b>04/15/2016</b>	<b>PITNEY BOWES</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	903479	03/01/2016		POSTAGE METER INK	5651 · Postage Meter Lease	01-Admin	-226.79
Bill	599655	04/03/2016		POSTAGE METER RENTAL	5651 · Postage Meter Lease	01-Admin	-133.29
<b>TOTAL</b>							<b>-360.08</b>
<b>Bill Pmt -Check</b>	<b>5277</b>	<b>04/15/2016</b>	<b>PUN GROUP, LLP</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	1600081	03/31/2016		AUDIT	5623 · Audit	01-Admin	-2,200.00
Bill	1600062	03/25/2106		AUDIT	5623 · Audit	01-Admin	-2,200.00
<b>TOTAL</b>							<b>-4,400.00</b>
<b>Bill Pmt -Check</b>	<b>5278</b>	<b>04/15/2016</b>	<b>RAIN FOR RENT-INC.</b>	<b>310324</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	031059950	03/25/2016		PUMP RENTAL FOR WWTP	5655 · Rent & Lease Equipment	06-Sewer	-1,037.60
<b>TOTAL</b>							<b>-1,037.60</b>
<b>Bill Pmt -Check</b>	<b>5279</b>	<b>04/15/2016</b>	<b>RESERVE ACCOUNT</b>	<b>ACCT #25291733</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	POSTAGE MAR 2016	03/25/2016		POSTAGE	5223 · Postage & UPS	01-Admin	-400.00
				POSTAGE	5223 · Postage & UPS	05-Water	-400.00
<b>TOTAL</b>							<b>-800.00</b>
<b>Bill Pmt -Check</b>	<b>5280</b>	<b>04/15/2016</b>	<b>RSI PETROLEUM-INC.</b>	<b>019033</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	MARCH 2016	03/31/2016		FUEL	5423 · Fuel	01-Admin	-140.35
				FUEL	5423 · Fuel	03-Public Safety	-386.23
				FUEL	5423 · Fuel	04-Roads	-145.16
				FUEL	5423 · Fuel	05-Water	-701.92
				FUEL	5423 · Fuel	06-Sewer	-48.22
				FUEL	5423 · Fuel	02-Parks & Rec	-115.74
<b>TOTAL</b>							<b>-1,537.62</b>



**Stallion Springs Community Services District  
April 2016 Board Meeting Payables = \$257,435.02**

Type	Num	Date	Name	Memo	Account	Class	Paid Amount
<b>Bill Pmt -Check</b>	<b>5281</b>	<b>04/15/2016</b>	<b>SOUTHERN CALIFORNIA EDISON</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	MAR 2016 LIGHTS	03/24/2016		ELECTRIC-STREET LIGHTS	5315 · Electric	04-Roads	-428.20
Bill	MAR 2016	03/31/2016		ELECTRICITY	5315 · Electric	01-Admin	-431.88
				ELECTRICITY	5315 · Electric	02-Parks & Rec	-741.68
				ELECTRICITY	5315 · Electric	04-Roads	-25.08
				ELECTRICITY	5315 · Electric	05-Water	-3,606.41
				ELECTRICITY	5315 · Electric	06-Sewer	-990.71
				ELECTRICITY	5315 · Electric	07-Fire Dept	-417.58
<b>TOTAL</b>							<b>-6,641.54</b>
<b>Bill Pmt -Check</b>	<b>5282</b>	<b>04/15/2016</b>	<b>SPECIAL DISTRICTS RISK MANAGEM</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	19270	03/24/2016		DENTAL INSURANCE	5139 · Dental Insurance	01-Admin	-307.34
				DENTAL INSURANCE	5139 · Dental Insurance	02-Parks & Rec	-34.01
				DENTAL INSURANCE	5139 · Dental Insurance	03-Public Safety	-320.70
				DENTAL INSURANCE	5139 · Dental Insurance	04-Roads	-34.02
				DENTAL INSURANCE	5139 · Dental Insurance	05-Water	-161.57
				VISION INSURANCE	5143 · Vision Insurance	01-Admin	-56.50
				VISION INSURANCE	5143 · Vision Insurance	02-Parks & Rec	-6.32
				VISION INSURANCE	5143 · Vision Insurance	03-Public Safety	-59.97
				VISION INSURANCE	5143 · Vision Insurance	04-Roads	-6.33
Bill	19347	04/05/2016		VISION INSURANCE	5143 · Vision Insurance	05-Water	-29.18
				MEDICAL INSURANCE	5135 · Medical Insurance	01-Admin	-3,601.62
				MEDICAL INSURANCE	5135 · Medical Insurance	02-Parks & Rec	-244.80
				MEDICAL INSURANCE	5135 · Medical Insurance	03-Public Safety	-5,620.20
				MEDICAL INSURANCE	5135 · Medical Insurance	04-Roads	-244.80
				MEDICAL INSURANCE	5135 · Medical Insurance	05-Water	-4,581.84
<b>TOTAL</b>							<b>-15,309.20</b>
<b>Bill Pmt -Check</b>	<b>5283</b>	<b>04/15/2016</b>	<b>STATE WATER RESOURCE CONTROL B</b>	<b>SYSTEM 1510025</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	LW-1005775	04/04/2016		LARGE WATER SYSTEM FEES 7/1/15-12/31...	5257 · Permits/Fees/Inspection	05-Water	-6,019.02
<b>TOTAL</b>							<b>-6,019.02</b>
<b>Bill Pmt -Check</b>	<b>5284</b>	<b>04/15/2016</b>	<b>STEEN, JOLIE L.</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	MARCH 2016	03/31/2016		EXERCISE INSTRUCTOR	5707 · Exercise & Instructor Expense	02-Parks & Rec	-630.00
<b>TOTAL</b>							<b>-630.00</b>
<b>Bill Pmt -Check</b>	<b>5285</b>	<b>04/15/2016</b>	<b>TEHACHAPI CUMMINGS COUNTY WATE</b>	<b>005130-004</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	MARCH 2016	03/31/2016		DOMESTIC WATER	5543 · Water Purchase Domestic	05-Water	-8,416.78
<b>TOTAL</b>							<b>-8,416.78</b>
<b>Bill Pmt -Check</b>	<b>5286</b>	<b>04/15/2016</b>	<b>TEHACHAPI NEWS</b>	<b>VCSD00</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	2647503	03/31/2016		AD FOR ADMIN ASST POSITION	5219 · Publications & Legals	01-Admin	-140.77
<b>TOTAL</b>							<b>-140.77</b>

**Stallion Springs Community Services District  
April 2016 Board Meeting Payables = \$257,435.02**

Type	Num	Date	Name	Memo	Account	Class	Paid Amount
<b>Bill Pmt -Check</b>	<b>5287</b>	<b>04/15/2016</b>	<b>TEHACHAPI VALLEY RECREATION A...</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	1113	03/09/2016		POOL MAINTENANCE	5705 · Swimming Pool Expense	02-Parks & Rec	-308.00
Bill	1115	03/22/2016		POOL MAINTENANCE	5705 · Swimming Pool Expense	02-Parks & Rec	-401.50
<b>TOTAL</b>							<b>-709.50</b>
<b>Bill Pmt -Check</b>	<b>5288</b>	<b>04/15/2016</b>	<b>USA BLUE BOOK</b>	<b>917192</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	900821	03/16/2016		NALGENE JAR, BOTTLE BRUSH, POTASSI...	5531 · Supplies & Materials	06-Sewer	-356.07
<b>TOTAL</b>							<b>-356.07</b>
<b>Bill Pmt -Check</b>	<b>5289</b>	<b>04/15/2016</b>	<b>VOLT SERVICES GROUP-INC.</b>	<b>9407004</b>	<b>1150 · Cash-Bank of the West</b>		
Bill	33675067	03/20/2016		NON-PAYROLL EMPLOYEE	5119 · Non Payroll Employee	02-Parks & Rec	-470.00
Bill	33702062	04/01/2016		NON-PAYROLL EMPLOYEE	5119 · Non Payroll Employee	02-Parks & Rec	-375.61
Bill	33726442	04/03/2016		NON-PAYROLL EMPLOYEE	5119 · Non Payroll Employee	02-Parks & Rec	-368.00
<b>TOTAL</b>							<b>-1,213.61</b>
<b>Bill Pmt -Check</b>	<b>5290</b>	<b>04/15/2016</b>	<b>YOUNG WOOLDRIDGE, LLP</b>		<b>1150 · Cash-Bank of the West</b>		
Bill	21027	03/31/2016		LEGAL FEES	5615 · Legal	01-Admin	-96.00
Bill	21028	03/31/2016		LEGAL FEES	5615 · Legal	09-Art Comm	-72.00
Bill	21029	03/31/2016		LEGAL FEES	5615 · Legal	05-Water	-1,008.00
Bill	21030	03/31/2016		LEGAL FEES	5615 · Legal	01-Admin	-240.00
Bill	21031	03/31/2016		LEGAL FEES	5615 · Legal	05-Water	-54.05
<b>TOTAL</b>							<b>-1,470.05</b>

10:51 AM  
04/15/16

**Stallion Springs Community Services District  
Check Detail  
March 2016**

Type	Num	Date	Name	Memo	Account	Paid Amount	Class	Original Amount
Check	50098	03/01/2016	CALPERS-ADP	PERS-ADP #16-03	1150 - Cash-Bank of the West			<b>-4,438.35</b>
				PERS-ADP #16-04	5149 - CalPers Retirement (CSD)	-494.78	01-Admin	494.78
				PERS-ADP #16-04	5149 - CalPers Retirement (CSD)	-52.04	02-Parks & Rec	52.04
				PERS-ADP #16-04	5149 - CalPers Retirement (CSD)	-1,409.09	03-Public Safety	1,409.09
				PERS-ADP #16-04	5149 - CalPers Retirement (CSD)	-52.04	04-Roads	52.04
				PERS-ADP #16-04	5149 - CalPers Retirement (CSD)	-459.34	05-Water	459.34
				PERS-ADP #16-04	5150 - CalPers Retirement (Employees)	-1,971.06	01-Admin	1,971.06
TOTAL						<b>-4,438.35</b>		<b>4,438.35</b>
Check	50102	03/15/2016	CALPERS-ADP	PERS-ADP #16-05	1150 - Cash-Bank of the West			<b>-4,437.33</b>
				PERS-ADP #16-05	5149 - CalPers Retirement (CSD)	-494.28	01-Admin	494.28
				PERS-ADP #16-05	5149 - CalPers Retirement (CSD)	-52.04	02-Parks & Rec	52.04
				PERS-ADP #16-05	5149 - CalPers Retirement (CSD)	-1,409.09	03-Public Safety	1,409.09
				PERS-ADP #16-05	5149 - CalPers Retirement (CSD)	-52.04	04-Roads	52.04
				PERS-ADP #16-05	5149 - CalPers Retirement (CSD)	-459.34	05-Water	459.34
				PERS-ADP #16-05	5150 - CalPers Retirement (Employees)	-1,970.54	01-Admin	1,970.54
TOTAL						<b>-4,437.33</b>		<b>4,437.33</b>
Check	50106	03/29/2016	CALPERS-ADP	PERS-ADP #16-06	1150 - Cash-Bank of the West			<b>-4,448.63</b>
				PERS-ADP #16-06	5149 - CalPers Retirement (CSD)	-499.92	01-Admin	499.92
				PERS-ADP #16-06	5149 - CalPers Retirement (CSD)	-52.04	02-Parks & Rec	52.04
				PERS-ADP #16-06	5149 - CalPers Retirement (CSD)	-1,409.09	03-Public Safety	1,409.09
				PERS-ADP #16-06	5149 - CalPers Retirement (CSD)	-52.04	04-Roads	52.04
				PERS-ADP #16-06	5149 - CalPers Retirement (CSD)	-459.34	05-Water	459.34
				PERS-ADP #16-06	5150 - CalPers Retirement (Employees)	-1,976.20	01-Admin	1,976.20
TOTAL						<b>-4,448.63</b>		<b>4,448.63</b>



# POLICE REPORT

## Monthly Statistical Report



**Month Covered:** March, 2016  
**Prepared By:** Chief of Police Michael J. Grant, SSPD

### Monthly Statistics:

Stallion Spring Police:	
Arrests:	3
Citations Issued:	6
Reports:	81
Calls for Service:	80
On Call, Call Outs:	7
Want & Warrant Checks:	13
Officer Initiated Investigations:	111
Field Interviews:	6
Impounds:	1
Stallion Springs Police Volunteers (CSU):	
Vacation House Checks:	
Infrastructure Checks:	
School Bus Stop Checks:	

- SSPD officers responded to a peace disturbance and battery call at a residence on San Joaquin Drive in Stallion Springs. The officers contacted subject Gamaliel Dominguez, an admitted "Carmelas" gang member from Norwalk California. During the investigation, officers discovered stolen property which was taken in a residential burglary from Buena Park California in September, 2015. Officers placed the subject under arrest for two counts of terrorist threats, two counts of elder abuse, possession of stolen property, vandalism, and an outstanding warrant. During the court proceedings, the subject plead guilty and was sentenced to four years state prison.
- An SSPD officer was called out while off duty for a report of a residential burglary. During the investigation, it was reported that at approximately 2:15 am, the homeowner heard the doorbell ring. The reporting person did not observe anybody at the front door and returned to bed. The reporting person then believed they heard someone in the home. The reporting person then observed the closet in the living room was ajar and the sliding glass door in the living room was open and that the backdoor was open.
- An SSPD officer responded to a call of a hit and run traffic collision in Stallion Springs. The victim stated that his vehicle was possibly struck by the driver of another vehicle in the area

of Horsethief Park. The victim stated that the driver of the other vehicle pushed him and threatened him. The suspect was described as being a white male, brown short hair, light mustache & goatee, 6-1, 230, between 30-40 years of age, wearing a black t-shirt with possible white lettering on front stating "Honor" or other words. The suspect may have been intoxicated. The victim could not identify a possible suspect during a photographic lineup.

- Sometime between 3/25/16 at 1930 hours and 3/26/16 at 0720 hours, an unknown person(s) threw an object at the Stallion Springs Community Services District, John Deere backhoe/loader Model 310 located at 28500 Stallion Springs Drive and shattered the driver's side lower window.
- While on patrol, CSU discovered an open door at a residence during a vacation house check. SSPD was notified and cleared the residence. There was no sign of forced entry.
- SSPD completed two credit card fraud reports for Stallion Springs residents.
- An SSPD officer responded to a call of a big rig truck parked as SSCSD easement on Horsethief Drive for an unknown number of days. The driver was contacted and warned. The truck was then moved from the property.
- SSPD officers assisted a Stallion Springs resident with home security upgrades including lights, cameras and a new door lock.
- An SSPD officer was called out while off duty for a possible suspicious vehicle in the area of Jacks Hill Road in Stallion Springs. The vehicle was described as a possible white compact Saturn, occupied by two adult males, 19-22 years, both wearing BB caps, one with short facial hair. The officer searched the area for the subjects with negative results.
- The SSPD began patrol checks in the area of Jacks Hill Road, Grouse, and Quail for complaints of speeders and suspicious activity.
- California POST performed an inspection of SSPD's training standards, selection standards and roster and found us to be in compliance.
- SSPD officers responded to numerous child custody disputes at the same residence in Stallion Springs. SSPD kept the peace on each occasion.
- The Stallion Springs Police Department and the Police Activities League Volunteers held the annual Easter Egg Hunt at Man O' War Park. We had a great turn out from the community!
- An SSPD officer investigated a possible parental child abduction by a father in Stallion Springs. The officer convinced the father to return the children home and no charges were filed. Both parents were advised by the officer and told to seek counseling and/or a family law attorney.
- An SSPD officer observed a loose, viscous dog in the area of Bold Venture and Stallion Springs Drive. The owner was contacted and cited due to numerous past warnings for the same issue.
- Chief M. Grant provided police bicycle patrol training to the CSUB Police Department in exchange for four pepper ball defense systems.
- SSPD received a call regarding a suspicious tree trimming vehicle in the area of Jacks Hill Road. The vehicle was found to be a legitimate sub-contractor tree trimming service.
- SSPD competed firearms qualification training.

## General Manager's Report- April 2016

**CC&R violations-** Letters have been sent out to residents for CC&R violations. The letters have addressed erosion, debris and objects that are within public view. Vehicles and trailers on district easements have also been addressed.

**Employee Handbook-** District current employee handbook has been sent to legal for review. There are several updates needed since the last revision in 2014. A proposal from Young Wooldridge has been accepted in the amount of \$2000.00 for a complete review and update of the District's employee handbook.

**RACE site inspections-** Completed a large number of site inspections. As we move further back into the hills there will be more underground installations (drops) due to the distance from the drop pole to residence. Terrain is creating difficulties and additional engineering is required at some locations.

**Waste Water Treatment Plant-** Repairs and maintenance are still requiring a great amount of field staff time. Paper work will be submitted for Jesse Ramirez to become the district's Operator in Training (OIT) and assist with duties at the WWTP. Jesse will be able to start accumulating hours and prepare to take the Waste Water 1 exam.

**Water-** Mandatory water banking for Stallion Springs and Bear Valley will begin in 2017. State mandated water conservation of 25% will remain in effect until October 2016 and very possibly be extended. We will have to maintain a 25% reduction in water use. State water project (SWP) allocations are at 45% for year 2016; this allocation has increased since January 2016 due to increased rainfall and snowpack.

### TRANSFER STATION

Roll-offs	26 x 50 cu yd. bins = 1,300 cu yards/169.36 tons
<b>Total Cost:</b>	<b>\$7,775.05</b>

### WATER DEPARTMENT

Amount of water produced March 2016:

Well Production:

CV Well #1	0	0%
CV Well #2	3,035,683	42%
Y-23	1,083,224	15%
Leisure	2,722,700	38%
P-17	406,164	5%
Bold Venture N.	0	0%

Buckpasser	0	0%
Benz	0	0%
Bornt	0	0%

Total March 2016 Production: 7,247,771 100%

Water History of Production:

February 2016	6,275,569
March 2015	8,324,773
March 2014	7,946,737
March 2013	6,901,344
March 2012	6,080,161
March 2011	5,635,024
March 2010	5,684,064
March 2009	6,400,387
March 2008	6,556,818
March 2007	6,497,142
March 2006	5,135,884

**ARTCOM**

- Fence -1
- Pergola-1
- Shed -2
- Solar Panels-1