ADDRESS: **Stallion Springs Community Services District**

27800 Stallion Springs Drive

Tehachapi, CA 93561

PHONE: 661-822-3268

Enterprise System Catalog:

DECEMBER 7, 2021

VENDOR AND PRODUCT:	**Microsoft, Excel, Word, Outlook, Powerpoint**
SYSTEM PURPOSE:	Used as needed for correspondence, reports, presentations, email, etc
CATEGORIES/TYPES OF DATA:	Accounts Payable, General Ledger, Vendors
DEPT./PRIMARY CUSTODIAN:	All Departments
FREQUENCY OF COLLECTION:	As needed
FREQUENCY OF UPDATE:	As needed

VENDOR AND PRODUCT:	**InHance Utility Billing Software, Utility Billing Software**
SYSTEM PURPOSE:	Maintenance of Water District Accounts and billing
CATEGORIES/TYPES OF DATA:	Customer Contact, Billing Information, Customer Notes, Water Usage
DEPT./PRIMARY CUSTODIAN:	Adminstration
FREQUENCY OF COLLECTION:	As needed
FREQUENCY OF UPDATE:	As needed

VENDOR AND PRODUCT:	**Intuit, Quickbooks 2016**
SYSTEM PURPOSE:	Maintains Accounting System for CSD, Payables, Vendors, General Ledger
CATEGORIES/TYPES OF DATA:	Vendor Information, Accounts Payable, General Ledger
DEPT./PRIMARY CUSTODIAN:	Administration
FREQUENCY OF COLLECTION:	As needed
FREQUENCY OF UPDATE:	As needed

VENDOR AND PRODUCT:	**QuickBooks, QuickBooks Premier Non Profit 2020**
SYSTEM PURPOSE:	Accounting System for 501c3
CATEGORIES/TYPES OF DATA:	Donor Contact information/ Vendor Contact Information
DEPT./PRIMARY CUSTODIAN:	Administration/501c3
FREQUENCY OF COLLECTION:	As needed
FREQUENCY OF UPDATE:	As needed

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