



# AGENDA

*Please turn off all cell phones while the meeting is in progress.*

BOARD OF DIRECTORS MEETING  
TUESDAY, FEBRUARY 20, 2024  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

**CLOSED SESSION @ 5:30 pm**

**1. ROLL CALL**

Directors Present:

Directors Absent:

Others Present:

**2. CLOSED SESSION INPUT**

*This portion of the meeting is set aside for members of the public to address any matter on the closed session portion of the agenda.*

*Individuals desiring to address the board shall step to the podium and state their name for the record.*

**3. ADJOURN TO CLOSED SESSION**

*Chair to reference Closed session item as presented on the agenda, and then board to adjourn to closed session.*

**A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

Government Code § (d) 54956.9- Name of case: Resort Association of Stallion Springs v Stallion Springs CSD. Case Number BCV-20-102678

## REGULAR MEETING OPEN SESSION @ 6:00 PM

### 1. CALL TO ORDER

### 2. ROLL CALL

Directors present:

Directors absent:

### 3. FLAG SALUTE

### 4. REPORTING ON CLOSED SESSION

Report any action(s) taken during closed session

### 5. PUBLIC COMMENT

*This portion of the meeting is reserved for any person desiring to address the Board on any matter not on this agenda and over which this Board has jurisdiction. Please be advised however, the Brown Act prohibits action on items that are not listed on the agenda, or properly added to the agenda under the provisions of the Brown Act.*

*Board members may however, respond briefly to statements made or questions posed. They may ask a question for clarification or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct staff to place a matter on a future agenda. Speakers are limited to three (3) minutes. Please step to the podium and state your name for the record, before making your comments.*

### 6. NOMINATIONS AND ELECTION OF PRESIDENT AND VICE PRESIDENT OF THE STALLION SPRINGS CSD BOARD OF DIRECTORS FOR 2024-2025 (2 YEAR TERM).

### 7. POLICE REPORT

**ADA compliance statement:** In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the General Manager, Laura Lynne Wyatt, at 661-822-3268. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Posted 2/14/24

**8. CONSENT CALENDER**

*All items listed on the Consent Calendar shall be considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the board, or an audience member request specific items be removed from the Consent Calendar for separate action.*

1. Approval of the minutes from the January 16, 2024, board meeting
2. Review of financials
3. Approval of checks for January 2024
4. Approval of CalPERS retirement payments
5. Review of well production report

**9. RESIDENT REQUEST – COLLEN MULLEN**

Stallion Springs resident, Collen Mullen, has requested to address the board and for the board to consider billing her separately for water and solid waste.

**10. APPROVAL OF RESOLUTION NO. 2024-01**

A resolution of the board of directors of the stallion springs community services district continuing a program for enhanced weed abatement.

**11. APPROVAL OF RESOLUTION NO. 2024-02**

Intention to establish road assessment charges for fiscal year 2025 (July 1, 2024-June 30, 2025)

**12. APPROVAL OF RESOLUTION NO. 2024-03**

Intention to establish water assessment charges for fiscal year 2025 (July 1, 2024-June 30, 2025)

**13. APPROVAL OF RESOLUTION 2024-04**

Intention to establish sewer assessment charges for fiscal year 2025 (July 1, 2024-June 30, 2025)

**14. REVIEW AND APPROVAL OF THE DRAFT RESPONSE TO THE GRAND JURY REPORT DATED JANUARY 16, 2024**

Responses are required pursuant to California Penal Code 933c and 933.05 within 90 days

**15. AMMENDMENT TO CONTRACT WITH NBS FOR PROFESSIONAL SERVICES DATED 5/15/2023**

NBS has requested authorization to perform “extra work” under 3.2.4 of their agreement not to exceed \$5,000

## **16. GENERAL MANAGER'S REPORT**

### **17. NEW BUSINESS**

*This portion of the meeting is reserved for Directors to present to the Board of Directors and the public, information, announcements, and items that have come to their attention. No formal action will be taken. A Board member may request that an item be placed for consideration at a future Board meeting.*

### **18. ADJOURN MEETING**

**ADA compliance statement:** In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the General Manager, Laura Lynne Wyatt, at 661-822-3268. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Posted 2/14/24



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## **AGENDA SUPPORTING INFORMATION**

### Agenda #6

- Subject:** Nominations and appointment of the President and Vice President positions on the Board of Directors for 2024-2025.
- Submitted by:** Laura Lynne Wyatt, General Manager
- Meeting Date:** February 20, 2024
- Background:** The Titles for the District state that the Board will nominate and elect a President and Vice President every two (2) years. These nominations are acceptable to do so during this regular Board Meeting.
- Per our Titles, the General Manager shall chair the proceedings for the election of the President. Once the votes are in the newly elected President shall then assume office immediately, and shall chair the proceedings for the election of the Vice President.
- Recommendation:** Allow the General Manager to chair the nomination and election process for these positions, as outlined in the Titles.



# POLICE REPORT

## Monthly Statistical Report



**Month Covered:**           **JANUARY 2024**  
**Prepared By:**            Gary Crowell, Chief of Police

### Monthly Statistics:

<b>Stallion Spring Police:</b>	
Arrests:	3
Citations Issued:	5
Reports:	88
Calls for Service:	119
On Call, Call Outs:	3
Officer Initiated Investigations:	28
Field Interviews:	22
Assist other Agencies Total	<b>5</b>
Bear Valley Police Department	2
Kern County Fire Department	3
Impounds:	2
Medical Assist:	3
Vacation House Checks:	5

On January 3<sup>rd</sup>, 2024, Officers were called to a multi- stolen vehicle investigation in the 27000 block of Crofun Road. Officers were advised that four motorcycles had been stolen out of the driveway to the residence. Officer located two of the four motorcycles in Stallion Springs.

On January 12<sup>th</sup>,2024, Officers arrested a 28-year-old male, for the grand theft of the automobiles, possession of a controlled substance, possession of drug paraphernalia and having an active warrant for his arrest. An additional subject, a 22-year-old female was also arrested for being an accessory to the grand theft and possession of stolen property.

A call for service investigation led to the arrest of a 21-year-old male for domestic violence.

If you have a non-emergency police issue please contact our dispatch center at (661) 861-3110. If you are having an emergency, please call 9-1-1.

BOARD OF DIRECTORS MEETING  
TUESDAY, JANUARY 16, 2023  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
**MINUTES**  
FOR THE BOARD OF DIRECTORS REGULAR BOARD MEETING

1. **CALL TO ORDER:** Chair Sasnett
2. **ROLL CALL:**  
Present: Chair Sasnett, Directors Leslie,  
Record, and Dewell  
Director Wellman attended via Zoom  
  
Absent: None
3. **FLAG SALUTE:** Chair Sasnett

**Note:** De, We, Re, Le and Sa are abbreviations for Directors Dewell, Wellman, Record, Leslie and Sasnett respectively. For example: De; We denotes Director Dewell made the motion and Director Wellman seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

4. **REPORTING ON CLOSED SESSION.** – Update on pending litigation, no action taken.
5. **PUBLIC PRESENTATIONS.** - None
6. **APPROVAL OF BOARD MEETING MINUTES.** - Sa – “I make a motion for approval of the December 19, 2023, regular Board Meeting minutes.” Sa; Le. Roll call, all ayes, except for Director Re abstained.
7. **POLICE REPORT** – “RECEIVED AND FILED.”
8. **ANNUAL AUDIT** – Discussion and approval of Fiscal Year 2022/2023 Audit. Auditor reviewed fiscal year information and can be found in board packet

- dated January 16, 2024. Sa – I make a motion of acceptance of the audit by Nigro and Nigro. Sa;Re. Roll call, all ayes.
9. **BANKING SIGNATURE CARDS** – Le – I make a motion to make the change on the signature cards removing David Aranda and Vanessa Stevens and to assign Laura Lynne Wyatt, Jennilynn Morris, Teresa Sasnett, Leslie Wellman and Barry Leslie as limited signers. Le;Re. Roll call, all ayes.
10. **APPROVAL OF EXPENDITURE** – Sa – I make a motion to approve the expenditure of the purchase of 6 carbide snowplow blades in the amount of \$5,999.40. Sa;Le. Roll call, all ayes.
11. **EQUESTRIAN EASEMENT DISCUSSION** – Discussion on easement. Discussion of not abandoning easements. Le - I move that we deny Mr. Lundy's request to abandon the easements. Le;Sa. Roll call, all ayes, except for We, nay.
12. **FINANCIAL REPORTS** – Received and filed.
13. **GENERAL MANAGER'S REPORT** – Received and filed.
14. **NEW BUSINESS** – Aerator for Lake, Recommendation of CC&R's to be revised.
15. **MOTION TO ADJOURN**. Sa - "I make a motion to adjourn."

Signed:

Attest:

---

Teresa Sasnett, President  
Board of Directors

---

Judith Quijada, Secretary



**Stallion Springs Community Services District  
Balance Sheet  
As of January 31, 2024**

**4:05 PM  
02/14/2024  
Accrual Basis  
Jan 31, 24**

**ASSETS**

**Current Assets**

**Checking/Savings**

<b>1100 · County of Kern Funds</b>	
<b>1115 · Cash On Account-50380 General</b>	<b>517,567.02</b>
<b>1116 · Cash On Account-50384 Slef</b>	<b>86,625.13</b>
<b>1117 · Cash On Account-50385 Water</b>	<b>45,105.57</b>
<b>1118 · Cash On Account-50390 Cap. Imp</b>	<b>4,691,975.94</b>
<b>1119 · Cash On Account-50395 Bond</b>	<b>20,477.13</b>
<b>1121 · Cash On Account-50386 Sewer</b>	<b>4,774.48</b>
<b>1122 · Cash On Account-50387 Roads</b>	<b>189,531.14</b>
<b>1123 · Cash On Account-50388 Police</b>	<b>64,303.02</b>
<b>1124 · Cash On Account-50389 Mailbox</b>	<b>10.49</b>
<b>1125 · Cash On Account-50391 SSDLQ</b>	<b>770.16</b>
<b>1126 · Cash On Account-50392 PD/Admin</b>	<b>272.05</b>
<b>1127 · Cash On Account-50393 Wtr Flat</b>	<b>1,579.27</b>
<b>1128 · Cash On Account-50394 Swr Flat</b>	<b>1,748.17</b>
<b>1129 · Cash On Account-County FMV</b>	<b>-219,240.00</b>
<b>Total 1100 · County of Kern Funds</b>	<b><u>5,405,499.57</u></b>
<b>1130 · Cash On Account-Petty Cash</b>	<b>900.00</b>
<b>1140 · Cash-Bank of the Sierra</b>	<b>213,747.98</b>
<b>1150 · Cash-Bank of the West/BMO</b>	<b>191,941.30</b>
<b>Total Checking/Savings</b>	<b><u>5,812,088.85</u></b>

Stallion Springs Community Services District  
Profit & Loss by Class YTD

July 2023 thru January 2024

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire	08-Solid Waste	09-Art Comm	TOTAL
<b>Ordinary Income/Expense</b>										
<b>Income</b>										
<b>4100 - Tax Revenues</b>										
4115 - Property Taxes, Current	0.00	40,797.83	500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	540,797.83
4119 - Prior Secured Property Taxes	2,883.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,883.81
4120 - G.F. Fines Forfeits & Penalties	532.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	532.91
4123 - Current Unsec. Property Taxes	99,477.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99,477.66
4127 - Prior Unsec. Property Taxes	-931.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-931.57
4131 - Homeowner's Exemption	905.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	905.77
<b>Total 4100 - Tax Revenues</b>	<b>102,866.58</b>	<b>40,797.83</b>	<b>500,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>643,666.41</b>
<b>4200 - Road Assessment Revenues</b>										
4215 - Road Assessment Current	0.00	0.00	0.00	178,536.47	0.00	0.00	0.00	0.00	0.00	178,536.47
4219 - Road Assessment Prior	0.00	0.00	0.00	6,986.40	0.00	0.00	0.00	0.00	0.00	6,986.40
4220 - Road-Fines Forfeits & Penalties	0.00	0.00	0.00	2,199.68	0.00	0.00	0.00	0.00	0.00	2,199.68
4223 - Road Assessment Interest	0.00	0.00	0.00	2,284.31	0.00	0.00	0.00	0.00	0.00	2,284.31
<b>Total 4200 - Road Assessment Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>190,006.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>190,006.86</b>
<b>4300 - Water Revenues</b>										
4315 - Water Avail. Current	0.00	0.00	0.00	0.00	42,324.80	0.00	0.00	0.00	0.00	42,324.80
4319 - Water Avail. Prior	0.00	0.00	0.00	0.00	1,405.85	0.00	0.00	0.00	0.00	1,405.85
4320 - Wtr-Fines Forfeits & Penalties	0.00	0.00	0.00	0.00	442.64	0.00	0.00	0.00	0.00	442.64
4323 - Water Avail. Interest	0.00	0.00	0.00	0.00	583.78	0.00	0.00	0.00	0.00	583.78
4327 - Water Sales Domestic	0.00	0.00	0.00	0.00	370,521.85	0.00	0.00	0.00	0.00	370,521.85
4335 - Water Meter Revenues	0.00	0.00	0.00	0.00	1,950.00	0.00	0.00	0.00	0.00	1,950.00
4339 - Water Connections	0.00	0.00	0.00	0.00	1,427.50	0.00	0.00	0.00	0.00	1,427.50
4347 - Water Capacity Fees	0.00	0.00	0.00	0.00	15,342.00	0.00	0.00	0.00	0.00	15,342.00
4349 - Water Service Charge	0.00	0.00	0.00	0.00	206,077.67	0.00	0.00	0.00	0.00	206,077.67
4351 - Backflow Service Charge & Repa	0.00	350.00	0.00	0.00	625.00	0.00	0.00	0.00	0.00	975.00
<b>Total 4300 - Water Revenues</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00</b>	<b>0.00</b>	<b>640,701.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>641,051.20</b>
<b>4400 - Sewer Revenues</b>										
4415 - Sewer Avail. Current	0.00	0.00	0.00	0.00	0.00	4,715.02	0.00	0.00	0.00	4,715.02
4419 - Sewer Avail. Prior	0.00	0.00	0.00	0.00	0.00	102.05	0.00	0.00	0.00	102.05
4420 - Swr-Fines Forfeits & Penalties	0.00	0.00	0.00	0.00	0.00	14.18	0.00	0.00	0.00	14.18
4423 - Sewer Avail. Interest	0.00	0.00	0.00	0.00	0.00	61.73	0.00	0.00	0.00	61.73
4427 - Sewer Service Charge	0.00	0.00	0.00	0.00	0.00	284,165.31	0.00	0.00	0.00	284,165.31
4439 - Refuse Collection Res.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	91,501.92	0.00	91,501.92
4441 - Refuse Vehicle Decal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,531.50	0.00	3,531.50
<b>Total 4400 - Sewer Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>289,058.29</b>	<b>0.00</b>	<b>95,033.42</b>	<b>0.00</b>	<b>384,091.71</b>
<b>4500 - Miscellaneous Revenue</b>										
4515 - Interest From Taxes & Bank	7,015.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,015.45
4517 - Interest From Capital Imp	15,457.26	115.90	-23.27	113.98	25,308.31	8,163.72	0.00	1,853.00	1,060.19	52,049.09
4518 - Interest From SLEF	0.00	0.00	993.83	0.00	0.00	0.00	0.00	0.00	0.00	993.83
4523 - Fishing Permit Fee	0.00	880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	880.00
4527 - Mailbox Maint. Fee	1,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
4531 - Rent	100.00	1,775.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,875.00
4535 - Penalties	0.00	0.00	0.00	0.00	19,710.86	0.00	0.00	0.00	0.00	19,710.86
4539 - Misc Revenue	1,678.72	350.00	143.55	0.00	139.11	-141.52	0.00	1,855.00	0.00	4,024.86
4541 - Weed Abatement Income	0.00	10,695.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,695.80
4543 - Encroachment Permit Fees	505.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	505.00
4551 - Police Charges	0.00	0.00	1,223.52	0.00	0.00	0.00	0.00	0.00	0.00	1,223.52
4563 - Sscsd NSF Charge	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00
4567 - Police Slef	0.00	0.00	85,519.99	0.00	0.00	0.00	0.00	0.00	0.00	85,519.99
4572 - Adm/PD Citation Revenue	7,802.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,802.71
4573 - Swimming Pool Revenue	0.00	10,720.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,720.11
4575 - Exercise & Misc. Class Revenue	0.00	6,995.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,995.01
4577 - Park Program Revenue	0.00	54,209.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,209.66
4579 - Library Revenue	0.00	546.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	546.89
<b>Total 4500 - Miscellaneous Revenue</b>	<b>34,334.14</b>	<b>86,288.37</b>	<b>87,857.62</b>	<b>113.98</b>	<b>45,158.28</b>	<b>8,022.20</b>	<b>0.00</b>	<b>1,853.00</b>	<b>2,915.19</b>	<b>286,542.78</b>
<b>4600 - Police Revenues</b>										
4615 - Police Asmt-Current Secured	0.00	0.00	61,318.62	0.00	0.00	0.00	0.00	0.00	0.00	61,318.62
4619 - Police Asmt-Prior Secured	0.00	0.00	2,185.36	0.00	0.00	0.00	0.00	0.00	0.00	2,185.36
4620 - PD-Fines, Forfeits & Penalties	0.00	0.00	530.73	0.00	0.00	0.00	0.00	0.00	0.00	530.73
4623 - Police Asmt. Interest	0.00	0.00	785.09	0.00	0.00	0.00	0.00	0.00	0.00	785.09
<b>Total 4600 - Police Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>64,819.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,819.80</b>
<b>4700 - Mailbox Revenues</b>										
4723 - Lock Mailbox Asmt.-Interest	7.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.45
<b>Total 4700 - Mailbox Revenues</b>	<b>7.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.45</b>

**Stallion Springs Community Services District  
Profit & Loss by Class YTD**

July 2023 thru January 2024

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire	08-Solid Waste	09-Art Comm	TOTAL
<b>4800 · Tax Lien DLQ Revenue</b>										
4815 · SSDLQ-Current	757.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	757.31
4823 · SSDLQ-Interest	14.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.49
<b>Total 4800 · Tax Lien DLQ Revenue</b>	<b>771.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>771.80</b>
<b>4900 · PD/Admin Bldg. Revenue</b>										
4919 · PD/Admin Bldg-Prior	100.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.40
4920 · BLDG-Fines, Forfeits & Pen	145.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145.51
4923 · PD/Admin Bldg.Interest	18.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.94
<b>Total 4900 · PD/Admin Bldg. Revenue</b>	<b>264.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>264.85</b>
<b>5000 · Inactive Flat Charges</b>										
5015 · Inactive Wtr Flat-Current	0.00	0.00	0.00	0.00	1,507.19	0.00	0.00	0.00	0.00	1,507.19
5019 · Inactive Wtr Flat-Prior	0.00	0.00	0.00	0.00	48.16	0.00	0.00	0.00	0.00	48.16
5023 · Inactive Wtr Flat-Interest	0.00	0.00	0.00	0.00	26.73	0.00	0.00	0.00	0.00	26.73
5027 · Inactive Swr Flat-Current	0.00	0.00	0.00	0.00	0.00	1,609.01	0.00	0.00	0.00	1,609.01
5029 · Inactive Swr Flat-Prior	0.00	0.00	0.00	0.00	0.00	122.89	0.00	0.00	0.00	122.89
5033 · Inactive Swr Flat-Interest	0.00	0.00	0.00	0.00	0.00	16.72	0.00	0.00	0.00	16.72
<b>Total 5000 · Inactive Flat Charges</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,582.08</b>	<b>1,748.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,330.70</b>
<b>Total Income</b>	<b>138,246.82</b>	<b>127,436.20</b>	<b>652,677.42</b>	<b>190,120.84</b>	<b>687,441.56</b>	<b>298,829.11</b>	<b>0.00</b>	<b>96,886.42</b>	<b>2,915.19</b>	<b>2,194,553.56</b>
<b>Gross Profit</b>	<b>138,246.82</b>	<b>127,436.20</b>	<b>652,677.42</b>	<b>190,120.84</b>	<b>687,441.56</b>	<b>298,829.11</b>	<b>0.00</b>	<b>96,886.42</b>	<b>2,915.19</b>	<b>2,194,553.56</b>
<b>Expense</b>										
<b>5100 · Personnel Expenses</b>										
5115 · Regular Salaries	179,446.99	74,960.45	180,619.47	0.00	214,178.72	47,002.62	0.00	0.00	0.00	696,208.25
5127 · Fica	13,987.82	5,554.56	13,444.78	0.00	16,409.22	3,595.71	0.00	0.00	0.00	52,992.09
5131 · Worker's Compensation Ins	-686.12	-762.37	-2,973.25	0.00	-2,515.83	-686.13	0.00	0.00	0.00	-7,623.70
5135 · Medical Insurance	11,816.13	7,657.60	27,900.35	0.00	21,977.14	16,295.89	0.00	0.00	0.00	87,647.11
5139 · Dental Insurance	429.13	388.79	1,578.19	0.00	914.46	761.19	0.00	0.00	0.00	4,071.76
5143 · Vision Insurance	69.16	67.94	281.69	0.00	158.62	141.33	0.00	0.00	0.00	718.74
5149 · CalPers Retirement (CSD)	46,554.13	3,322.82	57,557.65	0.00	15,189.39	3,859.29	0.00	0.00	0.00	126,483.28
5150 · CalPers Retirement (Employees)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5155 · Disability Insurance	847.65	346.20	346.20	0.00	865.50	335.65	0.00	0.00	0.00	2,741.40
<b>Total 5100 · Personnel Expenses</b>	<b>252,464.89</b>	<b>91,535.99</b>	<b>278,755.08</b>	<b>0.00</b>	<b>267,177.22</b>	<b>73,305.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>963,238.93</b>
<b>5200 · General &amp; Administrative</b>										
5215 · Insurance	16,209.35	8,626.21	29,749.12	7,522.01	25,341.85	5,509.11	0.00	5,509.10	0.00	98,466.75
5219 · Publications & Legals	0.00	90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.00
5223 · Postage & UPS	410.02	-3.05	0.00	0.00	3,464.26	61.71	0.00	12.27	0.00	3,945.21
5227 · Office Supplies	2,205.08	219.20	256.91	605.08	605.08	605.09	0.00	0.00	0.00	4,496.44
5231 · Training/Travel & Cert's	0.00	585.52	2,550.03	0.00	470.47	0.00	0.00	0.00	0.00	3,616.02
5235 · Dues & Subscriptions	12,477.66	139.96	13,894.62	0.00	1,731.69	0.00	0.00	0.00	0.00	28,243.93
5239 · Director's Fees	3,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,400.00
5253 · Expense Account	1,101.46	0.00	42.87	0.00	133.60	0.00	0.00	0.00	0.00	1,277.93
5257 · Permits/Fees/Inspection	1,657.15	2,478.10	44.00	44.00	27,217.55	1,746.60	0.00	5,370.00	0.00	38,557.40
5261 · Clothing/Safety Equip./Uniform	0.00	76.14	69.58	58.56	182.99	0.00	0.00	0.00	0.00	387.27
5265 · Printing Cost	36.79	0.00	0.00	0.00	56.77	90.65	0.00	0.00	0.00	184.21
5279 · Internet	22.17	549.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	571.63
<b>Total 5200 · General &amp; Administrative</b>	<b>37,519.68</b>	<b>12,771.54</b>	<b>46,607.13</b>	<b>8,229.65</b>	<b>59,204.26</b>	<b>8,013.16</b>	<b>0.00</b>	<b>10,891.37</b>	<b>0.00</b>	<b>183,236.79</b>
<b>5300 · Utilities</b>										
5315 · Electric	8,476.07	8,660.76	0.00	4,379.61	82,051.55	19,528.55	0.00	0.00	0.00	123,096.54
5319 · Telephone	2,485.89	0.00	0.00	0.00	696.04	0.00	0.00	0.00	0.00	3,181.93
5323 · Propane	322.72	0.00	0.00	0.00	343.03	0.00	0.00	0.00	0.00	665.75
5327 · Natural Gas	538.25	3,308.54	0.00	0.00	680.01	0.00	428.97	0.00	0.00	4,955.77
<b>Total 5300 · Utilities</b>	<b>11,822.93</b>	<b>11,969.30</b>	<b>0.00</b>	<b>4,379.61</b>	<b>83,770.63</b>	<b>19,528.55</b>	<b>428.97</b>	<b>0.00</b>	<b>0.00</b>	<b>131,899.99</b>
<b>5400 · Rolling Stock &amp; Equipment</b>										
5415 · R & S Vehicles	0.00	821.79	1,136.02	821.75	9,544.57	308.89	0.00	141.72	0.00	12,774.74
5419 · R & S Equipment	117.99	200.46	0.00	12,476.37	3,172.66	827.83	0.00	1,332.97	0.00	18,128.28
5423 · Fuel	0.00	1,589.91	5,897.47	3,062.01	16,058.33	1,848.64	0.00	1,398.28	0.00	29,864.64
<b>Total 5400 · Rolling Stock &amp; Equipment</b>	<b>117.99</b>	<b>2,612.16</b>	<b>7,033.49</b>	<b>16,360.13</b>	<b>28,785.56</b>	<b>2,985.36</b>	<b>0.00</b>	<b>2,872.97</b>	<b>0.00</b>	<b>60,767.66</b>
<b>5500 · Supplies</b>										
5515 · Janitorial	157.06	1,025.19	70.34	0.00	70.35	0.00	0.00	0.00	0.00	1,322.94
5523 · Chemicals	0.00	0.00	0.00	0.00	697.50	17,419.67	0.00	0.00	0.00	18,117.17
5527 · Road Patch	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00	2,000.00
5531 · Supplies & Materials	789.43	8,446.35	2,066.87	9,802.80	25,570.58	3,376.57	0.00	5,073.44	0.00	55,126.04
5533 · Tools & Equipment	2,503.20	10,962.18	10,967.35	748.66	4,149.11	472.90	0.00	618.24	0.00	30,621.64
5543 · Water Purchase Domestic	0.00	0.00	0.00	0.00	100,676.55	0.00	0.00	0.00	0.00	100,676.55
<b>Total 5500 · Supplies</b>	<b>3,449.69</b>	<b>20,433.72</b>	<b>13,104.56</b>	<b>11,551.46</b>	<b>132,164.09</b>	<b>21,269.14</b>	<b>0.00</b>	<b>5,891.68</b>	<b>0.00</b>	<b>207,864.34</b>

Stallion Springs Community Services District

Profit & Loss by Class YTD

July 2023 thru January 2024

Accrual Basis

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire	08-Solid Waste	09-Art Comm	TOTAL
<b>5600 - Outside Services</b>										
5615 - Legal	6,119.89	0.00	0.00	6,369.00	2,095.80	31,579.96	0.00	4,106.40	0.00	50,271.05
5619 - Engineering	0.00	0.00	0.00	-7,805.55	8,453.08	0.00	0.00	0.00	0.00	647.53
5623 - Audit	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,000.00
5627 - Consulting	0.00	0.00	0.00	0.00	29,750.00	0.00	0.00	0.00	0.00	29,750.00
5631 - Lab Analysis	0.00	0.00	367.64	0.00	11,701.74	27,906.00	0.00	0.00	0.00	39,975.38
5639 - Radio/Repeater/Cellphone	78.32	0.00	1,300.50	0.00	574.32	0.00	0.00	0.00	0.00	1,953.14
5643 - Refuse Collection	0.00	0.00	0.00	0.00	0.00	3,300.00	0.00	58,830.12	0.00	62,130.12
5647 - Copier Maintenance	1,311.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,311.18
5651 - Postage Meter Lease	255.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	255.28
5655 - Rent & Lease Equipment	1,382.21	1,382.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,764.43
5657 - Rental Of Facility	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
5667 - Employee Physicals	0.00	0.00	522.00	0.00	0.00	0.00	0.00	0.00	0.00	522.00
5673 - Misc. Contract Services	12,388.24	5,606.25	4,073.40	32,525.00	22,123.12	3,870.81	0.00	12,575.00	0.00	93,161.82
5681 - KC Collection Of Taxes	2.42	0.00	530.20	487.52	8,265.51	121.00	0.00	0.00	0.00	9,406.65
5685 - Service Fees - Payroll/AP	2,329.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,329.88
<b>Total 5600 - Outside Services</b>	<b>42,867.42</b>	<b>7,388.47</b>	<b>6,793.74</b>	<b>31,575.97</b>	<b>82,963.57</b>	<b>66,777.77</b>	<b>0.00</b>	<b>75,511.52</b>	<b>0.00</b>	<b>313,878.46</b>
<b>5700 - Parks &amp; Recreation</b>										
5705 - Swimming Pool Expense	0.00	4,664.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,664.92
5707 - Exercise & Instructor Expense	0.00	3,030.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,030.00
5709 - Programs & Event Expense	20.67	28,998.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,019.62
<b>Total 5700 - Parks &amp; Recreation</b>	<b>20.67</b>	<b>36,693.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,714.54</b>
<b>5800 - Grants</b>										
5805 - PD Grant AB109-Non Serv Expen...	0.00	0.00	1,116.50	0.00	0.00	0.00	0.00	0.00	0.00	1,116.50
5806 - PD GrantAB109-Service Expense	0.00	0.00	655.00	0.00	0.00	0.00	0.00	0.00	0.00	655.00
<b>Total 5800 - Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>1,771.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,771.50</b>
<b>Total Expense</b>	<b>348,263.27</b>	<b>183,405.05</b>	<b>354,065.50</b>	<b>72,096.82</b>	<b>654,065.33</b>	<b>191,879.73</b>	<b>428.97</b>	<b>95,167.54</b>	<b>0.00</b>	<b>1,899,372.21</b>
<b>Net Ordinary Income</b>	<b>-210,016.45</b>	<b>-55,968.85</b>	<b>298,611.92</b>	<b>118,024.02</b>	<b>33,376.23</b>	<b>106,949.38</b>	<b>-428.97</b>	<b>1,718.88</b>	<b>2,915.19</b>	<b>295,181.35</b>
<b>Other Income/Expense</b>										
<b>Other Expense</b>										
7100 - Administration Allocation	-289,222.81	21,691.71	39,768.13	90,382.13	90,382.13	18,076.44	0.00	25,307.01	3,615.26	0.00
<b>8000 - Capital Expenses</b>										
8019 - Capital Improvements	0.00	209,437.89	0.00	0.00	0.00	25,432.46	0.00	0.00	0.00	234,870.35
8023 - Capital Contracts	0.00	0.00	0.00	0.00	23,200.00	0.00	0.00	0.00	0.00	23,200.00
8029 - Interest Expense	0.00	0.00	0.00	-2,644.30	32,179.20	6,517.78	0.00	0.00	0.00	38,052.68
<b>Total 8000 - Capital Expenses</b>	<b>0.00</b>	<b>209,437.89</b>	<b>0.00</b>	<b>-2,644.30</b>	<b>55,379.20</b>	<b>33,950.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>296,123.03</b>
<b>Total Other Expense</b>	<b>-289,222.81</b>	<b>231,129.60</b>	<b>39,768.13</b>	<b>87,737.83</b>	<b>145,761.33</b>	<b>52,026.68</b>	<b>0.00</b>	<b>25,307.01</b>	<b>3,615.26</b>	<b>296,123.03</b>
<b>Net Other Income</b>	<b>289,222.81</b>	<b>-231,129.60</b>	<b>-39,768.13</b>	<b>-87,737.83</b>	<b>-145,761.33</b>	<b>-52,026.68</b>	<b>0.00</b>	<b>-25,307.01</b>	<b>-3,615.26</b>	<b>-296,123.03</b>
<b>Net Income</b>	<b>79,206.36</b>	<b>-287,098.45</b>	<b>258,843.79</b>	<b>30,286.19</b>	<b>-112,385.10</b>	<b>54,922.70</b>	<b>-428.97</b>	<b>-23,588.13</b>	<b>-700.07</b>	<b>-941.68</b>

### Stallion Springs Community Services District Profit & Loss by Class January 2024

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire	08-Solid Waste	09-Art Comm	TOTAL
<b>Ordinary Income/Expense</b>										
<b>Income</b>										
4200 · Road Assessment Revenues										
4223 · Road Assessment Interest	0.00	0.00	0.00	176.09	0.00	0.00	0.00	0.00	0.00	176.09
<b>Total 4200 · Road Assessment Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>176.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>176.09</b>
4300 · Water Revenues										
4323 · Water Avail. Interest	0.00	0.00	0.00	0.00	40.04	0.00	0.00	0.00	0.00	40.04
4327 · Water Sales Domestic	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	60.00
4339 · Water Connections	0.00	0.00	0.00	0.00	124.80	0.00	0.00	0.00	0.00	124.80
4349 · Water Service Charge	0.00	0.00	0.00	0.00	128.90	0.00	0.00	0.00	0.00	128.90
<b>Total 4300 · Water Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>353.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>353.74</b>
4400 · Sewer Revenues										
4423 · Sewer Avail. Interest	0.00	0.00	0.00	0.00	0.00	3.38	0.00	0.00	0.00	3.38
4427 · Sewer Service Charge	0.00	0.00	0.00	0.00	0.00	287.15	0.00	0.00	0.00	287.15
4439 · Refuse Collection Res.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.88	0.00	65.88
4441 · Refuse Vehicle Decal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	419.00	0.00	419.00
<b>Total 4400 · Sewer Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>290.53</b>	<b>0.00</b>	<b>484.88</b>	<b>0.00</b>	<b>775.41</b>
4500 · Miscellaneous Revenue										
4515 · Interest From Taxes & Bank	2,993.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,993.04
4517 · Interest From Capital Imp	5,355.88	39.86	0.00	43.28	8,718.35	2,810.24	0.00	637.34	364.65	17,969.60
4518 · Interest From SLEF	0.00	0.00	86.17	0.00	0.00	0.00	0.00	0.00	0.00	86.17
4523 · Fishing Permit Fee	0.00	270.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	270.00
4527 · Mailbox Maint. Fee	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
4531 · Rent	0.00	-200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-200.00
4535 · Penalties	0.00	0.00	0.00	0.00	3,068.15	0.00	0.00	0.00	0.00	3,068.15
4539 · Misc Revenue	1,367.25	95.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	1,470.25
4551 · Police Charges	0.00	0.00	360.23	0.00	0.00	0.00	0.00	0.00	0.00	360.23
4567 · Police Slef	0.00	0.00	20,263.17	0.00	0.00	0.00	0.00	0.00	0.00	20,263.17
4572 · Adm/PD Citation Revenue	935.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	935.86
4575 · Exercise & Misc. Class Revenue	0.00	910.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	910.00
4577 · Park Program Revenue	0.00	137.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137.49
4579 · Library Revenue	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00
<b>Total 4500 · Miscellaneous Revenue</b>	<b>10,777.03</b>	<b>1,257.35</b>	<b>20,717.57</b>	<b>43.28</b>	<b>11,786.50</b>	<b>2,810.24</b>	<b>0.00</b>	<b>637.34</b>	<b>364.65</b>	<b>48,393.96</b>
4600 · Police Revenues										
4623 · Police Asmt. Interest	0.00	0.00	58.18	0.00	0.00	0.00	0.00	0.00	0.00	58.18
<b>Total 4600 · Police Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>58.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58.18</b>
4700 · Mailbox Revenues										
4723 · Lock Mailbox Asmt.-Interest	0.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.03
<b>Total 4700 · Mailbox Revenues</b>	<b>0.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.03</b>
4800 · Tax Lien DLQ Revenue										
4823 · SSDLQ-Interest	0.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.23
<b>Total 4800 · Tax Lien DLQ Revenue</b>	<b>0.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.23</b>
4900 · PD/Admin Bldg. Revenue										
4923 · PD/Admin Bldg.Interest	0.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.87
<b>Total 4900 · PD/Admin Bldg. Revenue</b>	<b>0.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.87</b>
5000 · Inactive Flat Charges										
5023 · Inactive Wtr Flat-Interest	0.00	0.00	0.00	0.00	0.97	0.00	0.00	0.00	0.00	0.97
5033 · Inactive Swr Flat-Interest	0.00	0.00	0.00	0.00	0.00	0.95	0.00	0.00	0.00	0.95
<b>Total 5000 · Inactive Flat Charges</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.97</b>	<b>0.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.92</b>
<b>Total Income</b>	<b>10,778.16</b>	<b>1,257.35</b>	<b>20,775.75</b>	<b>219.37</b>	<b>12,141.21</b>	<b>3,101.72</b>	<b>0.00</b>	<b>1,122.22</b>	<b>364.65</b>	<b>49,760.43</b>
<b>Gross Profit</b>	<b>10,778.16</b>	<b>1,257.35</b>	<b>20,775.75</b>	<b>219.37</b>	<b>12,141.21</b>	<b>3,101.72</b>	<b>0.00</b>	<b>1,122.22</b>	<b>364.65</b>	<b>49,760.43</b>

## Stallion Springs Community Services District Profit & Loss by Class January 2024

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire	08-Solid Waste	09-Art Comm	TOTAL
<b>Expense</b>										
<b>5100 · Personnel Expenses</b>										
5100 · Personnel Expenses										
5115 · Regular Salaries	37,500.25	5,371.85	27,386.51	0.00	27,033.44	7,054.13	0.00	0.00	0.00	104,346.18
5127 · Fica	2,848.90	388.40	2,035.37	0.00	2,066.65	539.64	0.00	0.00	0.00	7,878.95
5135 · Medical Insurance	1,806.53	1,261.27	4,552.30	0.00	3,545.26	2,950.95	0.00	0.00	0.00	14,216.31
5139 · Dental Insurance	60.25	55.46	223.49	0.00	128.34	106.71	0.00	0.00	0.00	574.25
5143 · Vision Insurance	9.88	9.91	40.69	0.00	22.86	20.19	0.00	0.00	0.00	103.33
5149 · CalPers Retirement (CSD)	7,066.76	392.99	8,001.00	0.00	2,071.78	498.30	0.00	0.00	0.00	18,030.83
5150 · CalPers Retirement (Employees)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5155 · Disability Insurance	113.02	46.16	46.16	0.00	115.40	44.78	0.00	0.00	0.00	365.52
<b>Total 5100 · Personnel Expenses</b>	<b>49,505.59</b>	<b>7,526.04</b>	<b>42,285.52</b>	<b>0.00</b>	<b>34,983.53</b>	<b>11,214.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>145,515.38</b>
<b>5200 · General &amp; Administrative</b>										
5200 · General & Administrative										
5215 · Insurance	0.00	3,109.30	0.00	3,109.31	0.00	0.00	0.00	0.00	0.00	6,218.61
5223 · Postage & UPS	361.27	0.00	0.00	0.00	1,900.00	0.00	0.00	0.00	0.00	2,261.27
5227 · Office Supplies	252.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	252.81
5231 · Training/Travel & Cart's	0.00	0.00	686.96	0.00	258.22	0.00	0.00	0.00	0.00	945.18
5235 · Dues & Subscriptions	1,879.00	0.00	2,826.00	0.00	0.00	0.00	0.00	0.00	0.00	4,705.00
5253 · Expense Account	22.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.13
5257 · Permits/Fees/Inspection	0.00	44.00	44.00	44.00	44.00	44.00	0.00	0.00	0.00	220.00
5261 · Clothing/Safety Equip./Uniform	0.00	76.14	0.00	58.56	120.78	0.00	0.00	0.00	0.00	255.48
5279 · Internet	0.00	78.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78.79
<b>Total 5200 · General &amp; Administrative</b>	<b>2,535.21</b>	<b>3,308.23</b>	<b>3,556.96</b>	<b>3,211.87</b>	<b>2,323.00</b>	<b>44.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,979.27</b>
<b>5300 · Utilities</b>										
5300 · Utilities										
5315 · Electric	1,011.26	648.46	0.00	641.64	6,764.39	2,612.68	0.00	0.00	0.00	11,678.43
5319 · Telephone	338.30	0.00	0.00	0.00	99.55	0.00	0.00	0.00	0.00	437.85
5327 · Natural Gas	193.86	263.95	0.00	0.00	209.79	0.00	65.72	0.00	0.00	733.33
<b>Total 5300 · Utilities</b>	<b>1,543.42</b>	<b>912.42</b>	<b>0.00</b>	<b>641.64</b>	<b>7,073.73</b>	<b>2,612.68</b>	<b>65.72</b>	<b>0.00</b>	<b>0.00</b>	<b>12,849.61</b>
<b>5400 · Rolling Stock &amp; Equipment</b>										
5400 · Rolling Stock & Equipment										
5415 · R & S Vehicles	0.00	0.00	0.00	158.85	1,108.07	0.00	0.00	0.00	0.00	1,266.92
5419 · R & S Equipment	0.00	0.00	0.00	4,060.80	782.53	40.00	0.00	0.00	0.00	4,883.33
5423 · Fuel	0.00	307.77	755.22	208.46	1,882.70	225.32	0.00	0.00	0.00	3,379.47
<b>Total 5400 · Rolling Stock &amp; Equipment</b>	<b>0.00</b>	<b>307.77</b>	<b>755.22</b>	<b>4,428.11</b>	<b>3,773.30</b>	<b>265.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,529.72</b>
<b>5500 · Supplies</b>										
5500 · Supplies										
5515 · Janitorial	70.34	70.34	70.34	0.00	70.35	0.00	0.00	0.00	0.00	281.37
5523 · Chemicals	0.00	0.00	0.00	0.00	0.00	1,119.36	0.00	0.00	0.00	1,119.36
5531 · Supplies & Materials	122.77	363.47	225.71	1,198.35	911.89	247.11	0.00	4,944.26	0.00	8,013.56
5533 · Tools & Equipment	649.45	0.00	0.00	0.00	144.25	0.00	0.00	0.00	0.00	793.70
5543 · Water Purchase Domestic	0.00	0.00	0.00	0.00	56,036.23	0.00	0.00	0.00	0.00	56,036.23
<b>Total 5500 · Supplies</b>	<b>842.56</b>	<b>433.81</b>	<b>296.05</b>	<b>1,198.35</b>	<b>57,162.72</b>	<b>1,366.47</b>	<b>0.00</b>	<b>4,944.26</b>	<b>0.00</b>	<b>66,244.22</b>
<b>5600 · Outside Services</b>										
5600 · Outside Services										
5615 · Legal	888.40	0.00	0.00	550.00	0.00	5,302.50	0.00	0.00	0.00	6,740.90
5619 · Engineering	0.00	0.00	0.00	0.00	365.00	0.00	0.00	0.00	0.00	365.00
5627 · Consulting	0.00	0.00	0.00	0.00	4,250.00	0.00	0.00	0.00	0.00	4,250.00
5631 · Lab Analysis	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00
5639 · Radio/Repeater/Cellphone	0.00	0.00	171.32	0.00	41.53	0.00	0.00	0.00	0.00	212.85
5643 · Refuse Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,209.74	0.00	8,209.74
5647 · Copier Maintenance	243.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243.77
5667 · Employee Physicals	0.00	0.00	522.00	0.00	0.00	0.00	0.00	0.00	0.00	522.00
5673 · Misc. Contract Services	1,606.50	100.00	0.00	0.00	7,489.00	0.00	0.00	1,687.50	0.00	10,883.00
5685 · Service Fees - Payroll/AP	1,013.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,013.46
<b>Total 5600 · Outside Services</b>	<b>3,752.15</b>	<b>100.00</b>	<b>693.32</b>	<b>550.00</b>	<b>12,145.53</b>	<b>5,602.50</b>	<b>0.00</b>	<b>9,897.24</b>	<b>0.00</b>	<b>32,740.74</b>
<b>5700 · Parks &amp; Recreation</b>										
5700 · Parks & Recreation										
5707 · Exercise & Instructor Expense	0.00	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00
5709 · Programs & Event Expense	0.00	16.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.68
<b>Total 5700 · Parks &amp; Recreation</b>	<b>0.00</b>	<b>841.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>841.68</b>
<b>5800 · Grants</b>										
5800 · Grants										
5805 · PD Grant AB109-Non Serv Expense	0.00	0.00	159.50	0.00	0.00	0.00	0.00	0.00	0.00	159.50
5806 · PD GrantAB109-Service Expense	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00
<b>Total 5800 · Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>264.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>264.50</b>
<b>Total Expense</b>	<b>58,178.93</b>	<b>13,429.95</b>	<b>47,851.57</b>	<b>10,029.97</b>	<b>117,461.81</b>	<b>21,105.67</b>	<b>65.72</b>	<b>14,841.50</b>	<b>0.00</b>	<b>282,965.12</b>
<b>Net Ordinary Income</b>	<b>-47,400.77</b>	<b>-12,172.60</b>	<b>-27,075.82</b>	<b>-9,810.60</b>	<b>-105,320.60</b>	<b>-18,003.95</b>	<b>-65.72</b>	<b>-13,719.28</b>	<b>364.65</b>	<b>-233,204.69</b>
<b>Other Income/Expense</b>										
Other Expense										
7100 · Administration Allocation	-46,543.14	3,490.74	6,399.68	14,544.73						

**Stallion Springs Community Services District  
Profit & Loss by Class  
January 2024**

	01-Admin	02-Parks & Rec	03-Public Safety	04-Roads	05-Water	06-Sewer	07-Fire	08-Solid Waste	09-Art Comm	TOTAL
8000 - Capital Expenses										
8019 - Capital Improvements	0.00	0.00	0.00	0.00	0.00	9,281.37	0.00	0.00	0.00	9,281.37
<b>Total 8000 - Capital Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,281.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,281.37</b>
<b>Total Other Expense</b>	<b>-46,543.14</b>	<b>3,490.74</b>	<b>6,399.68</b>	<b>14,544.73</b>	<b>14,544.73</b>	<b>12,190.32</b>	<b>0.00</b>	<b>4,072.53</b>	<b>581.78</b>	<b>9,281.37</b>
<b>Net Other Income</b>	<b>46,543.14</b>	<b>-3,490.74</b>	<b>-6,399.68</b>	<b>-14,544.73</b>	<b>-14,544.73</b>	<b>-12,190.32</b>	<b>0.00</b>	<b>-4,072.53</b>	<b>-581.78</b>	<b>-9,281.37</b>
<b>Net Income</b>	<b>-857.63</b>	<b>-15,663.34</b>	<b>-33,475.50</b>	<b>-24,355.33</b>	<b>-119,865.33</b>	<b>-30,194.27</b>	<b>-65.72</b>	<b>-17,791.81</b>	<b>-217.13</b>	<b>-242,486.06</b>

## Stallion Springs Community Services District Check Detail

CALPERS - JAN 2024

Type	Num	Date	Name	Memo	Account	Paid Amount	Class	Original Amount
Check	PERS	01/09/2024	CALPERS-ADP	PERS-ADP #24-01	1150 · Cash-Bank of the West/BMO			-8,770.29
				PERS-ADP #24-01	5149 · CalPers Retirement (CSD)	-1,302.91	01-Admin	1,302.91
				PERS-ADP #24-01	5149 · CalPers Retirement (CSD)	-238.65	02-Parks & Rec	238.65
				PERS-ADP #24-01	5149 · CalPers Retirement (CSD)	-2,016.17	03-Public Safety	2,016.17
				PERS-ADP #24-01	5149 · CalPers Retirement (CSD)	-1,035.89	05-Water	1,035.89
				PERS-ADP #24-01	5149 · CalPers Retirement (CSD)	-249.15	06-Sewer	249.15
				PERS-ADP #24-01	5150 · CalPers Retirement (Employees)	-3,927.52	01-Admin	3,927.52
TOTAL						-8,770.29		8,770.29
Check	PERS	01/23/2024	CALPERS-ADP	PERS-ADP #24-02	1150 · Cash-Bank of the West/BMO			-8,678.09
				PERS-ADP #24-02	5149 · CalPers Retirement (CSD)	-1,217.10	01-Admin	1,217.10
				PERS-ADP #24-02	5149 · CalPers Retirement (CSD)	-154.34	02-Parks & Rec	154.34
				PERS-ADP #24-02	5149 · CalPers Retirement (CSD)	-2,140.00	03-Public Safety	2,140.00
				PERS-ADP #24-02	5149 · CalPers Retirement (CSD)	-1,035.89	05-Water	1,035.89
				PERS-ADP #24-02	5149 · CalPers Retirement (CSD)	-249.15	06-Sewer	249.15
				PERS-ADP #24-02	5150 · CalPers Retirement (Employees)	-3,881.61	01-Admin	3,881.61
TOTAL						-8,678.09		8,678.09





# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

WATER REPORT  
STALLION SPRINGS C.S.D.  
January 2024  
CA-1510025

WATER DEPARTMENT

Amount of water produced January 2024:

Well Production:

CV Well #2	5,169,128	74%
Y-23	1,690,981	26%

Total January 2024 Production: 6,623,293 100%

Water History of Production:

December 2023	7,053,953
January 2022	7,004,194
January 2021	5,152,673
January 2020	7,371,546
January 2019	6,353,868
January 2018	6,528,319
January 2017	6,341,358
January 2016	6,066,700
January 2015	6,675,216
January 2014	7,317,707
January 2013	6,424,480



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## AGENDA SUPPORTING INFORMATION

### Agenda #9

- Subject:** Resident, Collen Mullen, requests to address the board and requests an adjustment in CSD billing practices.
- Submitted By:** Laura Lynne Wyatt, General Manager
- Meeting Date:** February 20, 2024
- Background:** Collen Mullen has received several citations that have remained unpaid going back to February of 2020 regarding solid waste site violations. Ms. Mullen also addressed the board in September of 2023. Access to the solid waste site has been suspended pending payment of fees due.  
Ms. Mullen is requesting that the district change billing practices and discontinue billing her for both water and solid waste together on her bi-monthly invoice. Ms. Mullen has stated she thinks it is unfair to be billed for a site she does not have access to. A citation log has been provided in the board packet along with past meeting minutes and District Titles section 11-4-1.
- Recommendation:** Board discussion and direction regarding Ms. Mullens request.

CHAPTER 4  
**REFUSE SERVICE**

SECTION:

- 11-4-1:       Application Requirement  
11-4-2:       Undertaking Of Applicant

11-4-1:       **APPLICATION REQUIREMENT:** Application for refuse disposal shall be required for all residents of Stallion Springs requesting water service. Upon completion of such application, an identifying decal shall be issued to the applicant.

- A.     Property owners without water service who desire to dispose of acceptable refuse shall complete an application for refuse service. Upon approval by the district, an identifying decal shall be issued to the applicant.
- B.     Nonresident/nonproperty owners who desire to dispose of acceptable refuse shall complete an application for refuse service. Upon approval by the district, an identifying decal shall be issued to the applicant. (Ord. 14, 9-14-1996; amd. Ord. 81, 5-21-1992; Ord. 110, 11-17-1998; Ord. 126, 5-21-2002)

11-4-2:       **UNDERTAKING OF APPLICANT:** The application for disposal service shall signify the user's willingness and intention to comply with this and other ordinances or regulations relating to refuse disposal and to make payment for such refuse service. (Ord. 126, 5-21-2002)



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

## APPLICATION AND CONTRACT FOR UTILITY SERVICE

The undersigned requests the Stallion Springs CSD to provide water services, for the property below, in accordance with connection fees, service charges, rules and provisions of the District Ordinance Code. In consideration of the CSD's acceptance to provide service, the applicant understands, certifies and agrees to the following:

**IMPORTANT NOTICE: THIS PROPERTY MAY HAVE A DEBT OR INACTIVE CHARGES THAT WILL APPEAR ON YOUR NEXT APPLICABLE TAX BILL. PLEASE INITIAL THAT YOU UNDERSTAND AND HAVE READ THIS NOTICE:** \_\_\_\_\_

1. Titles 7, 9 and 11 of the District Ordinance Code are available for inspection, the provisions of which are incorporated herein, and, by this reference made a part hereof. Applicant agrees to comply with any changes or modifications.
2. The application, when accepted by the District, shall create a contract between both parties, the terms of which are embodied in this application and the District Ordinance Code.
3. This contract is not assignable; any claimed assignment by the applicant shall have no force effect.

4. **Water Service:**

Meter Size: \_\_\_\_\_ Pump # (1 or 2) # \_\_\_\_\_

Application Fee: \$ \_\_\_\_\_ Signed or Unsigned \_\_\_\_\_

Meter Install Fee: \$ \_\_\_\_\_

Water Capacity Fee: \$ \_\_\_\_\_ Water Total: \$ \_\_\_\_\_

5. **Sewer Service:** \$ \_\_\_\_\_

Connection Fee: \$ \_\_\_\_\_

Capacity Fee: \$ \_\_\_\_\_ Sewer Total: \$ \_\_\_\_\_

6. **Mailbox Fee:** \$ \_\_\_\_\_

Box Site: \_\_\_\_\_ Box # \_\_\_\_\_ Mailbox Total: \$ \_\_\_\_\_

**Total Due:** \$ \_\_\_\_\_



**SERVICE LOCATION:**

Tract: \_\_\_\_\_ Blk/Lot: \_\_\_\_\_

Service Address: \_\_\_\_\_

Account #: \_\_\_\_\_

ATN: \_\_\_\_\_

Meter Number: \_\_\_\_\_

MTU# \_\_\_\_\_

Work Order: \_\_\_\_\_

Read Date: \_\_\_\_\_

Meter Read: \_\_\_\_\_

Owner/Renter: \_\_\_\_\_

SSCSD: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Home#: \_\_\_\_\_ Cell#: \_\_\_\_\_

Work#: \_\_\_\_\_

Email: \_\_\_\_\_

Steven Williams & Colleen Mullen 29280 Horsethief Drive

562-714-8936

1. On **2/10/2020** Steve Williams disposed of a sheet of pegboard in the solid waste bin in violations of the posted waste site rules.
2. On **4/29/2020** A Warning notice of violations was mailed regarding the disposal of the pegboard.
3. On **9/23/2020** Steve Williams disposed of a refrigerator next to the electronic waste bin in violation of the posted waste site rules.
4. On **10/05/2020** Citation **AC1344** for **\$100** was mailed regarding the above violation.
5. On **10/27/2020** a first delinquent notice of non-payment of citation **AC1344** was mailed from Dataticket to Steve Williams.
6. On **12/01/2020** a second delinquent notice of non-payment of citation **AC1344** was mailed from Dataticket to Steve Williams.
7. On **2/16/2021** Citation **AC1344** was reduced to **\$25.00** due to financial hardship.
8. On **12/15/2021** all Trash tags for address 29280 Horsethief drive were disabled due to continued nonpayment of citation **AC1344** in the reduced amount of **\$25.00**.
9. On **12/22/2021** Steven Williams parked Colleen Mullens vehicle blocking the entrance gate to the waste site and walked up the trash. A phone message was left informing them that further fines may be incurred by unauthorized use of the site and that the outstanding balance of **\$25.00** must be paid prior to being able to utilize the waste site again.
10. On **1/31/2022** Citation **AC1344** in the reduced amount of **\$25.00** was paid and trash tag access to the waste site was restored.
11. On **6/13/2022** Steve Williams removed items from the electronic waste bin and disposed of wood in the solid waste bin in violation of the posted waste site rules.
12. On **7/12/2022** A warning notice of violation was mailed regarding the above violations.
13. On **10/9/2022** Steve Williams removed items from the electronic waste bin in violation of the posted waste site rules and in disregard for the previous warning notices.
14. On **11/10/2022** Citation **AC1832** for **\$100** was issued and mailed regarding the above violations.
15. On **12/28/2022** a first delinquent notice regarding non-payment of citation **AC1832** was mailed from Dataticket to Steve Williams.
16. On **1/30/2023** a second delinquent notice regarding non-payment of citation **AC1832** was mailed from Dataticket to Steve Williams.
17. On **4/26/2023 & 5/3/2023** Steven Williams removed items from the E-Waste bin while driving Colleen Mullens vehicle.
18. On **5/5/2023** Citation **AC1935** for **\$100** issued to Colleen Williams regarding these violations in accordance with the posted waste site rules and the signed agreement for trash service.
19. On **5/5/2023** A Stallion Springs CSD Delinquent citation notice was mailed addressed to both Steven Willams & Collen Mullen stating, "Unfortunately, due to continued violations of the waste site rules, and the delinquent unpaid citation **AC1832**, trash tags issued for both vehicles at your address have been disabled, and your use of the facility has been suspended." "Regarding citation **AC1935** Issued to Collen Mullen. You have **45 days** as stated on the citation to either pay or appeal this citation before it is considered delinquent."
20. On **6/20/2023** a first delinquent notice regarding non-payment of citation **AC1935** was mailed from Dataticket to Colleen Mullen.
21. On **7/21/2023** a second delinquent notice regarding non-payment of citation **AC1935** was mailed from Dataticket to Colleen Mullen.



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

FYI

## AGENDA SUPPORTING INFORMATION

Agenda #9

**Subject:** Request for discussion by resident Colleen Mullen regarding waste site access.

**Submitted by:** Vanessa Stevens, General Manager

**Meeting Date:** September 19, 2023

**Background:** At the August 15, 2023, Regular Board Meeting, resident Colleen Mullen approached the Board during public presentations about access to the waste site. Ms. Mullen has been denied access due to an outstanding trash citation from May 5<sup>th</sup>, 2023, along with an unpaid citation for a resident also living at her address from November 2022.

The district sent a letter in May informing both Mullen and Williams that due to continued violations of our waste site rules, and delinquent unpaid citations, their access to the facility has been suspended. They would regain access once the citation was paid.

All residents receiving access to our waste site have reviewed and signed the agreement form (attached) stating they will abide by the rules of our waste site or be subject to fines. Ms. Mullen and Williams both signed and agreed prior to receiving their RFID tag.

I have attached our titles Chapter 8 Administration and enforcement regarding use of our waste site.

**Recommendation:** Board discussion and direction regarding Ms. Mullens outstanding citations and access to our waste site.



- 9) REQUEST FOR DISCUSSION BY RESIDENT COLLEEN MULLEN REGARDING WASTE SITE ACCESS. Sa – “I make a motion for the General Manager and the office to adhere to whatever process is normal and necessary to resolve the issue.” Sa; Re. Roll call, all ayes.
- 10) APPROVAL OF AN AGREEMENT WITH PROVOST & PRITCHARD CONSULTING GROUP TO COMPLETE A CEQA FOR THE STALLION SPRINGS WATER BLENDING PROJECT. Sa – “I make a motion for approval of an agreement with Provost & Pritchard Consulting Group to complete a CEQA for the Stallion Springs Water Blending Project.” Sa; Le. Roll call, all ayes.
- 11) DISCUSSION AND APPROVAL FOR CAPITAL IMPROVEMENTS AT THE WASTEWATER TREATMENT FACILITY. We - “I make a motion to approve capital improvements at the Wastewater Treatment Facility not to exceed \$31,000.00.” We; Sa. Roll call, all ayes.
- 12) REPORT AND APPROVAL ON THE EMERGENCY PURCHASE OF A NEW REDUCER MOTOR FOR THE WASTEWATER TREATMENT FACILITY. De – “I move we approve the capital equipment purchase of the new reducer motor for the Wastewater Treatment Facility at a cost of \$16,151.09.” De; Sa. Roll call, all ayes.
- 13) APPROVAL OF THE AUGUST 15, 2023, REGULAR BOARD MEETING MINUTES. Sa - “I make a motion for approval of the August 15, 2023, regular Board Meeting minutes.” Sa; We. Roll call, all ayes.
- 14) APPROVAL OF CHECKS FOR AUGUST 2023 AND THE CalPERS RETIREMENT PAYMENTS. Sa - “I make a motion for approval of the checks for August 2023 and the CalPERS retirement payments.” Sa; Le. Roll call, all ayes.
- 15) FINANCIAL REPORTS. Chair Sasnett - “Financial reports RECEIVED AND FILED.”
- 16) GENERAL MANAGER’S REPORT. The General Manager reviewed her report. Chair Sasnett- “RECEIVED AND FILED.”
- 17) MOTION TO ADJOURN. Sa - “I make a motion to adjourn.”

Signed:

Attest:

---

Teresa Sasnett, President  
Board of Directors

---

Vanessa Stevens, Secretary  
Board of Directors





# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## **AGENDA SUPPORTING INFORMATION**

### Agenda #10

**Subject:** Approval of Resolution No. 2024-01, A Resolution of the Board of Directors of the Stallion Springs Community Services District continuing a program for Enhanced Weed Abatement.

**Submitted by:** Laura Lynne Wyatt, General Manager

**Meeting Date:** February 20, 2024

**Background:** Each year the District provides a mowing program within designated areas in Stallion. The owners of unimproved properties in certain designated areas have the option of mowing their lots or having the district mow their lots.

The program has worked well in regard to fire prevention, public safety assistance and the overall look for the community.

**Recommendation:** Approve Resolution No. 2024-01.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2024-01

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT CONTINUING A PROGRAM FOR ENHANCED WEED ABATEMENT

WHEREAS, this Board of Directors declares and determines as follows:

1. Government Code Section 61100(t), which is applicable to Community Services District, provides in part:

“Abate weeds pursuant to Part 5 Section 14875 of the Health and Safety Code.”

2. Duly adopted and recorded “Amended and Restated of Declaration of Establishment of Restrictions, Easements, Conditions, Covenants and Restrictions for Tract 3445”, as amended and restated February 15, 2000, and recorded with the officials of Kern County as document No. 0200024860 on March 3, 2000, provide as follows at Article II.D.3:

“No weeds, rubbish, debris, objects or materials of any kind, plant, tree(s) seeds infected with noxious insects, diseases or infestations, shall be placed, grown or permitted to accumulate upon any portion of lot so as to render or thereafter render such portion of the lot unsanitary, unsightly, offensive, a fire hazard, or detrimental to any lot or parcel in the vicinity thereof or to the occupants of any such lot or parcel. In the event of any default in the performance of this provision, the Stallion Springs Community Services District hereby reserves unto itself and any of its agents the right to enter upon that portion of the property and do all things necessary to place the site in a safe, sanitary and orderly condition and any expenses therefor shall result in a lien against the property unless paid by the owner of said property within forty-five (45) days after written demand thereof.”

3. With adoption of Ordinance No. 112 on August 17, 1999, this Board established a weed abatement ordinance in accordance with the foregoing authorities and as otherwise provided by law.

4. The Kern County Fire Department encourages full weed abatement of property to protect lives and structures from fires, wherever possible.

5. The following areas of Stallion Springs Community Services District (“District”) are particularly subject to threat of fire because of denser population and smaller lots, in addition to being most visible aesthetically within the community: All, or portions, of lots in Tract 4286 and Tract 3445, Blocks E, N, O, P, U, V, X, Y, Z, AA, BB, CC, DD, EE, FF, GG, HH, II, JJ, KK, LL, MM, NN, and OO.

Golf Course: 3445-V-59 (ATN: 318-030-01-00-8) and  
2574-PN40 (ATN: 317-560-08-00-6)

6. Because of the unique nature of that portion of Stallion Springs described in Section 5, it is in the interest of the District and its landowners to adopt, during 2024, a weed abatement program more stringent than that provided in Ordinance No. 112.

7. The Stallion Springs Police Department finds weed abatement to assist in public safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

1. The foregoing findings and recitals are true and correct.

2. The District shall adopt the following Weed Abatement Program in 2024 for that portion of the District identified in Section 5:

2.1 Notification, by lot owners, mowing their own property must be submitted to the District by April 28, 2024 and mowed by June 1, 2024. **Otherwise, the District assumes the property owner desires the District to mow the lot.**

2.2 The District establishes the following rate structure of \$110.00 for each parcel one acre or less and \$150 per hour for parcels larger than one acre.

**For parcels one acre or less:**

2.3 Payment of \$110.00 by property owners desiring to have the District mow their lot must be received by April 28, 2024.

2.4 Failure to prepay the \$110.00 by April 28, 2024 will result in a charge of \$140.00 which will be due May 1, 2024 through June 30, 2024. If these amounts are not paid during this time frame, the District will pursue the process and remedies prescribed in Section 6 and 7 of Ordinance No.112 to place a lien on the property in the amount of \$230.00 plus interest if applicable.

3. The General Manager shall make available a notice of the provisions of the Resolution to all property owners of the lands described in Section 5 above.

4. This Resolution is supplemental to Ordinance 112 and does not supersede Ordinance 112 except as specifically provided herein.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 20th day of February 2024, on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
President  
Board of Directors

Attest:

\_\_\_\_\_  
Judith Quijada, Board Secretary



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## **AGENDA SUPPORTING INFORMATION**

### Agenda #11

**Subject:** Board Approval of Resolution No. 2024-02, Intention to Establish Road Assessment Charges for Fiscal Year 2024 (July 1, 2024 – June 30, 2025).

**Submitted by:** Laura Lynne Wyatt, General Manager

**Meeting Date:** February 20, 2024

**Background:** Each year the District goes through the process of taking the necessary steps to approve the annual road assessment charges to be placed on the property tax bills.

The process to place this on the tax roll includes approving the attached "Intention" Resolution; mailing the Notice of Hearing and the proposed establishing Resolution to all property owners; and, at the June Board Meeting, holding a public hearing to approve the establishing Resolution.

**Recommendation:** Approve Resolution 2024-02.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2024-02

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT OF INTENTION TO ESTABLISH ROAD ASSESSMENT AND TO HAVE SAME COLLECTED BY THE COUNTY OF KERN WITH GENERAL TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2024.

SECTION A:

THIS BOARD OF DIRECTORS DECLARES AND DETERMINES AS FOLLOWS:

1. Pursuant to Government Code Section 61115(b), the District may fix and collect an assessment for the costs of work or improvements to District roads.
2. The District operates, maintains roads within portions of the District. Each parcel/lot within the following are presently accessible from said roads: Tracts 3445, 3733, 4286, 4660, 4675, 4982, Parcel Maps 1568, 1758, 2260, 2574, 3112, 3837, 4294, (except Tract 4294 Lots 1, 2, 3 & 4) 4642, 5320, 8452, Parcel Map Waivers 855, 856, 857, and APN # 448-080-06-00-6 and APN # 318-500-11-00-3 or any subsequent division of any them.
3. The following parcels have historically not been charged a road assessment because the parcels are related to other parcels for which road assessments are already levied: APN 317-640-17-00-5, APN 317-630-50-00-7 and APN 317-620-19-00-5.
4. Funds are needed by the District for the purpose of operating and maintaining its roads, and it is fair and equitable that a portion of such required funds be obtained through a road assessment as herein provided.
5. The District's General Manager has prepared and filed a written report which contains the description of each parcel of real property for which a road assessment is proposed to be levied.
6. As provided at Section 5 of Article XIID of the California Constitution, said road assessment at its previously levied rate of \$150.00 per acre or per parcel, is exempt from the procedural requirements of Section 4 of said Article XIID.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.
2. For the fiscal year commencing July 1, 2024, the District intends to impose a road assessment on each parcel/lot within the Tracts described at Section A2 above in the amount of \$150.00 for each parcel of land.

3. As authorized by Governmental Code Section 61115(b), et seq., The District intends to have said road assessments collected by the County of Kern with its general taxes.
4. A hearing shall be held on June 18, 2024, commencing at 6:00 p.m. for the purpose of receiving and hearing any comments, questions, or objections to establishment of said proposed road assessment, and that same be collected by the County of Kern with its general taxes.
5. Notice of said hearing shall be provided by publication of a notice in substantially the form attached hereto as Exhibit "A", together with a proposed resolution establishing said assessment, and by mailing a copy of said notice and resolution to each person owning a parcel of real property for which said assessment is proposed to be levied in accordance with the last equalized assessment role. Publication shall be once a week for two weeks prior to the hearing in the Tehachapi News, a newspaper of general circulation in the area.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 20th day of February 2024, on the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
President  
Board of Directors

Attest:

\_\_\_\_\_  
Judith Quijada, Secretary  
Board of Directors



EST. 1970

# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

TO: Stallion Springs Property Owners  
FROM: Stallion Springs CSD  
DATE: March 2024  
RE: SSCSD 2024 Annual Assessments/Standby Fees

The Stallion Springs Community Services District is required by State law to notify owners annually regarding a Road Assessment of \$150, Water Standby Fee of \$30, Police Assessment Fee of \$50 and Sewer Standby fee of \$15 (for lots with sewer service). These dollar amounts have not changed from last year as reflected on your property tax bill.

**THERE IS NO INCREASE IN TAX ASSESSMENTS FOR ROAD, POLICE, WATER, AND SEWER STANDBY FEES REMAIN THE SAME AS BILLED ON YOUR TAX BILL FOR 2023.  
THE DISTRICT IS CONTINUING A COST STUDY ON ROAD MAINTENANCE AND WILL BE COMMUNICATING WITH RESIDENTS IN THE NEAR FUTURE REGARDING THE COST TO MAINTIN ROADS IN STALLION**

Sincerely,

Laura Lynne Wyatt, General Manager  
Stallion Springs Community Services District

**STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
NOTICE OF HEARING ON EXISTING ROAD, POLICE, WATER, AND SEWER STANDBY CHARGE TO BE COLLECTED BY KERN COUNTY ON THE PROPERTY TAX ROLL.**

NOTICE IS HEREBY GIVEN, that on June 18, 2024, commencing at 6:00 p.m., or as soon as the matter may be heard at the District office, located at 27800 Stallion Springs Drive, Tehachapi, California, the Board of Directors of the Stallion Springs Community Services District will conduct a hearing pursuant to Government Code Sections 61124 and 61110. The public hearing is to determine adoption of the existing police assessment, road assessment, water assessment and sewer assessment (for lots on sewer service) for 2024.

Said proposed charges shall not exceed \$30.00 per acre of land or \$30.00 for each parcel of land less than one acre, whether water is actually used or not. A written report has been prepared and is on file at the District, identifying each parcel of real property upon which the proposed charge would be levied.

The Board will receive and consider any written comments received prior to the hearing. Any written comments should be directed to the district at 27800 Stallion Springs Drive, Tehachapi, California 93561 and must be received by the close of business June 7, 2024. At the hearing, the Board will consider all questions, comments, and objections relative to establishing said charges and having the County of Kern collect same along with its general taxes.

DATED: March, 2024

Teresa Sasnett, President  
Board of Directors

Published: 4/26, 5/3



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## AGENDA SUPPORTING INFORMATION

Agenda #12

**Subject:** Board Approval of Resolution No. 2024-03, Intention to Establish Water Standby or Availability Charges, for Fiscal Year 2024 (July 1, 2024 – June 30, 2025).

**Submitted by:** Laura Lynne Wyatt, General Manager

**Meeting Date:** February 20, 2024

**Background:** Each year the District goes through the process of taking the necessary steps to approve the annual water Availability/Standby charges to be placed on the property tax bills.

The process includes: approving the attached “Intention” Resolution; mailing the Notice of Hearing and the proposed establishing Resolution to all property owners; and, at the June Board Meeting, holding a public hearing to approve the establishing Resolution.

**Recommendation:** Approve Resolution 2024-03.



**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2024-03

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT OF INTENTION TO ESTABLISH WATER STANDBY OR AVAILABILITY CHARGES AND TO HAVE SAME COLLECTED BY THE COUNTY OF KERN WITH GENERAL TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2024.

SECTION A:

THIS BOARD OF DIRECTORS DECLARES AND DETERMINES AS FOLLOWS:

1. Pursuant to Government Code Section 61124, the District may fix and collect a water standby or availability charge not to exceed \$30.00 per year per acre of land, or \$30.00 per year for each parcel of land of less than an acre, whether water is actually used or not.
2. The District operates, maintains, and develops water sources to serve each parcel/lot or dwelling unit within the District as shown with an Assessor Parcel Number and nonexempt Use Code on the latest equalized County Assessment Roll. All parcels/lots and dwelling units within the District are benefitted by the District's water source, which are available when needed for such parcels/lots.
3. The District operates and maintains a water system within portions of the District. Each parcel/lot within the following are presently capable of being served from said distribution system. Tracts 3445, 3733, 4286, 4660, 4675, 4982, Parcel Maps 1568, 1758, 2260, 2574, 3112, 3837, 4642, 4294, 5320, 8452 Parcel Map waivers 855, 856, 857, and APN # 448-080-06-00-6 and APN # 318-500-11-00-3 or any subsequent division of any of them.
4. The following parcels have historically not been charged a water standby or availability charge because the parcels are related to other parcels for which water standby or availability charges are already levied: APN 317-640-17-00-5, APN 317-630-50-00-7 and APN 317-620-19-00-5.
5. Funds are needed by the District for the purpose of operating and maintaining its water sources facilities and its water distribution system, and it is fair and equitable that a portion of such required funds be obtained through a water standby or availability charge as herein provided.
6. The District's General Manager has prepared and filed a written report which contains the description of each parcel of real property for which a water standby or availability charge is proposed to be levied.
7. As provided at Section 5 of Article XIID of the California Constitution, said standby or availability charge at its maximum authorized and previously levied rate of \$30.00 per acre or per parcel for parcels of less than one acre, is exempt from the procedural requirements of Section 4 of said Article XIID.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.
2. For the fiscal year commencing July 1, 2024, the District intends to impose a water standby or availability charge in the following amounts:
  - (a) On each parcel/lot within the Tracts described at Section A.3 above in the amount of \$30.00 per acre of land or \$30.00 for each parcel of land less than one acre, and
  - (b) On each other parcel/lot in the District not described at Section A.3 above a charge of \$1.00 per year per acre of \$1.00 for each parcel of land less than one acre, provided, however no charge shall be levied for the parcel/lots described at Section A.4.
3. As authorized by Governmental Code Section 61124, et seq., the District intends to have said water standby or availability charge collected by the County of Kern with its general taxes.
4. A hearing shall be held on June 18, 2024, commencing at 6:00 p.m. for the purpose of receiving and hearing any comments, questions or objections to establishment of said proposed water standby or availability charge, and that same be collected by the County of Kern with its general taxes.
5. Notice of said hearing shall be provided by publication of a notice in substantially the form attached hereto as Exhibit "A", together with a proposed Resolution establishing said charge, and by mailing a copy of said notice and Resolution to each person owning a parcel of real property for which said charges are proposed to be levied in accordance with the last equalized assessment role.

Publication shall be once a week for two weeks prior to the hearing in the Tehachapi News, a newspaper of general circulation in the area.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 20th day of February 2024, on the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
President  
Board of Directors

Attest:

\_\_\_\_\_  
Judith Quijara, Secretary



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## AGENDA SUPPORTING INFORMATION

### Agenda #13

- Subject:** Board Approval of Resolution No. 2024-04, Intention to Establish a Sewer Standby/Availability Charge, for Fiscal Year 2024 (July 1, 2024–June 30, 2025).
- Submitted by:** Laura Lynne Wyatt, General Manager
- Meeting Date:** February 20, 2024
- Background:** Each year, the District goes through the process of taking the necessary steps to approve the annual sewer standby charges to be placed on the property tax bills.
- The process includes: approving the attached “Intention” Resolution; mailing the Notice of Hearing and the proposed establishing Resolution to all property owners; and, at the June Board Meeting, holding a public hearing to approve the establishing Resolution.
- Recommendation:** Approve Resolution 2024-04.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2024-04

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT OF OUR INTENTION TO ESTABLISH A SEWER STANDBY OR AVAILABILITY CHARGE AND TO HAVE SAME COLLECTED BY THE COUNTY OF KERN WITH GENERAL TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2024.

SECTION A:

THIS BOARD OF DIRECTORS DECLARES AND DETERMINES AS FOLLOWS:

1. Pursuant to Government Code Section 61124, the District may fix and collect a sewer standby or availability charge not to exceed \$15.00 per year per acre of land, or \$15.00 per year for each parcel of land less than an acre, whether the sewer is actually used or not.
2. The District operates and maintains a sewer/wastewater distribution and treatment system within portions of the District. Each parcel/lot within the following are presently capable of being served by such a system:
  - (a) Each acre of land within Kern County Assessors parcels:  
317-480-19, 3.79 ac; 317-480-20, 2.15 ac; 317-480-21, 8.94 ac;  
317-542-06, 3.18 ac; 317-550-05, 2.85 ac; 317-550-10, 2.78 ac;  
317-550-11, 5.22 ac; 317-600-05, 27.27 ac; 317-650-01, 6.72 ac;  
318-190-20, 1.24 ac; 318-190-21, 1.50 ac; and
  - (b) All remaining lots or parcels within the boundaries of Sewer Zone "A" as described in Title 9 of the Stallion Springs Community Services District Ordinance Code; and
  - (c) Each parcel within Kern County Assessor Parcel 317-532-02, 317-532-033, and 318-030-01; or within any subsequent division of any of them, to which sewer is made available by the District whether the sewer service is used or not.
3. Funds are needed by the District for the purpose of operating and maintaining its sewer/wastewater distribution and treatment system, and it is fair and equitable that a portion of such required funds be obtained through a sewer standby or availability charge as herein provided.
4. The District's General Manager has prepared and filed a written report containing the description of each parcel of real property for which a sewer standby or availability charge is proposed to be levied.
5. As provided at Section 5 of Article XIID of the California Constitution, said standby or availability charge at its maximum authorized and previously levied rate of \$15.00 per acre

per parcel for parcels less than one acre, is exempt from the procedural requirements of Section 4 of said Article XIID.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.
2. For the fiscal year commencing July 1, 2024, the District intends to impose a sewer standby or availability charge on each parcel/lot within the Tracts described at Section A2 above in the amount of \$15.00 per acre of land or \$15.00 for each parcel of land less than one acre:
3. As authorized by Governmental Code Section 61124, The District intends to have said sewer standby or availability charge collected by the County of Kern with its general taxes.
4. A hearing shall be held on June 18, 2024, commencing at 6:00 p.m. for the purpose of receiving and hearing any comments, questions or objections to establishment of said proposed sewer standby or availability charge, and that same be collected by the County of Kern with its general taxes.
5. Notice of said hearing shall be provided by publication of a notice in substantially the form attached hereto as Exhibit "A", together with a proposed Resolution establishing said charge, and by mailing a copy of said notice and Resolution to each person owning a parcel of real property for which said charges are proposed to be levied in accordance with the last equalized assessment role. Publication shall be once a week for two weeks prior to the hearing in the Tehachapi News, a newspaper of general circulation in the area.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 20th day of February 2024, on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

President  
Board of Directors

Attest:

---

Judith Quijara, Secretary  
Board of Directors



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## **AGENDA SUPPORTING INFORMATION**

### **Agenda #14**

- Subject:** Review and Approval of the draft response to the Grand Jury Report.
- Submitted By:** Laura Lynne Wyatt, General Manager
- Meeting Date:** February 20, 2024
- Background:** The Grand Jury report was received on January 16, 2024 and became a public document on January 22, 2024. Per California Penal Code 933c and 933.05, a response is required within 90 days.
- At the time of the Grand Jury investigation, I was not employed by the district. I have formulated this response by conducting research and interviews with staff.
- The draft response has been reviewed and approved by district legal counsel.
- Recommendation:** Approve the response and instruct the General Manager to send it to the Grand Jury and Kern County Superior Court Presiding Judge as instructed in the final Grand Jury report.

## Stallion Springs Community Services District

### Response To Grand Jury Report Dated January 16, 2024

*This response is respectfully submitted. The following has been drafted by research and conducting staff interviews. Please be aware that I was not employed as the General Manager at the time of the Grand Jury's investigation.*

*Laura Lynne Wyatt*

#### **Findings:**

**F1-** Disagree partially- The Wastewater Treatment Plant is not neglected and is an important division of the Public Works Department. The District Public Works Department has a full-time employee solely dedicated to the wastewater plant. The employee holds a Grade D3 Water Distribution Operator License with the State of California Water Resources Control Board, is a Grade T2 Water Treatment Operator and a Grade 3 Wastewater Treatment Plant Operator. At the request of a resident, an inspector from the State Water Resources Control Board conducted a routine inspection of the wastewater plant and lake in March of 2023. Following that inspection, there were no unsatisfactory findings relayed to the district.

**F-2 & F-3** – Disagree partially - All state required testing and reporting is completed on time and the wastewater treatment plant is within current compliance with the State Water Resources Control Board. The plant is over 50 years old. With only 411 rate paying customers, modern upgrades, and the ability to have a state-of-the-art facility is a major financial challenge. The State of California continues to require new unfunded mandates, increasing the fees for testing and high cost of required chemicals. At the December 2023 board meeting, the Board of Directors approved a contract for an independent sewer rate study to be conducted by IB Consulting and is expected to be completed this year.

**F-4** – Agree – There have been many personal changes within the State of California grant application department, and they have admitted to district staff that the grant application had not been given the attention it should have been.

In an effort to be more proactive, staff has implemented a schedule of routine contact calls to the state.

**F-5 – Disagree Wholly –** Installation of engineered systems on sewer customers parcels is not an option. Kern County Ordinance 8-62-070 prohibits the installation of an engineered septic system on any parcel where connection to sewer is available within 200 feet of the property. Therefore, the district has no plans to obtain a loan for such purpose.

**F-6 – Agree –** Stallion Springs CSD Resolution No. 2019-20 approved by the board did have an increase scale in place. That scale was paused during COVID and never resumed. The fact that the rate increase steps were paused should have been better communicated to rate payers.

**F-7 – Disagree wholly –** Attending board meetings is just one of many methods of communication with residents. The district maintains a comprehensive website, has a community message board, an email software program allowing bulk emails to be sent, a public phone number to call and ask questions, a bi-monthly newsletter, open door business hours of 7AM-Noon (closed for lunch) and 1PM-5:30PM Monday thru Thursday and the ability to mail notifications using USPS.

**F-8 – Agree**

**F-9 – Agree**

**F-10 – Agree**

**F-11 – Agree**

**F-12 – Agree**

**F-13 – Agree**

**F-14 – Agree**

**F-15 – Agree**



## **Recommendations:**

**R-1** – The recommendation will not be implemented. At this time, the state has not indicated that the plant would be shut down for non-compliance.

**R-2** - The recommendation has been implemented – At the December 16, 2023 Board of Directors meeting, the board approved contract services with IB Consulting to conduct a water and wastewater rate study.

**R-3** - The recommendation has not yet been implemented, but will be considered after completion and review of the IB Consulting report.

**R-4** - The recommendation has been implemented with staff implementing a scheduled routine to call and check on grant status and no longer relying on the state to contact the district.

**R-5** - The recommendation will not be implemented. The district is not in a financial position to take on additional loan payments. Available grants are being monitored by California Consulting.

**R-6** – Agree

**R-7** – This is already implemented and common practice.

**R-8** – This is already implemented. Financials are available on the district website and budgets are audited by independent audit firm Nigro & Nigro. The audit report is discussed in a public meeting, auditor is present to answer any questions and posted on the district website.

**R-9** – This is already implemented and common practice.

**R-10** - The recommendation has been implemented.

**R-11** – District titles are in the process of being updated and will be posted to the website as soon as that is completed and revisions are approved by the Board of Directors.

**R-12** – Agree

**R-13** - The recommendation will not be implemented at this time due to pending grant applications for water blending projects. These projects could require use of the acreage referenced.

**R-14** - The recommendation will not be implemented at this time. The Stallion Springs Community Library is run by volunteers and open to all residents, not just residents of Stallion Springs. The current location is central and available to residents in the other outlying areas also.

**R-15** - The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. The district already has rate studies being conducted for roads assessment, water rates and wastewater rates at this time. The addition of studies for police and public works is not in the plans.



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## AGENDA SUPPORTING INFORMATION

### Agenda #15

**Subject:** Approval of “extra work” expense - NBS

**Submitted By:** Laura Lynne Wyatt, General Manager

**Meeting Date:** February 20, 2024

**Background:** In May of 2023, the board approved a contract with NBS to conduct a roads assessment study.

Upon review of their draft report, a significant error was discovered. Included in the data used for calculations, NBS had listed Comanche Point as a road that is maintained by the district, it is not.

Past SSCSD General Manager and staff recall speaking to NBS about this fact however, there was no written documentation discovered. NBS states that this is new knowledge and will require “extra work” to develop an accurate report.

Paragraph 3.2.1 of the agreement approves compensation not to exceed \$40,000. This new edit to the report is anticipated to cost an additional \$5,000.

**Recommendation:** Approve request and authorize the General Manager to amend the professional services agreement with NBS to read, “the compensation (paragraph 3.2.1) with NBS not to exceed \$45,000.”

**STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
PROFESSIONAL SERVICES AGREEMENT**

**1. PARTIES AND DATE.**

This Agreement is made and entered into this 15th day of May, 2023, by and between the Stallion Springs Community Services District, a public agency organized under the laws of the State of California with its principal place of business at 27800 Stallion Springs Dr, Tehachapi, CA 93561 ("District") and NBS GOVERNMENT FINACNE GROUP, a Consulting Company, with its principal place of business at 32605 Temecula Parkway Suite 100 Temecula, CA ("Consultant"). District and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

**2. RECITALS.**

**2.1 Consultant.**

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the District on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing assessment increase services to public clients, is licensed in the State of California, and is familiar with the plans of District.

**2.2 Project.**

District desires to engage Consultant to render such professional services for the proposal for assessment increase project ("Project") as set forth in this Agreement.

**3. TERMS.**

**3.1 Scope of Services and Term.**

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional assessment increase services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall commence when the agreement is fully executed unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

**3.2 Compensation.**

3.2.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth

in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed Forty Thousand (\$40,000.00) without written approval of the District Council or District Manager, as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.2.2 Payment of Compensation. Consultant shall submit to District a monthly invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. District shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges. If the District disputes any of Consultant's fees, the District shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein. Payment shall not constitute acceptance of any Services completed by Consultant. The making of final payment shall not constitute a waiver of any claims by the District for any reason whatsoever.

3.2.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by District, or included in Exhibit "C" of this Agreement.

3.2.4 Extra Work. At any time during the term of this Agreement, District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by District to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the District.

### **3.3 Responsibilities of Consultant.**

3.3.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. District retains Consultant on an independent contractor basis and not as an employee. Any personnel performing the Services on behalf of Consultant shall not be employees of District and shall at all times be under Consultant's exclusive direction and control. Neither District, or any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultants officers, employees or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.3.2 Schedule of Services. Consultant shall perform the Services in a prompt and timely manner and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services expeditiously. Upon request of District, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.3.3 Conformance to Applicable Requirements. All work prepared by

Consultant shall be subject to the approval of District.

3.3.4 Substitution of Key Personnel. Consultant has represented to District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of District. In the event that District and Consultant cannot agree as to the substitution of key personnel, District shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: [Consultant Name].

3.3.5 District's Representative. The District hereby designates Vanessa Stevens, General Manager, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("District's Representative"). District's Representative shall have the power to act on behalf of the District for review and approval of all products submitted by Consultant but not the District to enlarge the Scope of Services or change the total compensation due to Consultant under this Agreement. The District Manager shall be authorized to act on District's behalf and to execute all necessary documents which enlarge the Scope of Services or change the Consultant's total compensation subject to the provisions contained in this Agreement. Consultant shall not accept direction or orders from any person other than the District Manager, District's Representative or his/her designee.

3.3.6 Consultant's Representative. Consultant hereby designates Sara Mares, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full District to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.3.7 Coordination of Services. Consultant agrees to work closely with District staff in the performance of Services and shall be available to District's staff, consultants and other staff at all reasonable times.

3.3.8 Standard of Care: Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its subconsultants who is determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

### 3.3.9 Period of Performance

3.3.9.1 Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be separately agreed upon in writing by the District and Consultant ("Performance Milestones"). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Performance Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the District will suffer damage.

3.3.9.2 Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects a Party's performance and is one or more of the following: (1) Acts of God or other natural disasters; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the services); (4) strikes and other organized labor action occurring at the site and the effects thereof on the services, only to the extent such strikes and other organized labor action are beyond the control of Consultant and its subcontractors, and to the extent the effects thereof cannot be avoided by use of replacement workers; and (5) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of a public agency applicable to the services and Agreement.

3.3.9.3 Should a Force Majeure Event occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Force Majeure Events and/or delays, regardless of the Party responsible for the delay, shall not entitle Consultant to any additional compensation. Notwithstanding the foregoing in this section, the District may still terminate this Agreement in accordance with the termination provisions of this Agreement.

### 3.3.10 Laws and Regulations; Employee/Labor Certification

3.3.10.1 Compliance with Laws. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for the District to terminate the Agreement for cause.

3.3.10.2 Employment Eligibility; Consultant. Consultant certifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time and shall require all subconsultants and sub-subconsultants to comply with the same. Consultant certifies that it has not committed

a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement.

3.3.10.3 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of District's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.3.10.4 Air Quality. To the extent applicable, Consultant must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Consultant shall indemnify District against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Consultant, its subconsultants, or others for whom Consultant is responsible under its indemnity obligations provided for in this Agreement.

3.3.10.5 Water Quality Management and Compliance. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the District's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such District. Consultant must additionally comply with the lawful requirements of the District, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges. District may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in this Section, or any other relevant water quality law, regulation, or policy.

3.3.10.6 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

### 3.3.11 Insurance.

3.3.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the District that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the District that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the District to terminate this Agreement for cause.



3.3.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, or the exact equivalent, with limits of not less than \$2,000,000 per occurrence and no less than \$4,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 00 01 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$2,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions): Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than \$2,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

3.3.11.3 Additional Insured. The Stallion Springs Community Services District, its officials, officers, employees, agents, and volunteers shall be named as additional insureds on Consultant's and its subconsultants' policies of commercial general liability and automobile liability insurance using the endorsements and forms specified herein or exact equivalents.

3.3.11.4 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the District to add the following provisions to the insurance policies:

(A) Commercial General Liability: (1) Additional Insured: The District, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude

"contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the District except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability: (1) Additional Insured: The District, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Vendor or for which the Vendor is responsible. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the District except ten (10) days shall be allowed for non-payment of premium.

(C) Professional Liability (Errors & Omissions): (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the District except ten (10) days shall be allowed for non-payment of premium. (2) This insurance shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the Consultant. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

(D) Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the District except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the District, its officials, officers, employees, agents, and volunteers.

3.3.11.5 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the District, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.3.11.6 Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the District, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.3.11.7 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the District and shall protect the District, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent

as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.3.11.8 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the District, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the District for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the District. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the District evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.3.11.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.3.11.10 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the District to inform Consultant of non-compliance with any requirement imposes no additional obligation on the District nor does it waive any rights hereunder.

3.3.11.11 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.3.11.12 Additional Insurance Provisions

(A) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the District, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(B) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may cancel this Agreement.

(C) The District may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(D) Neither the District nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

(E) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the District and shall not preclude the District from taking such other actions available to the District under other provisions of the Agreement or law.

(F) Consultant shall report to the District, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.3.11.13 Insurance for Subconsultants. Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the District, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the District, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the District.

#### **3.4 Labor Code Requirements.**

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. District shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the District, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration/DIR Compliance. If the Services are being performed on a public works project of over \$25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over \$15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants.

3.4.3 Compliance Monitoring. This Project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against Consultant or any subconsultant that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the District. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant or any subconsultant.

3.4.4 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

### **3.5 Termination of Agreement.**

3.5.1.1 Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those Services which have been adequately rendered to District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. The rights and remedies of the District provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, District may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

### **3.6 Indemnification.**

3.6.1 To the fullest extent permitted by law, Consultant shall defend (with counsel

of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the District. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

3.6.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

### **3.7 General Provisions.**

3.7.1 Accounting Records. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

#### **3.7.2 Independent Contractors and Subcontracting.**

3.7.2.1 Use of Consultants. Consultant is aware of statutory and case law regarding classification of workers as independent contractors, including California Labor Code Section 2750.3 and Dynamex Operations West, Inc. v. Superior Court, 4 Cal. 5th 903 (2018). To ensure that Consultant is in compliance with the California Labor Code, Consultant shall only utilize its employees to provide the Services. Consultant may not provide the services through any independent contractor, subcontractor or subconsultant ("Subcontractor(s)") unless approved by the District as set forth in Section 3.7.2.2 below. Consultant represents and warrants that all personnel who perform the Services on Consultant's behalf are Consultant's employees, and that Consultant complies with all applicable laws, rules and regulations governing its employees, including, but not limited to, the California Labor Code, Unemployment Insurance Code and all applicable Industrial Welfare Commission Wage Orders.

3.7.2.2 Prior Approval Required. Consultant shall not use any Subcontractor to provide the Services, or any portion of the work required by this Agreement, without prior written approval of District. In the event that District authorizes Consultant to use a Subcontractor, Consultant shall enter into a written agreement with the Subcontractor, which must

include all provisions of the Agreement, including a restriction on the Subcontractor's use of further independent contractors, subcontractors or subconsultants without the District's prior written consent.

3.7.3 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: NBS Government Finance Group  
ATTN: Michael Rentner, Chief Executive Officer  
32605 Temecula Parkway, Suite 100  
Temecula, CA 92592

District: Stallion Springs Community Services District  
ATTN: Vanessa Stevens, General Manager  
27800 Stallion Springs Dr.  
Tehachapi, CA 93561

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.7.4 Ownership of Materials and Confidentiality.

3.7.4.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for District to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). All Documents & Data shall be and remain the property of District, and shall not be used in whole or in substantial part by Consultant on other projects without the District's express written permission. Within thirty (30) days following the completion, suspension, abandonment or termination of this Agreement, Consultant shall provide to District reproducible copies of all Documents & Data, in a form and amount required by District. District reserves the right to select the method of document reproduction and to establish where the reproduction will be accomplished. The reproduction expense shall be borne by District at the actual cost of duplication. In the event of a dispute regarding the amount of compensation to which the Consultant is entitled under the termination provisions of this Agreement, Consultant shall provide all Documents & Data to District upon payment of the undisputed amount. Consultant shall have no right to retain or fail to provide to District any such documents pending resolution of the dispute. In addition, Consultant shall retain copies of all Documents & Data on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to District upon the payment of actual reasonable duplication costs. Before destroying the Documents & Data following this retention period, Consultant shall make a reasonable effort to notify District and provide District with the opportunity to obtain the documents.

3.7.4.2 Subconsultants. Consultant shall require all subconsultants to agree in writing that District is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or its subconsultants, or those provided to Consultant by the District.

3.7.4.3 Right to Use. District shall not be limited in any way in its use or reuse of the Documents and Data or any part of them at any time for purposes of this Project or another project, provided that any such use not within the purposes intended by this Agreement or on a project other than this Project without employing the services of Consultant shall be at District's sole risk. If District uses or reuses the Documents & Data on any project other than this Project, it shall remove the Consultant's seal from the Documents & Data and indemnify and hold harmless Consultant and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Documents & Data on such other project. Consultant shall be responsible and liable for its Documents & Data, pursuant to the terms of this Agreement, only with respect to the condition of the Documents & Data at the time they are provided to the District upon completion, suspension, abandonment or termination. Consultant shall not be responsible or liable for any revisions to the Documents & Data made by any party other than Consultant, a party for whom the Consultant is legally responsible or liable, or anyone approved by the Consultant.

3.7.4.4 Indemnification. Consultant shall defend, indemnify and hold the District, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by District of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.7.4.5 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of District, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of District.

3.7.4.6 Confidential Information. The District shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the District's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the District shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the release notice to give District written notice of Consultant's objection to the District's release of Proprietary Information. Consultant



shall indemnify, defend and hold harmless the District, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. District shall not release the Proprietary Information after receipt of an objection notice unless either: (1) Consultant fails to fully indemnify, defend (with District's choice of legal counsel), and hold District harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that District release such information.

3.7.5 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.7.6 Entire Agreement. This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

3.7.7 Attorneys' Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all costs of such action.

3.7.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Kern County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Consultant must comply with the claim procedures set forth in Government Code sections 900 *et seq.* prior to filing any lawsuit against the District. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Consultant. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Consultant shall be barred from bringing and maintaining a valid lawsuit against the District.

3.7.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.7.10 District's Right to Employ Other Consultants. District reserves right to employ other consultants in connection with this Project.

3.7.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.7.12 Assignment or Transfer. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Consultant shall not subcontract any portion of the Services required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

3.7.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to District include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.7.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.7.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.7.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.7.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.7.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the District's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.7.19 District to Enter Agreement. Consultant has all requisite power and District to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and District to make this Agreement and bind each respective Party.

3.7.20 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.7.21 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.

**SIGNATURES ON NEXT PAGE**

**SIGNATURE PAGE TO PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT AND NBS  
GOVERNMENT FINACNE GROUP**

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed on the day and year first above written.

**STALLION SPRINGS COMMUNITY  
SERVICES DISTRICT**

**NBS GOVERNMENT FINANCE GROUP, a  
California Corporation, dba NBS**

Approved By:

  
\_\_\_\_\_  
Vanessa Stevens, General Manager

By:   
\_\_\_\_\_

Printed Name: Michael Rentner

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

**Phase 1 - Proposition 218 Special vs. General Benefit Analysis**

**Budget Development**

NBS will review a budget for the projected costs of improvements, maintenance, and services. Cost categories may include, but not be limited to, all relevant expenses, capital improvements, incidental costs (engineering, legal, CSD staff, consultants and ongoing administration), operating reserves, capital improvement reserves, and equipment/material replacement reserves.

**Parcel Database**

NBS will establish a parcel database for assessor parcels as currently shown on the County assessor's parcel maps or development maps. The database will include land divisions, ownership and mailing information, and parcel information relevant to the spread of the assessments.

**Special vs. General Benefit Analysis**

NBS will review the proposed improvements, maintenance, services, budgets, location and type of improvements, special benefit, general benefit, and recent case law with legal counsel. Meet with CSD staff and legal counsel to discuss appropriate and/or alternative approaches to the proposed assessment district. Provide staff with related support for the duration of the project.

**CSD Review**

NBS will communicate with CSD staff for the review of costs, improvements, maintenance, services, statute requirements and benefits conferred.

**Separation and Quantification of Special and General Benefit**

NBS will analyze improvements, maintenance, services, proposed boundaries, district characteristics, parcel characteristics, special and general benefits conferred, and assessment engineering industry standards and sources to separate and quantify special vs. general benefit in compliance with the special benefit requirements of Proposition 218 for review by all stakeholders.

**Method of Assessment (Rates)**

NBS will prepare a Method of Assessment, including rates, in compliance with the proportionality requirements of Proposition 218 for review by all stakeholders.

**Findings and Recommendations Report**

NBS will prepare a Report, signed and stamped by an Assessment Engineer, summarizing the findings and recommendations. The main goal of the report is to separate and quantify special and general benefit and to provide a Method of Assessment for the proposed assessment district in accordance with the special benefit and proportionality requirements of Proposition 218 and recent case law. The report will provide analysis and numerical support for the breakdown of special vs. general benefit and the Method of Assessment. The CSD will use the report to determine the amount of the general fund contribution and the amount that can be assessed under the proposed assessment district. The CSD may also use the report for community outreach efforts where all stakeholders may provide input, and participate.

### **Meeting Attendance**

NBS will attend up to a total of two meetings (including community outreach meetings) to address questions and/or concerns. NBS will attend additional meetings as requested by the CSD subject to additional expenses for time and travel.

### **Consulting Support**

NBS will provide a toll-free phone number for use by CSD staff and all stakeholders. NBS staff will be available to answer questions regarding the Findings and Recommendations Report.

## **PHASE 2 - PROPOSITION 218 LANDSCAPE AND MAINTENANCE ASSESSMENT DISTRICT FORMATION SERVICES**

### **Project Schedule**

NBS will communicate with CSD staff, legal counsel and other interested parties to:

- Establish lines of communication.
- Clarify the specific project goals, components and criteria that will meet the CSD's preference.
- Identify and resolve any special circumstances that may be involved in the formation.
- Develop project schedules to meet legal requirements and provide for effective interfacing of all involved parties.
- Establish meeting points consistent with schedule to achieve project milestones.
- Establish and coordinate with CSD staff a schedule to assure completion of necessary actions and compliance with statutes.

### **CSD Review**

NBS will provide analysis of proposed assessments, as well as contributions to be made by the CSD. NBS will work with CSD staff, as required, to prepare and review mailed and published legal notices, determine dates for public meetings and public hearing, verify scheduling, approach, requirements, and other issues related to a successful formation.

### **Resolutions, Notices and Ballots**

NBS will work with legal counsel to prepare Resolutions, notices and ballots, as required, for compliance with the 1972 Act and Proposition 218. NBS will review legal notice of the public hearing to be published by the Clerk, as required, by the 1972 Act.

### **Preliminary Engineer's Report**

NBS will prepare, submit and review with CSD staff a Preliminary Engineer's Report, including description of improvements, map of improvements, plans and specifications, cost estimate, assessment methodology, assessment roll and diagram.

### **Final Engineer's Report**

NBS will prepare, submit and review with CSD staff a Final Engineer's Report, including description of improvements, map of improvements, plans and specifications, cost estimate, assessment methodology, assessment roll and diagram.

### **Public Hearing and Ballot Tabulation**

NBS will tabulate the ballots returned via the most appropriate method (bar code or other) and report the results to the legislative body at the completion of the public hearing.

**Diagram Recordation**

NBS will record the diagram with the County Recorder.

**Levy Calculation**

NBS will calculate the first year's levy and process for approval by the Board simultaneously with the assessment formation proceedings.

**Meeting Attendance**

NBS will attend the public hearing to tabulate the ballots and address questions and/or concerns. NBS will attend additional meetings as requested by the CSD subject to additional expenses for time and travel.

**Consulting Support**

NBS will provide a toll-free phone number for use by the CSD staff and all stakeholders. NBS staff will be available to answer questions regarding the formation.

**EXHIBIT "B"**  
**SCHEDULE OF SERVICES**

Date	Scheduled Tasks	Responsible Party
May 23, 2023	NBS & District Staff convene for kick-off meeting to determine project schedule, identify special circumstances and establish meeting dates	NBS/District Staff
June 26, 2023	GB Analysis distributed to District Staff & Legal Counsel review	NBS
July 3, 2023	District Staff/Legal Counsel provides feedback on GB Analysis	District Staff/Legal Counsel
July 17, 2023	NBS circulates the draft Initial Resolutions, Engineer's Report and Assessment Ballot Package	NBS
July 24, 2023	Comments due on draft Initial Resolutions, Engineer's Report and Assessment Ballot Package	District Staff/Legal Counsel
December 8, 2023	NBS provides final Initial Resolutions, Engineer's Report and Assessment Ballot Package	NBS
January 5, 2024	Final Council package due for agenda upload.	NBS/District Staff
<b>January 16, 2024</b>	<b>Intent Meeting</b> – Board considers Initial Resolutions	<b>Board</b>
January 19, 2024	NBS circulates the draft Resolution Adopting Engineer's Report/Confirming Assessment and the Resolution Abandoning the Proceedings for review and comment.	NBS
February 2, 2024	Comments due on draft Resolution Adopting Engineer's Report/Confirming Assessment and the Resolution Abandoning the Proceedings	District Staff/Legal Counsel
February 3, 2024	Assessment Ballot Package mailed no later than this date (45 days before public hearing)	NBS
February 16, 2024	NBS provides the final Resolution Adopting Engineer's Report/Confirming Assessment and the Resolution Abandoning the Proceedings.	NBS
March 8, 2024	Final Council package due for agenda upload.	NBS/District Staff
<b>March 19, 2024</b>	<b>Public Hearing</b> – Board holds Public Hearing and Board Secretary oversees tabulation of Assessment Ballots, NBS to assist. Board considers the Resolution Adopting Engineer's Report/Confirming Assessment (or alternatively the Resolution Abandoning the Proceedings if there is a majority protest)	<b>Board, NBS</b>
April 16, 2024	Board Secretary records Assessment Diagram and Notice of Assessment.	Board Secretary, NBS



**EXHIBIT "C"  
COMPENSATION**

**PHASE 1 - PROPOSITION 218 SPECIAL VS. GENERAL BENEFIT ANALYSIS**

Roads Assessment Consulting Fees.....\$24,500  
 Estimated Expenses.....\$1,000 \*

**PHASE 2 - PROPOSITION 218 LANDSCAPE AND MAINTENANCE ASSESSMENT  
DISTRICT FORMATION SERVICES**

Roads Assessment Consulting Fees.....\$9,500  
 Estimated Expenses.....\$5,000 \*

*\*Estimate shown includes mailing fulfillment of Proposition 218 notice, instructions, ballot, postage, and return envelope. Estimate shown does not include return postage, community outreach mailings or any other mailings. See below for a full description of expenses and estimate shown above.*

**Expenses**

Customary out-of-pocket expenses will be billed to the CSD at actual cost to NBS. These expenses may include, but not be limited to, boundary map and assessment diagram preparation (time, materials, plotting and all related costs), mailing fulfillment, postage, supplies, reproduction, telephone, travel, meals and various third-party charges for data, maps, and recording fees.

**Additional Services**

The following table shows our current hourly rates. Additional services authorized by the CSD but not included in the scope of services will be billed at this rate or the then applicable hourly rate.

<b>Title</b>	<b>Hourly Rate</b>
Director / Senior Review	\$250
Associate Director / Engineer	\$225
Senior Consultant	\$200
Consultant	\$175
Project Analyst	\$150
Project Resource Analyst	\$130
Clerical / Support	\$110

**Terms**

Consulting services will be invoiced on a monthly basis. Expenses will be itemized and included in the next regular invoice. Fees for all other services will be invoiced upon completion of the task. Payment shall be made within 30 days of submittal of an invoice. If payment is not received within 90 days simple interest will begin to accrue at the rate of 1.5% per month.

### **GENERAL MANAGER'S REPORT JAN/FEB 2024:**

- .Newsletter – The Bridge
- New signs installed at the library and PW department
- New phones are up and running and working out great
- Completed draft response to grand jury report
- Completed ethics training
- Revised meeting agenda template for better brown act compliance
- Tour of Rosamond Wastewater Treatment Plant

### **PARKS AND RECREATION JAN/FEB 2024:**

1. New updated Bridge Newsletter
2. Mama Rizzo Valentine's Day cookie event went well! We have another set up for March 16th
3. Kids craft days are coming!
4. Skate night date is set for March.
5. Brainstorming for Color Run has begun.
6. Looking for vendors for Spring Boutique and Food Truck events. Apps need to be in by March 9th for planning purposes.
7. Pageant Orientation is starting at the Library and the pageant girls will be doing their community service hours here in Stallion Springs
8. Indoor Soccer is coming! Details are in the works
9. We are partnering with Stallion Springs Community Church to do our annual Easter Egg Hunt at Man O War park. We need donations!
10. Judo needs some help. Working on trying to get more people signing up.
11. NFL Flag football is coming this summer. Had a meeting with the NFL to get the ball rolling!
12. We have had a lot of interest in renting the facilities.



# STALLION SPRINGS

## COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

## Field Staff Report

January 2024

**Field Staff has completed the following as well as the daily routines.**

- We repaired 2 water leaks On Tejon, and Burlingame ct.
- Restriped roads.
- Repaired, and replaced a section of collapsed sewer main on Santa Anita St.
- Contracted with Inland Potable services to have all water tanks cleaned and inspected. (final report pending)
- Cleaned up rock and debris slide from behind tank 6-B
- Toured Rosemond Wastewater Treatment Plant and met with their staff in regards to our ongoing wastewater plant challenges.
- WWTP had flows of 2.069 MG with an average daily flow of .067 gpd.