



AGENDA

Please turn off all cell phones while meeting is in progress.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

BOARD OF DIRECTORS REGULAR BOARD MEETING
TUESDAY, JUNE 16, 2015

OPEN SESSION @6:00 pm

Call to Order

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this agenda, excluding CLOSED SESSION. Members of the audience desiring to address the Board must approach the podium and request recognition from the Board President. Presentation by the audience is limited to three minutes per agenda item.

Roll Call:

Directors present:

Directors absent:

Flag Salute

- 1) **Reserved for President's Comments and Addendum.**
- 2) **PUBLIC PRESENTATIONS** – This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which this Board has jurisdiction. "Please be advised however, the Brown Act prohibits action on items that are not listed on the Agenda, or properly added to the Agenda under the

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Interim General Manager, Michael Grant, at 661-822-3268. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Posted: June 12, 2015

provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting." Speakers are limited to three (3) minutes. PLEASE STEP TO THE PODIUM TO MAKE YOUR PRESENTATION. STATE YOUR NAME AND ADDRESS FOR THE RECORD, before making your presentation. Thank you.

- 3) **BOARD MEMBER ITEMS** – This portion of the meeting is reserved for Directors to present to the Board and to the public, information, announcements and items that have come to their attention. No formal action will be taken. A Board member may request that an item be placed, for consideration, at a future Board meeting.

Please note that as the Board works through the agenda all Public Hearings will include the following: A) Declare the hearing open. B) Acknowledge any written comments. C) Entertain any verbal comments from the public. D) Declare the hearing closed. E) Entertain any Board discussion.

Please note that Fiscal Year 2016 relates to the time period of July 1, 2015 through June 30, 2016.

- 4) Public Hearing and Board approval of Resolution #2015-08, a Resolution of the Stallion Springs Community Services District levying a special tax for Police Protection Services and calling for an election on the same.
- 5) Public Hearing in regard to finding, determining, and declaring of Anticipated District Revenues and Expenses for the Fiscal Year 2016 and establishing assessments relative thereto.
- 6) Board Approval of Resolution #2015-09, a Resolution of the Board of Directors of Stallion Springs Community Services District finding, determining, and declaring Anticipated District Revenue and Expenses for the Fiscal Year commencing July 1, 2015 and establishing assessments relative thereto.
- 7) Discussion in regard to a draft Budget for Fiscal Year 2017.
- 8) Public Hearing for Road Assessment Charges for Fiscal Year 2016.
- 9) Public Hearing for Water Standby/Availability Charges for Fiscal Year 2016.
- 10) Public Hearing for Sewer Standby/Availability Charges for Fiscal Year 2016.
- 11) Public Hearing in regard to the collection of Stallion Springs Community Services District Water, Sewer and other Delinquent and Inactive Charges to be placed on the 2015/2016 Kern County Property Tax Roll.
- 12) Public Hearing in regard to the District's Police/Administration Building (Fund #50392) Assessment Charge for Fiscal Year 2016.

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- 13) Board approval of Resolution #2015-10, a Resolution establishing Road Assessment charges for Fiscal Year 2016 (Fund #50387).
- 14) Board approval of Resolution #2015-11, a Resolution establishing Water Standby/Availability charges for Fiscal Year 2016 (Fund #50385)
- 15) Board approval of Resolution #2015-12, a Resolution establishing Sewer Standby/Availability charge for Fiscal Year 2016 (Fund #50386).
- 16) Board Approval of Resolution #2015-13, a resolution approving the General Manager's Report in regard to placement of Water Flat Charges for Inactive Accounts on the 2015/2016 Kern County Tax Roll (Fund #50393) in accordance with Government Code Section 6115 (b).
- 17) Board approval of Resolution #2015-14, a Resolution approving the General Manager's report in regard to the placement of Sewer Flat Charges for Inactive Accounts on the 2015/2016 Kern County Tax Roll (Fund #50394) in accordance with the Government Code Section 6115 (b).
- 18) Board approval of Resolution #2015-15, a Resolution approving the General Manager's Delinquent Unpaid Charges Report and authorizing the placement of charges described therein on the Kern County Tax Roll (Fund #50391) in accordance with Government Code 6115 (b).
- 19) Board approval of Resolution #2015-16, authorizing the collection of an assessment (Fund #50392) for the property tax year of 2015/2016 to fund the cost of the Stallion Springs Stallion Springs Community Services District Police/Administrative Building.
- 20) Board Approval of Resolution #2015-17, A Resolution of the Board of Directors of the Stallion Springs Community Services District in regard to the General Manager's Employment Agreement.
- 21) Board Approval of Job Descriptions for staff of the Stallion Springs Community Services District and approval to maintain the \$500 per month salary increase that was approved in April 2015 for Police Chief/Assistant Manager Mike Grant.
- 22) Discussion in regard to road improvements, repairs and maintenance along with Road Revenue for the Stallion Springs Community Services District.
- 23) Discussion and approval of Resolution No. 2015-19, a Resolution in regard to allowing Race Communications to place trunk to home connections overhead.
- 24) Update and discussion in regard to Water Operations and Water Conservation.

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- 25) Board approval of Resolution #2015-18, a Resolution to transfer funds unappropriated as of June 30, 2015 to various Contingency/Capital Reserve account and to establish the appropriation limit for Fiscal Year 2016.
- 26) Approval to expend up to \$30,000 for a police vehicle.
- 27) Approval of the May 19, Regular Board Meeting Minutes and the May 27, 2015 Special Board Meeting Minutes.
- 28) Approval of: Checks #4692 through #4742 in the amount of \$90,562.28 and approval of the CalPERS Retirement Payments.
- 29) Financial Report-The May Financial Report will be presented at the July Board Meeting due to an unexpected emergency.
- 30) Police Report
- 31) General Manager's Report
- 32) Motion to Adjourn

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STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #4

Subject: Public Hearing and Board Approval of Resolution #2015-08, a Resolution of the Stallion Springs Community Services District levying a Special Tax for Police Protection Services and Calling for an Election on the same.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: The Community of Stallion Springs has had the benefit of their own law enforcement for many years. One of the tasks the Board of Directors gave me, as a consultant, was to explore various funding measures to support the operations of the various services the District provides to the community, Police being one of those services.

The original Police Department for Stallion Springs consisted of a Police Chief and two officers. The community has grown substantially since the early 1970's and sad to say so has the number of calls, the number of problems individuals have and thus the demand for police needs is much greater, more complicated and more time consuming.

In the 1990's the District able to obtain a grant that allowed funding for a fourth officer and the ability to utilize that officer continued until the recession, when property taxes declined to the point when the Department went back to three full time officers and some part time help.

The current staffing level and the demand on police officers is a dangerous mix that has potential liability for the District, the officer and to the citizens served.

The Public Hearing and the subsequent request to approve Resolution #2015-08 come with the following factual information:

The ballot measure is for each property owner to pay \$50 per year per parcel.

Because the district came in under budget for the Police/Admin building the original projection of a ten year loan at \$50 per year per parcel was reduced to seven years and will end in 2016. Property owners will not pay \$50 per year per parcel for the building.

The District is diligently working on grants in addition to the request for the community to assist in providing police services.

The money generated from this tax, if passed, would be effective in fiscal year 2017 (July 1, 2016) and would be dedicated to the Police Department.

With approval of the Resolution, the \$50 per year request would appear on the ballot for the November 3, 2015 General Election. It would require a 2/3rds approval in order to become effective.

Recommendation: After Board discussion, a motion to approve Resolution No. 2015-08, is requested.

BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2015-08

RESOLUTION OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT
LEVYING A SPECIAL TAX FOR POLICE PROTECTION SERVICES AND
CALLING FOR AN ELECTION ON THE SAME.

WHEREAS, the Stallion Springs Community Services (District) is authorized by the California Community Services District Law (Government Code sections 61000 *et seq.*) and in particular Government Code section 61100(i) to provide police protection services within the Stallion Springs Community; and,

WHEREAS, the District is currently providing those police protection services through the use of State grant funds and the limited use of District general funds; and,

WHEREAS, the Stallion Springs Community Services District Board of Directors (Board of Directors) has determined that the District is in need of additional funds to provide protection services over and above the level presently provided; and,

WHEREAS, California law and in particular Government Code sections 61121 and 50075 *et seq.* provide the District with the authority to levy a special tax to provide funding for police protection services only after the measure has been submitted to voters for approval; and,

WHEREAS, California law and in particular Government Code sections 50077 provides that the District may call for an election on a special tax after a noticed public hearing; and,

WHEREAS, the Board of Directors has determined that it is in the best interest of the Community that a Special Election be called, held and conducted by the Kern County Elections Division in the same manner as other ballot elections within the County of Kern on Tuesday, November 3, 2015; and,

WHEREAS, the District has noticed the possible adoption of this resolution and the possible calling for a special election through publication in the local paper and posting in the District.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT does hereby resolve, declare and order as follows:

Section 1. Pursuant to California Law and in particular Governmental Code sections 50075 *et seq.*, the Board of Directors hereby approves the annual levy of a per parcel special tax by the District of \$50 per parcel on each and every parcel of property in the District for police protection services.

Section 2. The special tax of \$50 per parcel per fiscal year shall be levied: for the purpose of obtaining, furnishing, operating, and maintaining police protection equipment or apparatus; and/or, for the purpose of paying the salaries and benefits of police protection personnel; and/or, for such other necessary police protection expenses incurred by the District in providing the services. The funds collected as a result of the special tax shall not be applied to any other purpose.

Section 3. The annual special tax shall commence with the 2013 fiscal year and it shall be levied each and every year thereafter. In the event territory is annexed to the District following the adoption of this resolution, the special tax for police protection services shall be imposed on such annexed parcels in the same amounts as other parcels in the District and the total amount collected for the fiscal year of such annexation and each of the fiscal years thereafter shall be increased by amounts equal to the total special tax imposed on the annexed parcels.

Section 4. The special tax imposed by this resolution shall be levied upon each parcel of property, and it shall not be measured by the value of the property. "Parcel of Property" as used in this resolution, shall mean any improved or unimproved real property held in separate ownership, including, but not limited to, any single family residence, or any other unit or real property.

Section 5. The special tax imposed by this resolution shall be collected in the same manner and subject to the same penalty as, or with, other charges and taxes fixed and collected by the Kern County Tax Collector. The special tax imposed by this resolution shall be due in two equal installments as established by law for the due dates for the other charges and taxes fixed and collected by the County of Kern on behalf of the District. The County of Kern is statutorily authorized to deduct its reasonable costs incurred for such collections services before remittal of the balance to the Stallion Springs Community Services District.

Section 6. The funds received from the special tax imposed by this resolution shall be deposited in a special Stallion Springs account entitled: "POLICE" Account 50388. The District's Chief Financial Officer shall annually prepare and file a report on the collection and use of said funds with the Board of Directors as prescribed by Government Code Section 50075.3 and shall otherwise comply with any applicable laws regarding accounting of such funds. The report shall at a minimum provide that amount of funds collected and expended and the status of any project funded by the special tax.

Section 7. The Board of Directors by three (3) affirmative votes is empowered:

(A) To establish the amount of the special tax for police protection services levied annually, each fiscal year, for the purposes set forth in this resolution and in an amount not to exceed the \$50 per parcel specified herein this resolution; and,

(B) To sit as a Board of Equalization under procedures to be adopted by the Board to equalize inequities and reduce hardships created by a application of this resolution, and such shall be deemed an administrative remedy; and,

(C) To annually provide an official Assessment Book designating the actual tax levy on each parcel and to place the same on file in the District office.

Section 8. To the extent permitted by law, the Board of Directors shall be empowered to make minor amendments to this resolution by three affirmative votes of the members thereof for the purposes of carrying out the general purposes of this resolution in order to conform to state law that permits the County Tax Collector, or other proper official, to collect a special tax such as is levied by this resolution in conjunction with County taxes or in order to assign duties pursuant to the resolution to other officers.

Section 9. The Board of Directors is expressly prohibited from increasing the maximum amount of the special tax levy from the \$50 per parcel imposed by this resolution absent further voter approval or as otherwise provided by law.

Section 10. As required, the special tax imposed by this resolution shall not be levied upon any federal or State governmental agency or another local agency or upon any parcel or property that is exempt from the special tax imposed by this resolution pursuant to any provision of the Constitution or other applicable law.

Section 11. The Board of Directors having determined that it is in the best interests of the Community does hereby call for a Special Election to be held and conducted by the Kern County Elections Division in the same manner as other ballot elections within the County of Kern on Tuesday, November 3, 2015; and,

Section 12. The proposed special tax levy set forth in this resolution shall not be levied unless it is approved by two-thirds of the votes cast by voters in said election.

Section 13. The proposition submitted to the voters shall substantially read as follows:

SHALL THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT
LEVY AN ANNUAL SPECIAL TAX BEGINNING WITH FISCAL YEAR
2017 OF UP TO \$50 PER PARCEL FOR THE SOLE PURPOSE OF
FUNDING POLICE PROTECTION SERVICES, ALL AS PROVIDED IN
DISTRICT RESOLUTION 2015-08.

Section 14. District staff is hereby directed to take all steps and perform all acts necessary to further the purposes of this resolution and, in accordance with California law, the District shall pay all costs of this special election upon presentation of the bill from the County of Kern.

Section 15. The Board of Directors hereby finds and declares that imposition of the special tax in this resolution on current and potential annexing parcels is exempt from the California Environmental Quality Act.

Section 16. If any provision of the resolution or the application thereof to any person or circumstances is held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provisions or applications, and to this end the provisions of this resolution are declared to be severable. The Board of Directors and the electorate by referendum, do hereby declare that they would have adopted this resolution in each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses phrases, parts or portions thereof, be declared invalid or unconstitutional.

Section 17. This resolution shall immediately become effective. However, as provided for herein the special tax set forth herein shall only become effective if it is approved by two-thirds of the votes cast by voters in the election to be held on November 3, 2015.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the STALLION SPRINGS COMMUNITY SERVICES DISTRICT this 16th day of June, 2015.

The following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clydell Lamkin, President
Board of Directors

ATTESTS:

Mike Grant, Secretary
Board of Directors



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AGENDA SUPPORTING INFORMATION

Agenda #5

Subject: Public Hearing in regard to Finding, Determining, and Declaring anticipated District Revenues and Expenses for the Fiscal Year 2016 and Establishing Assessments Relative Thereto.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: As required by Community Service District Law, Stallion Springs C.S.D. is required to produce a budget for each fiscal year and hold a public hearing in regard to the budget.

Attached to Agenda item #5 is both the "Profit & Loss Budget Overview" for fiscal year 2016 and Resolution 2015-09. Both documents produce the same numbers; they are presented in two different manners. The Resolution is the formal presentation and acceptance for the budget that is acceptable by the County and the State of California.

Recommendation: This agenda item requires the Public Hearing be held in the format as outlined at the beginning of the Agenda.



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AGENDA SUPPORTING INFORMATION

Agenda #6

Subject: Board Approval of Resolution 2015-09, a Resolution of the Board of Directors of the Stallion Springs Community Services District Finding, Determining, and Declaring Anticipated District Revenue and Expenses for the Fiscal Year commencing July 1, 2015 and Establishing Assessments Relative Thereto.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: Please find attached to this ASI the following:

1. The Profit & Loss Budget Overview for Fiscal Year 2016.
2. The Resolution reflecting budgeted information for Fiscal Year 2016.
3. The Narrative for the budget when it was presented in draft form at the May Board of Directors Meeting.

The budget was reviewed after the May Board meeting and a few additional comments in regard to the Budget as presented tonight:

- A. The shortfall for the draft budget in regard to Property Tax Related Departments (Administrative, Police and Parks) was reduced from \$83,000 to \$40,322. This was accomplished by adjusting some payroll and benefit line items and placing some additional revenue back in the budget with the hiring of a Parks and Recreation Coordinator. Please note that should the District receive Police Grant Funding in the early 2016 the shortfall would disappear.
- B. The budget still lacks the funds needed to take care of many necessary capital needs throughout the District, i.e. major park repairs and improvements, Covered Bridge repairs, Lake dredging, etc.
- C. The budget reflects NO cost of living adjustment for the employees for this fiscal year.

D. All other departments remained the same as noted in the May budget narrative.

It is important to note that the success of the ballot measure is imperative for the Police and Park Operations to continue. Property tax money does not produce enough funding for both operations. The Board of Directors and the General Manager will need to address this issue based upon the success/failure of the November Police Services Ballot Measure.

Recommendation: Approve Resolution No. 2015-09 and Fiscal Year 2016 Budget as presented.

Stallion Springs Community Services District
Profit & Loss Budget Overview
July 2015 through June 2016

| | 01-Admin | 02-Parks & Rec | 03-Public Safety | 04-Roads | 05-Water | 06-Sewer | 08-Solid Waste | 09-Art Comm | TOTAL |
|--|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|---------------------|
| | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 |
| Ordinary Income/Expense | | | | | | | | | |
| Income | | | | | | | | | |
| 4100 · Tax Revenues | | | | | | | | | |
| 4115 · Property Taxes, Current | | 200,000.00 | 410,000.00 | | | | | | 610,000.00 |
| 4123 · Current Unsec. Property Taxes | 53,000.00 | | | | | | | | 53,000.00 |
| 4131 · Homeowner's Exemption | 3,000.00 | | | | | | | | 3,000.00 |
| Total 4100 · Tax Revenues | 56,000.00 | 200,000.00 | 410,000.00 | | | | | | 666,000.00 |
| 4200 · Road Assessment Revenues | | | | | | | | | |
| 4215 · Road Assessment Current | | | | 312,000.00 | | | | | 312,000.00 |
| 4219 · Road Assessment Prior | | | | 12,000.00 | | | | | 12,000.00 |
| Total 4200 · Road Assessment Revenues | | | | 324,000.00 | | | | | 324,000.00 |
| 4300 · Water Revenues | | | | | | | | | |
| 4315 · Water Avail. Current | | | | 0.00 | 82,000.00 | | | | 82,000.00 |
| 4319 · Water Avail. Prior | | | | 0.00 | 2,200.00 | | | | 2,200.00 |
| 4323 · Water Avail. Interest | | | | | 500.00 | | | | 500.00 |
| 4327 · Water Sales Domestic | | | | | 450,000.00 | | | | 450,000.00 |
| 4329 · Water Recharge | | | | | 7,400.00 | | | | 7,400.00 |
| 4335 · Water Meter Revenues | | | | | 8,000.00 | | | | 8,000.00 |
| 4339 · Water Connections | | | | | 3,500.00 | | | | 3,500.00 |
| 4343 · Meter Maintenance | | | | | 5,700.00 | | | | 5,700.00 |
| 4347 · Water Capacity Fees | | | | | 32,850.00 | | | | 32,850.00 |
| 4349 · Water Service Charge | | | | | 130,000.00 | | | | 130,000.00 |
| 4351 · Backflow Service Charge & Repa | | | | | 1,000.00 | | | | 1,000.00 |
| Total 4300 · Water Revenues | | | | 0.00 | 723,150.00 | | | | 723,150.00 |
| 4400 · Sewer Revenues | | | | | | | | | |
| 4415 · Sewer Avail. Current | | | | | | 8,400.00 | | | 8,400.00 |
| 4427 · Sewer Service Charge | | | | | | 240,000.00 | | | 240,000.00 |
| 4431 · Sewer Connection Fees | | | | | | 4,000.00 | | | 4,000.00 |
| 4435 · Sewer Capacity Fees | | | | | | 4,000.00 | | | 4,000.00 |
| 4439 · Refuse Collection Res. | | | | | | | 155,000.00 | | 155,000.00 |
| Total 4400 · Sewer Revenues | | | | | | 256,400.00 | 155,000.00 | | 411,400.00 |
| 4500 · Miscellaneous Revenue | | | | | | | | | |
| 4515 · Interest From Taxes & Bank | 1,800.00 | | | | | | | | 1,800.00 |
| 4517 · Interest From Capital Imp | 1,000.00 | | 250.00 | | 3,000.00 | | | 50.00 | 4,300.00 |
| 4518 · Interest From SLEF | | | 100.00 | | | | | | 100.00 |
| 4523 · Fishing Permit Fee | | 800.00 | | | | | | | 800.00 |
| 4527 · Mailbox Maint. Fee | 3,000.00 | | | | | | | | 3,000.00 |
| 4531 · Rent | 2,500.00 | 12,000.00 | | | | | | | 14,500.00 |
| 4535 · Penalties | | | | | 13,500.00 | | | | 13,500.00 |
| 4539 · Misc Revenue | 500.00 | 5,000.00 | 600.00 | | | 4,000.00 | | 5,000.00 | 15,100.00 |
| 4541 · Weed Abatement Income | | 28,000.00 | | | | | | | 28,000.00 |
| 4543 · Encroachment Permit Fees | 600.00 | | | | | | | | 600.00 |
| 4551 · Police Charges | | | 1,500.00 | | | | | | 1,500.00 |
| 4567 · Police Slef | | | 100,000.00 | | | | | | 100,000.00 |
| 4570 · Police COPS Grant | | | 0.00 | | | | | | 0.00 |
| 4573 · Swimming Pool Revenue | | 15,000.00 | | | | | | | 15,000.00 |
| 4575 · Exercise & Misc. Class Revenue | | 8,000.00 | | | | | | | 8,000.00 |
| 4577 · Park Program Revenue | | 12,000.00 | | | | | | | 12,000.00 |
| Total 4500 · Miscellaneous Revenue | 9,400.00 | 80,800.00 | 102,450.00 | | 16,500.00 | 4,000.00 | | 5,050.00 | 218,200.00 |
| 4600 · Police Revenues | | | | | | | | | |
| 4615 · Police Asmt-Current Secured | | | 0.00 | | | | | | 0.00 |
| Total 4600 · Police Revenues | | | 0.00 | | | | | | 0.00 |
| Total Income | 65,400.00 | 280,800.00 | 512,450.00 | 324,000.00 | 739,650.00 | 260,400.00 | 155,000.00 | 5,050.00 | 2,342,750.00 |
| Gross Profit | 65,400.00 | 280,800.00 | 512,450.00 | 324,000.00 | 739,650.00 | 260,400.00 | 155,000.00 | 5,050.00 | 2,342,750.00 |
| Expense | | | | | | | | | |
| 5100 · Personnel Expenses | | | | | | | | | |

**Stallion Springs Community Services District
Profit & Loss Budget Overview
July 2015 through June 2016**

| | 01-Admin | 02-Parks & Rec | 03-Public Safety | 04-Roads | 05-Water | 06-Sewer | 08-Solid Waste | 09-Art Comm | TOTAL |
|---|-------------------|-------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|---------------------|
| | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 |
| 5115 - Regular Salaries | 213,134.00 | 71,132.00 | 314,046.00 | 21,632.00 | 196,512.00 | 62,240.00 | | | 878,696.00 |
| 5119 - Non Payroll Employee | | 20,000.00 | | | | | | | 20,000.00 |
| 5127 - Fica | 15,940.00 | 5,449.00 | 24,026.00 | 1,655.00 | 15,034.00 | 4,761.00 | | | 66,865.00 |
| 5131 - Worker's Compensation Ins | 990.00 | 3,874.00 | 11,706.00 | 1,562.00 | 9,127.00 | 3,240.00 | | | 30,499.00 |
| 5135 - Medical Insurance | 44,163.00 | 3,042.00 | 85,828.00 | 3,042.00 | 66,813.00 | 22,032.00 | | | 224,920.00 |
| 5139 - Dental Insurance | 3,114.00 | 436.00 | 6,048.00 | 436.00 | 4,722.00 | 1,512.00 | | | 16,268.00 |
| 5143 - Vision Insurance | 636.00 | 78.00 | 960.00 | 78.00 | 768.00 | 240.00 | | | 2,760.00 |
| 5149 - CalPERS Retirement (CSD) | 14,060.00 | 1,455.00 | 42,817.00 | 1,455.00 | 12,676.00 | 3,908.00 | | | 76,571.00 |
| 5155 - Disability Insurance | 900.00 | 300.00 | 2,400.00 | 300.00 | 1,500.00 | | | | 5,400.00 |
| Total 5100 - Personnel Expenses | 292,937.00 | 105,766.00 | 487,831.00 | 30,160.00 | 307,352.00 | 97,933.00 | | | 1,321,979.00 |
| 5200 - General & Administrative | | | | | | | | | |
| 5215 - Insurance | 6,500.00 | 5,615.00 | 7,500.00 | 1,900.00 | 11,230.00 | 2,620.00 | 0.00 | | 35,365.00 |
| 5219 - Publications & Legals | 400.00 | | 1,000.00 | 100.00 | 200.00 | 500.00 | 2,995.00 | | 5,195.00 |
| 5223 - Postage & UPS | 1,700.00 | | 50.00 | 300.00 | 4,000.00 | 200.00 | | 300.00 | 6,550.00 |
| 5227 - Office Supplies | 3,000.00 | 200.00 | 250.00 | 200.00 | 300.00 | 200.00 | 0.00 | 200.00 | 4,350.00 |
| 5231 - Training/Travel & Cart's | 4,000.00 | | 5,000.00 | | 2,000.00 | 1,000.00 | | | 12,000.00 |
| 5235 - Dues & Subscriptions | 5,500.00 | | 600.00 | | 500.00 | 100.00 | | | 6,700.00 |
| 5239 - Director's Fees | 4,500.00 | | | | | | | | 4,500.00 |
| 5243 - M & R Structures | 500.00 | 5,000.00 | | | 500.00 | 800.00 | | | 6,800.00 |
| 5247 - Maintenance & Repair | 500.00 | 5,000.00 | 100.00 | 500.00 | 15,000.00 | 5,000.00 | 500.00 | | 26,600.00 |
| 5253 - Expense Account | 1,500.00 | | 100.00 | | | | | | 1,600.00 |
| 5257 - Permits/Fees/Inspection | 1,700.00 | 2,000.00 | 100.00 | | 5,000.00 | 20,000.00 | 2,200.00 | | 31,000.00 |
| 5261 - Clothing/Safety Equip./Uniform | | 500.00 | 3,000.00 | | 1,200.00 | 600.00 | | | 5,300.00 |
| 5265 - Printing Cost | 1,000.00 | 1,000.00 | 100.00 | 200.00 | 600.00 | 500.00 | 500.00 | 1,000.00 | 4,900.00 |
| 5272 - Weed Abatement Cost | 300.00 | 3,000.00 | | | | | | | 3,300.00 |
| 5279 - Internet | 600.00 | | | | | | | | 600.00 |
| Total 5200 - General & Administrative | 31,700.00 | 22,315.00 | 17,800.00 | 3,200.00 | 40,530.00 | 31,520.00 | 6,195.00 | 1,500.00 | 154,760.00 |
| 5300 - Utilities | | | | | | | | | |
| 5315 - Electric | 7,000.00 | 12,000.00 | | 5,400.00 | 85,000.00 | 15,000.00 | | | 124,400.00 |
| 5319 - Telephone | 2,400.00 | 200.00 | | | | | | | 2,600.00 |
| 5323 - Propane | 2,000.00 | | | | | | | | 2,000.00 |
| 5327 - Natural Gas | 1,000.00 | 5,000.00 | | | | | | | 6,000.00 |
| Total 5300 - Utilities | 12,400.00 | 17,200.00 | | 5,400.00 | 85,000.00 | 15,000.00 | | | 135,000.00 |
| 5400 - Rolling Stock & Equipment | | | | | | | | | |
| 5415 - R & S Vehicles | 1,000.00 | | 6,000.00 | 3,000.00 | 5,000.00 | | | | 15,000.00 |
| 5419 - R & S Equipment | 1,000.00 | 1,000.00 | | 4,000.00 | 2,000.00 | 500.00 | 2,000.00 | | 10,500.00 |
| 5423 - Fuel | 3,000.00 | 2,000.00 | 16,000.00 | 4,500.00 | 12,000.00 | 500.00 | 1,000.00 | | 39,000.00 |
| 5400 - Rolling Stock & Equipment - Other | | | | | | 0.00 | | | 0.00 |
| Total 5400 - Rolling Stock & Equipment | 5,000.00 | 3,000.00 | 22,000.00 | 11,500.00 | 19,000.00 | 1,000.00 | 3,000.00 | | 64,500.00 |
| 5500 - Supplies | | | | | | | | | |
| 5515 - Janitorial | 3,200.00 | 3,500.00 | | | | 1,200.00 | | | 7,900.00 |
| 5519 - Water Meters | | | | | 5,000.00 | | | | 5,000.00 |
| 5521 - Backflow Service Chg & Repairs | | | | | 1,000.00 | | | | 1,000.00 |
| 5523 - Chemicals | | 2,400.00 | | | 2,000.00 | 15,000.00 | | | 19,400.00 |
| 5527 - Road Patch | | | | 7,500.00 | | | | | 7,500.00 |
| 5531 - Supplies & Materials | 3,200.00 | 7,000.00 | 1,500.00 | 6,000.00 | 4,000.00 | 3,000.00 | 500.00 | 100.00 | 25,300.00 |
| 5533 - Tools & Equipment | 1,500.00 | 2,000.00 | 4,000.00 | 1,500.00 | 6,000.00 | 5,000.00 | 500.00 | | 20,500.00 |
| 5543 - Water Purchase Domestic | | | | | 120,000.00 | | | | 120,000.00 |
| Total 5500 - Supplies | 7,900.00 | 14,900.00 | 5,500.00 | 15,000.00 | 138,000.00 | 24,200.00 | 1,000.00 | 100.00 | 206,600.00 |
| 5600 - Outside Services | | | | | | | | | |
| 5615 - Legal | 15,000.00 | | 5,000.00 | | 5,000.00 | | | 2,000.00 | 27,000.00 |
| 5619 - Engineering | | | | 10,000.00 | 15,000.00 | 10,000.00 | | | 35,000.00 |
| 5623 - Audit | 27,000.00 | | | | | | | | 27,000.00 |
| 5631 - Lab Analysis | | | | | 6,000.00 | 18,000.00 | | | 24,000.00 |
| 5635 - Elections | 0.00 | | 10,000.00 | | | | | | 10,000.00 |
| 5639 - Pager/Radio/Repeater/Cellphone | 1,100.00 | 320.00 | 2,000.00 | | 1,010.00 | 400.00 | | | 4,830.00 |
| 5643 - Refuse Collection | | 1,500.00 | | | | | 102,000.00 | | 103,500.00 |
| 5647 - Copier Maintenance | 1,200.00 | | | | | | | | 1,200.00 |
| 5651 - Postage Meter Lease | 700.00 | | | | | | | | 700.00 |

Stallion Springs Community Services District
Profit & Loss Budget Overview
 July 2015 through June 2016

| | 01-Admin | 02-Parks & Rec | 03-Public Safety | 04-Roads | 05-Water | 06-Sewer | 08-Solid Waste | 09-Art Comm | TOTAL |
|--|--------------------|-------------------|-------------------|--------------------|--------------------|-------------------|-------------------|------------------|---------------------|
| | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 | Jul '15 - Jun 16 |
| 5655 · Rent & Lease Equipment | 1,000.00 | 500.00 | | 1,000.00 | 500.00 | 1,000.00 | | | 4,000.00 |
| 5663 · Uniform Rental & Cleaning | | 500.00 | | | 1,500.00 | 400.00 | | | 2,400.00 |
| 5667 · Employee Physicals | | 500.00 | | | 500.00 | | | | 1,000.00 |
| 5673 · Misc. Contract Services | 25,000.00 | 8,000.00 | 5,000.00 | 8,000.00 | 10,000.00 | 6,000.00 | 500.00 | 500.00 | 63,000.00 |
| 5681 · KC Collection Of Taxes | 10,000.00 | | | 500.00 | 750.00 | 125.00 | | | 11,375.00 |
| 5685 · Service Fees - Payroll/AP | 3,000.00 | | | | | | | | 3,000.00 |
| 5689 · CA Dept Of Health Services Fee | | | | | 12,500.00 | | | | 12,500.00 |
| Total 5600 · Outside Services | 84,000.00 | 11,320.00 | 22,000.00 | 19,500.00 | 52,760.00 | 35,925.00 | 102,500.00 | 2,500.00 | 330,505.00 |
| 5700 · Parks & Recreation | | | | | | | | | |
| 5705 · Swimming Pool Expense | | 3,500.00 | | | | | | | 3,500.00 |
| 5707 · Exercise & Instructor Expense | | 12,000.00 | | | | | | | 12,000.00 |
| 5709 · Programs & Event Expense | | 4,000.00 | | | | | | | 4,000.00 |
| Total 5700 · Parks & Recreation | | 19,500.00 | | | | | | | 19,500.00 |
| Total Expense | 433,937.00 | 194,001.00 | 555,131.00 | 84,760.00 | 642,642.00 | 205,578.00 | 112,695.00 | 4,100.00 | 2,232,844.00 |
| Net Ordinary Income | -368,537.00 | 86,799.00 | -42,681.00 | 239,240.00 | 97,008.00 | 54,822.00 | 42,305.00 | 950.00 | 109,906.00 |
| Other Income/Expense | | | | | | | | | |
| Other Expense | | | | | | | | | |
| 7100 · Administration Allocation | -370,917.00 | 27,819.00 | 51,001.00 | 115,912.00 | 115,912.00 | 23,182.00 | 32,455.00 | 4,636.00 | 0.00 |
| 8000 · Capital Expenses | | | | | | | | | |
| 8019 · Capital Improvements | | 8,000.00 | 0.00 | 0.00 | 10,000.00 | | | | 18,000.00 |
| 8023 · Capital Contracts | | | | | | 15,000.00 | | | 15,000.00 |
| 8029 · Interest Expense | | | | | 20,800.00 | | | | 20,800.00 |
| Total 8000 · Capital Expenses | | 8,000.00 | 0.00 | 0.00 | 30,800.00 | 15,000.00 | | | 53,800.00 |
| Total Other Expense | -370,917.00 | 35,819.00 | 51,001.00 | 115,912.00 | 146,712.00 | 38,182.00 | 32,455.00 | 4,636.00 | 53,800.00 |
| Net Other Income | 370,917.00 | -35,819.00 | -51,001.00 | -115,912.00 | -146,712.00 | -38,182.00 | -32,455.00 | -4,636.00 | -53,800.00 |
| Net Income | 2,380.00 | 50,980.00 | -93,682.00 | 123,328.00 | -49,704.00 | 16,640.00 | 9,850.00 | -3,686.00 | 56,106.00 |

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2015-09

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT FINDING, DETERMINING, AND DECLARING ANTICIPATED DISTRICT REVENUE AND EXPENSES FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ESTABLISHING ASSESSMENTS RELATIVE THERETO

WHEREAS, the Board of Directors of this District has convened a public hearing for the purpose of determining the amount of revenue and expenses to be anticipated for the District for the Fiscal Year 2015/ 2016 (July 1, 2015 - June 30, 2016); and

WHEREAS, after having received the comments of all interested persons, the Board has determined that the services described herein should be provided by the District and that the expenses of providing such services should be incurred; and

WHEREAS, after hearing from all interested persons, the Board has also determined that the aforesaid expenses should be paid by the combination of rates, charges, assessments, and taxes set forth herein so as to equitably apportion the burden of paying for such services; and

WHEREAS, the District desires to adopt this Resolution setting forth its budgetary findings.

NOW, THEREFORE, BE IT FOUND, DETERMINED, DECLARED AND RESOLVED, as follows:

Section 1. Description of Services

A. WATER: Construction, reconstruction, replacement, operation, and maintenance including necessary capital improvements, and accumulation of necessary and proper reserves for future system replacement, expansion, and upgrading.

B. SEWER: Construction, reconstruction, replacement, maintenance, and operation of wastewater collection, treatment, and disposal services including necessary capital improvements and accumulation of necessary and proper reserves for future sewer system replacement, expansion and upgrading.

C. ROADS: Reconstruction, maintenance, and repair of roadways including necessary Capital improvements and accumulation of necessary and proper reserves for future road system replacement, expansion and upgrading.

D. POLICE: Maintenance and operation of Police services and acquisition of capital assets.

E. SOLID WASTE: Maintenance and operation of refuse and recycling services and acquisition of capital improvements.

F. PARKS: Maintenance and operation of parks and recreation activities and programs.

G. OTHER SERVICES as needed and allowed by CSD law, i.e. weed abatement, CC&R enforcement, ArtCom processing, and mailbox support.

Description of Anticipated Expenses

OPERATING EXPENSES:

| | | |
|----|----------------------|-----------------|
| a. | Administration | \$433,937 |
| b. | Capital Interest | \$ 20,800 |
| c. | Parks and Recreation | \$194,001 |
| d. | Police Services | \$555,131 |
| e. | Road Services | \$ 84,760 |
| f. | Water Service | \$642,642 |
| h. | Sewer Service | \$205,578 |
| i. | Refuse/Recycling | \$112,695 |
| j. | Art Com | <u>\$ 4,100</u> |

TOTAL OPERATING EXPENSES **\$2,253,644**

CAPITAL OBLIGATIONS PRIOR YEAR:

| | |
|--------------------------------------|------------------|
| Admin/PD Building: | \$127,638 |
| a. Water Tank and Pipeline Upgrades: | <u>\$ 73,565</u> |

**TOTAL DEBT SERVICE ON
PRIOR YEAR CAPITAL INVESTMENT:** **\$201,203**

ANTICIPATED CAPITAL PROJECTS/CONTRACTS

| | |
|-----------------|-------------|
| a. Equipment: | \$ 0 |
| b. Improvements | \$ 33,000 |
| c. Contracts: | <u>\$ 0</u> |

TOTAL ANTICIPATED CAPITAL: **\$ 33,000**

**TOTAL OPERATING, CAPITAL DEBT SERVICE,
AND ANTICIPATED CAPITAL EXPENDITURES** **\$ 2,487,847**

Description of Anticipated Revenues

REVENUE PROGRAM

The District finds, determines and declares that it is fair, just, and equitable to obtain revenue from the following sources in order to provide services for the fiscal year commencing July 1, 2015:

| | | |
|----|------------------------------|------------------|
| a. | Property Taxes | \$666,000 |
| b. | Road Assessment | \$324,000 |
| c. | Water Revenues | \$723,150 |
| d. | Sewer Revenues | \$256,400 |
| e. | Solid Waste Revenues | \$155,000 |
| f. | Miscellaneous Revenues | \$218,200 |
| g. | Admin/PD Building Assessment | <u>\$120,200</u> |
| | | \$ 2,462,950 |

Revenue Breakdown:

Property Taxes

| | |
|-----------------|-----------|
| Administration: | \$ 56,000 |
| Parks & Rec: | \$200,000 |
| Police: | \$410,000 |

Road Assessment:

| | |
|-----------|-----------|
| Current: | \$312,000 |
| Prior: | \$ 12,000 |
| Interest: | \$ 0 |

Water Revenues:

| | |
|------------------------------|-----------|
| Water Assessment: | \$ 82,000 |
| Water Assess Prior/Interest: | \$ 2,700 |
| Water Sales: | \$450,000 |
| Water Recharge: | \$ 7,400 |
| Water Meters/Conns: | \$ 11,500 |
| Meter Maintenance: | \$ 5,700 |
| Water Capacity: | \$ 32,850 |
| Water Service Charge: | \$130,000 |
| Backflow Service: | \$ 1,000 |

Sewer Revenues:

| | |
|-----------------------|-----------|
| Sewer Assessment: | \$ 8,400 |
| Sewer Service Charge: | \$240,000 |
| Sewer Conn/Capacity: | \$ 8,000 |

Solid Waste Revenues:

| | |
|--------------------|-----------|
| Refuse Collection: | \$155,000 |
|--------------------|-----------|

Miscellaneous Revenues:

| | |
|-----------------|-----------|
| COPS Grant : | \$100,000 |
| AB 109 | \$ 0 |
| Weed Abatement: | \$ 28,000 |

| | |
|----------------------------------|-----------|
| Swimming Pool: | \$ 15,000 |
| Park Programs: | \$ 20,000 |
| Various: | \$ 55,200 |
| Admin/PD Building Assessment: | \$120,200 |
| Net Contingency Reserves Needed: | \$ 24,897 |

TOTAL REVENUES

\$ 2,487,847

Proceedings have been, or will be, commenced pursuant to the California Community Services District law to establish the rates, fees, and charges herein set forth.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 16th day of June, 2015, on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clydell Lamkin, President
Board of Directors

ATTEST:

Michael Grant, Secretary
Board of Directors

NARRATIVE FOR THE PROPOSED BUDGET OF FISCAL YEAR 2016
(JULY 1, 2015 THROUGH JUNE 30, 2016)

Please find attached to this narrative an overview of the proposed budget, the budget for fiscal year 2016 in comparison to the current fiscal year and an organization chart.

Below are comments in regard to the proposed budget:

Departments 01, 02 and 03 – ADMINISTRATION, PARKS, and POLICE. I have placed these three departments together because these are the departments that rely on general tax money to operate.

In regard to revenues for these departments please note the following:

- a. Property tax money has declined the past five years. An adjustment may be made prior to the June approval of the budget, but a conservative number is being used. See attached spreadsheet.
- b. The budget does NOT reflect money in from the building assessment nor the money paid on the building loan.
- c. Property tax dollars used for each respective department are the same as last year.
- d. The revenue for the weed mowing program was moved from administration to parks since the expense to perform the mowing will be from Parks.
- e. Miscellaneous Park Revenue was reduced by about \$10,000 because of the uncertainty of certain programs being accomplished without a park and rec. coordinator. This may be adjusted prior to the June meeting.
- f. Police revenue, in addition to property tax money, is reflecting the \$100,000 from the State SLEF program. It is always a "wait and see" if the State approves this money each year, after our budget is done. The AB109 money was NOT included in fiscal year 2016 budget. This is due to the fact that this money is very specific and Chief Grant is concerned that the SSPD will not be able to utilize the money under the current guidelines of AB109. Law Enforcement Grant money is being pursued but is not in the budget at this time because of the uncertainty of obtaining additional grant money.

For expenses, please note the following in regard to Administration, Parks and Police:

- g. The administration expenses are similar to the current year. No capital expenses are being budgeted under administration for fiscal year 2016. The covered bridge is in need of some work. The library is also in need of some improvements.
- h. Park expenses are similar to the current year. \$8,000 was budgeted for a capital expense that will hopefully assist in removing the growth in the lake and allowing the lake to be stocked next spring.

Department 09 - CC&R's. The budget reflects essentially no changes from the current year. The Board will be addressing, in the near future, what direction the community should go in regard to CC&R's.

A few important overall comments in regard to the budget for fiscal year 2016, operations, staffing and the community:

- a. The turnover of staff over the past few years and the current job openings have made it difficult to be exact in projecting costs in regard to some salaries, medical and retirement costs. There is also a concern in regard the overall workers' compensation payout for fiscal year 2016 due to the District not obtaining the credits in fiscal year 2015 that yield a 15% discount that was calculated in what was paid for 2015.
- b. CalPERS, the retirement system the District is under provides projected rates, but always stipulates that those rates can be changed if investment amounts fall short of projections.
- c. Stallion Springs Community Services District provides services that are critical to the existence, health, and protection of the community. The existing staff is working very hard at providing the services the District provides to the community. It is important that the District provide the means in which each department can be properly staffed to do the job correctly and safely.

SSCSD PROPERTY TAX
LAST FIVE FISCAL YEARS

GENERAL FUND PROPERTY TAX REVENUES BREAKDOWN BY MONTH FOR FY 2014-2015

| | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MARCH | APRIL | MAY | JUNE | TOTAL |
|-------|------------|------------|-------------|-------------|------------|--------------|-------------|-------------|------------|--------|--------|--------|--------------|
| TAXES | \$6,587.18 | \$4,468.71 | \$35,420.35 | \$28,416.94 | \$5,081.75 | \$292,599.25 | \$10,404.42 | \$19,150.58 | \$7,948.71 | \$0.00 | \$0.00 | \$0.00 | \$410,077.89 |

GENERAL FUND PROPERTY TAX REVENUES BREAKDOWN BY MONTH FOR FY 2013-2014

| | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MARCH | APRIL | MAY | JUNE | TOTAL |
|-------|------------|------------|-------------|-------------|------------|--------------|------------|-------------|-------------|--------------|--------|--------|--------------|
| TAXES | \$3,685.99 | \$3,194.35 | \$32,211.11 | \$34,592.97 | \$7,579.55 | \$282,532.09 | \$9,618.54 | \$12,887.57 | \$13,825.64 | \$236,214.46 | \$0.00 | \$0.00 | \$636,342.27 |

GENERAL FUND PROPERTY TAX REVENUES BREAKDOWN BY MONTH FOR FY 2012-2013

| | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MARCH | APRIL | MAY | JUNE | TOTAL |
|-------|------------|-------------|-------------|------------|-------------|--------------|------------|-------------|------------|--------------|-------------|--------|--------------|
| TAXES | \$3,530.40 | -\$2,328.46 | \$36,252.35 | \$6,910.37 | \$26,054.66 | \$291,126.68 | \$8,188.30 | \$16,179.15 | \$8,061.56 | \$235,313.01 | \$12,399.21 | \$0.00 | \$641,687.23 |
| | | | | | | | | | | | | | \$0.00 |

GENERAL FUND PROPERTY TAX REVENUES BREAKDOWN BY MONTH FOR 2011-2012

| | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MARCH | APRIL | MAY | JUNE | TOTAL |
|-------|------------|-----------|-------------|------------|-------------|--------------|------------|-------------|------------|--------------|------------|-------------|--------------|
| TAXES | \$6,211.24 | -\$795.86 | \$31,807.73 | \$3,361.76 | \$22,305.33 | \$294,013.80 | \$7,720.65 | \$20,186.16 | \$6,896.52 | \$259,041.87 | \$5,626.34 | \$14,194.96 | \$670,570.50 |
| | | | | | | | | | | | | | \$0.00 |

GENERAL FUND PROPERTY TAX REVENUES BREAKDOWN BY MONTH FOR 2010-2011

| | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MARCH | APRIL | MAY | JUNE | TOTAL |
|-------|------------|------------|-------------|------------|-------------|--------------|-------------|-------------|------------|--------------|------------|-------------|--------------|
| TAXES | \$4,300.53 | \$2,132.61 | \$25,886.43 | \$4,322.27 | \$19,993.84 | \$292,720.03 | \$23,867.59 | \$15,413.67 | \$7,188.99 | \$263,169.55 | \$9,182.99 | \$21,052.06 | \$689,230.56 |



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #7

Subject: Discussion in regard to a draft 2017 fiscal year budget.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: In an effort to provide the Board of Directors and management with future direction and financial understanding, one of the tasks the Board directed was not only drafting the 2016 fiscal year budget but providing a 2017 fiscal year draft budget as well.

Please note that this draft is exactly that and will need proper adjustments as the fiscal year 2016 begins and ends.

Some key points in regard to the 2017 budget are as follows:

Revenue:

- A very slight increase in property tax revenue is shown. If housing starts continue to grow, this dollar amount may be too low.
- For police, revenue for both a voter approved \$50/year parcel tax is reflected and COPS Federal Grant Funding.
- For parks slight increases in revenue based on a strong parks and recreation coordinator booking business year around is projected.
- Road Assessment revenue remains essentially the same.
- Water revenue was increased, assuming that the drought breaks and water sales go back to some sort of normalcy.

- Sewer revenue reflects an increase due to the full fiscal year capturing the current sewer rates, which had their final step increase in May.
- Solid Waste Revenue reflects a slight increase based on new homes being built.
- ArtCom reflects a slight increase in revenue and expenses.

Operating expenses:

- The draft budget reflects existing employees receiving merit increases of 5% and a Cost of Living adjustment at 3%. This is a significant expense case scenario only and involves a number of actions. It should be noted that many of the employees are not long tenured and thus have not peaked in regard to the Salary Step Increase chart. Many employees are working toward obtaining additional water and wastewater certifications, which would also justify increases. The Cost of Living Adjustment is based on the Consumer Price Index and after that calculation has been done, it is a Board decision in regard to the amount, if any, would be granted.
- In regard to the benefits package, a 5% increase was calculated for insurance, a 1% increase for retirement, based on some recent historical numbers.
- Modification factor for Workers' Compensation was reduced by a few percentage points, assuming there would be no injuries.
- The operating expense includes a second additional police officer. Obviously the Board and Management will need to address the success of grant monies obtained, voter approved tax money and the overall operations to determine the ability to fund another police officer.
- Generally, overall operations costs will remain flat, as they have over the last number of years.

Capital needs:

- There is a growing need for capital items, i.e., covered bridge repair, major park repairs and improvements, vehicles needs for Administration, Police and Water. A small amount of money was placed in those respective departments for some capital purchases, but I would strongly recommend that the General Manager and her staff explore all avenues in regard to grant monies for the various departments.

The \$50,000 placed in the Roads Department is based on my feeling that an Engineering Study will show that some roads in Stallion need

immediate attention in regard to oiling/reclamite work in order to preserve the roads for future years wear and tear.

Money placed for capital needs in water and sewer is not specified at this time but considering the aging of the infrastructure will probably be needed.

Summary: The draft budget shows a shortfall of \$17,638 in regard to the Administration Department, Parks Department and Public Safety. As fiscal year 2017 becomes a reality, there will be more information that will allow adjustments so that the budget can be fully balanced for these departments.

The Road, Sewer and Solid Waste departments show a positive bottom line, which is important for placing money in the Capital Reserve Account and for future needs in respect to each of those departments.

The Water Department is showing a negative bottom line. As the fiscal year 2016 progresses, management will need to monitor water conservation with loss of revenue and look toward the State for possible assistance and possibly need to have additional discussions with the Board in regard to options for the Water Department to have a balanced operations.

**Stallion Springs Community Services District
Profit & Loss Budget Overview
July 2016 through June 2017**

| | 01-Admin | 02-Parks & Rec | 03-Public Safety | 04-Roads | 05-Water | 06-Sewer | 08-Solid Waste | 09-Art Comm | TOTAL |
|---|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|---------------------|
| | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 |
| Ordinary Income/Expense | | | | | | | | | |
| Income | | | | | | | | | |
| 4100 · Tax Revenues | | | | | | | | | |
| 4115 · Property Taxes, Current | | 205,000.00 | 410,000.00 | | | | | | 615,000.00 |
| 4123 · Current Unsec. Property Taxes | 53,000.00 | | | | | | | | 53,000.00 |
| 4131 · Homeowner's Exemption | 3,000.00 | | | | | | | | 3,000.00 |
| Total 4100 · Tax Revenues | 56,000.00 | 205,000.00 | 410,000.00 | | | | | | 671,000.00 |
| 4300 · Water Revenues | | | | | | | | | |
| 4315 · Water Avail. Current | | | | 312,000.00 | 82,000.00 | | | | 394,000.00 |
| 4319 · Water Avail. Prior | | | | 18,000.00 | 2,200.00 | | | | 20,200.00 |
| 4323 · Water Avail. Interest | | | | | 500.00 | | | | 500.00 |
| 4327 · Water Sales Domestic | | | | | 500,000.00 | | | | 500,000.00 |
| 4329 · Water Recharge | | | | | 7,400.00 | | | | 7,400.00 |
| 4335 · Water Meter Revenues | | | | | 8,000.00 | | | | 8,000.00 |
| 4339 · Water Connections | | | | | 3,500.00 | | | | 3,500.00 |
| 4343 · Meter Maintenance | | | | | 5,700.00 | | | | 5,700.00 |
| 4347 · Water Capacity Fees | | | | | 32,850.00 | | | | 32,850.00 |
| 4349 · Water Service Charge | | | | | 130,000.00 | | | | 130,000.00 |
| 4351 · Backflow Service Charge & Repa | | | | | 1,000.00 | | | | 1,000.00 |
| Total 4300 · Water Revenues | | | | 330,000.00 | 773,150.00 | | | | 1,103,150.00 |
| 4400 · Sewer Revenues | | | | | | | | | |
| 4415 · Sewer Avail. Current | | | | | | 8,400.00 | | | 8,400.00 |
| 4427 · Sewer Service Charge | | | | | | 245,000.00 | | | 245,000.00 |
| 4431 · Sewer Connection Fees | | | | | | 4,000.00 | | | 4,000.00 |
| 4435 · Sewer Capacity Fees | | | | | | 4,000.00 | | | 4,000.00 |
| 4439 · Refuse Collection Res. | | | | | | | 160,000.00 | | 160,000.00 |
| Total 4400 · Sewer Revenues | | | | | | 261,400.00 | 160,000.00 | | 421,400.00 |
| 4500 · Miscellaneous Revenue | | | | | | | | | |
| 4515 · Interest From Taxes & Bank | 1,800.00 | | | | | | | | 1,800.00 |
| 4517 · Interest From Capital Imp | 1,600.00 | | | | | | | | 4,900.00 |
| 4518 · Interest From SLEF | | | 250.00 | | 3,000.00 | | | 50.00 | 100.00 |
| 4523 · Fishing Permit Fee | | 1,000.00 | 100.00 | | | | | | 1,000.00 |
| 4527 · Mailbox Maint. Fee | 3,000.00 | | | | | | | | 3,000.00 |
| 4531 · Rent | 2,500.00 | 12,000.00 | | | | | | | 14,500.00 |
| 4535 · Penalties | | | | | 13,500.00 | | | | 13,500.00 |
| 4539 · Misc Revenue | 500.00 | 6,000.00 | 600.00 | | | 4,000.00 | | 6,000.00 | 17,100.00 |
| 4541 · Weed Abatement Income | | 28,000.00 | | | | | | | 28,000.00 |
| 4543 · Encroachment Permit Fees | 600.00 | | | | | | | | 600.00 |
| 4551 · Police Charges | | | 1,500.00 | | | | | | 1,500.00 |
| 4567 · Police Slef | | | 100,000.00 | | | | | | 100,000.00 |
| 4570 · Police COPS Grant | | | 73,568.00 | | | | | | 73,568.00 |
| 4573 · Swimming Pool Revenue | | 15,000.00 | | | | | | | 15,000.00 |
| 4575 · Exercise & Misc. Class Revenue | | 8,000.00 | | | | | | | 8,000.00 |
| 4577 · Park Program Revenue | | 13,000.00 | | | | | | | 13,000.00 |
| Total 4500 · Miscellaneous Revenue | 10,000.00 | 83,000.00 | 176,018.00 | | 16,500.00 | 4,000.00 | | 6,050.00 | 285,568.00 |
| 4600 · Police Revenues | | | | | | | | | |
| 4615 · Police Asmt-Current Secured | | | 105,000.00 | | | | | | 105,000.00 |
| Total 4600 · Police Revenues | | | 105,000.00 | | | | | | 105,000.00 |
| Total Income | 66,000.00 | 288,000.00 | 691,018.00 | 330,000.00 | 789,650.00 | 265,400.00 | 160,000.00 | 6,050.00 | 2,596,118.00 |
| Gross Profit | 66,000.00 | 288,000.00 | 691,018.00 | 330,000.00 | 789,650.00 | 265,400.00 | 160,000.00 | 6,050.00 | 2,596,118.00 |
| Expense | | | | | | | | | |
| 5100 · Personnel Expenses | | | | | | | | | |
| 5115 · Regular Salaries | 230,185.00 | 74,879.00 | 393,710.00 | 23,363.00 | 212,233.00 | 67,220.00 | | | 1,001,590.00 |
| 5119 · Non Payroll Employee | | 20,000.00 | | | | | | | 20,000.00 |
| 5127 · Fica | 17,609.00 | 5,728.00 | 30,119.00 | 1,788.00 | 16,236.00 | 5,143.00 | | | 76,623.00 |
| 5131 · Worker's Compensation Ins | 1,000.00 | 3,800.00 | 13,697.00 | 1,562.00 | 9,200.00 | 3,300.00 | | | 32,559.00 |
| 5135 · Medical Insurance | 46,371.00 | 3,194.00 | 106,919.00 | 3,194.00 | 70,154.00 | 23,134.00 | | | 252,966.00 |
| 5139 · Dental Insurance | 3,270.00 | 450.00 | 7,560.00 | 436.00 | 4,864.00 | 1,512.00 | | | 18,092.00 |

**Stallion Springs Community Services District
Profit & Loss Budget Overview
July 2016 through June 2017**

| | 01-Admin | 02-Parks & Rec | 03-Public Safety | 04-Roads | 05-Water | 06-Sewer | 08-Solid Waste | 09-Art Comm | TOTAL |
|---|-------------------|-------------------|-------------------|------------------|-------------------|-------------------|------------------|------------------|---------------------|
| | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 | Jul '16 - Jun 17 |
| 5143 · Vision Insurance | 636.00 | 80.00 | 1,200.00 | 78.00 | 768.00 | 240.00 | | | 3,002.00 |
| 5149 · CalPERS Retirement (CSD) | 16,113.00 | 2,000.00 | 55,120.00 | 1,635.00 | 14,856.00 | 4,705.00 | | | 94,429.00 |
| 5155 · Disability Insurance | 1,500.00 | 300.00 | 2,400.00 | 300.00 | 1,500.00 | | | | 6,000.00 |
| Total 5100 · Personnel Expenses | 316,684.00 | 110,431.00 | 610,725.00 | 32,356.00 | 329,811.00 | 105,254.00 | | | 1,505,261.00 |
| 5200 · General & Administrative | | | | | | | | | |
| 5215 · Insurance | 6,500.00 | 5,615.00 | 7,500.00 | 1,900.00 | 11,230.00 | 2,620.00 | 2,995.00 | | 38,360.00 |
| 5219 · Publications & Legals | 400.00 | | 1,000.00 | 100.00 | 200.00 | 500.00 | | | 2,200.00 |
| 5223 · Postage & UPS | 1,700.00 | | 50.00 | 300.00 | 4,000.00 | 700.00 | | 300.00 | 7,050.00 |
| 5227 · Office Supplies | 3,000.00 | 200.00 | 250.00 | 200.00 | 300.00 | 200.00 | 100.00 | 200.00 | 4,450.00 |
| 5231 · Training/Travel & Cert's | 4,000.00 | | 5,000.00 | | 2,000.00 | 1,000.00 | | | 12,000.00 |
| 5235 · Dues & Subscriptions | 5,500.00 | | 600.00 | | 500.00 | 100.00 | | | 6,700.00 |
| 5239 · Director's Fees | 4,500.00 | | | | | | | | 4,500.00 |
| 5243 · M & R Structures | 500.00 | 5,000.00 | | | 500.00 | 800.00 | | | 6,800.00 |
| 5247 · Maintenance & Repair | 500.00 | 5,000.00 | | 500.00 | 15,000.00 | 5,000.00 | 500.00 | | 26,600.00 |
| 5253 · Expense Account | 1,800.00 | | 100.00 | | | | | | 1,900.00 |
| 5257 · Permits/Fees/Inspection | 1,700.00 | 2,000.00 | 100.00 | | 5,000.00 | 20,000.00 | 2,200.00 | | 31,000.00 |
| 5261 · Clothing/Safety Equip./Uniform | | 500.00 | 3,000.00 | | 1,200.00 | 600.00 | | | 5,300.00 |
| 5265 · Printing Cost | 1,000.00 | 1,000.00 | 100.00 | 200.00 | 600.00 | 500.00 | 500.00 | 1,000.00 | 4,900.00 |
| 5272 · Weed Abatement Cost | | 3,000.00 | | | | | | | 3,000.00 |
| 5279 · Internet | 600.00 | | | | | | | | 600.00 |
| Total 5200 · General & Administrative | 31,700.00 | 22,315.00 | 17,800.00 | 3,200.00 | 40,530.00 | 32,020.00 | 6,295.00 | 1,500.00 | 155,360.00 |
| 5300 · Utilities | | | | | | | | | |
| 5315 · Electric | 7,200.00 | 13,000.00 | | 5,400.00 | 85,000.00 | 15,000.00 | | | 125,600.00 |
| 5319 · Telephone | 2,400.00 | 200.00 | | | | | | | 2,600.00 |
| 5323 · Propane | 2,000.00 | | | | | | | | 2,000.00 |
| 5327 · Natural Gas | 1,200.00 | 5,000.00 | | | | | | | 6,200.00 |
| Total 5300 · Utilities | 12,800.00 | 18,200.00 | | 5,400.00 | 85,000.00 | 15,000.00 | | | 136,400.00 |
| 5400 · Rolling Stock & Equipment | | | | | | | | | |
| 5415 · R & S Vehicles | 1,000.00 | | 6,000.00 | 3,000.00 | 5,000.00 | | | | 15,000.00 |
| 5419 · R & S Equipment | 1,000.00 | 1,000.00 | | 4,000.00 | 2,000.00 | 500.00 | 2,000.00 | | 10,500.00 |
| 5423 · Fuel | 3,000.00 | 2,000.00 | 16,000.00 | 4,500.00 | 12,000.00 | 500.00 | 1,000.00 | | 39,000.00 |
| Total 5400 · Rolling Stock & Equipment | 5,000.00 | 3,000.00 | 22,000.00 | 11,500.00 | 19,000.00 | 1,000.00 | 3,000.00 | | 64,500.00 |
| 5500 · Supplies | | | | | | | | | |
| 5515 · Janitorial | 3,500.00 | 3,500.00 | | | | 1,200.00 | | | 8,200.00 |
| 5519 · Water Meters | | | | | 5,000.00 | | | | 5,000.00 |
| 5521 · Backflow Service Chg & Repairs | | | | | 1,000.00 | | | | 1,000.00 |
| 5523 · Chemicals | | 2,400.00 | | | 2,000.00 | 15,000.00 | | | 19,400.00 |
| 5527 · Road Patch | | | | 7,500.00 | | | | | 7,500.00 |
| 5531 · Supplies & Materials | 3,200.00 | 7,000.00 | 1,500.00 | 6,000.00 | 5,000.00 | 3,000.00 | 500.00 | 100.00 | 26,300.00 |
| 5533 · Tools & Equipment | 1,000.00 | 2,000.00 | 4,000.00 | 1,500.00 | 6,000.00 | 5,000.00 | 500.00 | | 20,000.00 |
| 5543 · Water Purchase Domestic | | | | | 130,000.00 | | | | 130,000.00 |
| Total 5500 · Supplies | 7,700.00 | 14,900.00 | 5,500.00 | 15,000.00 | 149,000.00 | 24,200.00 | 1,000.00 | 100.00 | 217,400.00 |
| 5600 · Outside Services | | | | | | | | | |
| 5615 · Legal | 10,000.00 | | 5,000.00 | | 5,000.00 | | | 5,000.00 | 25,000.00 |
| 5619 · Engineering | | | | 5,000.00 | 5,000.00 | 2,500.00 | | | 12,500.00 |
| 5623 · Audit | 30,000.00 | | | | | | | | 30,000.00 |
| 5631 · Lab Analysis | | | | | 6,000.00 | 18,000.00 | | | 24,000.00 |
| 5635 · Elections | 3,000.00 | | | | | | | | 3,000.00 |
| 5639 · Pager/Radio/Repeater/Cellphone | 1,100.00 | 320.00 | 2,000.00 | | 1,010.00 | 400.00 | | | 4,830.00 |
| 5643 · Refuse Collection | | 1,500.00 | | | | | 107,100.00 | | 108,600.00 |
| 5647 · Copier Maintenance | 1,200.00 | | | | | | | | 1,200.00 |
| 5651 · Postage Meter Lease | 700.00 | | | | | | | | 700.00 |
| 5655 · Rent & Lease Equipment | 1,000.00 | 500.00 | | 1,000.00 | 500.00 | 1,000.00 | | | 4,000.00 |
| 5663 · Uniform Rental & Cleaning | | 500.00 | | | 1,500.00 | 400.00 | | | 2,400.00 |
| 5667 · Employee Physicals | | 500.00 | | | 500.00 | | | | 1,000.00 |
| 5673 · Misc. Contract Services | 25,000.00 | 8,000.00 | 5,000.00 | 4,000.00 | 5,000.00 | 4,000.00 | 500.00 | 500.00 | 52,000.00 |
| 5681 · KC Collection Of Taxes | 10,000.00 | | | 500.00 | 750.00 | 125.00 | | | 11,375.00 |
| 5685 · Service Fees - Payroll/AP | 3,000.00 | | | | | | | | 3,000.00 |
| 5689 · CA Dept Of Health Services Fee | | | | | 12,500.00 | | | | 12,500.00 |

**Stallion Springs Community Services District
 Profit & Loss Budget Overview
 July 2016 through June 2017**

| | <u>01-Admin</u> | <u>02-Parks & Rec</u> | <u>03-Public Safety</u> | <u>04-Roads</u> | <u>05-Water</u> | <u>06-Sewer</u> | <u>08-Solid Waste</u> | <u>09-Art Comm</u> | <u>TOTAL</u> |
|--------------------------------------|-------------------------|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> | <u>Jul '16 - Jun 17</u> |
| Total 5600 · Outside Services | 85,000.00 | 11,320.00 | 12,000.00 | 10,500.00 | 37,760.00 | 26,425.00 | 107,600.00 | 5,500.00 | 296,105.00 |
| 5700 · Parks & Recreation | | | | | | | | | |
| 5705 · Swimming Pool Expense | | 3,500.00 | | | | | | | 3,500.00 |
| 5707 · Exercise & Instructor Expense | | 12,000.00 | | | | | | | 12,000.00 |
| 5709 · Programs & Event Expense | | 5,000.00 | | | | | | | 5,000.00 |
| Total 5700 · Parks & Recreation | | 20,500.00 | | | | | | | 20,500.00 |
| Total Expense | 458,884.00 | 200,666.00 | 668,025.00 | 77,956.00 | 661,101.00 | 203,899.00 | 117,895.00 | 7,100.00 | 2,395,526.00 |
| Net Ordinary Income | -392,884.00 | 87,334.00 | 22,993.00 | 252,044.00 | 128,549.00 | 61,501.00 | 42,105.00 | -1,050.00 | 200,592.00 |
| Other Income/Expense | | | | | | | | | |
| Other Expense | | | | | | | | | |
| 7100 · Administration Allocation | -357,929.00 | 27,533.00 | 50,477.00 | 114,721.00 | 114,721.00 | 22,944.00 | 22,944.00 | 4,589.00 | 0.00 |
| 8000 · Capital Expenses | | | | | | | | | |
| 8019 · Capital Improvements | | 10,000.00 | 0.00 | | 15,000.00 | | | | 25,000.00 |
| 8023 · Capital Contracts | | | | 50,000.00 | | 20,000.00 | | | 70,000.00 |
| 8029 · Interest Expense | | | | | 20,800.00 | | | | 20,800.00 |
| Total 8000 · Capital Expenses | | 10,000.00 | 0.00 | 50,000.00 | 35,800.00 | 20,000.00 | | | 115,800.00 |
| Total Other Expense | -357,929.00 | 37,533.00 | 50,477.00 | 164,721.00 | 150,521.00 | 42,944.00 | 22,944.00 | 4,589.00 | 115,800.00 |
| Net Other Income | 357,929.00 | -37,533.00 | -50,477.00 | -164,721.00 | -150,521.00 | -42,944.00 | -22,944.00 | -4,589.00 | -115,800.00 |
| Net Income | -34,955.00 | 49,801.00 | -27,484.00 | 87,323.00 | -21,972.00 | 18,557.00 | 19,161.00 | -5,639.00 | 84,792.00 |



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #8

Subject: Public Hearing for Road Assessment Charges for Fiscal Year 2016.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: At the March 17, 2015 Board Meeting, the Board approved the Resolution "Intending" to Establish a Road Assessment charge of \$150.00 per parcel. After the approval of the "Intending" Resolution, each property owner was mailed a Notice of Hearing date and the Proposed Establishing Resolution.

*To date we have received 1 opposing letter with no name and offensive language.

Recommendation: Hold the Public Hearing.



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AGENDA SUPPORTING INFORMATION

Agenda #9

Subject: Public Hearing on SSCSD Water Standby/Availability Charges for Fiscal Year 2016.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: At the March 17, 2015 Board Meeting, the Board approved the Resolution "Intending" to Establish a Water Standby/Availability charge of \$30.00 per parcel. After the approval of the "Intending" Resolution, each property owner was mailed a Notice of Hearing date and the Proposed Establishing Resolution.

Recommendation: Hold the Public Hearing.



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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AGENDA SUPPORTING INFORMATION

Agenda #10

Subject: Public Hearing on SSCSD Sewer Standby/Availability Charges for Fiscal Year 2015/2016.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: At the March 17th, 2015 Board Meeting, the Board approved the "Intending" to Establish a Sewer Standby/Availability charge of \$15.00 per parcel. After the approval of the "Intending" Resolution, each property owner was mailed a Notice of Hearing date and the Proposed Establishing Resolution.

* To date, 0 opposition letters have been received.

Recommendation: Hold the Public Hearing.



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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AGENDA SUPPORTING INFORMATION

Agenda #11

Subject: Public Hearing in regard to the Collection of Stallion Springs Community Services Water, Sewer and other Delinquent and Inactive Charges to be placed on the 2015/2016 Kern County Property Tax Roll.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: At the May 19, 2015 Board of Directors Meeting, the Board authorized the staff to prepare a report summarizing a list of properties with delinquent and inactive charges and a hearing date was set for the June 16, 2015 Board Meeting. This is all in accordance with Government Code 61115.

Attached is the information that was presented at the May meeting. Attached to Agenda numbers 16, 17 and 18 is the current list that the board will approve.

Recommendation: Hold the Public Hearing.

* To date, 2 opposition letters have been received.

Michael J. Grant
Stallion Springs CSD
27800 Stallion Springs Drive
Tehachapi, Ca
93561

Regarding: Policy 6060

As both my husband and I are now living in Florida, we will not be able to attend the public hearing regarding assessing the bimonthly water charge and adding it to our property tax bill.

We have not lived in the residence at 28720 Delaware Drive since, last July when we had our utilities turned off and moved to Florida.

I strongly object to your being able to add any charges to our property tax bill as we are no longer residents of California because the cost of living there was out of our means as we both must live on only Social Security Benefits, which as you know is a fixed income.

If you are allowed to do such a thing, then are the gas and electric companies going to follow suit? They too, have fixed costs involved in operating, repairing and maintaining those utilities. There are fixed costs associated with operating and maintaining any type of business, but I know of none that are allowed to add anything to a property tax bill. I believe you will continue to see many residents as well as businesses relocate outside of California due to tax difficulties.

Sincerely,

Verdilla Catherine Head
130 Shady Branch Trail
Deland, Florida

CC:

Congressman Kevin McCarthy
2421 Rayburn House Office Building
Washington DC, 20515

Senator Jean Fuller
5701 Truxtun Avenue, Suite 150
Bakersfield, Ca 93309

Assembly woman Shannon Grove
4900 California Avenue, Suite 100-B
Bakersfield, Ca 93309



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

28261 Preakness Dr.

May 1, 2015

Dear Property Owner,

In 2010, the Stallion Springs Community Services District Board of Directors adopted Policy 6060 outlining Fees and Charges for Water and Sewer Users. Even when no water or sewer is used or going through District infrastructure, there are fixed costs involved in operating, repairing and maintaining the water and wastewater systems. Policy 6060 outlines the mechanism for charging base service charges as defined in subsections below:

6060.6.1

The Stallion Springs Community Services District will charge all owners/water users, at a minimum, the bimonthly water service charge, regardless of whether someone is living in the home.

6060.7

The Stallion Springs Community Services District will charge all owners/water users, that have a sewer system tied into the District's wastewater plant, the bimonthly sewer charge, regardless of whether someone is living in the home.

Your property falls into one or both of these subsections. Inactive services charges will be placed on the property tax roll to recover lost revenue due to service inactivity. A Public Hearing will be held on Tuesday, June 16, 2015 at 6:00 PM, at the CSD Board Room, to hear and consider objections to the charges. While the Board prefers objections to be made in person, we will allow and consider objections made in writing.

At the Hearing's conclusion, the Board will make a final determination on your affected property. The Board's determination is final and non-appealable. Please contact the District office with questions.

KASDIN MITCHELL

3183801006

344511010

28261 PREAKNESS DRIVE

(opposite side also)

\$52.65

NOTE: I AM opposed. the water

Sincerely,

is off temporarily. I am remodeling the house. the water will be turned on in the near future.

Michael J. Grant, Interim General Manager

Stallion Springs CSD

The charge is unfair, since the infrastructure is already in place. The \$17.55 base fee is for water service. I have no water service therefore this is a tax. I shouldn't be charged for reading the meter one time bi-monthly. This is A TAX!

27800 Stallion Springs Drive, Tehachapi, CA 93561 / Phone 661.822-3268 / Fax 661.822-1878

This is basically Alimony. not 2
having (water) service and still
having to pay. Once the water
is turned back on you can
charge. meanwhile charge the
other paying water customers
for the privilege of having
water. This is not California
city that has bad pipes whereby
all the pipes are rusting and
go bad at the same time.
why not charge to drive on
the streets in Stallion Springs,
the roadways need to be main-
tained and serviced and I'm
using the (Roadway) & infrastructure.
Please rescind your ~~de~~ past decision

Further note:

I feel like I'm paying for the privilege for you to drive by and check my meter, for enforcement purposes, to see if I'm stealing water.

So in other words, there's a \$17 charge by SSCD to charge for driving past my house and spending 5 minutes to read my meter. So in one hour he made SSCD $12 \times \$17 = \underline{\underline{\$204}}$

It seems exorbitant to charge that much? like going to the mini market and getting charged \$10 for a cup of ice.

In the above example I'm at least getting something in return. I'm also asked to maintain a sewer system even though I'm on septic.

I understand there's shortfalls in the budget, but this seems like profiteering. You're asking me to pay for something that's already in place.



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AGENDA SUPPORTING INFORMATION

Agenda #12

Subject: Public Hearing on the District's Police/Administration Building (Fund # 50392) Assessment Charge for Fiscal Year 2014/2015

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: At the May 19, 2015 Board of Directors Meeting, the Board approved Resolution 2015-07. This Resolution delineates the "Intention" to collect a Proposition 218 Voter Approved PD/Admin Building Assessment of \$50.00, per parcel, for the fiscal year 2015/2016. The NOTICE OF HEARING was published (twice) in the Tehachapi News.

The purpose of the \$50.00 Building Assessment is to fund the cost of the Stallion Springs Police/Administration Building. The District has two more payments to pay off the loan.

Recommendation: Hold the Public Hearing.



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AGENDA SUPPORTING INFORMATION

Agenda #13

- Subject:** Board Approval of Resolution #2015-10, Establishing Road Assessment Charges for Fiscal Year 2016 (Fund 50387)
- Submitted by:** David Aranda, Consultant
- Meeting Date:** June 16, 2015
- Background:** Attached is the Resolution establishing the Road Assessment for the Fiscal Year 2016. The amount outlined in the Resolution is \$150.00 per parcel. This is the same amount the District has established since the 1990's. The revenue derived from this assessment is what will support the Road Department for the next fiscal year.
- Recommendation:** The Board overrule any written or oral protests and approve Resolution #2015-10 establishing the Road Assessment for the 2016 fiscal year.

PROPOSED

BEFORE THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT

RESOLUTION #2015-10

RESOLUTION ESTABLISHING ROAD ASSESSMENT FOR FISCAL YEAR COMMENCING JULY 1, 2015.

SECTION A:

WHEREAS, THIS BOARD DECLARES AND DETERMINES AS FOLLOWS:

1. On March 17, 2015, this Board adopted Resolution # 2015-03 which is incorporated by this reference.
2. In accordance with said Resolution, and as prescribed by law, notice of a hearing to be held on June 16, 2015 was duly given.
3. A written report was on file at the District office containing a description of each parcel of real property for which a road assessment was proposed to be levied.
4. On June 16, 2015, this Board held a hearing to receive and consider all questions, comments and objections with respect to establishment of a road assessment as proposed.
5. Having heard and considered any and all written and oral testimony with respect to such matters, the proposed charges are found to be not discriminatory or excessive and are in compliance with all provisions of law.
6. As provided at Section 5 of Article XIID of the California Constitution, said road assessment at its previously levied rate of \$150.00 per parcel is exempt from the procedural requirements of Section 4 of said Article XIID.
7. The levying of said charges is exempt from the provisions of the California Environmental Quality Act because said charges are for the purpose of meeting operating expenses, financial reserve needs and requirements and capital projects, among other things.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.

2. For fiscal year commencing July 1, 2015, a road assessment shall be established at a rate of \$150.00 for each parcel/lot of land within the District within Tracts 3445, 3733, 4286, 4660, 4675, 4982, Parcel Maps 1568, 1758, 2260, 2574, 3112, 3837, 4294, (except Tract 4294 Lots 1, 2, 3 & 4) 4642, 5320, 8452, Parcel Map Waivers 855, 856, 857, and APN # 448-080-06-00-6 and APN # 318-500-11-00-3, or any subsequent division of any of them, provided, however, no charge shall be levied for APNs 317-640-17, 317-630-50 or 317-620-19.
3. The Secretary shall file a certified copy of this Resolution with the County Auditor on or before August 10, 2015, and shall request the County Auditor to enter the amounts of the charges against the respective lots or parcels of land as they appear in the report referenced above at Section A3. (Fund # 50387, Rate Code 01, Rate \$150.00).
4. The Secretary shall file a Certificate of Exemption with the County Clerk of Kern County pursuant to the provisions of Public Resources Code section 21152(b).
5. It is attested that Government Code 61115(b) authorizes the Stallion Springs CSD to assess the lot/parcels as designated in this Resolution.

PASSED, APPROVED AND ADOPTED this 16th day of June, 2015 on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clydell Lamkin, President
Board of Directors

ATTEST:

Mike Grant, Secretary
Board of Directors



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #14

Subject: Board Approval of Resolution #2015-11, Establishing the Water Standby/Availability Charges for Fiscal Year 2016 (fund #50385)

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: Attached is the Resolution establishing the Water Standby/Availability Charge for the Fiscal Year 2016. The amount outlined in the Resolution is \$30.00 for each parcel within or contiguous to the developed tracts and \$1.00 per acre for the underdeveloped acreage. This is the same amount the District has assessed since the assessment was established. The revenue derived from the assessment assists the water department to operate within budget.

Recommendation: The Board overrules any written or oral protests and approve Resolution No. 2015-11 establishing the water standby/availability assessment for the 2016 Fiscal Year.

PROPOSED

BEFORE THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT

Resolution # 2015-11

RE: RESOLUTION ESTABLISHING WATER STANDBY OR AVAILABILITY CHARGE
FOR FISCAL YEAR COMMENCING JULY 1, 2015:

SECTION A:

WHEREAS, THIS BOARD DECLARES AND DETERMINES AS FOLLOWS:

1. On March 17, 2015, this Board adopted Resolution No. 2015- 04 which is incorporated by this reference.
2. In accordance with said Resolution, and as prescribed by law, notice of a hearing to be held on June 16, 2015 was duly given.
3. A written report was on file at the District office containing a description of each parcel of real property for which a water standby or availability charge was proposed to be levied.
4. On June 16, 2015, this Board held a hearing to receive and consider all questions, comments and objections with respect to establishment of a water standby or availability charge as proposed.
5. Having heard and considered any and all written and oral testimony with respect to such matters, the proposed charges are found to be not discriminatory or excessive and are in compliance with all provisions of law.
6. As provided at Section 5 of Article XIID of the California Constitution, said water standby or availability charge at its maximum authorized and previously levied rate of \$30.00 per acre or \$30.00 per parcel for parcels of less than one acre, is exempt from the procedural requirements of Section 4 of said Article XIID.
7. The levying of said charges is exempt from the provisions of the California Environmental Quality Act because said charges are for the purpose of meeting operating expenses, financial reserve needs and requirements and capital projects, among other things.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS
FOLLOWS:

1. The foregoing findings are true and correct.
2. For fiscal year commencing July 1, 2015, a water standby or availability charge shall be established at a rate of \$30.00 for each parcel/lot of land within the District within Tracts 3445, 3733, 4286, 4660, 4675, 4982, Parcel Maps 1568, 1758, 2260, 2574, 3112, 3837, 4294, 4642, 5320, 8452, Parcel Map Waivers 855, 856, 857, and APN # 448-080-06-00-6 and APN # 318-500-11-00-3, or any subsequent division of any of them, whether the water is actually used or not. No charge shall be levied for APN #'s 317-640-17, 317-630-50 or 317-620-19. (Fund 50385, Rate Code 01, Rate \$30.00).
3. In addition, a water standby or availability charge of \$1.00 per year per acre and \$1.00 per year for each parcel/lot of land or less than one acre shall be levied on parcels within tracts within the District but outside of the area defined in Section B2, provided, however, no charge shall be levied for APN #'s 317-640-17, 317630-50 or 317-620-19. (Fund 503, Rate Code 02, Rate \$1.00).
4. The Secretary shall file a certified copy of this Resolution with the County Auditor on or before August 10, 2015 and shall request the County Auditor to enter the amounts of the charges against the respective lots or parcels of land as they appear in the report referenced above at Section A3.
5. The Secretary shall file a Certificate of Exemption with the County Clerk of Kern County pursuant to the provisions of Public Resources Code section 21152(b).
6. It is attested that Government Code 61124 authorizes the Stallion Springs CSD to assess the lot/parcels as designated in this Resolution.

PASSED, APPROVED AND ADOPTED this 16th day of June, 2015 on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clydell Lamkin, President

Board of Directors

ATTEST:

Michael Grant, Secretary

Board of Directors



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #15

- Subject:** Board Approval of Resolution #2015-12, Establishing Sewer Standby/Availability Charge for Fiscal Year 2016 (Fund 50386)
- Submitted by:** David Aranda, Consultant
- Meeting Date:** June 16, 2015
- Background:** Attached is the Resolution establishing the Sewer Standby/Availability for the Fiscal Year 2016. The amount outlined in the Resolution is \$15.00 for each parcel or \$15.00 per acre for sewerred lots. The rate of \$15.00 is the same amount the District has assessed for over 20 years. The revenue derived from this assessment assists the Sewer Department to operate within the budget.
- Recommendation:** The Board overrule any written or oral protests and approve Resolution #2015-12 establishing the Sewer Standby/Availability for the 2016 fiscal year.

PROPOSED

BEFORE THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT

RESOLUTION #2015-12

RESOLUTION ESTABLISHING SEWER STANDBY OR AVAILABILITY CHARGE FOR FISCAL YEAR COMMENCING JULY 1, 2015.

SECTION A:

WHEREAS, THIS BOARD DECLARES AND DETERMINES AS FOLLOWS:

1. On March 17, 2015, this Board adopted Resolution # 2015-05 which is incorporated by this reference.
2. In accordance with said Resolution, and as prescribed by law, notice of a hearing to be held on June 16, 2015 was duly given.
3. A written report was on file at the District office containing a description of each parcel of real property for which a sewer standby or availability charge was proposed to be levied.
4. On June 16, 2015, this Board held a hearing to receive and consider all questions, comments and objections with respect to establishment of a sewer standby or availability charge as proposed.
5. Having heard and considered any and all written and oral testimony with respect to such matters, the proposed charges are found to be not discriminatory or excessive and are in compliance with all provisions of law.
6. As provided at Section 5 of Article XIID of the California Constitution, said sewer standby or availability charge at its maximum authorized and previously levied rate of \$15.00 per acre or \$15.00 per parcel for parcels of less than one acre, is exempt from the procedural requirements of Section 4 of said Article XIID.
7. The levying of said charges is exempt from the provisions of the California Environmental Quality Act because said charges are for the purpose of meeting operating expenses, financial reserve needs and requirements and capital projects, among other things.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.
2. For fiscal year commencing July 1, 2015, a sewer standby or availability charge shall be

established at a rate of \$15.00 per acre of land or \$15.00 for each parcel of land of less than one acre within the District.

- (a) Each acre of land within Kern County Assessors parcels:
317-480-19, 3.79 ac; 317-480-20, 2.15 ac; 317-480-21, 8.94 ac; 317-542-06, 3.18 ac; 317-550-05, 2.85 ac; 317-550-10, 2.78 ac; 317-550-11, 5.22 ac; 317-600-05, 27.27 ac; 317-650-01, 6.72 ac; 318-190-20, 1.24 ac; 318-190-21, 1.50 ac; and (Fund #50386, Rate Code 02, Rate \$15.00).
 - (b) All remaining lots or parcels within the boundaries of Sewer Zone "A" as described in Title 9 (commencing at Section 4650) of the Stallion Springs Community Services District Ordinance Code; and (Fund 50386, Rate Code 01, Rate \$15.00)
 - (c) Each parcel within Kern County Assessor Parcel 317-532-02, 317-53203, 317-532-08, and 318-030-01; (Fund 50386, Rate Code 01, Rate \$15.00) or any subsequent division of any of them, whether the sewer service is actually used or not.
- 3. The Secretary shall file a certified copy of this Resolution with the County Auditor on or before August 10, 2015 and shall request the County Auditor to enter the amounts of the charges against the respective lots or parcels of land as they appear in the report referenced above at Section A3.
 - 4. The Secretary shall file a Certificate of Exemption with the County Clerk of Kern County pursuant to the provisions of Public Resources Code section 21152(b).
 - 5. It is attested that Government Code 61124 authorizes the Stallion Springs CSD to assess the lot/parcels as designated in this Resolution.

PASSED, APPROVED AND ADOPTED this 16th day of June, 2015, on the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Clydell Lamkin, President
Board of Directors

ATTEST:

Mike Grant, Secretary
Board of Directors



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
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AGENDA SUPPORTING INFORMATION

Agenda #16

Subject: Board Approval of Resolution 2015-13, a Resolution Approving the General Manager's Report in regard to the placement of Water Flat Charges for Inactive Accounts on the 2015/2016 Kern County Tax Roll (Fund No. 50393) in accordance with Government Code Section 6115(b).

Submitted by: Davis Aranda, Consultant

Meeting Date: June 16, 2015

Background: During the Public Hearing, the Board of Directors heard/received comments regarding the placement of Water Flat Charges for Inactive Accounts on the 2015/2016 Kern County Property Tax Rolls. The placement of such charges enables the District to recover amounts due from inactive accounts.

The attached Resolution 2015-13 formalizes the approval of the placement of charges as outlined in Exhibit A and allows staff to submit the Resolution to the County of Kern.

Recommendation: Approve Resolution 2015-13 placing Water Flat Charges for Inactive Accounts on the 2015/2016 Property Tax Roll for those properties listed in Exhibit "A" with the dollar amounts noted.

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2015-13

RE: A RESOLUTION APPROVING THE GENERAL MANAGER'S WATER FLAT CHARGES REPORT FOR INACTIVE ACCOUNTS AND AUTHORIZING THE PLACEMENT OF CHARGES DESCRIBED THEREIN ON THE 2015/2016 COUNTY TAX ROLL (Fund No. 50393) IN ACCORDANCE WITH GOVERNMENT CODE SECTION 61115(b).

WHEREAS, in accordance with the authorization found in Government Code section 61100 *et seq.*, the District provides varying services to its residents; and,

WHEREAS, in accordance with the authorization found in Government Code section 61115 the District may establish rates and other charges for its services; and,

WHEREAS, the District's rates and other charges have been adopted in accordance with Proposition 218; and

WHEREAS, Government Code section 61115(b) expressly provides that the District may collect on charges and penalties on the tax roll in the same manner as property taxes; and,

WHEREAS, in accordance with Government Code section 61115(b), the General Manager has prepared a report for Board approval; and,

WHEREAS, in accordance with Government Code section 61115(b), the Board of Directors has reviewed the General Manager's Report after a properly noticed and held public hearing on the matter which took place on June 16, 2015.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT resolves as follows:

- 1) The General Manager's Water Flat Charges Report attached and incorporated herein as Exhibit A is herein adopted as noted and/or modified by the Board (hereafter the "Adopted General Manager's Report".)
- 2) District Staff are directed, in cooperation with the County of Kern, to take whatever steps are necessary to place the charges shown in the Adopted General Manager's Report on the 2014/2015 tax roll as provided for in Government Code section 61115(b).
- 3) The County of Kern is hereby requested, empowered and directed in accordance with Government Code section 61115(b) to place the amounts shown in the Adopted General Manager's Report on the 2014/2015 tax roll as provided for in Government Code section 61115(b).

All the foregoing being on motion of Director _____, seconded by Director _____ and authorized by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said Board of Directors on the 16th day of June, 2015.

WITNESS my hand and seal of said Board of Directors this 16th day of June, 2015.

Clydell Lamkin, President
SSCSD Board of Directors

ATTEST:

Michael Grant, Secretary
SSCSD Board of Directors

EXHIBIT A (50393) INACTIVE FLAT CHARGES

PLEASE TAKE NOTE THAT THE GENERAL MANAGER HAS PREPARED AND FILED WITH THE BOARD OF DIRECTORS THE FOLLOWING REPORT THAT DESCRIBES EACH AFFECTED PARCEL OF REAL PROPERTY AND THE AMOUNT OF INACTIVE WATER SERVICE CHARGES. THE GENERAL MANAGER RECOMMENDS, IT IS IN THE BEST INTEREST OF THE DISTRICT, THAT INACTIVE CHARGES CITED WITHIN THIS REPORT BE PLACED UPON THE AFFECTED PARCELS PROPERTY TAXES IN ACCORDANCE WITH THE PROVISIONS OF GOVERNMENT CODE SECTION 61115(B)

THE PUBLIC HEARING SHALL BE HEARD ON TUESDAY, JUNE 16, 2015 AT OR AROUND 6 PM. THIS WILL BE THE OPPORTUNITY FOR THE BOARD OF DIRECTORS TO HEAR AND CONSIDER ANY OBJECTIONS OR PROTESTS TO THE REPORT. AT THE CONCLUSION OF THE PUBLIC HEARING, THE BOARD OF DIRECTORS MAY ADOPT OR REVISE THE CHARGES.

| ATN | WTR AMT |
|-------------|----------------|
| 31824005001 | \$105.30 |
| 31752002006 | \$17.55 |
| 31828207003 | \$105.30 |
| 31811212007 | \$52.65 |
| 31802031002 | \$35.10 |
| 31715002009 | \$105.30 |
| 31732007003 | \$17.55 |
| 31841022009 | \$52.65 |
| 31842035000 | \$105.30 |
| 31703208006 | \$17.55 |
| 31846013008 | \$35.10 |
| 31846005005 | \$17.55 |
| 31748014000 | \$52.65 |
| 31846003009 | \$17.55 |
| 31728021002 | \$52.65 |
| 31854118003 | \$35.10 |
| 31764012000 | \$17.55 |
| 31821110003 | \$105.30 |
| 31846019006 | \$35.10 |
| 31756008006 | \$105.30 |
| 31744211003 | \$105.30 |
| 31743003003 | \$105.30 |
| 31707031000 | \$17.55 |
| 31707029005 | \$105.30 |
| 31724001002 | \$105.30 |

| ATN | WTR FLT AMT |
|-------------|--------------------|
| 31816012008 | \$105.30 |
| 31731003008 | \$105.30 |
| 31709113001 | \$17.55 |
| 31711008005 | \$105.30 |
| 31741011000 | \$105.30 |
| 31707017000 | \$17.55 |
| 31837003003 | \$35.10 |
| 31833006000 | \$17.55 |
| 3183801006 | \$52.65 |
| 31719018008 | \$105.30 |
| 31737035009 | \$52.65 |
| 31854112005 | \$35.10 |
| 31845013005 | \$70.20 |
| 31763032005 | \$87.75 |
| 31763042004 | \$17.55 |
| 31746014004 | \$105.30 |
| 31752065009 | \$17.55 |
| 31809132003 | \$105.30 |
| 31854106008 | \$70.20 |
| 31842002004 | \$52.65 |
| 31839003009 | \$35.10 |
| 31834034004 | \$35.10 |
| 31834036000 | \$105.30 |
| 31721006008 | \$87.75 |
| 31751019003 | \$105.30 |

TOTALS

\$3,176.55



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #17

- Subject:** Board Approval of Resolution 2015-14, a Resolution Approving the General Manager's Report in regard to the placement of Sewer Flat Charges for Inactive Accounts on the 2015/2016 Kern County Tax Roll (Fund No. 50394) in accordance with Government Code Section 6115(b).
- Submitted by:** David Aranda, Consultant
- Meeting Date:** June 16, 2015
- Background:** During the Public Hearing, the Board of Directors heard/received comments regarding the placement of Sewer Flat Charges for Inactive Accounts on the 2015/2016 Kern County Property Tax Rolls. The placement of such charges enables the District to recover amounts due from inactive accounts.
- The attached Resolution 2015-14 formalizes the approval of the placement of charges as outlined in Exhibit A and allows staff to submit the Resolution to the County of Kern.
- Recommendation:** Approve Resolution 2015-14 placing Sewer Flat Charges for Inactive Accounts on the 2015/2016 Property Tax Roll for those properties listed in Exhibit "A" with the dollar amounts noted.

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2015-14

RE: A RESOLUTION APPROVING THE GENERAL MANAGER'S SEWER FLAT CHARGES REPORT FOR INACTIVE ACCOUNTS AND AUTHORIZING THE PLACEMENT OF CHARGES DESCRIBED THEREIN ON THE 2015/2016 COUNTY TAX ROLL (Fund No. 50394) IN ACCORDANCE WITH GOVERNMENT CODE SECTION 61115(b).

WHEREAS, in accordance with the authorization found in Government Code section 61100 *et seq.*, the District provides varying services to its residents; and,

WHEREAS, in accordance with the authorization found in Government Code section 61115 the District may establish rates and other charges for its services; and,

WHEREAS, the District's rates and other charges have been adopted in accordance with Proposition 218; and

WHEREAS, Government Code section 61115(b) expressly provides that the District may collect on charges and penalties on the tax roll in the same manner as property taxes; and,

WHEREAS, in accordance with Government Code section 61115(b), the General Manager has prepared a report for Board approval; and,

WHEREAS, in accordance with Government Code section 61115(b), the Board of Directors has reviewed the General Manager's Report after a properly noticed and held public hearing on the matter which took place on June 16, 2015.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT resolves as follows:

- 1) The General Manager's Sewer Flat Charges Report attached and incorporated herein as Exhibit A is herein adopted as noted and/or modified by the Board (hereafter the "Adopted General Manager's Report".)
- 2) District Staff are directed, in cooperation with the County of Kern, to take whatever steps are necessary to place the charges shown in the Adopted General Manager's Report on the 2014/2015 tax roll as provided for in Government Code section 61115(b).
- 3) The County of Kern is hereby requested, empowered and directed in accordance with Government Code section 61115(b) to place the amounts shown in the Adopted General Manager's Report on the 2014/2015 tax roll as provided for in Government Code section 61115(b).

All the foregoing being on motion of Director _____, seconded by Director _____ and authorized by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said Board of Directors on the 16th day of June, 2015.

WITNESS my hand and seal of said Board of Directors this 16th day of June, 2015.

Clydell Lamkin, President
Board of Directors

ATTEST:

Mike Grant, Secretary
Board of Directors

EXHIBIT A (50394) INACTIVE FLAT CHARGES

PLEASE TAKE NOTE THAT THE GENERAL MANAGER HAS PREPARED AND FILED WITH THE BOARD OF DIRECTORS THE FOLLOWING REPORT THAT DESCRIBES EACH AFFECTED PARCEL OF REAL PROPERTY AND THE AMOUNT OF INACTIVE SEWER SERVICE CHARGES. THE GENERAL MANAGER RECOMMENDS, IT IS IN THE BEST INTEREST OF THE DISTRICT, THAT INACTIVE CHARGES CITED WITHIN THIS REPORT BE PLACED UPON THE AFFECTED PARCELS PROPERTY TAXES IN ACCORDANCE WITH THE PROVISIONS OF GOVERNMENT CODE SECTION 61115(B)

THE PUBLIC HEARING SHALL BE HEARD ON TUESDAY, JUNE 16, 2015 AT OR AROUND 6 PM. THIS WILL BE THE OPPORTUNITY FOR THE BOARD OF DIRECTORS TO HEAR AND CONSIDER ANY OBJECTIONS OR PROTESTS TO THE REPORT. AT THE CONCLUSION OF THE PUBLIC HEARING, THE BOARD OF DIRECTORS MAY ADOPT OR REVISE THE CHARGES.

| ATN | | SWR FLT AMT |
|-------------|--|--------------------|
| 31802031002 | | \$79.48 |
| 31854118003 | | \$79.48 |
| 31764012000 | | \$79.48 |
| 31854112005 | | \$79.48 |
| 31763032005 | | \$397.40 |
| 31763042004 | | \$79.48 |
| 31809132003 | | \$419.76 |
| 31854106008 | | \$317.92 |

TOTAL

\$ 1,532.48



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
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AGENDA SUPPORTING INFORMATION

Agenda #18

Subject: Board Approval of Resolution No. 2015-15, approving the General Manager's Delinquent Unpaid Charges Report and authorizing the placement of charges described therein on the County Tax Roll (Fund No. 50391) in accordance with Government Code 61115(b).

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: During the Public Hearing, the Board of Directors heard/received comments regarding the placement of Delinquent Unpaid Utility Billing Charges on the 2015/2016 Kern County Property Tax Rolls. The placement of such charges enables the District to recover amounts due from delinquent accounts.

The attached Resolution 2015-15 formalizes the approval of the placement of charges as outlined in Exhibit A and allows staff to submit the Resolution to the County of Kern.

Recommendation: Approve Resolution 2015-15 placing Delinquent Unpaid Utility Charges on the 2015/2016 Property Tax Roll for those properties listed in Exhibit "A" with the dollar amounts noted.

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2015-15

RE: A RESOLUTION APPROVING THE GENERAL MANAGER'S DELINQUENT, UNPAID CHARGES REPORT AND AUTHORIZING THE PLACEMENT OF CHARGES DESCRIBED THEREIN ON THE 2015/2016 COUNTY TAX ROLL (Fund No. 50391) IN ACCORDANCE WITH GOVERNMENT CODE SECTION 61115(b).

WHEREAS, in accordance with the authorization found in Government Code section 61100 *et seq.*, the District provides various services to its residents; and,

WHEREAS, in accordance with the authorization found in Government Code section 61115 the District may establish rates and other charges for its services; and,

WHEREAS, the District's rates and other charges have been adopted in accordance with Proposition 218; and

WHEREAS, Government Code section 61115(b) expressly provides that the District may collect on charges and penalties on the tax roll in the same manner as property taxes; and,

WHEREAS, in accordance with Government Code section 61115(b), the General Manager has prepared a report for Board approval; and,

WHEREAS, in accordance with Government Code section 61115(b), the Board of Directors has reviewed the General Manager's Report after a properly noticed and held public hearing on the matter which took place on June 16, 2015.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT resolves as follows:

- 1) The General Manager's Delinquent Unpaid Charges Report attached and incorporated herein as Exhibit A is herein adopted as noted and/or modified by the Board (hereafter the "Adopted General Manager's Report").
- 2) District Staff is directed, in cooperation with the County of Kern, to take whatever steps are necessary to place the charges shown in the Adopted General Manager's Report on the 2015/2016 tax roll as provided for in Government Code section 61115(b).
- 3) The County of Kern is hereby requested, empowered and directed in accordance with Government Code section 61115(b) to place the amounts shown in the Adopted General Manager's Report on the 2015/2016 tax roll as provided for in Government Code section 61115(b).

All the foregoing being on motion of Director _____, seconded by Director _____ and authorized by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said Board of Directors on the 16th day of June, 2015.

WITNESS my hand and seal of said Board of Directors this 16th day of June, 2015.

Clydell Lamkin, President
SSCSD Board of Directors

ATTEST:

Michael Grant, Secretary
SSCSD Board of Directors

EXHIBIT A

PLEASE TAKE NOTE THAT THE GENERAL MANAGER HAS PREPARED AND FILED WITH THE BOARD OF DIRECTORS THE FOLLOWING REPORT THAT DESCRIBES EACH AFFECTED PARCEL OF REAL PROPERTY AND THE AMOUNT OF CHARGES AND DELINQUENCIES FOR EACH AFFECTED PARCEL FOR THE YEAR. THE GENERAL MANAGER RECOMMENDS, IN THE BEST INTERESTS OF THE DISTRICT, THAT THE CHARGES CITED WITHIN THIS REPORT BE PLACED UPON THE AFFECTED PARCELS PROPERTY TAXES IN ACCORDANCE WITH THE PROVISIONS OF GOVERNMENT CODE SECTION 61115(B).

THE LIST OF THOSE AFFECTED PROPERTIES WHO HAVE FAILED TO PAY APPROPRIATE CHARGES ARE AS FOLLOWS:

| | <u>APN</u> | | <u>AMOUNT</u> |
|--|-------------|--|-----------------|
| | | | |
| | 31857102005 | | \$154.74 |
| | 31854118003 | | \$352.70 |
| | 31802031002 | | 94.10 |
| | | | \$601.54 |



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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AGENDA SUPPORTING INFORMATION

Agenda #19

Subject: Board Approval of Resolution #2015-16, Authorizing the Collection of an Assessment (to Fund #50392), for the Property Tax Year 2015/2016, to fund the cost of the Stallion Spring's CSD Police/Administrative Building.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 0215

Background: In 2008, Stallion Springs' voters approved a \$50.00 per year, per parcel assessment, to be placed on the Property Tax Roll, to fund a Police/Administration Building for eight years. This was approved and initially placed on the tax roll for fiscal year 2008/2009.

The County of Kern requires documentation for each year that an assessment is placed on the tax rolls. The attached Resolution will be forwarded to the County so the assessment will be included on the 2015/2016 Property Tax Bill.

As noted in the attached payment schedule, the building will be paid off in fiscal year 2016. This early payoff reflects the diligence involved in regard to constructing a nice efficient building for Police/Admin under budget.

Recommendation: Motion to approve Resolution #2015-16, authorizing the collection of a \$50.00 assessment on the 2015-2016 County Tax Roll to fund the Police/Administration Building bond.

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution #2015-16

RE: A RESOLUTION APPROVING THE GENERAL MANAGER'S BUILDING ASSESSMENT REPORT AND AUTHORIZING THE PLACEMENT OF CHARGES DESCRIBED THEREIN ON THE 2015/2016 COUNTY TAX ROLL IN ACCORDANCE WITH GOVERNMENT CODE SECTION 61115(b).

WHEREAS, Pursuant to Government Code sections 61122 and 61129, the District may fix and collect an assessment for the costs of work or improvements to District facilities;

WHEREAS, the District's Board approved the annual levy of an assessment in the amount of fifty dollars (\$50.00) upon each parcel of land in the District for funding of a police/administrative office building (the "Building"), pursuant to a public hearing and election in accordance with the provisions of Proposition 218 held on July 15, 2008;

WHEREAS, Government Code section 61115(b) expressly provides that the District may have the Building Assessment collected by the County of Kern with its general taxes;

WHEREAS, in accordance with Government Code section 61115(b), the General Manager has prepared a report for Board approval containing the description of each parcel of real property for which the Building Assessment is proposed to be levied; and,

WHEREAS, in accordance with Government Code section 61115(b), the Board of Directors has reviewed the General Manager's Report after a properly noticed and held public hearing on the matter which took place on June 17, 2014.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT resolves as follows:

- 1) The General Manager's report incorporated herein by reference is hereby adopted as noted and/or modified by the Board (hereafter the "Adopted General Manager's Report".)
- 2) District Staff are directed, in cooperation with the County of Kern, to take whatever steps are necessary to place the Building Assessment shown in the Adopted General Manager's Report on the 2015/2016 tax roll as provided for in Government Code section 61115(b).
- 3) The County of Kern is hereby requested, empowered and directed in accordance with Government Code section 61115(b) to place the amounts shown in the Adopted General Manager's Report on the 2015/2016 tax roll as provided for in Government Code section 61115(b).

All the foregoing being on motion of Director _____, seconded by Director _____ and authorized by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said Board of Directors on the 16th day of June, 2015.

WITNESS my hand and seal of said Board of Directors this 16th day of June, 2015.

Clydell Lamkin, President
Board of Directors

ATTEST:

Mike Grant, Secretary
Board of Directors



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #20

Subject: Board Approval of Resolution No. 2015-17 A Resolution of The Board of Directors of the Stallion Springs Community Service District in regard to The General Manager Employment Agreement.

Submitted by: Requested by Board President Lamkin, ASI written by David Aranda, Consultant.

Meeting Date: June 16, 2015

Background: The Board of Directors has a very serious responsibility before the Community of Stallion Springs, Oversight for the Community in regard to the many services that the C.S.D. provides. With that responsibility the Board in effect has one employee, The General Manager. All other employees work for the General Manager but the General Manager works and reports directly to the Board of Directors.

With the resignation of Mrs. Garrison, the Board has searched diligently for a General Manager that will be the proper fit for the community. The Board has spent many hours reviewing applications, interviewing potential candidates and doing background checks.

As allowed by the Brown Act, the Board can meet to discuss potential candidates and begin negotiations with those candidates but the final process of agreeing to a contract is for open sessions.

Attached to this ASI is a Resolution and the General Manager Employment Agreement between the Board of Directors and the new General Manager for Stallion Springs, Lori Rodgers.

As the Board, Staff and Community welcome Ms. Rodgers as the General Manager for Stallion Springs C.S.D. effective July 1, 2015; this agenda item asks the Board to approve the Resolution which makes the agreement official and transparent.

Recommendation: Approve Resolution No. 2015-17

June 16, 2015 ASI Board Approval of Resolution No. 2015-17 Board Approval of the General Manager Employment Agreement

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2015-17

RE: A RESOLUTION OF THE BOARD OF DIRECTORS APPROVING THE GENERAL
MANAGER'S EMPLOYMENT AGREEMENT.

WHEREAS, negotiations for an Employment Agreement have been successfully completed
between Lori Rodgers and the Stallion Springs Community Services District.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT does hereby appoint Lori Rodgers
as General Manager, and Secretary to the Board effective July 1, 2015.

BE IT FURTHER RESOLVED, that the Board of Directors hereby approves and authorizes
execution of the Employment Agreement with Lori Rodgers, the terms and conditions of
employment specifically set forth in said Agreement, attached hereto and made part hereof.

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the
Agreement.

PASSED AND ADOPTED this 16 day of June 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly
passed and adopted by said Board of Directors on the 16th day of June, 2015.

WITNESS my hand and seal of said Board of Directors this 16th day of June, 2015.

ATTEST:

Clydell Lamkin, President
SSCSD Board of Directors

Michael Grant, Secretary
SSCSD Board of Directors

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement"), is made and entered into this 16th day of June 2015, by and between the Stallion Springs Community Services District, State of California, a community services district formed pursuant to Government Code §§ 61000, hereinafter called "Employer," which acts by and through its Board of Directors, and Lori Rodgers, hereinafter called "Employee", both of whom understand as follows:

WITNESSETH

WHEREAS, Employer desires to employ the services of said Employee as General Manager of Employer, as provided by the pertinent sections of the Personnel Policies and Procedures Manual of the Stallion Springs Community Services District;

WHEREAS, it is the desire of the Board of Directors, to provide certain benefits, establish certain conditions of employment and to set, working conditions of said Employee; and

WHEREAS, it is the desire of the Board of Directors to: (1) secure and retain the services of Employee and to provide inducement for her to remain in such employment; (2) to provide a just means for terminating Employee's services at such time as she may be unable fully to discharge her duties due to illness or disability or when Employer may otherwise desire to terminate her employ; and

WHEREAS, Employee desires to accept employment as General Manager of Employer.

NOW THEREFORE, in consideration of the mutual covenants herein contained the parties agree as follows:

Section 1 Duties

Employer hereby agrees to employ said Employee as General Manager of said Employer effective July 1, 2015 to perform the functions and duties specified in the General Manager job description as may be modified from time to time by the Board of Directors and to perform other legally permissible and proper duties and functions as required by law and as the Board of Directors shall from time to time assign.

Section 2 Terms

A. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Board of Directors of Employer to terminate the services of Employee at any time, subject only to the provisions set forth in Section 3, paragraphs A, B, C and D of this Agreement.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from this position with Employer, subject only to the provision set forth in Section 3, paragraph E, of this Agreement, during the term of this Agreement.

C. Employee shall remain in the exclusive employ of Employer during the term of this Agreement, and shall neither accept other employment nor become employed by any other employer until said termination date, unless said termination date is effected as hereinafter provided. The term "employed" shall not be construed to include occasional teaching, writing, consulting or military reserve service performed on Employee's time off.

D. This Agreement shall be in force and effect until June 20, 2018. In the event the Employee terminates this Agreement no severance benefits shall be due her. In the event the Employer terminates this Agreement, the provisions of Section 3A, 3B and/or 3D hereof shall apply; provided, however, no severance benefits shall be due her if notice is given at least one year prior to the termination of this Agreement or any extension thereof.

F. Nothing in this Section shall preclude the termination of this Agreement by mutual consent of both parties hereto.

Section 3 Termination and Severance Pay

A. Subject to the provisions of subsection D, below, in the event Employee is terminated by the Board of Directors before expiration of the aforesaid term of employment and during such time that Employee is willing and able to perform her duties under this Agreement, then in that event Employer agrees to pay Employee a biweekly cash payment equal to the monthly salary of the Employee for the remaining unexpired term of this Agreement, or six (6) months, whichever is less. This payout will be calculated and provided in biweekly increments on regularly scheduled payroll dates.

B. Provided, however, that Employer shall have no obligation to pay any severance amounts designated in this Agreement in the event:

- (1) Employee is terminated because of her conviction or entering a plea of guilty or nolo contendere any illegal or immoral act, including but not limited to any illegal or immoral act involving personal gain to her, or
- (2) Employee is terminated for having materially breached her obligations or neglecting her duties hereunder.
- (3) Employee voluntarily resigns from employment with Employer or otherwise terminates this Agreement.
- (4) Employee is terminated during the six (6) month introductory period from July 1, 2015 until December 31, 2015.

C. In the event Employee voluntarily resigns her position with Employer before expiration of the aforesaid term of her employment, then Employee shall give Employer thirty (30) days written notice in advance, unless the parties hereto otherwise agree.

D. Employee shall be on an "introductory" status from July 1, 2015 until December 31, 2015. During that introductory term, Employee's performance shall be fully evaluated by the Board of Directors. Also during this term, Employer may dismiss Employee with or without cause, and with or without advance notice, and shall have no further obligations or remuneration owed to Employee under this Agreement, including the severance provisions of subsections A, B and C above. Subsections A, B and C of this Paragraph 3 shall become effective on January 1, 2016, following the completion of Employee's probationary term.

E. Nothing in this Section shall preclude the termination of this Agreement by mutual consent of both parties hereto.

Section 4 Disability

If Employee is permanently disabled or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued, sick leave, Employer shall have the option to terminate this Agreement, subject the severance pay requirements of Section 3. However, Employee, shall be

compensated for any accrued sick leave, vacation, administrative leave and other applicable accrued but unused benefits.

Section 5 Salary

Employer hereby establishes an annual salary of \$92,000.00. Employee will, at a minimum, also receive any additional benefits granted to other employees of the Employer. Employer shall increase the annual salary according to the following schedule:

| | |
|-------------------------------------|---------------|
| July 1, 2015 - December 31, 2015 | \$92,000/year |
| Jan 1, 2016 - December 31, 2016 | \$95,000/year |
| January 2, 2017 - December 31, 2017 | 3% increase |
| January 2, 2018 - December 21, 2018 | 3% increase |

Section 6 Other Remuneration

In lieu of being provided a District issued vehicle, Employee shall receive the sum of \$300.00 per month as a vehicle allowance. The District will provide Employee a cellular telephone. The District issued cellular telephone is for business use only and is subject to the Public's Records Act and subpoenas.

Section 7 Performance Evaluation

A. The Board of Directors shall review and evaluate the performance of the Employee prior to the December 31, 2015 introductory period and annually thereafter. Further, the President of the Board of Directors shall provide the Employee with a summary written statement of the findings of the Board of Directors and provide an adequate opportunity for the Employee to discuss her evaluation with the Board of Directors.

B. Annually, the Board of Directors and Employee shall define goals and performance objectives which they determine necessary for the proper operation of the District and attainment of the Board of Director's policy objectives and shall further establish a relative priority among those various goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

C. In effecting the provisions of this Section, the Board of Directors and Employee mutually agree to abide by the provisions of applicable law.

Section 8 Hours of Work

It is recognized that Employee must devote a great deal of time outside the normal office hours for business of the Employer, and to that end Employee will be allowed to take administrative leave as she shall deem appropriate during said normal office hours. Employee shall receive no less than six (6) days paid administrative leave annually, credited on the Employee's anniversary hire date, which cannot be used in excess of two consecutive day intervals. No carry-over of unused administrative leave is allowed from year to year and all administrative leave must be taken prior to the next year's credit.

Section 9 Vacation; Sick Leave; Holidays

A. The General Manager accrues and uses vacation and sick leave as outlined in the Policy Manual.

Section 10 Health, Dental, Vision and Life Insurance

Employee shall have provided for her and her eligible dependents, at Employer's cost, health, dental, vision insurance coverage. The provider(s) for this coverage is determined by the Board of Directors and subject to change. Employee shall also receive any and all other benefits as may be provided to other full-time District employees.

Section 11 Retirement

Employee shall, at a minimum, have provided for her the same retirement benefits provided for all eligible employees of Employer.

Section 12 Dues and Subscriptions

Employer agrees to budget and to pay for the professional dues and subscriptions of Employee necessary for her continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for her continued professional participation, growth and advancement, which shall be considered a benefit to the Employer.

Section 13 Professional Development

A. Employer shall, subject to approval of at least two (2) members of the Board of Directors, pay the travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to

continue the professional development of Employee and to adequately pursue necessary official and other functions for Employer.

B. Employer also agrees to pay, subject to approval of the Board of Directors, for the travel and subsistence expenses of Employee for short courses, institutes and seminars on subjects that are necessary for her professional development and for the benefit of Employer.

Section 14 General Expenses

Employer recognizes that certain expenses, which are not of a personal nature and which are, generally, of a job-affiliated nature are incurred by Employee, and hereby agrees to reimburse said general expenses, the actual amount of such expenses, upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits.

Section 15 Indemnification

Employer shall defend, hold harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as General Manager, consistent with the provisions of the California Government Code and within Policies and Procedures

Section 16 Other Terms and Conditions of Employment

A. The Board of Directors, in consultation with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement applicable law.

B. All provisions of the District's ordinances, resolutions, and regulations and rules of the Employer relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and Working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other employees of Employer, in addition to said benefits enumerated specifically for the benefit of Employee as herein provided or as otherwise provided herein.

Section 17 No Reduction in Benefits

Employer shall not at any time during the term of this Agreement reduce the salary, compensation or other financial benefits of Employee, except the degree of such a reduction across-the-board for all employees of the Employer. A reduction of benefits contrary to this section shall be deemed a "termination".

Section 18 Notices

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addresses as follows:

- (1) EMPLOYER: Stallion Springs Community Services District
 Attn: Board of Directors President
 27800 Stallion Springs Drive
 Tehachapi, CA 93561

- (2) EMPLOYEE: Lori Rodgers
 29420 Shetland Place
 Tehachapi, CA 93561

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such Written notice in the course of transmission in the United States Postal Service.

Section 19 General Provisions

- A. The text herein shall constitute the entire Agreement between the parties.
- B. This Agreement shall be binding upon and insure to the benefit of the heirs at law and executors of Employee, provided, however, in event of death of the Employee, no additional sums shall be payable to Employee's estate beyond that earned to the date of death, except for unused vacation time.
- C. This Agreement shall become effective upon approval of the Board at the regularly scheduled Board Meeting on the day of June 16, 2015.
- D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this

Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the Stallion Springs Community Services District, California, has caused this Agreement to be signed and executed in its behalf by its President and duly attested by its Secretary, and the Employee has signed and executed this Agreement, both in duplicate, the day and year first above written.

ATTEST:

Michael Grant, Secretary

Date

EMPLOYER:

Clydell Lamkin, President
Stallion Springs Community Services District

Date

EMPLOYEE:

Lori Rodgers

Date



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #21

Subject: Board approval of the Job Descriptions for the Stallion Springs Community Services District and approval in regard to the Assistant General Manager/Police Chief retaining the additional \$500 per month salary increase as approved in April as part of his ongoing salary.

Submitted by: Clydell Lamkin, Board President and David Aranda, Consultant.

Meeting Date: June 16, 2015

Background: Organizations that excel, happen not by accident. It takes good people, good teamwork and good communication between the Board, Management and staff.

Attached is a current organizational chart that assists everyone to better understand the structure for Stallion Springs C.S.D.

Attached are the job descriptions that provide more detail in conjunction with the organizational chart. Job descriptions are critical to an organization in providing the entity and its General Manager and Governing Body with the tools needed to oversee, reward and discipline employees. Job descriptions are just as critical to the employees as good employees want guidance and direction in performing their job to the best of their ability.

With new management, the job descriptions will assist the new General Manager in understanding the critical role each employee plays for Stallion Springs C.S.D. and will allow employees to have a clear definition of all parties having a clear understanding of their job functions.

In conjunction with the job descriptions, the Board President has directed that the action taken by the Board of Directors in April regarding the increase of \$500 per month for the Assistant General Manager/Police Chief be ongoing.

The Board recognizes the important role that Mr. Grant played over the past nine months and recognizes the important role Mr. Grant will continue to have in conjunction with his duties as Police Chief AND Assistant Manager.

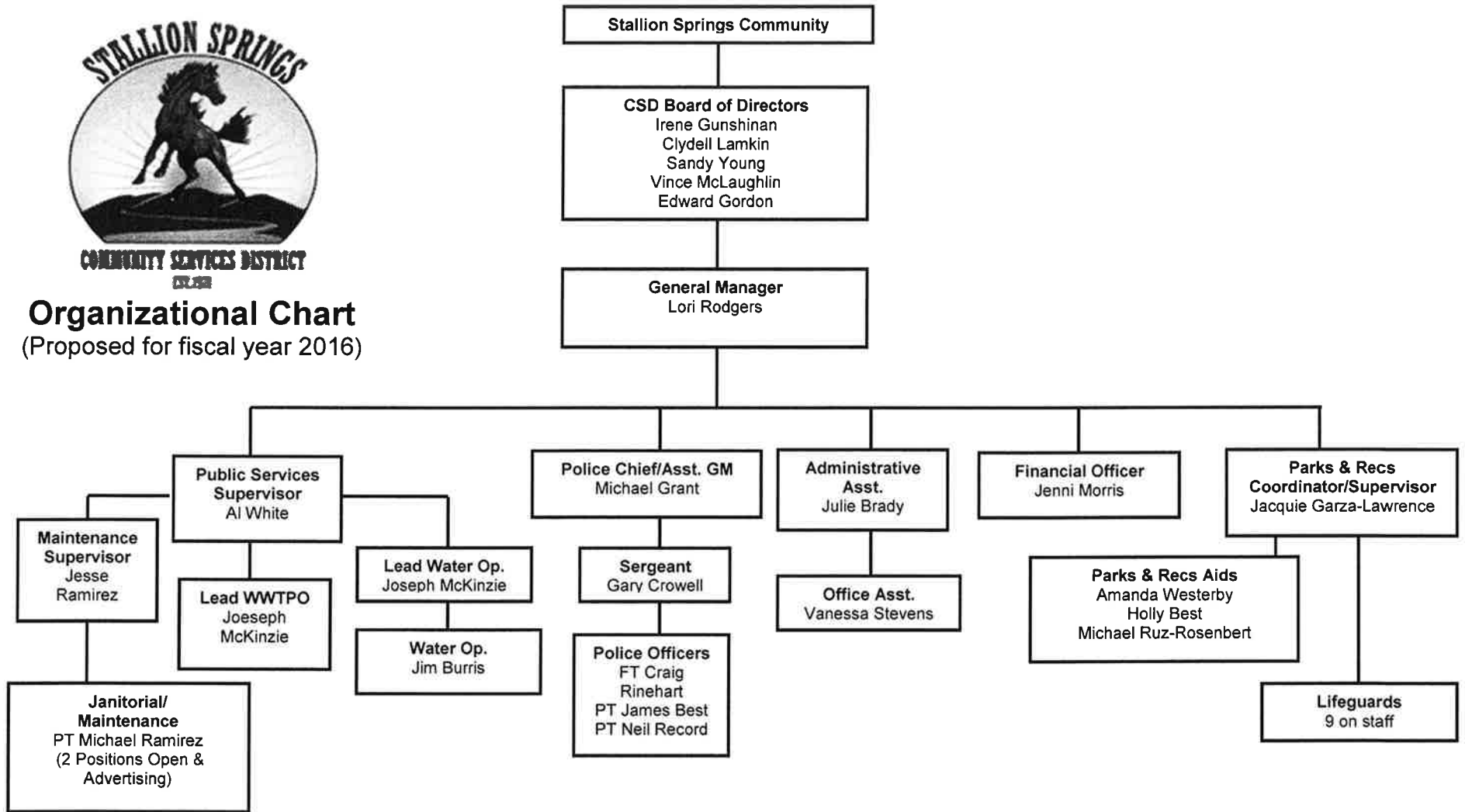
As consultant and past General Manager, it has been a blessing to have Mr. Grant dedicated to addressing the needs of the board, the staff and the community and I have high praises for his hard work.

Recommendations: The Board is being asked to approve job descriptions and the \$500 per month salary increase for Police Chief/Assistant Manager.



Organizational Chart

(Proposed for fiscal year 2016)





STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #22

Subject: Discussion in regard to Road Improvements, Repairs and Maintenance and Road Revenue for the Stallion Springs Community Services District

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: The Community Services District is tasked with the responsibility of maintaining approximately 40 miles of roads in Stallion Springs.

The only revenue stream for addressing road work is the \$150 per year per parcel money. The dollar amount of \$150 per year has been the same since the early 1990's. In the late 1990's it was determined that it was not feasible to expect the estimated \$330,000 per year of road assessment money to cover a road crew with benefits AND Road Contracts that involved major projects such as road overlays, oiling, stripping etc. Two staff members were laid off.

The following recommendations are being addressed to the Board of Directors:

1. Submission of the attached Legislative Proposal Submission Form be sent to CSDA. This form will hopefully be a start to a process that may allow Stallion Springs to receive additional revenue for road maintenance and repair. The new General Manager would need to continue to work with CSDA in regard to the process. There will be a need to communicate with other Districts that have road repair oversight to join in the legislative process so that there may be a successful conclusion in seeing a legislative bill that provides Independent Special Districts that have road oversight the same revenue streams that Cities and Counties have.
2. The General Manager submit a proposal for approval at the July Board Meeting that would authorize Ruettgers & Schuler (Civil Engineers

that have served Stallion for over twenty years) to perform a road study to determine a long range plan in regard to road overlays, repairs, maintenance etc.

3. Explore the best method to address road maintenance needs prior to the end of summer, i.e. clearing drains, eradicating weed growth, addressing other repair and maintenance items that are critical to the proper care of the road system in Stallion and the safety of the residents.



California Special
Districts Association

Districts Stronger Together

2016 Legislative Proposal Submission Form

CONTACT INFORMATION

Name: Lori Rodgers Phone Number: 661-822-3268
Title: GENERAL MANAGER Email: _____
District: Stallion Springs C.S.D.

PROPOSAL BACKGROUND

Please provide as much detail as possible in response to the following questions. Attachments are welcome. Please submit this form and any attachments to nickc@csda.net by October 23, 2015.

What is the problem you are seeking to resolve or opportunity you are seeking to develop?

Cities and Counties receive various types of funding for roads that special districts are exempt from. The roads Stallion maintains are no different than roads cities and counties maintain and thus there should be equal funding.

How long has this issue existed? What have been the impacts to your district?

The District has relied on Assessment money from property owners to maintain the roads while the county receives various forms of revenue from those same property owners to fund the roads within the county. The Assessment money is not enough to properly care for the roads.

What is the legislative solution to this issue? Would this be an appropriate solution for all types of special districts?

- 1) Review all funding mechanisms Cities and Counties receive in regard to Road repairs and improvements.
- 2) Determine why Independent Special Districts do not receive their fair share.
- 3) Determine the wording of a legislative solution that would solve the discrepancy.
- 4) All Independent Special Districts that service roads would then receive equal funding with Cities and Counties.

Are there any known supporters or opponents to this solution?

I assume that all independent special districts that maintain roads would support the solution.

I assume cities and counties may oppose this because it may "take away" some of their funding

Will any direct or indirect costs result from the proposed solution?

I do not think so.

Are there any other considerations or comments you would like to share?

- 1) It would be prudent to do research on all funding that cities and counties receive for road repairs and improvements.
- 2) Determine the various reasons special districts were left out
- 3) Attempt to equalize the funding for all agencies with one legislative bill.

THANK YOU FOR YOUR SUBMISSION!

**THIS FORM AND SUPPORTING MATERIALS SHOULD BE SUBMITTED BY OCTOBER 23, 2015 TO
NICKC@CSDA.NET**



[Home](#) » [Bond Information](#) » [Transportation](#) » **Proposition 1B**

Proposition 1B - Local Streets and Roads

Intent or Criteria: Funds shall be used for improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows, or increasing traffic safety that may include, but not be limited to, street and highway pavement maintenance, rehabilitation, installation, construction and reconstruction of necessary associated facilities such as drainage and traffic control devices, or the maintenance, rehabilitation, installation, construction and reconstruction of facilities that expand rider ship on transit systems, safety projects to reduce fatalities, or as a local match to obtain state or federal transportation funds for similar purposes. Funds will be allocated, upon appropriation by the Legislature, by formula as specified in Proposition 1B (50% to counties and 50% to cities): 75% of funds apportioned to counties are based on the number of vehicles registered in the county relative to all counties in the State, and 25% are based on number of county maintained road miles relative to all county maintained road miles in the State; Funds apportioned to cities are based on total population of the city in relation to all cities in the State (minimum \$400,000 to each city).

Guidelines: As reported by cities and counties. Click on [Department of Finance](#) for more information.

Project List: As reported by cities and counties

Administrative Agency: Department of Finance

Recipient Agency: Individual cities and counties

Accountability Plan: As required by Executive Order S-02-07, the following is the three-part accountability structure for this program:

1. Front-End Accountability:

To ensure Front-End Accountability, the Department of Finance conforms to the criteria set forth in Government Code Sections 8879.50 and 8879.65. Front-End Accountability begins with a city council or county board of supervisors approving a plan of projects intended to be completed using Local Streets and Roads Program bond proceeds. The plan is submitted to Finance, reviewed for completeness, and a list of completed plans is then submitted to the State Controller's Office for allocation. Each plan includes the type of project, the amount of funds expended, a completion date, and the project's estimated useful life. Once a plan is approved, it is posted on the Governor's Bond Accountability website, which serves as a baseline against which future performance is measured.

2. In-Progress Accountability:

In-Progress Accountability involves reporting project progress against established baselines. Cities and counties are required to submit an annual report on the progress of projects, including any changes in schedule, scope, or budget. Project or budget changes must be documented and approved by the applicable city council or county board of supervisors. The bond accountability website includes each city or county's original plan of projects as a baseline, and each annual report documenting the status of those projects and any changes that may have occurred.

3. Follow-Up Accountability:

Follow-Up Accountability starts with the completion of the project. The State Controller's Office will be performing audits to ensure that city and county projects using the bond proceeds adhered to the guidelines set forth for the Local Streets and Roads program and that expenditures met all the requirements of applicable bond law. The audit will include the review of all project expenditures, the project timeline and scope, verification that the use of bond proceeds was approved by the city council or county board of supervisors, and that no expenditures were made prior to the certification by the Department of Finance of the plan's completeness.



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[Gas Prices Map](#)
[Cash Prizes](#)
[Gas Information](#)
[Top Spotters](#)
[Become a Spotter](#)
[Spotter](#)

What is the United States national gas tax rate?

The United States federal excise tax on gasoline is 18.4 cents per gallon (cpg) and 24.4 cents per gallon (cpg) for diesel fuel. On average, as of April 2012, state and local taxes add 31.1 cents to gasoline and 30.2 cents to diesel for a total US average fuel tax of 49.5 cents (cpg) per gallon for gas and 54.6 cents per gallon (cpg) for diesel.

What are the specific taxes for each state?

Some states charge an excise tax while other states have a flat tax. The below table displays state taxes plus fees, plus the 18.4 cents-per-gallon (cpg) federal excise tax. Additionally, some local counties may additionally charge an excise tax on gas, which is not reflected in this table. Please consult your specific local government for more information.

What do the state and local governments generate in fuel taxes?

For a chart of state and local revenues generated by fuel taxes, please click [here](#).

U.S. Gas Taxes (cents per gallon)

| State | Gas Taxes/Fees (cpg) | Diesel Taxes/Fees (cpg) |
|----------------------|----------------------|-------------------------|
| Alabama | 39.3 | 46.3 |
| Alaska | 26.4 | 32.4 |
| Arizona | 37.4 | 43.4 |
| Arkansas | 40.2 | 47.2 |
| California | 69 | 79.5 |
| Colorado | 40.4 | 44.9 |
| Connecticut | 64.4 | 70.6 |
| Delaware | 41.4 | 46.4 |
| District of Columbia | 41.9 | 47.9 |
| Florida | 53.4 | 54.9 |
| Georgia | 47.8 | 56.3 |
| Hawaii | 68 | 75.2 |





1800 30th Street, Suite 260
Bakersfield, California 93301
Phone 661 527-1969
Fax 661 527-1996

May 6, 2015

264-01
Electronic Mail

Mr. David Aranda
27800 Stallion Springs Drive
Tehachapi California 93561

REF: Proposal for Stallion Springs CSD Pavement Maintenance Plan and Physical Conditions Review

Dear Mr. Aranda;

This letter is in response to your request for proposal for the above referenced pavement maintenance plan.

As you know, the roadways within the Stallion Springs CSD have been maintained through a series of field reviews and construction/maintenance contracts over the past twenty years. The scope of work defined below follows the same historic methodology, but provides a more structured approach in the data collection, pavement evaluation, road improvement prioritization decision-making process and overall reporting. The overall work scope will provide a five year pavement maintenance strategy.

The items of work would involve:

- Updating and refining the Roadway database used in previous reviews
- Document past road improvement history in the database
- Conduct field review of existing roadway conditions
- Evaluate/analyze/rate roadway conditions and deficiencies
- Assign anticipated roadway maintenance measures to each roadway
- Estimate construction costs for maintenance measures
- Rank and prioritize maintenance activities based on anticipated budgets and roadway importance
- Develop a recommended work plan for the next five years
- Prepare a written report regarding the investigation and recommendations, including roadway mapping with street system history and recommendations.

Mr. Aranda
May 6, 2015
Page 2 of 2

264-01

We estimate the work would be between \$8,000 to \$10,000 and would therefore propose to accomplish the work on a time and materials basis for an amount not to exceed \$10,000. Our schedule for accomplishing the work would be four to six weeks from date of authorization.

Please contact me should you have any questions.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Ian J. Parks', with a stylized flourish extending from the end.

Ian J. Parks
RCE 58155

IJP/JDS



STALLION SPRINGS

COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #23

Subject: Discussion and approval of Resolution No. 2015-19 a Resolution in regard to allowing RACE Communications to place trunk to home connections overhead.

Submitted by: David Aranda, Consultant and Director Gordon.

Meeting Date: June 16, 2015

Background: At the May Board of Directors Meeting, the residents heard from Raul Alcaraz of Race Communications. The good news is that Race Communications will be providing much-needed fiber service to Stallion Springs.

Director Gordon has provided a detailed report in regard to Race Communications and some of their history and options facing the Board in regard to how trunk to home connections should be addressed in Stallion Springs.

In conjunction with Director Gordons report the consultant drafted a Resolution that will address how the General Manager and staff would work with RACE Communication in regard to residents obtaining fiber line to their homes.

Recommendation: The Board should address the report with questions, address those in attendance with their thoughts and questions and then approve Resolution 2015-19 with any needed changes.

Race Communications

Prepared By Harry E. Gordon,
Certified Professional Broadcast Engineer

June 4, 2015

Race Communications is authorized by the California Public Utilities Commission to provide fiber service to Stallion Springs. The PUC has provided a grant to Race in the amount of \$2,879 per potential customer household. Race has received rights as a public utility to the use of easements in Stallion Springs and can provide service over its trunk lines underground or over head with in these easements. Race also intends to upgrade or remove the old cable system where and when possible.

A resident questioned the use of the grant money. A study by Vantage Point Solutions for Hollister, CA in 2012 to build fiber to home shows the cost is directly related potential customer density, measured as "locations per mile." When a telco or fiber delivery company can pass five to 65 locations for every mile the cost per home ranges between \$4,000 and \$5,000 per location. When the number of locations drops to less than 5 per plant mile the costs can escalate quickly to \$19,000 a location. Most of Stallion Springs would fall in the first category.

Race also must meet the rules set forth by the Federal Communications Commission as 25 mpbs download and upload speeds. Their Basic Broadband + service meets and exceeds this requirement.

The major issue facing Stallion is the trunk to home connection. Stallion has an ordinance in place that states that all utilities must be placed underground. There has been a recent amendment to that ordinance giving the General Manager to allow exceptions to that regulation on a case by case basis.

I have contacted other communities to see how they are handling this issue.

Bear Valley indicated they are going to require service to be underground. However, there are still some ongoing negotiations on the issue.

Boron is allowing both underground and overhead connections. Boron is in Phase 2 of the construction "South of the tracks." Phase 1 was in the Desert Lake area. According to Natalie Dadey at the Boron Service District during the first phase of construction there was one instance of a water line being damaged during boring that was no buried as expected. The repairs were made by a joint team from Race and Boron. Where service is completed there have been no reported problems. They do have a staff member, usually the General manager on site when any trenching or boring across any area where there is potential to damage any water or sewer infrastructure.

Both, Mayor Rona Green and City Planning Commissioner, Don Trumble, expressed regret that they were not included in the system due to the service provided by Charter Cable being "adequate". Mojave with the exception of the Airport / Spaceport was eliminated on the basis of the service currently being provided by AT&T. The Airport/ Spaceport service is provided by Race on a direct feed from One Wilshire in Los Angeles.

Stallion has Two options.

1. Enforce the ordinance as written with any possible exceptions being approved by the General Manager on a case by case basis. This in most cases would not be an issue (See Photo A Below) as I have driven the area and most properties have an open ground between the pole where the power and telephone go underground to the house. Additionally, Race will try to use the existing conduit between the pole and the home, where possible. However, if a new conduit be needed there are some exceptions that would be difficult to bore or trench due to retaining walls, concrete driveways and on occasion both that have been installed after the power and telephone were installed (Photo B). The request for the exception should be made by the home owner in writing and submitted to the CSD office for consideration.
2. This option would allow for overhead installation where power, telephone and in some cases old Country Cable cables are currently overhead (Photo C). Race would be required to remove the old cable service cable when installing their fiber leaving the ecstatic's of the overhead substantially the same as now. Underground would still be required as in Option 1 above in other areas.

Other issues:

The residents should be made aware that Race provides the equipment and installation to their home. The equipment will provide two hard wire outputs. If they wish to have WiFi or additional connections they will need to connect a modem to one of these ports, an 802.11AC modem is recommended. Prices for this type of modem range, list price, from \$79 to over \$300.

There are two levels of service Basic+ and "Gigafy Me".

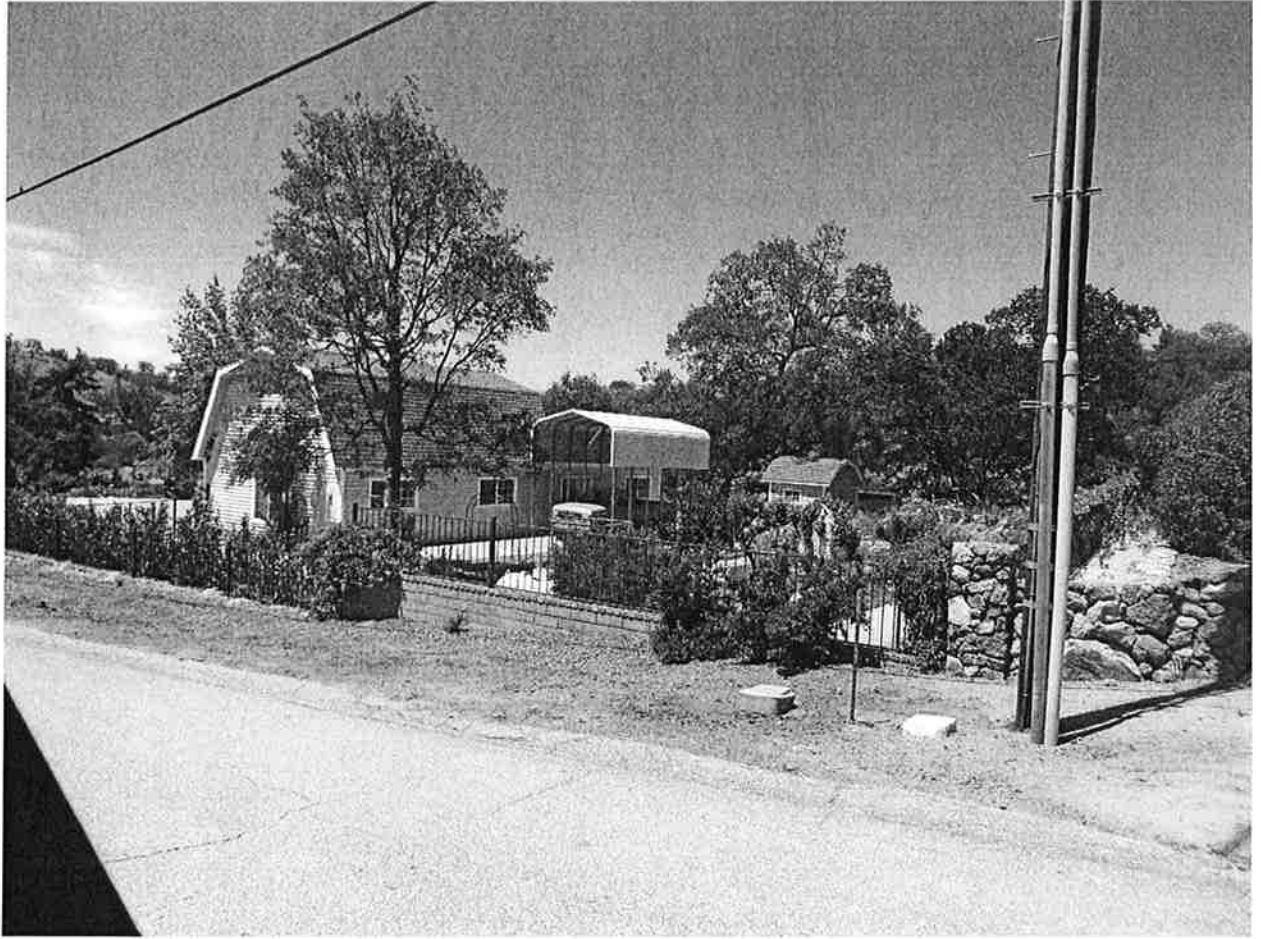
Telephone service is also available from Race as they are a common carrier. The service is an additional \$10 per month and includes free calling with in the United States and Canada.

Support:

Race is unlike AT&T a 24 hour, Seven Day company. In the event of failure of their lines or equipment they will respond at any time. If the issue is with your modem, computer or other equipment they will respond during normal business hours to assist you.



A. Underground power and telephone



B. Underground but difficult to bore or trench due to improvements.



C. Overhead with power, telephone , Country Cable cable

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution #2015-19

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT ADDRESSING THE SPECIAL CIRCUMSTANCES INVOLVED IN ALLOWING RACE COMMUNICATIONS TO PROVIDE FIBER SERVICE TO THE RESIDENTS OF STALLION SPRINGS

THIS BOARD OF DIRECTORS DECLARES AND DETERMINES AS FOLLOWS:

1. WHEREAS GOVERNMENT CODE SECTION 61105(e) is applicable to Stallion Springs CSD in regard to "Enforcement of tract covenants, conditions, and restrictions; architectural control committee duties", and;
2. WHEREAS the Stallion Springs Community Services District Board of Directors desires to look out for the best interest of the community, and,
3. WHEREAS the Board of Directors for The Stallion Springs Community Services District recognizes the importance of providing fiber service to residents in the most cost effective and efficient and timely manner;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

1. It is recognized that RACE Communications has received Grant Money through the California Public Utilities Commission under the California Advanced Services Fund (CASF) to provide Fiber Service to "underserved" communities,
2. It is recognized that the residents in Stallion Springs are in dire need for an efficient fiber communications service,
3. The Board of Directors for Stallion Springs is directing RACE Communications and the General Manager of Stallion Springs C.S.D. in the following manner:
 - A. RACE Communications will provide fiber service to residents underground via the existing conduit where available.
 - B. RACE Communications will provide new conduit underground where possible.
 - C. RACE Communications will provide overhead fiber service to residents on a case by case basis as approved by the General Manager of Stallion Springs C.S.D.

- D. RACE Communications may provide overhead fiber service to existing homes that currently have overhead electrical, telephone service and RACE Communications would be responsible for removing old cable lines when installing their fiber service.
- E. As required by law RACE Communications will follow proper protocol in regard to underground water, sewer and other utilities prior to boring or trenching.

AYES:
NOES:
ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said Board of Directors on the 16th day of June, 2015.

WITNESS my hand and seal of said Board of Directors this 16th day of June, 2015.

Clydell Lamkin, President
Board of Directors

ATTEST:

Mike Grant, Secretary
Board of Directors



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #24

Subject: Update and discussion in regard to Water Operations and Water Conservation

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: This agenda item is a brief update in regard to water-related issues.

1. The Town Hall Meeting of May 30, 2015 reviewed the background involved in the potable water Stallion has available for the community. At that meeting it was emphasized that there is truly a need to conserve water and residents are being asked to join in a program of "Let's Do This" using the Home Depot buckets (thanks again for the donation from Home Depot) to recycle water in the home from showers, baths, sinks etc and use that water on outside landscaping. Residents were asked to voluntarily STOP using potable water for outside landscaping.
2. The State of California is stating that small water systems such as Stallion reduce water consumption by 25%. For Stallion that means for the summer months a reduction of 5,000,000 gallons per month in June, July, August and September. While all water conservation is needed, i.e. taking short showers, not running the water while brushing, fixing leaks immediately, the only means that the community can reach the reduction number is by eliminating outside watering. The District will not be watering parks this summer as part of the overall need to reduce water use.
3. In the proposed State budget that the Governor presented are a number of water and wastewater grants. It is imperative that the General Manager remain alert to see if the grant money is actually approved with the fiscal year budget, that a determination is made of

what the grant money may be used for and that Stallion be ready to work with engineers in attempting to utilize that money.

4. May Water Production:

- 1) May 2015- 12,706,854 gallons of water were produced as compared to:
- 2) May 2014- 13,353,367 a 646,513 gallon reduction.
- 3) May 2013 – 15,495,902 a 2,787,048 gallon reduction from 2015.

The Community must continue to cooperate in Water Conservation.



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AGENDA SUPPORTING INFORMATION

Agenda #25

Subject: Board Approval of Resolution No. 2015-18, to transfer funds, un-appropriated as of June 30, 2014, to various Contingency/Capital Reserve Accounts and Establish the Appropriation Limit for the Fiscal Year commencing July 1, 2015.

Submitted by: David Aranda, Consultant

Meeting Date: June 16, 2015

Background: After the close of the fiscal year, the General Manager will review District appropriations and revenues. After which, the General Manager will develop recommendations in regard to monies to be transferred into/out of various Contingency Reserve Accounts. This will be done at the August or September meeting.

This Resolution also covers appropriation limits. Appropriations are imposed upon all government agencies, as outlined in the revenue and tax code, as a result of Proposition 4, passed in 1978. The purpose of Proposition 4 is to limit the amount of revenue collected in excess of actual operational costs and to limit the accumulation of certain revenues.

To determine the limit, a baseline was established on the affected revenue prior to 1978 with annual adjustments made thereafter depending upon changes in population and inflation (cost of living)

For the fiscal year 2015/2016 the prior years' appropriation limit of \$2,264,536 will be used. The formula to determine the District's appropriation limit for the fiscal year 2015/2016 is shown as follows (Provided by the California State Department of Finance):

Step 1: Per capita income converted to a ratio:

$$\frac{3.82 + 100}{100} = 1.0382$$

Step 2: Population change using the Kern County unincorporated number:

$$\frac{-.02 + 100}{100} = .9998$$

Step 3: Per capita Multiplied by Population Change:

$$1.0382 \times .9998 = 1.03799236$$

Step 4: $1.0380 \times \$2,264,536 = 2,350,588$

Step 4 indicates that the appropriation limit for the Fiscal Year 2015/2016 is \$2,264,536. The revenue, within the Stallion Springs CSD Budget, under the Appropriation Limit Law is PROPERTY TAXES and INTEREST. This year's estimate for both is \$669,050. The District is \$1,681,538 under the appropriation limit.

Recommendation: Motion to Approve Resolution 2015-18 based on our continued affirmation of the value of the Contingency Reserve Funds; and the Proposition 4 requirement to determine appropriation limits.

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2015-18

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT TRANSFERRING UNAPPROPRIATED FUNDS, AS OF JUNE 30, 2015 TO THE DISTRICT'S CONTINGENCY RESERVE ACCOUNTS AND ESTABLISHING THE DISTRICT'S APPROPRIATION LIMIT FOR FISCAL YEAR 2015/2016

BE IT RESOLVED by the Board of Directors of the Stallion Springs Community Services District as follows:

Section 1. The District has previously established a Contingency Reserve Account for each specific District fund. The continued existence of such accounts is hereby affirmed.

All monies previously appropriated to any fund of the District, not expended as of June 30, 2015, shall be appropriated to the Contingency Reserve Account of each respective District fund.

Monies previously and currently appropriated to specific Contingency Reserve Accounts shall be expended during future fiscal years to avoid borrowing pending receipt of tax revenues; and to purchase usual and necessary expenditures chargeable to each Reserve Account prior to the expense of the appropriations for the then current fiscal year; provided monies appropriated to the Contingency Reserve Account are being accumulated to provide reserve funding for emergencies, unforeseen contingencies, specific capital projects, paying back loans or other property acquisition.

Section 2. Based upon evidence presented, concerning changes in the population of the District and the Consumer Price Index, the Board of Directors does hereby find, determine, and declare that the Appropriations Limit of the District for the Fiscal Year commencing on July 1, 2015 is \$2,350,588.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 16th day of June, 2015 on the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Clydell Lamkin, President
Board of Directors

ATTEST:

Michael Grant, Secretary
Board of Directors



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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AGENDA SUPPORTING INFORMATION

Agenda #26

- Subject:** Approval to expend up to \$30,000 for a Police Vehicle
- Submitted by:** Mike Grant, Chief and David Aranda, Consultant
- Meeting Date:** June 16, 2015
- Background:** A review of the vehicles for the Stallion Springs Police Department reveals that two vehicles are experiencing significant repair needs and probably will not last much longer.
- The Chief and Consultant have been reviewing Community-Oriented Police Grant Funding and we are requesting the Board to place the vehicle request on hold in hope that a grant might be approved that allows the District to purchase a vehicle or vehicles using grant money instead of District General Funds.
- Recommendation:** Table the request to purchase a police vehicle.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
MINUTES
FOR THE BOARD OF DIRECTORS SPECIAL MEETING
TUESDAY, MAY 19, 2015

CLOSED SESSION @ 5:00 PM

- 1) PERSONNEL: GOVERNMENT CODE §54957: No action taken.

OPEN SESSION @ 6:00 PM

Call to Order: Chair Lamkin

Flag Salute: Director Gunshinan

Roll Call: Present: Directors Gordon, Lamkin,
McLaughlin, and Young

Absent: Director Gunshinan

Note: Go, Gu, La, Mc, and Yo are abbreviations for Directors Gordon, Gunshinan, Lamkin, McLaughlin, and Young respectively. For example: Gu;Yo denotes Director Gunshinan made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 2) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM.
- 3) PUBLIC PRESENTATIONS. No action taken.
- 4) BOARD MEMBER ITEMS. No action taken.
- 5) DISCUSSION AND UPDATE IN REGARD TO POTABLE WATER IN STALLION SPRINGS.
- 6) DISCUSSION OF THE PROPOSED BUDGET FOR FISCAL YEAR 2016 AND DIRECTION TO PUBLISH A NOTICE OF A PUBLIC HEARING ON JUNE 16, 2015. Yo- "I move that we publish a notice for a public hearing for

approval of the budget for June 16, 2015.” Yo;Gu. All Ayes. Chair Lamkin-
“Motion is CARRIED.”

- 7) BOARD APPROVAL OF RESOLUTION NO. 2015-06, AUTHORIZING THE GENERAL MANAGER TO PREPARE A REPORT SUMMARIZING A LIST OF PROPERTIES WITH DELINQUENT AND INACTIVE CHARGES AND SET A HEARING DATE IN ACCORDANCE WITH GOVERNMENT CODE SECTION 61115. Yo-“I move we approve Resolution No. 2015-06 enabling the General Manager to move forward with the necessary steps to place delinquent and inactive charges on the tax roll.” Yo;Gu. All Ayes. Chair Lamkin- “Motion is CARRIED.”
- 8) BOARD APPROVAL OF RESOLUTION NO. 2015-07, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT OF THE INTENTION TO HAVE COLLECTED, BY THE COUNTY OF KERN WITH THE GENERAL TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2013, THE ASSESSMENT TO FUND THE COST OF THE DISTRICT’S POLICE/ADMINISTRATIVE BUILDING (FUND #50392). Gu-“I motion to approve the Resolution No. 2015-07 enabling the General Manager to move forward with the necessary steps to place the Police/Admin building on the 2016 fiscal year tax roll.” Gu;Yo. Chair Lamkin- “Motion is CARRIED.”
- 9) APPROVAL OF THE APRIL 21, 2015 REGULAR BOARD MEETING MINUTES AND THE MAY 1, 2015 SPECIAL BOARD MEETING MINUTES. Yo-“I move that we approve the minutes from the April 21, 2015 Board Meeting Minutes.” Yo;Mc. All Ayes. Chair Lamkin- “Motion is CARRIED.”
- 10) APPROVAL OF CHECKS #4642 THROUGH #4691 IN THE AMOUNT OF \$65,312.39 AND THE APPROVAL OF THE CALPERS RETIREMENT PAYMENTS. Yo-“I move that we approve the checks and the retirement payments.” Yo;Gu. All Ayes. Chair Lamkin- “Motion is CARRIED.”
- 11) FINANCIAL REPORT. “Financial Report RECEIVED AND FILED.”
- 12) POLICE REPORT. “Police Report RECEIVED AND FILED.”
- 13) GENERAL MANAGER’S REPORT. “Manager’s Report RECEIVED AND FILED.”
- 14) MOTION TO ADJOURN. Yo-“I motion to adjourn the meeting.” Yo;Gu.

Signed:

Attest:

Clydell Lamkin, President
Board of Directors

Michael Grant, Interim General Manager
Stallion Springs C.S.D

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
MINUTES
FOR THE BOARD OF DIRECTORS SPECIAL MEETING
WEDNESDAY, MAY 27, 2015

CLOSED SESSION @ 2:30 PM

- 1) PERSONNEL: GOVERNMENT CODE §54957: Nothing to report.

OPEN SESSION @ 3:00 PM

| | | |
|----------------|----------|---|
| Call to Order: | | Chair Lamkin |
| Flag Salute: | | Director Gunshinan |
| Roll Call: | Present: | Directors Gordon, Gunshinan, Lamkin, McLaughlin, and Young |
| | Absent: | None |

Note: Go, Gu, La, Mc, and Yo are abbreviations for Directors Gordon, Gunshinan, Lamkin, McLaughlin, and Young respectively. For example: Gu;Yo denotes Director Gunshinan made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 2) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM.
- 3) PUBLIC PRESENTATIONS. No action taken.
- 4) BOARD MEMBER ITEMS. No action taken.
- 5) DISCUSSION AND DIRECTION IN REGARD TO MOVING FORWARD WITH CONSULTANT REPOSNSIBILITIES IN CONJUNCTION WITH EXHIBIT "A" OF THE CONSULTING AGREEMENT BETWEEN SSCSD AND DAVID ARANDA.
- 6) DISCUSSION AND APPROVAL TO HAVE THE PUN GROUP PROVIDE THE FISCAL YEAR 2015 AUDIT AT A COST NOT TO EXCEED \$22,750.

Yo-"I make a motion to have the PUN group provide the fiscal year 2015 audit at a cost not to exceed \$22,750." Yo;Gu. All Ayes. Chair Lamkin-"Motion is CARRIED."

Signed:

Attest:

Clydell Lamkin, President
Board of Directors

Michael Grant, Interim General Manager
Stallion Springs C.S.D

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|-----------------|-------------|------------|-------------------------------|-------------------------------------|----------------------------------|----------------|-------------|
| Bill Pmt -Check | 4692 | 05/21/2015 | BAEZA, VALERIE | | 1150 · Cash-Bank of the West | | |
| Bill | REFUND | 05/14/2015 | | REFUND | 4531 · Rent | 02-Parks & Rec | -390.00 |
| TOTAL | | | | | | | -390.00 |
| Bill Pmt -Check | 4693 | 05/28/2015 | AMERIPRIDE SERVICES, INC. | 210000343 | 1150 · Cash-Bank of the West | | |
| Bill | 2100438739 | 05/06/2015 | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 01-Admin | -10.54 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 02-Parks & Rec | -9.64 |
| Bill | 2100440300 | 05/13/2015 | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 05-Water | -17.56 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 01-Admin | -11.23 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 02-Parks & Rec | -10.28 |
| Bill | 2100441825 | 05/20/2015 | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 05-Water | -8.88 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 01-Admin | -8.84 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 02-Parks & Rec | -8.09 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 05-Water | -55.46 |
| TOTAL | | | | | | | -140.52 |
| Bill Pmt -Check | 4694 | 05/28/2015 | ARAMARK UNIFORM SERVICES-INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 503-0649217 | 05/18/2015 | | JANITORIAL | 5515 · Janitorial | 01-Admin | -18.09 |
| Bill | 503-0656097 | 05/25/2015 | | JANITORIAL | 5515 · Janitorial | 06-Sewer | -18.09 |
| | | | | JANITORIAL | 5515 · Janitorial | 01-Admin | -18.09 |
| | | | | JANITORIAL | 5515 · Janitorial | 06-Sewer | -18.09 |
| TOTAL | | | | | | | -72.36 |
| Bill Pmt -Check | 4695 | 05/28/2015 | ARGO CHEMICAL-INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 1505105 | 05/18/2015 | | CHLORINE | 5523 · Chemicals | 06-Sewer | -343.12 |
| TOTAL | | | | | | | -343.12 |
| Bill Pmt -Check | 4696 | 05/28/2015 | ASKARI, MAC | | 1150 · Cash-Bank of the West | | |
| Bill | 002 | 05/11/2015 | | WASTEWATER GRADE III CONTRACT | 5673 · Misc. Contract Services | 06-Sewer | -450.00 |
| TOTAL | | | | | | | -450.00 |
| Bill Pmt -Check | 4697 | 05/28/2015 | AT&T | C602221221777 | 1150 · Cash-Bank of the West | | |
| Bill | 6558833 | 05/01/2015 | | TELEPHONE | 5319 · Telephone | 01-Admin | -225.77 |
| | | | | TELEPHONE | 5319 · Telephone | 02-Parks & Rec | -16.27 |
| | | | | TELEPHONE | 5319 · Telephone | 06-Sewer | -32.10 |
| TOTAL | | | | | | | -274.14 |
| Bill Pmt -Check | 4698 | 05/28/2015 | BANKS PEST CONTROL, INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 447785 | 05/14/2015 | | PEST CONTROL-WATER TREATMENT PLA... | 5673 · Misc. Contract Services | 05-Water | -68.00 |
| Bill | 448752 | 05/21/2015 | | PEST CONTROL GYMNASIUM | 5673 · Misc. Contract Services | 02-Parks & Rec | -53.00 |
| TOTAL | | | | | | | -121.00 |

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|------------------------|-------------------|-------------------|--|-------------------------------------|-------------------------------------|------------------|-------------|
| Bill Pmt -Check | 4699 | 05/28/2015 | BC LABORATORIES-INC. | STLLN | 1150 · Cash-Bank of the West | | |
| Bill | B201888 | 05/13/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -19.00 |
| Bill | B202503 | 05/13/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -19.00 |
| Bill | B202247 | 05/13/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -44.00 |
| Bill | B202786 | 05/13/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 05-Water | -60.00 |
| Bill | B202785 | 05/13/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 05-Water | -60.00 |
| Bill | B203093 | 05/14/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -19.00 |
| Bill | B202476 | 05/14/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -128.00 |
| Bill | B202677 | 05/14/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -128.00 |
| Bill | B203772 | 05/21/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -128.00 |
| Bill | B203602 | 05/21/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -36.00 |
| TOTAL | | | | | | | -641.00 |
| Bill Pmt -Check | 4700 | 05/28/2015 | COLONIAL LIFE INSURANCE | E3785086 | 1150 · Cash-Bank of the West | | |
| Bill | 3785086-0512001 | 05/31/2015 | | EMPLOYEE INSURANCE-EMPLOYER PORT... | 5155 · Disability Insurance | 01-Admin | -138.48 |
| | | | | EMPLOYEE INSURANCE-EMPLOYER PORT... | 5155 · Disability Insurance | 02-Parks & Rec | -23.08 |
| | | | | EMPLOYEE INSURANCE-EMPLOYER PORT... | 5155 · Disability Insurance | 03-Public Safety | -92.32 |
| | | | | EMPLOYEE INSURANCE-EMPLOYER PORT... | 5155 · Disability Insurance | 05-Water | -115.40 |
| TOTAL | | | | | | | -369.28 |
| Bill Pmt -Check | 4701 | 05/28/2015 | DINNERVILLE TRUCKING COMPANY-I... | | 1150 · Cash-Bank of the West | | |
| Bill | 845 | 05/05/2015 | | FILL SAND, ROAD BASE | 5531 · Supplies & Materials | 04-Roads | -1,175.00 |
| TOTAL | | | | | | | -1,175.00 |
| Bill Pmt -Check | 4702 | 05/28/2015 | DPT AUTOMOTIVE REPAIR | | 1150 · Cash-Bank of the West | | |
| Bill | 40680 | 05/20/2015 | | #14 FORD CROWN VIC-SERVICE PARTS | 5415 · R & S Vehicles | 03-Public Safety | -1,211.53 |
| | | | | #14 FORD CROWN VIC-LABOR | 5673 · Misc. Contract Services | 03-Public Safety | -877.44 |
| TOTAL | | | | | | | -2,088.97 |
| Bill Pmt -Check | 4703 | 05/28/2015 | GAS COMPANY | | 1150 · Cash-Bank of the West | | |
| Bill | MAY 2015 POOL | 05/19/2015 | | NATURAL GAS - POOL | 5327 · Natural Gas | 02-Parks & Rec | -14.30 |
| Bill | MAY 2015 PD/ADMIN | 05/20/2015 | | NATURAL GAS - PD/ADMIN | 5327 · Natural Gas | 01-Admin | -35.33 |
| Bill | MAY 2015 GYM | 05/20/2015 | | NATURAL GAS - GYM | 5327 · Natural Gas | 02-Parks & Rec | -54.52 |
| Bill | MAY 2015 FIRE | 05/20/2015 | | NATURAL GAS - FIRE DEPT | 5327 · Natural Gas | 07-Fire Dept | -58.21 |
| TOTAL | | | | | | | -162.36 |
| Bill Pmt -Check | 4704 | 05/28/2015 | JUDICIAL DATA SYSTEM CORP. | | 1150 · Cash-Bank of the West | | |
| Bill | 5338 | 05/01/2015 | | PARKING CITATIONS | 5675 · PD Parking Citation Contract | 03-Public Safety | -100.00 |
| TOTAL | | | | | | | -100.00 |

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|-----------------|-----------------|------------|--------------------------------|--|--|--|---|
| Bill Pmt -Check | 4705 | 05/28/2015 | KERN COUNTY FIRE DEPT. & OES | | 1150 · Cash-Bank of the West | | |
| Bill | 2015 INSPECTION | 05/14/2015 | | FIRE INSPECTIONS 2015 FIRE INSPECTIONS 2015 | 5257 · Permits/Fees/Inspection 5257 · Permits/Fees/Inspection | 01-Admin 02-Parks & Rec | -45.00 -45.00 |
| TOTAL | | | | | | | -90.00 |
| Bill Pmt -Check | 4706 | 05/28/2015 | NATIONAL TOXICOLOGY, INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 468948 | 05/15/2015 | | DRUG SCREEN GARZA-LAWRENCE, JACQ... | 5667 · Employee Physicals | 02-Parks & Rec | -30.00 |
| TOTAL | | | | | | | -30.00 |
| Bill Pmt -Check | 4707 | 05/28/2015 | SPECIAL DISTRICTS RISK MANAGEM | 0006943 | 1150 · Cash-Bank of the West | | |
| Bill | 17121 | 05/31/2015 | | DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE VISION INSURANCE VISION INSURANCE VISION INSURANCE VISION INSURANCE VISION INSURANCE | 5139 · Dental Insurance 5139 · Dental Insurance 5139 · Dental Insurance 5139 · Dental Insurance 5139 · Dental Insurance 5143 · Vision Insurance 5143 · Vision Insurance 5143 · Vision Insurance 5143 · Vision Insurance 5143 · Vision Insurance | 01-Admin 02-Parks & Rec 03-Public Safety 04-Roads 05-Water 01-Admin 02-Parks & Rec 03-Public Safety 04-Roads 05-Water | -228.48 -36.37 -342.72 -36.37 -186.96 -39.98 -6.32 -59.97 -6.32 -32.65 |
| TOTAL | | | | | | | -976.14 |
| Bill Pmt -Check | 4708 | 05/28/2015 | STINSON'S | 15194 | 1150 · Cash-Bank of the West | | |
| Bill | 613018-0 | 05/20/2015 | | COPY PAPER STAMP | 5227 · Office Supplies 5227 · Office Supplies | 01-Admin 02-Parks & Rec | -88.03 -9.68 |
| TOTAL | | | | | | | -97.71 |
| Bill Pmt -Check | 4709 | 05/28/2015 | VERIZON WIRELESS | 842011207-00001 | 1150 · Cash-Bank of the West | | |
| Bill | 9745582082 | 05/12/2015 | | CELL PHONE CELL PHONE CELL PHONE CELL PHONE | 5639 · Pager/Radio/Repeater/Cellpho... 5639 · Pager/Radio/Repeater/Cellpho... 5639 · Pager/Radio/Repeater/Cellpho... 5639 · Pager/Radio/Repeater/Cellpho... | 01-Admin 02-Parks & Rec 03-Public Safety 05-Water | -140.01 -28.44 -154.94 -83.13 |
| TOTAL | | | | | | | -406.52 |
| Bill Pmt -Check | 4710 | 05/28/2015 | VOLT SERVICES GROUP-INC. | 9407004 | 1150 · Cash-Bank of the West | | |
| Bill | 32528497 | 05/10/2015 | | NON-PAYROLL EMPLOYEE | 5119 · Non Payroll Employee | 02-Parks & Rec | -95.00 |
| TOTAL | | | | | | | -95.00 |
| Bill Pmt -Check | 4711 | 05/28/2015 | WITT'S OFFICE SUPPLY | | 1150 · Cash-Bank of the West | | |
| Bill | 693511-0 | 05/13/2015 | | TIME OFF REQUEST FORMS | 5265 · Printing Cost | 01-Admin | -75.25 |
| TOTAL | | | | | | | -75.25 |

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|-----------------|-------------|------------|-------------------------------|--|----------------------------------|----------------|-------------|
| Bill Pmt -Check | 4712 | 06/04/2015 | CITY NATIONAL BANK | #06-077-AF GYM | 1150 · Cash-Bank of the West | | |
| Bill | GYM PAYOFF | 06/04/2015 | | LEASE-GYM | 8029 · Interest Expense | 02-Parks & Rec | -2,840.50 |
| | | | | LEASE-GYM | 2309 · N/P City Nat'l Bank-Gym | 02-Parks & Rec | -28,855.57 |
| | | | | LEASE-GYM PURCHASE OPTION | 2309 · N/P City Nat'l Bank-Gym | 02-Parks & Rec | -93,021.84 |
| TOTAL | | | | | | | -124,717.91 |
| Bill Pmt -Check | 4713 | 06/11/2015 | ACE HYDRAULIC SALES & SERVICE | | 1150 · Cash-Bank of the West | | |
| Bill | 5183445 | 06/05/2015 | | #104 JOHN DEERE TRACTOR-HOSES, FITT... | 5419 · R & S Equipment | 04-Roads | -114.87 |
| TOTAL | | | | | | | -114.87 |
| Bill Pmt -Check | 4714 | 06/11/2015 | AMERIPRIDE SERVICES, INC. | 210000343 | 1150 · Cash-Bank of the West | | |
| Bill | 2100443673 | 05/27/2015 | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 01-Admin | -11.23 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 02-Parks & Rec | -10.28 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 05-Water | -8.88 |
| Bill | 2100444921 | 06/03/2015 | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 01-Admin | -11.23 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 02-Parks & Rec | -10.28 |
| | | | | UNIFORMS | 5663 · Uniform Rental & Cleaning | 05-Water | -8.88 |
| TOTAL | | | | | | | -60.78 |
| Bill Pmt -Check | 4715 | 06/11/2015 | ANNOUNCE SOLUTIONS | | 1150 · Cash-Bank of the West | | |
| Bill | 138 | 05/31/2015 | | MONTHLY MAINTENANCE | 5673 · Misc. Contract Services | 01-Admin | -525.00 |
| | | | | AUDIT ASSESSMENT, BRADY REPAIR, AT&... | 5673 · Misc. Contract Services | 01-Admin | -144.50 |
| TOTAL | | | | | | | -669.50 |
| Bill Pmt -Check | 4716 | 06/11/2015 | ARAMARK UNIFORM SERVICES-INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 503-0662975 | 06/01/2015 | | JANITORIAL | 5515 · Janitorial | 01-Admin | -18.09 |
| | | | | JANITORIAL | 5515 · Janitorial | 06-Sewer | -18.09 |
| Bill | 503-066784 | 06/08/2015 | | JANITORIAL | 5515 · Janitorial | 01-Admin | -18.09 |
| | | | | JANITORIAL | 5515 · Janitorial | 06-Sewer | -18.09 |
| TOTAL | | | | | | | -72.36 |
| Bill Pmt -Check | 4717 | 06/11/2015 | ARANDA, DAVID | | 1150 · Cash-Bank of the West | | |
| Bill | MAY 2015 | 05/31/2015 | | CONSULTING | 5673 · Misc. Contract Services | 01-Admin | -5,017.72 |
| TOTAL | | | | | | | -5,017.72 |

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|------------------------|---------------|-------------------|------------------------------------|---|-------------------------------------|------------------|------------------|
| Bill Pmt -Check | 4718 | 06/11/2015 | AUTO ZONE | | 1150 · Cash-Bank of the West | | |
| Bill | 5345445030 | 05/12/2015 | | #9 2001 FORD F350-TAILGATE HANDLE | 5415 · R & S Vehicles | 04-Roads | -39.21 |
| Bill | 5345451408 | 05/19/2015 | | #12 2009 FORD EXPLORER-BRAKE ROTOR | 5415 · R & S Vehicles | 03-Public Safety | -43.33 |
| Bill | 5345451254 | 05/19/2015 | | #9 2001 FORD F350-TRAILER HITCH PLUG, ... | 5533 · Tools & Equipment | 04-Roads | -81.86 |
| Bill | 5345452942 | 05/21/2015 | | FUEL STABILIZER | 5415 · R & S Vehicles | 02-Parks & Rec | -13.68 |
| Bill | 5345452941 | 05/21/2015 | | #12 2009 FORD EXPLORER-BRAKES | 5415 · R & S Vehicles | 03-Public Safety | -55.47 |
| TOTAL | | | | | | | -233.55 |
| Bill Pmt -Check | 4719 | 06/11/2015 | BANK OF THE WEST MASTERCARD | | 1150 · Cash-Bank of the West | | |
| Bill | MAY 2015 | 05/31/2015 | | CREDIT CARD CHARGES | 2101 · CSDA-Bank of The West | 01-Admin | -534.23 |
| | | | | CREDIT CARD CHARGES | 2101 · CSDA-Bank of The West | 02-Parks & Rec | -1,726.27 |
| | | | | CREDIT CARD CHARGES | 2101 · CSDA-Bank of The West | 03-Public Safety | -4,360.21 |
| | | | | CREDIT CARD CHARGES | 2101 · CSDA-Bank of The West | 04-Roads | -849.74 |
| | | | | CREDIT CARD CHARGES | 2101 · CSDA-Bank of The West | 05-Water | -750.04 |
| | | | | CREDIT CARD CHARGES | 2101 · CSDA-Bank of The West | 06-Sewer | -227.91 |
| TOTAL | | | | | | | -8,448.40 |
| Bill Pmt -Check | 4720 | 06/11/2015 | BC LABORATORIES-INC. | STLLN | 1150 · Cash-Bank of the West | | |
| Bill | B202888 | 05/13/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -44.00 |
| Bill | B204446 | 06/02/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -44.00 |
| Bill | B203461 | 06/02/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -44.00 |
| Bill | B203785 | 06/03/2015 | | LAB ANALYSIS | 5631 · Lab Analysis | 06-Sewer | -19.00 |
| TOTAL | | | | | | | -151.00 |
| Bill Pmt -Check | 4721 | 06/11/2015 | BENZ PROPANE CO., INC. | 2182000 | 1150 · Cash-Bank of the West | | |
| Bill | 238337122 | 05/31/2015 | | PROPANE | 5323 · Propane | 01-Admin | -115.83 |
| TOTAL | | | | | | | -115.83 |
| Bill Pmt -Check | 4722 | 06/11/2015 | CERTIFIED BACKFLOW SERVICES | | 1150 · Cash-Bank of the West | | |
| Bill | 1759 | 06/02/2015 | | BACKFLOW TESTS | 5673 · Misc. Contract Services | 05-Water | -2,015.00 |
| TOTAL | | | | | | | -2,015.00 |
| Bill Pmt -Check | 4723 | 06/11/2015 | DOERSAM POOLS | | 1150 · Cash-Bank of the West | | |
| Bill | MAY 2015 CHEM | 05/24/2015 | | GRANULAR CHLORINE, CHLORINE TABS, ... | 5523 · Chemicals | 02-Parks & Rec | -620.00 |
| Bill | MAY 2015 | 05/31/2015 | | POOL SERVICE | 5705 · Swimming Pool Expense | 02-Parks & Rec | -360.00 |
| TOTAL | | | | | | | -980.00 |

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|------------------------|----------------|-------------------|---------------------------------------|--------------------------------------|--------------------------------------|------------------|------------------|
| Bill Pmt -Check | 4724 | 06/11/2015 | HD SUPPLY WATERWORKS | | 1150 · Cash-Bank of the West | | |
| Bill | D839492 | 05/01/2015 | | PRESSURE GAUGE | 5533 · Tools & Equipment | 05-Water | -30.68 |
| Bill | D869792 | 05/01/2015 | | PRESSURE & FLOW TESTER, FIP ADAPTER | 5533 · Tools & Equipment | 05-Water | -279.53 |
| Bill | D867208 | 05/01/2015 | | HUSQVARNA CUT OFF SAW, CONCRETE S... | 5533 · Tools & Equipment | 05-Water | -1,271.73 |
| Bill | D849809 | 05/22/2015 | | METER BOXES | 5531 · Supplies & Materials | 05-Water | -185.44 |
| TOTAL | | | | | | | -1,767.38 |
| Bill Pmt -Check | 4725 | 06/11/2015 | HOSTELTLER, DUSTAN | | 1150 · Cash-Bank of the West | | |
| Bill | TOWNHALL053015 | 05/30/2015 | | SOUND TOWN HALL MEETING | 5673 · Misc. Contract Services | 01-Admin | -75.00 |
| TOTAL | | | | | | | -75.00 |
| Bill Pmt -Check | 4726 | 06/11/2015 | HOUSTON MAGNANI AND ASSOC.-INC | | 1150 · Cash-Bank of the West | | |
| Bill | 4431 | 05/31/2015 | | RETAINER | 5673 · Misc. Contract Services | 03-Public Safety | -200.00 |
| TOTAL | | | | | | | -200.00 |
| Bill Pmt -Check | 4727 | 06/11/2015 | JENFITCH, LLC | | 1150 · Cash-Bank of the West | | |
| Bill | 9333 | 05/01/2015 | | JC 9830 METAL REMOVER | 5523 · Chemicals | 06-Sewer | -1,194.65 |
| TOTAL | | | | | | | -1,194.65 |
| Bill Pmt -Check | 4728 | 06/11/2015 | MACY, CHRISTINA | | 1150 · Cash-Bank of the West | | |
| Bill | REIMBURSE | 05/31/2015 | | HOCKEY CLINIC | 5709 · Programs & Event Expense | 02-Parks & Rec | -124.02 |
| TOTAL | | | | | | | -124.02 |
| Bill Pmt -Check | 4729 | 06/11/2015 | MOJAVE SANITATION-INC. | 302027000 | 1150 · Cash-Bank of the West | | |
| Bill | 2531491 | 05/31/2015 | | ROLLOFF-GYM | 5643 · Refuse Collection | 02-Parks & Rec | -187.69 |
| Bill | 2536585 | 05/31/2015 | | ROLLOFFS | 5643 · Refuse Collection | 08-Solid Waste | -7,727.73 |
| TOTAL | | | | | | | -7,915.42 |
| Bill Pmt -Check | 4730 | 06/11/2015 | MORRIS, SARA | | 1150 · Cash-Bank of the West | | |
| Bill | 117 | 05/31/2015 | | DANCE CLASS INSTRUCTOR | 5707 · Exercise & Instructor Expense | 02-Parks & Rec | -544.50 |
| Bill | 40 | 06/30/2015 | | EXERCISE INSTRUCTOR | 5707 · Exercise & Instructor Expense | 02-Parks & Rec | -245.00 |
| TOTAL | | | | | | | -789.50 |
| Bill Pmt -Check | 4731 | 06/11/2015 | NATIONAL TOXICOLOGY, INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 62. | 05/26/2015 | | PHYSICAL-GEOGHEGAN AND MELLO | 5667 · Employee Physicals | 02-Parks & Rec | -62.00 |
| Bill | 469795 | 06/02/2015 | | RUZ, SAVANNAH DRUG SCREEN | 5667 · Employee Physicals | 02-Parks & Rec | -30.00 |
| TOTAL | | | | | | | -92.00 |

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|-----------------|---------------|------------|---------------------------------|---|--|--|---|
| Bill Pmt -Check | 4732 | 06/11/2015 | P & J ELECTRIC-INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 4949 | 05/01/2015 | | CV WELL #2 & BOOSTER #1 ELECTRICAL | 5673 · Misc. Contract Services | 05-Water | -369.72 |
| TOTAL | | | | | | | -369.72 |
| Bill Pmt -Check | 4733 | 06/11/2015 | PETTY CASH | | 1150 · Cash-Bank of the West | | |
| Bill | MAY 2015 | 05/31/2015 | | HOCKEY CLINIC OFFICE SUPPLIES | 5709 · Programs & Event Expense 5227 · Office Supplies | 02-Parks & Rec 01-Admin | -50.00 -41.81 |
| TOTAL | | | | | | | -91.81 |
| Bill Pmt -Check | 4734 | 06/11/2015 | PRO ACTIVE WORK HEALTH SERVICES | | 1150 · Cash-Bank of the West | | |
| Bill | 129510281986 | 06/05/2015 | | CROWELL, EMPLOYEE PHYSICAL | 5667 · Employee Physicals | 03-Public Safety | -105.00 |
| TOTAL | | | | | | | -105.00 |
| Bill Pmt -Check | 4735 | 06/11/2015 | PUN GROUP, LLP | | 1150 · Cash-Bank of the West | | |
| Bill | 2015-0112 | 05/31/2015 | | AUDIT | 5623 · Audit | 01-Admin | -11,000.00 |
| TOTAL | | | | | | | -11,000.00 |
| Bill Pmt -Check | 4736 | 06/11/2015 | RSI PETROLEUM-INC. | 019033 | 1150 · Cash-Bank of the West | | |
| Bill | FUEL MAY 2015 | 05/31/2015 | | FUEL FUEL FUEL FUEL FUEL | 5423 · Fuel 5423 · Fuel 5423 · Fuel 5423 · Fuel 5423 · Fuel | 03-Public Safety 04-Roads 05-Water 08-Solid Waste 02-Parks & Rec | -967.21 -488.73 -650.74 -117.88 -185.89 |
| TOTAL | | | | | | | -2,410.45 |
| Bill Pmt -Check | 4737 | 06/11/2015 | SOUTH VALLEY PUMP, INC. | | 1150 · Cash-Bank of the West | | |
| Bill | 25054 | 06/06/2015 | | CV #2 WELL REPLACEMENT | 8019 · Capital Improvements | 05-Water | -14,265.17 |
| TOTAL | | | | | | | -14,265.17 |
| Bill Pmt -Check | 4738 | 06/11/2015 | SPECIAL DISTRICTS RISK MANAGEM | 0006943 | 1150 · Cash-Bank of the West | | |
| Bill | 17190 | 06/05/2015 | | MEDICAL INSURANCE MEDICAL INSURANCE MEDICAL INSURANCE MEDICAL INSURANCE MEDICAL INSURANCE | 5135 · Medical Insurance 5135 · Medical Insurance 5135 · Medical Insurance 5135 · Medical Insurance 5135 · Medical Insurance | 01-Admin 02-Parks & Rec 03-Public Safety 04-Roads 05-Water | -3,902.52 -230.52 -5,288.70 -461.04 -1,444.32 |
| TOTAL | | | | | | | -11,327.10 |

**Stallion Springs Community Services District
June 2015 Board Meeting Payables = \$90,562.28**

| Type | Num | Date | Name | Memo | Account | Class | Paid Amount |
|-----------------|----------|------------|--------------------------------|----------------------------|--------------------------------------|------------------|-------------|
| Bill Pmt -Check | 4739 | 06/11/2015 | STEEN, JOLIE L. | | 1150 · Cash-Bank of the West | | |
| Bill | MAY 2015 | 05/31/2015 | | EXERCISE INSTRUCTOR | 5707 · Exercise & Instructor Expense | 02-Parks & Rec | -490.00 |
| TOTAL | | | | | | | -490.00 |
| Bill Pmt -Check | 4740 | 06/11/2015 | TEHACHAPI CUMMINGS COUNTY WATE | 101 | 1150 · Cash-Bank of the West | | |
| Bill | MAY 2015 | 05/31/2015 | | DOMESTIC WATER | 5543 · Water Purchase Domestic | 05-Water | -11,516.14 |
| TOTAL | | | | | | | -11,516.14 |
| Bill Pmt -Check | 4741 | 06/11/2015 | TEHACHAPI NEWS | | 1150 · Cash-Bank of the West | | |
| Bill | 05312015 | 05/31/2015 | | ASSESSMENT NOTICE | 5219 · Publications & Legals | 04-Roads | -72.00 |
| | | | | ASSESSMENT NOTICE | 5219 · Publications & Legals | 05-Water | -72.00 |
| | | | | ASSESSMENT NOTICE | 5219 · Publications & Legals | 06-Sewer | -36.00 |
| | | | | PD/ADMIN ASSESSMENT NOTICE | 5219 · Publications & Legals | 01-Admin | -63.75 |
| | | | | PD/ADMIN ASSESSMENT NOTICE | 5219 · Publications & Legals | 03-Public Safety | -63.75 |
| | | | | DELINQUENT/INACTIVE NOTICE | 5219 · Publications & Legals | 05-Water | -106.00 |
| | | | | DELINQUENT/INACTIVE NOTICE | 5219 · Publications & Legals | 06-Sewer | -26.50 |
| TOTAL | | | | | | | -440.00 |
| Bill Pmt -Check | 4742 | 06/11/2015 | VOLT SERVICES GROUP-INC. | 9407004 | 1150 · Cash-Bank of the West | | |
| Bill | 32553696 | 05/17/2015 | | NON-PAYROLL EMPLOYEE | 5119 · Non Payroll Employee | 02-Parks & Rec | -174.04 |
| Bill | 32580923 | 05/24/2015 | | NON-PAYROLL EMPLOYEE | 5119 · Non Payroll Employee | 02-Parks & Rec | -237.50 |
| TOTAL | | | | | | | -411.54 |

5:05 PM

Stallion Springs Community Services District
Transaction Detail by Account
May 2015

06/11/15

Accrual Basis

| Type | Date | Num | Name | Credit | Balance |
|-------------------------------------|------------|-------------|---------------------------------|-----------------|-------------|
| 2101 - CSDA-Bank of The West | | | | | |
| Credit Card Charge | 05/01/2015 | 1435329 | OFFICE WORLD.COM | 604.36 | 604.36 |
| Credit Card Charge | 05/01/2015 | 4XX0ZB3A746 | VISTAPRINT WEBSITE | 58.04 | 662.40 |
| Credit Card Charge | 05/01/2015 | W361679479 | HOME DEPOT CREDIT SERVICES-I... | 998.00 | 1,660.40 |
| Credit Card Charge | 05/01/2015 | 30049 | SHELL OIL | 30.12 | 1,690.52 |
| Credit Card Charge | 05/01/2015 | 6021700 | HOME DEPOT CREDIT SERVICES-I... | 143.48 | 1,834.00 |
| Credit Card Charge | 05/03/2015 | 55432865123 | LOGMEIN.COM | 99.00 | 1,933.00 |
| Credit Card Charge | 05/04/2015 | 05042015 | OLD TOWN PIZZA | 60.59 | 1,993.59 |
| Credit Card Charge | 05/07/2015 | 440368 | AUTO ZONE | 23.20 | 2,016.79 |
| Credit Card Charge | 05/11/2015 | 55432865 | D PRED CONSULTING | 290.00 | 2,306.79 |
| Credit Card Charge | 05/13/2015 | 2370131 | CALIFORNIA SPECIAL DISTRICTS A | 100.00 | 2,406.79 |
| Credit Card Charge | 05/14/2015 | 6687 | CODE 3 UNIFORMS | 85.99 | 2,492.78 |
| Credit Card Charge | 05/14/2015 | 05142015 | SAIL THRU CAR WASH | 10.00 | 2,502.78 |
| Credit Card Charge | 05/16/2015 | MAY 2015 | VISTAPRINT WEBSITE | 28.95 | 2,531.73 |
| Credit Card Charge | 05/18/2015 | 05182015 | GELSON'S | 12.06 | 2,543.79 |
| Credit Card Charge | 05/19/2015 | 85145 | TIRE STORE, THE-INC. | 810.00 | 3,353.79 |
| Credit Card Charge | 05/19/2015 | 5541865 | HOME DEPOT CREDIT SERVICES-I... | 482.99 | 3,836.78 |
| Credit Card Charge | 05/19/2015 | 05182015 | CARLITOS CAFE & CANTINA | 28.76 | 3,865.54 |
| Credit Card Charge | 05/20/2015 | 40680 | DPT AUTOMOTIVE REPAIR | 2,088.97 | 5,954.51 |
| Credit Card Charge | 05/20/2015 | 3369 | JOE'S CAFE | 26.03 | 5,980.54 |
| Credit Card Charge | 05/21/2015 | 85181 | TIRE STORE, THE-INC. | 610.00 | 6,590.54 |
| Credit Card Charge | 05/21/2015 | 062343 | ROUNDHOUSE, THE | 25.60 | 6,616.14 |
| Credit Card Charge | 05/21/2015 | 0267 | SANTA BARBARA CHICKEN RANCH | 11.06 | 6,627.20 |
| Credit Card Charge | 05/21/2015 | 3023042 | HOME DEPOT CREDIT SERVICES-I... | 820.10 | 7,447.30 |
| Credit Card Charge | 05/22/2015 | 072827 | JAVA DEL MAR | 9.64 | 7,456.94 |
| Credit Card Charge | 05/22/2015 | 259 | HABIT BURGER GRILL, THE | 10.00 | 7,466.94 |
| Credit Card Charge | 05/22/2015 | 33040 | VENTURA ANITA'S SPIRIT | 35.06 | 7,502.00 |
| Credit Card Charge | 05/22/2015 | 05222015 | HUNGRY HOWIE'S | 17.89 | 7,519.89 |
| Credit Card Charge | 05/22/2015 | 1929723 | DOUBLETREE HOTEL | 778.99 | 8,298.88 |
| Credit Card Charge | 05/23/2015 | 792 | LOVES GAS STATION | 23.84 | 8,322.72 |
| Credit Card Charge | 05/27/2015 | 9428257 | SWIMOUTLET.COM | 125.68 | 8,448.40 |
| Bill | 05/31/2015 | MAY 2015 | BANK OF THE WEST MASTERCARD | | 0.00 |
| Total 2101 - CSDA-Bank of The West | | | | 8,448.40 | 0.00 |
| TOTAL | | | | 8,448.40 | 0.00 |

5:07 PM
06/11/15
Accrual Basis

Stallion Springs Community Services District
Transaction Detail by Account
May 2015

| Type | Date | Num | Name | Memo | Credit | Balance |
|-------------------------------------|------------|-------|-------------|-----------------|------------------------|-------------------------|
| 1150 · Cash-Bank of the West | | | | | | |
| Check | 05/12/2015 | 50025 | CALPERS-ADP | PERS-ADP #15-10 | 4,495.78 | -4,495.78 |
| Check | 05/26/2015 | 50028 | CALPERS-ADP | PERS-ADP #15-11 | 4,323.96 | -8,819.74 |
| Total 1150 · Cash-Bank of the West | | | | | <u>8,819.74</u> | <u>-8,819.74</u> |
| TOTAL | | | | | <u>8,819.74</u> | <u>-8,819.74</u> |



POLICE REPORT

Monthly Statistical Report



Month Covered: May, 2015
Prepared By: Chief of Police Michael J. Grant, SSPD

Monthly Statistics:

| Stallion Spring Police: | |
|--|-----|
| Arrests: | 5 |
| Citations Issued: | 17 |
| Reports: | 157 |
| Calls for Service: | 129 |
| On Call, Call Outs: | 9 |
| Want & Warrant Checks: | 51 |
| Officer Initiated Investigations: | 193 |
| Field Interviews: | 35 |
| Impounds: | 1 |
| Medical Assist: | 3 |
| Stallion Springs Police Volunteers (CSU): | |
| Vacation House Checks: | 109 |
| Infrastructure Checks: | 19 |
| School Bus Stop Checks: | 6 |

- SSPD Officer C. Rinehart received a commendation from a citizen for being “courteous and professional” during a DUI investigation.
- While off duty, SSPD Officer C. Rinehart observed an adult female in some type of medical distress. Officer Rinehart immediately notified the fire department and then rendered medical aid until help arrived. It was later determined that the female subject was suffering from carbon monoxide exposure. Officer Rinehart received a commendation from the citizen who thanked him for his quick action, for making sure she was safe, and for notifying the subject’s family of the incident.
- SSPD Officers C. Rinehart and J. Best responded to a call of a loose goat. Animal Control responded as well. During the incident, Officer C. Rinehart lassoed the goat on his first attempt. The goat was then impounded by Animal Control.
- SSPD officers kept the peace during a custody dispute and disagreement over visitation orders.

- While on patrol, members of the Stallion Springs Community Service Unit (SSCSU) observed an unsecure door at a vacation house check residence. They knew that this door was normally closed and locked. They immediately notified SSPD who responded. The officers found no evidence of forced entry. Upon arriving home, the homeowners thanked the SSCSU for their keen observation skills, attention to detail, and for their dedication to the community.
- The SSPD has received complaints from residents regarding the use of various off-road vehicles on the streets of Stallion Springs. The only alternate vehicles allowed on Stallion Springs roadways are golf cart. Sand rails, ATV's, Rhinos and other alternative vehicles are not permissible on California roadways unless they are licensed to do so. Additionally, many residents have complained that juveniles are driving golf carts and alternative vehicles on Stallion Springs roadways. Per California vehicle code, only drivers with a valid California driver's license may operate a golf cart on the public roadway. With summer here, we have seen an increase in traffic throughout Stallion Springs. We are asking that residents please comply with the California vehicle code regarding golf carts and alternative vehicles.
- An SSPD officer responded to a call in Stallion Springs for a family verbal argument that may have possibly turned physical. The officer kept the peace between the mother and adult daughter and determined that a mutual battery may have occurred. Neither party wished prosecution, and both parties were warned.
- An SSPD officer responded to a call of a severely injured elk on the Stallion Springs golf course. The officer observed that one of the elk's rear legs was badly broken and that the elk was in severe distress. The officer contacted the Department of Fish and Wildlife and advised them of the situation. The officer was advised to attempt to move the animal into the wilderness area. The officer was further advised that there were no wildlife veterinarians available. The officer attempted to herd elk but observed that it could not stand up and that the movement was causing the elk more agony. The officer was then advised to dispatch the elk.
- An SSPD officer responded to a call of domestic violence in Stallion Springs. Upon arrival, the officer learned that the adult male suspect had fled the location. The investigation revealed that the male subject had pushed the adult female subject and that he was in violation of a domestic violence restraining order. The officer filed a report with the District Attorney's office.
- An SSPD officer met with two separate Stallion Springs residents in an attempt to settle a civil dispute. The officer kept the peace and advised both subjects of their rights in the matter.
- An SSPD officer responded to a 9-1-1 hang-up in Stallion Springs. The officer determined that children had been playing on the phone while the adults were having a party. The officer advised the home owner.

- Chief Mike Grant held an impound hearing for a subject who had been arrested for driving under a suspended driver's license, evading the police, and resisting arrest. The subject had been arrested during a prior incident for driving under a suspended driver's license in the same vehicle. Chief Mike Grant denied releasing the vehicle before the 30 day hold had expired due to the fact that the SSPD had given the subject a break on the impound during his first incident and he had continued driving the vehicle under a suspended driver's license.
- SSPD officers received "Adjusting to Changing Driving Conditions" through the SDRMA website.
- An SSPD officer was flagged down by a Stallion Springs resident who had attempted to help an injured badger that had possibly been struck by a vehicle. The officer advised the resident regarding the handling and ethical treatment of the injured badger.
- SSPD provided terrorism and disaster psychology training to the Stallion Springs CERT.
- An SSPD officer settled a civil dispute by convincing both parties to agree to remaining amicable and returning personal property.
- SSPD officers performed a probation search at a Stallion Springs residence. They were accompanied by Kern County Adult Protective Services who were investigating possible elderly abuse. The investigation is ongoing.
- SSPD officers responded to a call of a possible suicidal male juvenile. During the investigation, the officers found the teenager to be emotionally distraught, but not suicidal. The officers worked with the teenager and parents to outline a mental health plan and provided mental health resources as well.
- An SSPD officer provided home security advice to Stallion Springs residents, including proper lighting, alarm systems, signs and use of the Stallion Springs Community Services Unit while on vacation.
- Chief M. Grant attended the "Bear Aware" and utilized the information to author the current Bridge Article titled, "Keeping Stallion Springs Wild".
- SSPD received free training from the Kern County Crime Lab.
- An SSPD officer attended a male juvenile court hearing. During the proceedings, the juvenile snuck out of the courtroom and fled the area. The judge issued a warrant for his arrest. The subject is believed to be in Norwalk, California.
- SSPD officers handled the possible theft of a FedEx package for a Stallion Springs resident. The officers located the items in question at a neighbor's home and convinced the subjects to return the items.
- An SSPD officer settled a verbal dispute and kept the peace between an adult male subject and a group of juveniles in Stallion Springs.

- An SSPD officer responded to a neighbor dispute in Stallion Springs regarding the possible theft of a goat. Upon arrival, the officer was confronted with a verbally abusive adult male. The officer kept the peace, and during the investigation, found that no theft had occurred.
- An unknown adult male subject (described at approximately 5'6", dark complexion) and his adult female companion driver (described as Caucasian, reddish blonde hair), were seen in driving in the Shannon Court area of Stallion Springs (vehicle described as a small and grey). The witness observed the male subject stealing a registration sticker from the license plate of a vehicle. The witness did not report the incident until a few days later and was not able to provide a license plate of the vehicle or any further description. The SSPD reminds drivers to use a razor blade to make vertical and horizontal cuts in your license plate registration stickers to prevent their theft.
- The SSPD continues to receive numerous barking dog complaints and has issued both warning and infraction citations depending on the habitually of each violator. The SSPD asks that dog owners be responsible, bring your dogs inside during the evenings, and supply a bark collar for the day time when your dog is out. For barking dog complaints, go to: www.mysscsd.com and follow the instructions.
- The SSPD has dealt with numerous calls for loose dogs and dogs off leash. Please make sure that you provide adequate and secure enclosures for your dogs, and keep them on a leash while walking in Stallion Springs. This will prevent issues with your neighbors, reduce the chance of litigation from other citizens, and will reduce these types of calls.
- The SSPD has responded to a number of illegal dumper calls at the SS trash site. Many of the "suspects" on these calls are actually Stallion Springs residents who are not properly displaying a Stallion Springs trash sticker on their vehicle. The SSPD asks that all residents have a current and visible SS sticker on your vehicle. If you are allowing a non-resident to dump trash on your behalf, they must have a written note from you in their possession (per CC&R codes).
- An SSPD officer received a call of a possible IRS scam. This is a common scam where the victim receives a telephone call from someone claiming to be an IRS investigator. The suspect states that the victim owes back taxes, and if not paid immediately, a warrant will be served to arrest the victim. The SSPD reminds everybody that this is scam where the suspect attempts to get you to provide your credit card information, or purchase a credit card to make the payment. Hang up if you suspect this or other phone scams.

For the month of May 2015

Interim General Manager Michael Grant Tasks Completed:

1. Held weekly briefings and safety meetings with field staff
 - a. Focused on driver safety
 - b. Discussed use of seatbelts on all available equipment
 - c. Discussed area cleanliness
2. Reviewed and signed the following documents on behalf of the SSCSD:
 - a. 8 Release of Liens
 - b. Covenant related to extraction of groundwater
 - c. Sewer users letter
3. Orchestrated with volunteers and office staff the stuffing of numerous envelopes by volunteers
 - a. Saved the CSD time and money
4. Advised Stallion Springs Church regarding library rental:
 - a. 3 month rental at \$500.00
 - b. Provide SSCSD inner door key
 - c. Move chairs to rear storage room if the need arises
5. Made decision to have Vanessa work an additional day per week
6. Advised Vanessa to begin interviews for prospective part-time Park & Recs director and one additional staff member
7. All lifeguard positions have been successfully filled
8. Contacted auditor regarding non-police officer CSD employee tax exemption for take home CSD vehicles while on call status
 - a. No tax exemption is allowed at this time
9. Received and signed Waves of Tech invoice and submitted
10. Meeting with David Aranda, Al White and Skookum H2O inc. regarding contractual agreement:
 - a. Complete consumer confidence report
 - b. Make ready Bornt well
 - c. Assist at WWTP
11. Emailed Bornt information to Skookum H2O Inc.
12. Sent daily water conservation tips via email and Nixle
13. Sent blood drive info via email and Nixle and updated SSCSD website
14. Discussed better housekeeping issues with all staff
15. Received Emergency Well Access Agreement:
 - a. Requested Bornt to sign
 - b. Received signed agreement
 - c. Sent copy to Skookum H2O Inc.
16. Directed Al to have Tyler Napier sign off his hours at WWTP and to provide Excel spreadsheet of backflow properties
17. Drafted and sent letter to EDD regarding ex-probationary employee
 - a. Explained reasons for termination
 - b. Defending SSCSD against unemployment claim
18. Set up board room for GM candidate interview

19. Assisted Board with GM candidate interview
20. Broke down board room for GM candidate interview
21. Set up board room for CERT training
22. Reviewed, approved and signed field staff Purchase Orders
23. Interviewed prospective part-time field staff employee
24. Budget, staffing, WWTP meetings with David Aranda
25. Completed Bridge article
26. Meeting with AI regarding incorrect inflow number on State report. Matter corrected
27. Authored authorization letter for Skookum H2O Inc. for use of Bornt well
28. Authorized Skookum H2O to sign Bornt well permit
29. Completed letter to State for AI justifying DIII requirements completion
30. Scanned & emailed Consumer Confidence Report to Skookum H2O for completion
31. Attended GrandFondo meeting on behalf of SSCSD
32. Meetings with office staff for various issues
 - a. Board meetings
 - b. Board packet
 - c. General schedule
 - d. Procedural issues
33. Obtained Tyler Napier's Excel spreadsheet for backflow customer information and provided to Jenni and AI
34. Drafted email to business owner regarding request for free swim days:
 - a. Explained why SSCSD will not be facilitating free swim days-until further notice
35. Attended Bear Aware presentation on behalf of SSCSD
36. Acted as Interim GM during SSCSD Board Meeting
37. Created checklist for Town Hall meeting photographic request
38. Sent request to Pam from Woodward West for:
 - a. Use of bicycle mechanic and Gatorade cart for both GranFondo and Challenge the Bear bike rides
39. Set generator date and time setup for Skookum H2O to begin testing of Bornt Well
40. Meeting with Jim regarding Bornt Well starter issue
41. Contacted Skookum H2O and authorized purchase of parts for starter
42. Reviewed and signed all staff time sheets
43. Directed AT&T to restored CSD internet service
44. Worked with David on COPS Hiring Grant
 - a. Established membership with Grants.gov
 - b. Established membership with USGS
 - c. Established membership with SAM.gov
45. Received confirmation from State Water Board that my letter sent regarding muscle study progress was received
 - a. State now understands the SSCSD to complete study
46. Met with Dennis Timoney from SDRMA
 - a. Discussed past inspection
 - b. Asked if it was permissible to perform in-house pre-employment drug screening instead of using outside source
 - i. He stated that is was permissible
47. Made decision to perform in-house drug screening for prospective employees
 - a. Less expensive for SSCSD
 - b. James has been trained to perform drug screening/urinalysis

- 48. Interviewed prospective part-time weed abatement employee
- 49. Met with Brad to establish following weeks schedule while I attend Command College
- 50. Re-interviewed prospective Chief WWTP operator
 - a. Authored conditional job offer
 - b. Explained condition of employment
- 51. Advised Neil Record regarding stipulations for Lori Rodgers background investigation
- 52. Received and signed Budget Item form regarding reimbursement
- 53. Created photographic PowerPoint for David for Town Hall Meeting
- 54. Met with part-time employee Andy regarding work at SSCSD after summer time
- 55. Contacted CA Rural Water Association to attain information for board member regarding training
- 56. Completed conditional job offer for prospective part-time employee Michael Ramirez
- 57. Emailed biologist state requirements for muscle study

TRANSFER STATION

| | |
|--------------------|---|
| Roll-offs | 26 x 50 cu yd. bins = 1,300 cu yards/166.01 tons |
| Total Cost: | \$7,729.84 |

WATER DEPARTMENT

Amount of water produced May 2015:

Well Production:

| | | |
|-----------------|-----------|-----|
| CV Well #1 | 1,424,849 | 11% |
| CV Well #2 | 4,382,981 | 34% |
| Y-23 | 1,636,100 | 13% |
| Leisure | 4,187,300 | 33% |
| P-17 | 1,075,849 | 9% |
| Bold Venture N. | 0 | 0% |
| Buckpasser | 0 | 0% |
| Benz | 0 | 0% |

| | | |
|----------------------------|------------|------|
| Total May 2015 Production: | 12,706,854 | 100% |
|----------------------------|------------|------|

Water History of Production:

| | |
|------------|------------|
| April 2015 | 10,684,647 |
| May 2014 | 13,353,367 |
| May 2013 | 15,495,902 |
| May 2012 | 14,414,413 |
| May 2011 | 12,879,811 |
| May 2010 | 9,190,045 |
| May 2009 | 17,188,498 |
| May 2008 | 15,624,323 |
| May 2007 | 16,285,801 |
| May 2006 | 5,623,500 |
| May 2005 | 6,405,272 |

ARTCOM

New Homes -3

Fences -2

House color change-1